

**Village of Shorewood Hills
Board of Trustees Minutes
Monday, February 18, 2019**

1. Called to Order Village President David Benforado called the meeting to order at 7:00 p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Mark Lederer, John Imes, Anne Readell, Scott Friedman and Tracy Bailey. Also in attendance were Administrative Services Manager/Deputy Clerk David Sykes, Police Chief Aaron Chapin, Village Administrator Karl Frantz and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation

5. Appearances and Communications

i) Recognizing Steven Wilke for achieving status of Eagle Scout

Mr. Benforado briefly stated Steven Wilke's accomplishments as an Eagle Scout and academic. He acknowledged his experiences that have earned him his Eagle Scout title with a project he completed for the Shorewood Hills Elementary School.

ii) David Trowbridge- City of Madison Principle Transportation Planner, Presentation on BRT (Bus Rapid Transit) system being considered for Madison area transportation arteries including University Avenue.

David Trowbridge gave a brief presentation of the Bus Rapid Transit (BRT) system that City of Madison would like to implement in the future. There was a brief discussion on the benefits and impacts the BRT would have on Shorewood Hills and the surrounding area.

iii) Interim update from Vandewalle and Associates on status of Garden Homes planning

Dan Johns gave a brief update on the planning process for Garden Homes. He explained the two community meetings that have occurred and were well attended by village residents.

Ms. Bailey asked if the meeting being held in the next week would be the final meeting for public input.

Dan stated that they are listening to all input submitted. Vandewalle would like to hear from all citizens that would like to provide input.

Mr. Lederer asked if Vandewalle is getting a little ahead of themselves with what they are presenting to the community. In particular, Mr. Lederer asked whether sufficient information was known regarding stormwater remediation and the commercial property owner's intentions to present realistic alternatives to the community.

Dan Johns indicated that Vandewalle had met with Village Engineer Brian Burquist and Tom Degen, and had adequate information to proceed.

6. Board Matters

A. Payment of Bills

Mr. Wade moved and Mr. Lederer seconded a motion that the Board ratify the January prepaids in the amount of \$187,765.72 and authorize payment of the February board bills in the amount of \$375,945.13 for a total of \$563,710.85.

Motion passed 7-0.

B. Consent Agenda

January 22, 2019 minutes, Caucus minutes and closed meeting minutes were deferred until the March 18 2019 Board meeting.

C. Ordinances

None.

D. New Business Resolutions and Motions

i) Consider Resolution R-2019-3 Petition for the exemption an at grade railroad crossing from the stopping requirements section 346.45 state statutes at University Bay Drive and University Ave

Mr. Friedman briefly described the safety concern when traffic stops behind busses that have to stop at the railroad crossing. It was suggested by the railroad commission that we apply for exemption from stopping

Mr. Frantz gave a brief explanation of the bus pull outs project being proposed at the V.A. Hospital. There has also been a battle trying to get a sidewalk installed on the east side.

Mr. Friedman moved and Mr. Wade seconded a motion to approve the resolution R-2019-3 to Petition for the exemption an at grade railroad crossing from the stopping requirements section 346.45 state statutes at University Bay Drive and University Avenue.

Chief Chapin stated that the resolution would be the first step towards exemption. The Village will then have to submit the request for an exemption to the railroad commission and receive agreement from Metro Bus.

Mr. Lederer asked Mr. Frantz to inquire with Madison Metro whether the south bound bus stop at Marshall Court and University Bay Drive could be relocated away from the intersection for safety.

Motion passed 7-0.

ii) Consider purchase of key management security system

Chief Chapin explained the proposed key management system. He stated that to obtain a Med Drop system we would need a key management system to keep track of who has access to certain areas/evidence. The system is roughly \$7,100 for a one-time cost.

Mr. Friedman moved and Mr. Wade seconded a motion to approve the purchase of the key management system not to exceed \$8,000 from the Capital fund.

Motion passed 7-0.

iii) Consider five-year capital plan and financing

Mr. Wade stated that Finance committee didn't take the capital plan up at their last meeting because there will be two new Trustees on the Board and there has not been a set plan as to the direction the Board would like to go with projects.

Ms. Readel stated her concerns that the capital plan include the bridge and the community center projects.

Mr. Frantz briefly stated that the flood projects are waiting on FEMA for assistance. They need to come and perform site visits of each area affected by the flood. Once the initial funding comes through, we will have a better idea of where the Village stands with funding the flood renovation projects.

Mr. Imes asked about the status of the University Avenue reconstruction.

Mr. Frantz stated they are still moving forward and is a bit ahead of the BRT project. He explained the status of the capital plan and moving forward with planning.

E. Appointments

i) Poll Workers- Paula Hogan, Marci Kunene.

Mr. Imes moved and Ms. Readel seconded a motion to approve Paula Hogan and Marci Kunene as poll workers.

Motion Passed 7-0.

ii) Andy Curtiss to Recreation Committee.

Mr. Benfado moved and Mr. Wade seconded a motion to appoint Andy Curtiss to the recreation committee.

Motion Passed 7-0.

7. Reports of Officials and Committees

A. Village President –Mr. Benforado stated the recognition dinner went well and was well attended.

B. Village Administrator –Nothing to report.

C. Personnel Committee –Nothing to report.

D. Finance Committee –Discussed GASB 75 and decided to recommend that the Village perform an actuarial study, but since then, Vicki Hellenbrand has advised that the Village does not need to perform the study because post-employment benefits of the Village are not material.

E. Plan Commission –Nothing to report.

F. Public Works Committee –Nothing to report.

G. Services Committee –Nothing to report.

H. Public Health & Safety Committee –Stated they met and will be discussing the school drop off location that is located across the street from the school.

I. Recreation Committee –Reported on the lights for the hockey rink at night and the quiet hours.

J. Ad hoc Disaster Preparedness Committee – Met and are drafting a plan that prioritizes hazards, create forms for disasters, etc.

K. Ad hoc Stormwater Committee –Mayor Soglin continues to call and host meetings with communities affected. They met and listened to another model of iterations of what would be needed to handle various events. Mr. Benforado would like to ask the Board for a special Board meeting to discuss special parameters of the relationship the Village would like to have with the City of Madison. Meeting on February 21 at 7:00 am.

L. Ad hoc Heiden Haus Committee – Nothing to report.

M. Parks Committee – Nothing to report.

N. Blackhawk Liaison Committee – Nothing to report.

O. Golf Committee – Nothing to report.

P. Pool Committee – Nothing to report.

Q. Waterfront Committee – Met and nothing to report.

R. Joint Campus Committee – Nothing to report.

9. Adjourn

Meeting was adjourned at 9:04 p.m.

Respectfully submitted,

Karla Endres, Village Clerk