

**Village of Shorewood Hills
Board of Trustees Minutes
Monday, May 20, 2019**

1. Called to Order Village President David Benforado called the meeting to order at 7:01 p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Mark Lederer, Shabnam Lotfi, Scott Friedman, Tracy Bailey, Cokie Albrecht and Village Treasurer Sean Cote. Trustee John Imes was excused. Also in attendance were Administrative Services Manager/Deputy Clerk David Sykes, Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Village Engineer Brian Berquist, Village Administrator Karl Frantz and Village Clerk Karla Endres.

Oath of Office performed by Shabnam Lotfi.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation – Mr. Benforado stated the Board would go into closed session

5. Appearances and Communications- None.

6. Board Matters

B. Payment of Bills

Mr. Cote reviewed the April prepaids and the May board bills.

Mr. Cote recommended the Board ratify the April prepaids \$78,292.25 and approve the May Board bills in the amount of \$189,828.37 for a total of \$268,120.62.

Mr. Lederer moved and Ms. Bailey seconded the motion to approve the April prepaids and the May board bills for a total of \$268,120.62.

Motion passed 6-0.

A. Stormwater/Flooding

i) Consider interim ad hoc Stormwater Committee report and updated status of University Avenue corridor stormwater work underway by the Village and City

Eric Reidner from the ad hoc Stormwater Committee gave a brief overview of the draft interim Stormwater report. He highlighted the importance of educating individuals on stormwater events to create a better understanding of the events and then to come to better recommendations for solutions to the events.

Mr. Frantz explained the Village has engaged AE2S for stormwater modeling which has been done and presented to the Stormwater Committee. Results of the computer modeling runs have ruled out some of the mitigation ideas being considered. Upstream raingardens are impractical; to be effective you would need 600 acre-feet of raingarden in a 1,500 acre-feet watershed. Detention upstream is also impractical; you would need 200 acre-feet to solve the flooding problem, but the City of Madison intends to pursue more upstream detention anyway. The City is considering increasing Stormwater Utility fees and providing incentives to those that add stormwater improvements in new construction. The only idea with significant results seems to be a large tunnel directly from the watershed to Lake Mendota. The difficulty would be getting the water into the tunnel in the first place. You would need about an acre of land to get the stormwater into the tunnel. The initial design proposal is a large open vault (like a window well) or multiple open vaults to get stormwater into a 146” tunnel that would be installed under Blackhawk Golf Course to Lake Mendota. Initial estimates are \$25-45M. Federal assistance would be needed to accomplish this, so the City of Madison is considering an amendment to the University Avenue reconstruction contract to increase the funding and change the plan. The

current U-Ave reconstruction plan includes \$13M to extend the stormwater culvert from Shorewood Boulevard to Grand Avenue. Stormwater modeling indicates that the new culvert will not solve flooding problems along University Avenue. It may be more beneficial to apply the \$13M for University Avenue to the tunnel project. Cost sharing between the City and Shorewood Hills would change also. It would be based on the impervious area in the watershed rather than an 85/15 split included in the original U-Ave reconstruction plan, which may increase the Village's local share marginally but it may be more equitably divided. The Madison-area Planning Organization may agree with the change, deny it or push it back behind another project on Pleasant View Road. Mr. Frantz indicated this is an evolving process.

ii) Consider setting special Board meeting regarding University Avenue corridor stormwater flooding matters and University Avenue reconstruction project

Mr. Benforado noted that a special Board meeting would take place on June 12th at 7:00 pm.

C. Consent Agenda

i) Regular Board meeting minutes of April 16, 2019

ii) Transient Merchant Permit- Let's Eat Out Food Carts

iii) Special Events and Street Use Permits

a) Food Carts June 13, 20, 27; July 11, 18, 25; August 1 (5:30-7:30 pm)

b) Madison Her Half Marathon – July 21

c) July 4th Parade/Celebration- July 4

iv) Neighborhood Block Party Permits

a) Cornell Court – June 1

b) Independence Day Dance – July 3

v) Approve hire of part time officer John Maginot to also perform seasonal summer CSO duties at \$12.00 per hour

Ms. Albrecht moved and Mr. Lederer seconded the approval of the consent agenda with the regular minutes removed.

Motion passed 6-0.

Mr. Friedman was excused.

i) Regular Board meeting minutes of April 16, 2019.

Mr. Lederer moved and Ms. Bailey seconded a motion to approve the April 16, 2019 minutes with minor changes suggested by Mr. Benforado.

