

**Village of Shorewood Hills
Board of Trustees Minutes
Monday, August 19, 2019**

1. Called to Order Village President David Benforado called the meeting to order at 7:00 pm.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Mark Lederer, Scott Friedman, Cokie Albrecht and Shabnam Lotfi. Village Treasurer Sean Cote was also present. Village Trustees Tracy Bailey and John Imes were excused. Also in attendance were, Police Chief Aaron Chapin, Administrative Services Manager/ Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

6. Board Matters

D. New Business Resolutions and Motions

ii. Consider Services Committee recommendation to bid Four Corners restroom renovation project and plan approval

Ms. Lotfi gave a brief summary on the status of the Four Corners restroom project.

Brian Berquist, Village Engineer, explained that the \$75,000 budget is no longer enough to add six feet to the shelter account for enlarging the restrooms to make them ADA compliant. The realistic budget for this project would be \$150,000.

Emma Cranley and Natalie Whitehead, Four Corners Directors, explained the difficulty the restrooms create for the participants of camp to reach the toilet and sink independently. Also that they lack light and are a space that the participants don't want to use because of the appearance. There is a lack of space that creates an issue when it rains which then involves the camp moving to the community center and utilizing the space along with the pool.

Ms. Lotfi stated the counselors wishlist should be considered for the amount of money it is going to cost based on the overall cost of the project.

Mr. Friedman asked the counselors if there was a need for the second bathroom at the shelter instead of using that space for storage.

Ms. Albrecht asked if there would be a need to invite the immediate neighbors to have input on the extension of the shelter.

Mr. Lederer would like to see what the competing needs for Village projects would be for the 2020 year and if any of those would be pushed off to do this project or if they would be able to do this project along with the others that are planned.

Ms. Lotfi will take this back to the Services Committee and notify the neighbors of the potential changes to the project.

4. Procedures Orientation

Mr. Benforado explained the understanding of the consent agenda and how the Board of Trustees uses it.

5. Appearances and Communications

i. Correspondance from Municipal Judge requesting ordinance change related to juvenile cases

Mr. Benforado suggested this would be referred to the Public Health and Safety Committee.

ii. July 4 celebration report

Mr. Benforado stated the Village and Blackhawk do not have to contribute to the July 4th fireworks because of the proceeds from the scramble and high donations.

A. Payment of Bills

Mr. Cote reviewed the monthly bills and indicated there was nothing to note. He recommended ratifying the July prepaids bills in the amount of \$63,730.75 and approving the August bills in the amount of \$352,936.85, for a total of \$416,667.60.

Mr. Lederer moved and Mr. Friedman seconded a motion to approve the monthly bills in the amount of \$416,667.60.

Motion passed 5-0.

B. Consent Agenda

- i) Regular Meeting Minutes of July 15, 2019**
- ii) Block Party Permits**
 - a) Oxford Road September 8**
 - b) Circle Close September 8**
 - c) Tally Ho Lane September 8**
 - d) Edgehill Drive September 14**
- iii) Street Use Permit**
 - a) 2716 Marshall Court Ronald McDonald House ribbon cutting September 14, 2019**
- iv) Approve pay of \$600 per week to Pool Manager to provide support during extended season pool rental to UW Varsity Swim Team and Badger Aquatics**

Mr. Friedman moved and Mr. Lederer seconded a motion to approve the consent agenda.
Motion passed 5-0.

C. Ordinances

i) Ordinance L-2019-2 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles

Tabled until the September 16th Board meeting.

ii) Ordinance L-2019-4 First and possible second reading of an ordinance amending sections 15.01, 15.03, 15.04, 15.05 of the Village code of ordinances regarding adoption of Wisconsin administrative codes by reference

Mr. Friedman moved and Mr. Lederer seconded a motion to approve the first and second reading of Ordinance L-2019-4.

Motion passed 5-0.

D. New Business Resolutions and Motions

i. Consider Plan Commission recommendation that Village Board issue request for proposals for update to Village comprehensive plan

Mr. Frantz stated that Gary Becker, former planner with Vierbicher, is no longer interested in assisting with the update of the Village's comprehensive plan.

Mr. Friedman moved and Mr. Lederer seconded a motion to issue the request for proposals to the comprehensive plan with the adding in the new census data results.

Motion passed 5-0.

iii. Acknowledge Plan Commission public hearing date of September 10, 2019 for amendments to text of zoning code concerning accessory uses and replacing zoning code work references of "handicapped" with "disabled".

Mr. Benforado is suggesting that the Board consider for all three readings in September since this was an inadvertent omission when the code was last updated.

E. Appointments

i. Mark Lederer, Chair Pool Committee

Mr. Benforado announced that Barb Center resigned as Pool Committee Chair.

Ms. Lotfi moved and Mr. Friedman seconded a motion to appoint Mark Lederer as chair of the Pool Committee.

Motion passed 5-0.

7. Reports of Officials and Committees

A. Village President-

i) September 7, Bike path ribbon cutting

Mr. Benforado gave a brief summary of the event.

ii) Consider date option for 2020 Village Dinner

Mr. Benforado gave January 25, February 1 and February 15 as options. February 1st is the suggested date by the Board.

iii) Consider formation of Village Recognition Committee

Mr. Benforado asked the Board to consider this ad hoc committee and take this up at the September meeting.

B. Village Administrator- Nothing to report.

C. Personnel Committee – Nothing to report.

D. Finance Committee – Did not meet.

E. Plan Commission – Mr. Frantz summarized the meeting.

F. Public Works Committee – The committee recently dealt with a site distance concern when entering onto Marshall Court from Shackelton Square.

G. Services Committee – Update previously given on Four Corners Park. Looking at getting a service satisfaction survey out to residents.

H. Public Health & Safety Committee – Nothing to report.

I. Recreation Committee – Nothing to report.

J. Ad hoc Sustainability Committee – Nothing to report.

K. Ad hoc Disaster Preparedness Committee – Meeting later in August to review a draft.

L. Ad hoc Stormwater Committee – Did not meet in August.

M. Ad hoc Heiden Haus Committee – Continue to meet and review plans.

N. Parks Committee – Met and discussed memorial benches as well as stormwater issues.

O. Blackhawk Liaison Committee – Already updated previously.

P. Pool Committee – Met and will extend the season for the UW and Badger Aquatics.

Q. Waterfront Committee – Nothing to report.

R. Joint Campus Committee – Nothing to report.

8. Next Meeting date: September 16, 2019

9. Adjourn

Meeting was adjourned at 9:09 pm.

Respectfully submitted,

Karla Endres
Village Clerk