

**Village of Shorewood Hills  
Board of Trustees Minutes  
Monday, December 17, 2018**

**1. Called to Order** Village President David Benforado called the meeting to order at 7:01 p.m.

**2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, John Imes, Mark Lederer, Anne Readel and Village Treasurer Sean Cote. Trustee Scott Friedman and Tracy Bailey were excused. Also in attendance were Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.

**3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.

**4. Procedures Orientation**

Mr. Benforado explained the recusal process referring to the Local Land Use, Planning and Zoning publication titled “Dealing with Conflict in Local Land Use Decision Making, from the UW Extension that will be circulated to the Board of Trustees. He stated that page 18-19 talks about recusals for board members.

**5. Appearances and Communications**

Tom Degen, 3518 Blackhawk Drive, explained the various events that took place after the August 20, 2018 flood that effected 19 of his 24 houses he owns in Garden Homes. He presented to the remaining homeowners in Garden Homes of his plans for redevelopment and received feedback at a previously held meeting. He then spoke further with some residents of Shorewood Hills at a meeting he held. He is asking that the Village Board consider postponing the services with Vandewalle Associates to a later time.

Dan Bromley, 3535 Topping Road, stated that he felt the process defined in the contract with Vandewalle will not provide clarity on what ought to be done in Garden Homes and was a waste of money.

Jeannie Roberts, 1004 Yale Road, would like to see the entire Village involved in the Garden Homes.

Michelle Hatchell, 821 Maple Terrace, stated that the homeowners in Garden Homes are very excited about Vanderwalle coming into the community to discuss options. It was strongly stated that the desire is to see single family homes in the Garden Homes area. She does not want to see the process delayed with Vandewalle and Associates after their meeting with Tom Degen.

Arielle Ford, 3814 University Ave, stated that she has concerns about any developer coming in and performing his own study because they don't have stake in the area like the residents that live in that area do.

John Voegeli, 1004 Yale Road, is uncomfortable with paying a consultant that doesn't own the land and doesn't have any stake in the property or community. They aren't the ones developing the property when it's taxpayer's money supporting their study. There is no real rush to spend the money on the consultants.

## **6. Board Matters**

### **A. Payment of Bills**

Mr. Cote gave a brief summary of the November prepaids and December board bills. He recommended the Board ratify the November prepaids and December board bills for a total of \$757,001.69.

Mr. Wade moved and Mr. Lederer seconded a motion to ratify the November prepaid bills in the amount of \$51,118.44; and authorize payment of the December bills in the amount of \$705,883.25 for a total of \$757,001.69

Motion passed 5-0.

### **D. New Business Resolutions and Motions**

#### **i) Consider memorandum of understanding between Village of Shorewood Hills, Shorewood Foundation and Blackhawk Country Club regarding charitable events**

Mr. Lederer explained the reason for the agreement is so that those donating to the charitable events can have their funds pass through the Shorewood Hills Foundation so that the residents can benefit from a tax deductible donation. The Village, Blackhawk Country Club and the Shorewood Hills Foundation are the three parties to the agreement.

Linda Bochert gave a brief update on the final numbers for the first annual Shorewood Hills Scramble; \$1,390.00 to Blackhawk to cover expenses, \$525.00 in strictly donations, leaving \$5,235.00 total donation to the Shorewood Foundation.

Jane Hamblen stated the Shorewood Hills Foundation was the driving force behind this memorandum to give direction to the Foundation for future disbursing of donations.

Mr. Lederer moved and Mr. Imes seconded a motion to approve the memorandum of understanding between Village of Shorewood Hills, Shorewood Hills Foundation and Blackhawk Country Club regarding charitable events.

Jane Hamblen stated she would like this effective as of September 3, 2018.

Motion passed 5-0.

#### **ii) Resolution R-2018-18 Authorizing the issuance of Sale of \$2,250,000 General Obligation Promissory Notes**

Mr. Frantz briefly explained the reason for borrowing the funds for the finish of the bike path and Marshall Court reconstruction.

Brad Viegut, Village's Financial Analyst from Baird, summarized the issuance of borrowing the \$2,250,000. He explained the principal and interest payments and that they will be funded by TIF III and IV. He stressed the importance of the Village's financial policies and practices that earned them the AAA rating with Standard and Poor's, which in turn helps the Village be awarded low interest rates for the borrowing. Over the life of this issuance the Village is saving about \$52,000 in interest due to their low interest rates from the AAA rating.

