

ORDINANCE NO. L-2019-2

VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY, WISCONSIN

AN ORDINANCE ADDING SECTION 7.08(10)  
OF THE VILLAGE CODE OF ORDINANCES  
RELATING TO PARKING AND TOWING OF VEHICLES

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

Section 7.08(10) of the Municipal Code of the Village of Shorewood Hills adopts, in accordance with Wisconsin State Statute 349.139:

**Removal of Vehicles owned by Habitual Parking Violators (HPV) – In accordance with Wisconsin Statute § 349.139:**

**Habitual Parking Violators.** When a vehicle has received 5 or more citations for nonmoving parking violations in the past 60 days, that remain unpaid, and no court appearance has been scheduled in response to the outstanding citations by the Village of Shorewood Hills, the vehicle may be considered a “Habitual Parking Violator” (HPV) of the parking ordinances until such time that all outstanding parking tickets are paid in full. Further, upon subsequent violation, contact or sighting, a vehicle used in habitual violation of the parking ordinances pursuant to section 7.08(10) may be immobilized, towed, and/or impounded at the owner's expense.

- a. **Notification Prior to Immobilization or Towing.** Written notification of the HPV designation shall be provided to the vehicle and/or owner upon issuance of the fifth citation that if forfeitures for any outstanding citation remain unpaid for 60-days from the date of issuance the vehicle may be seized, towed and/or impounded.
  1. Notice shall be in writing; and
  2. Placed on the offending vehicle’s windshield and/or mailed to the registered owner.
- b. **Notification of Owner Upon Immobilization/Impound.** Upon immobilization or impounding of a vehicle , the Village, shall send the vehicle owner a letter via the United States Postal Service to the registered owner’s last known address. The letter shall contain the following information:
  1. All violations for each citation counted;
  2. The date on which the citations were issued;
  3. The license number or vehicle identification number of the vehicle involved;
  4. The place where the citation may be paid (location and website);
  5. The total amount of the forfeiture, and;

6. The means by which the citation(s) may be contested.
- c. **Release of Vehicle if Towed/Impounded.** A person requesting that their vehicle to be released must provide to the impound location;
    1. Identification; and
    2. Receipts showing all outstanding parking citations are paid in full, including the citation for which the towing occurred.
  - d. **Removal of Immobilization Device.** A person requesting that an immobilization device be removed from their vehicle must contact the Village Police Department and provide to the Police Department:
    1. Identification; and
    2. Proof showing all outstanding parking citations are paid in full, including the citation for which the immobilization occurred.
    3. The person will be provided instructions or assistance with removing the immobilization device.

This Ordinance shall take effect upon passage and publication pursuant to law.

*The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on \_\_\_\_\_, 20\_\_.*

APPROVED:

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David J. Benforado, Village President

ATTEST:

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Karla Endres, Village Clerk