

## **Village of Shorewood Hills Services Committee Minutes of the September 11, 2019 Meeting**

### **1. Call to Order**

The meeting was called to order at 6:07 pm by Chairperson Shabnam Lotfi. Committee members present included Shabnam Lotfi, David Logan, Charlie Field, Georgene Stratman, Chris Petykowski. Others in attendance were Village Administrator Karl Frantz, Public Works Chief John Mitmoen, and Brian Berquist. Residents in attendance were Tracy Koziol, Burk Cooper, and Tricia Underkofler.

**a. Open Meetings Law:** Mr. Franz confirmed compliance with the Open Meetings Law. **b. Approval of Minutes:** The Committee approved the minutes of its meeting on July 17, 2019, on a motion by Georgene Stratman and a second by David Logan. The vote was 4-0.

### **2. Review and recommendation regarding Four Corners restroom renovation plan and take to bid**

The committee revisited the Four Corners restroom renovation plan. The committee decided that it would be best to keep two bathrooms and to not downsize to one. The committee agreed to extend the building out 12 feet to accommodate a larger summer camp attendance. The committee asked that the contractor hired to do the restoration work try to salvage the handprints. The committee decided to recommend to the Village that any non-essential fixture be paid for by fundraising efforts. We could reach out to the Shorewood Hills Community League for funding for non-essential items such as a refrigerator for juices, extra ceiling fans, hooks for jacket, etc. Though we previously said no to a hand dryer, after speaking with camp counselors and hearing their input, we decided to include a hand dryer in the renovation bid. The committee would also like the contractor to rough in plumbing for hot water and add floor drains where needed. Chris made the motion, and Charlie seconded to take these recommendations to the Village Board. The motion passed 4-0.

Tracy K. brought up the Heiden Haus and asked if it's possible for the Four Corners renovation go forward in parallel with the Heiden Haus project. This could help us save on the cost of fixtures and keep a common theme going through the Village.

Meghan McKinney is interested in doing landscaping around the building once the renovations are complete.

#### **4. Discussion and possible recommendations regarding Committee planning and initiatives for the next two years**

Ms. Lotfi mentioned that she has asked each board member to submit a question to be included in the Village's annual survey. She is waiting for those responses to come in and will share them at the next committee meeting.

The committee discussed whether recycling should be picked up each week instead of every other week. It seems that many residents would like this. John M. mentioned that residents with a lot of recycling items can exchange their recycling bin for a larger one at no cost. He also mentioned that residents can pay to have a second recycling bin. The cost is about \$40. These are great accommodations to the higher recycling demand. However, changing our current recycling pick up schedule to once a week would be a significant cost to Village residents that may not be worth it.

#### **7. Set Next Meeting Date and Time**

Ms. Lotfi mentioned that setting up dates for the next two years might be more helpful than sending out a Doodle each month. The committee agreed that meeting at 5pm either on Tuesdays or Wednesdays during the second week of the month may work for everyone. Meeting during the second week of the month would ensure that any recommendations would be included in the Village board meeting.

#### **8. Adjourn**

The meeting was adjourned about 7:30pm.

Respectfully submitted,

Shabnam Lotfi