Motion passed 5-0.

D. Ordinances

i) Ordinance L-2019-2 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles

Chief Chapin updated the Board on the Legislature approving the use of a “barnacle” to immobilize vehicles and that there have been a few minor language changes in the ordinance as well. There has been a slight drop in parking tickets on Marshall Court after implementing the new rates for parking tickets.

Mr. Benforado suggested tabling this ordinance until the June meeting until there was an updated draft of the ordinance for the Board to review.

ii) Ordinance L-2019-3 First reading of an ordinance amending section 2.02(10)(3) of the Village code regarding the resident/non-resident composition of the Waterfront Committee

Mr. Frantz provided a brief background on the composition of the Waterfront Committee.

Mr. Benforado stated he would be supportive of the change to a 6-1 resident non-resident composition of the Waterfront Committee since it is a Village enterprise fund and the Village is ultimately liable.

Mr. Lederer moved and Ms. Lotfi seconded a motion to approve the first reading of Ordinance L-2019-3.

Motion passed 5-0.

E. New Business Resolutions and Motions- None.

7. Reports of Officials and Committees

A. Village President-

i) May 8 Bike/Spokes to School Day celebration and event- Cara Faris did a wonderful job organizing the event.

ii) July 4 preparations – Briefly explained the event and asked Board members to participate if available.

iii) Arbor Day- May 3rd was the event at the school where six trees were planted with Shorewood Elementary school children.

B. Village Administrator –

i) DOT approved consultant for bridge design services and scope of work- KL Engineering has been selected for the design of the bridge reconstruction. He also mentioned that the project should consider the road down to the lake as well as the aesthetic appeal of the spillways to the lake. The project will likely get pushed out to 2023.

Ms. Bailey was excused.

ii) June 13 meeting concerning reconstruction of University Ave and project update – UW Credit Union Corporate office will hold a meeting at 6:00 pm to 8:00 pm where the public will get to view the design of the upcoming project. At 6:30 pm there will be a presentation by the design committee.

iii) Marshall Court reconstruction report – The project is a little behind. The Lodgic project is proceeding slower than expected. That start should happen in June. The bike path should be done before August.

C. Personnel Committee – nothing to report.

D. Finance Committee – nothing to report.

E. Plan Commission –

i) Garden Homes planning and public participation plan – Mr. Benforado tabled the update due to no quorum if he recused himself.

F. Public Works Committee – The Committee is looking at an overall traffic calming policy and a traffic calming measure on Edgehill Drive.

G. Services Committee – nothing to report.

H. Public Health & Safety Committee – nothing to report.

I. Recreation Committee – nothing to report.

J. Ad hoc Sustainability Committee-

i) Draft Plan – the draft is to be discussed at all committee levels as time allows.

K. Ad hoc Disaster Preparedness Committee – nothing to report.

L. Ad hoc Stormwater Committee – presented their draft plan.

M. Ad hoc Heiden Haus Committee – There was an interview process for the architect to do the project. It is down to selecting the specific architect to design the project.

N. Parks Committee – Discussed their goals and the various parks.

O. Blackhawk Liaison Committee –

i) 2019 Shorewood Scramble golf fundraiser for fireworks- The event will take place on September 9, 2019.

P. Golf Committee – nothing to report.

Q. Pool Committee – The pool is open and Badger Aquatics is utilizing the pool in the early season, the roof is in process of being repaired, and the committee met and awarded grants for memberships. The discussion of All City planning has begun and the Board will have to discuss the potential of entering into a long term contract with the timing of the event.

R. Waterfront Committee – The pier boards are in the process of being manufactured and will be installed as soon as we receive them. The Marina is late in opening due to the delay in production of the pier boards.

S. Joint Campus Committee – nothing to report.

Closed session.

At 9:00 pm Mr. Benforado announced the Trustees would consider going into closed session pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the jurisdiction exercises responsibility and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (Police personnel issue).

The roll call vote was: Mark Lederer-yes; Dave Benforado-yes; Cokie Albrecht-yes; Shabnam Lotfi-yes.

While in Closed Session the Trustees discussed a police personnel issue.

Open session

At 9:44 pm, the Board reconvened to Open Session. The roll call vote was: Mark Lederer-yes; Dave Benforado-yes; Cokie Albrecht-yes; Shabnam Lotfi-yes.

8. Adjourn

Meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Karla Endres, Village Clerk