

**APPROVED MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS
PLAN COMMISSION**

The Tuesday, February 11, 2020 meeting of the Plan Commission was called to order at 7:00 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Jim Etmanczyk, Karl Wellensiek, Earl Munson, Brauna Hartzell and John Imes. Deb Remington was excused. Also present was Karl Frantz, Village Administrator, Mike Slavney of Vandewalle Associates and David Sykes, Administrative Services Manager/Deputy Clerk.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

Set next meeting date

The regular March meeting is scheduled for the 10th. It was suggested the meeting would be the first session with MSA to work on the Comprehensive Plan amendment. The goal is to work on the plan throughout the year to make a recommendation to the Board at its December 2020 meeting. The Commission may also consider a short-term rental policy and regulations.

Review and possible recommendations on revisions to the zoning code concerning accessory uses and structures (Article J Supplemental Regulations) and consider setting public hearing date

Staff reviewed and revised the proposed draft accessory use ordinance based on the conversation held at the previous Commission meeting.

Mr. Frantz explained that the DNR 75' setback line from the High Water Mark is only applicable in unincorporated communities that do not have their own zoning regulations. The Village has established its lake setback line that in some instances is closer to the lake than 75' and further away in others.

Staff made adjustments to some of the proposed setback regulations for properties on the lakeside of Lake Mendota Drive.

The Commission reviewed the specific regulations and proposed some additional changes. No action was taken. They will consider a revised ordinance at a future meeting.

Update/Discussion on Madison Yards

The Commission discussed the public information meeting and Mr. Benforado's letter to City of Madison alders identifying areas of concern to the Village. Specifically stormwater, traffic, pedestrian/bike access, and sustainable features were discussed.

Date for joint meeting of Village Board and Plan Commission regarding Garden Home Comprehensive plan amendment

Mr. Benforado recused himself at 9:24 pm and joined the audience.

Mr. Imes asked Mr. Slavney to explain the process for approving a Comprehensive Plan amendment. The Board must hold a public hearing, which is often a joint meeting with the Plan Commission. The Board can only approve or deny the amendment proposed by the Commission. If denied, the matter goes back to the Commission for further consideration.

After reviewing available dates, the Commission recommended the Board conduct a joint meeting and public hearing during the first week in April.

Mr. Benforado rejoined the meeting at 9:31 pm.

Minutes: January 14, 2020

Mr. Etmanczyk moved and Mr. Wellensiek seconded a motion to approve the January 14, 2020 minutes as proposed.

Vote: 6-0 approved.

Adjourn

The meeting was adjourned at 9:31 pm.

Respectfully submitted,

David Sykes

Administrative Services Manager/Deputy Clerk