Mr. Wade moved and Mr. Lederer seconded adoption of Resolution R-2018-18 Authorizing the issuance and Sale of \$2,250,000 General Obligation Promissory Notes.

Motion passed 5-0.

### **B. Consent Agenda**

Mr. Wade would like to take the minutes and the 2019 Pool budget off.

Mr. Benforado removed the DNR stormwater grant.

Mr. Wade moved and Ms. Readel seconded a motion to approve the purchase of UTV in the amount of \$8,205, purchase of pickup truck in the amount of \$28,289, settlement and release agreement concerning data loss claim, Resolution R-2018-20 Setting International Migratory Bird Day as March 7, proclamation declaring April 26, 2019 as Arbor Day, set date for Village caucus as January 22, 2019, set 2019 Village board meeting dates and refer request to amend ordinances to allow keeping of goats to Public Health and Safety Committee on the consent agenda.

Motion passed 5-0.

**i) Regular Board meeting minutes of November 19, 2018**

Mr. Wade moved and Mr. Lederer seconded a motion to approve the November 19, 2018 minutes with suggested changes.

Motion passed 4-0-1. Mr. Lederer abstaining.

**ix) Approve 2019 Pool budget**

Mr. Lederer explained the pool budget and the fund balance status. He explained there was higher profit this year because the revenues are front end loaded and there were less expenses due to the August 20, 2018 flood. There are higher expenses projected for 2019 due to the replacement of the boilers.

Mr. Lederer moved and Mr. Wade seconded a motion to approve the 2019 Pool budget with a projected deficit of \$63,257.

Motion passed 5-0.

**x) Accepting grant agreement from Wisconsin Department of Natural Resources for stormwater out fall improvements in Marina area.**

Mr. Benforado stated he would prefer the expense be considered a capital fund so it doesn't deplete the entire stormwater fund. He asked Karl Frantz to look into the allocation of this expense between the capital fund and the stormwater fund and report back to the Board.

Mr. Wade moved and Mr. Lederer seconded a motion to accept the Wisconsin Department of Natural Resources grant for stormwater outfall improvements in the Marina area.

Motion passed 5-0.

**C. Ordinances**

None to report

**D. New Business Resolutions and Motions**

**iii) Resolution R-2018-19 designating Village organizations authorized to use certain facilities**

Mr. Wade briefly explained the reason behind having guidelines for the Administrator to determine if the Board Room or other village spaces are available for public use. He also explained the need to designate village organizations so that they will be eligible to use the facilities of the Blackhawk Country Club pursuant to section X (b) of the negotiated lease between Blackhawk Country Club and the Village.

Ms. Readel explained that this should be a Board guided decision for Administration to alleviate any questionable uses of Board room space.

Mr. Wade stated the issue of determining who has access.

Mr. Wade moved and Ms. Readel seconded adoption of Resolution R-2018-19 designating Village organizations authorized to use certain facilities.

Ms. Readel would like to consider opening use up to individuals for use due to a lack of other village space.

Mr. Frantz stated his hesitation with starting room reservations for the Board room due to the fact that there are various times that the room is needed for governmental business on short notice and that we can't guarantee the room when reserving it.

Mr. Lederer would like to add the Shorewood Hills Swim and Dive team to the list of authorized users. Other trustees agreed.

Mr. Benforado is in favor of the resolution and would like to give it a try.

Motion passed 5-0.

**iv) Consider conditional use permit for 3620 Lake Mendota Drive shoreline restoration and construction**

Mr. Benforado stated the findings for 3620 Lake Mendota Drive and 3626 Lake Mendota Drive as they are identical.

Mr. Imes moved and Mr. Wade seconded approval of the conditional use permit for 3620 Lake Mendota Drive.

Motion passed 5-0.

**v) Consider conditional use permit for 3626 Lake Mendota Drive shoreline restoration and construction**

Mr. Imes moved and Mr. Lederer seconded approval of the conditional use permit for 3626 Lake Mendota Drive.

Motion passed 5-0.

Mr. Benforado stated items vi and vii will be taken up together.

**vi) Consider proposal for calming design options for Edgehill Drive**

**vii) Consider proposal for traffic calming policy development**

Mr. Lederer gave a brief background on traffic speeds and volumes. There are concerns with the speed on a few streets and Committee members felt there was additional reason to consider developing further guidelines to slow traffic in the Village. Mr. Lederer stated that if the second policy is approved, it could come with significant costs to implement traffic calming measures such as speed humps, sidewalks and strict traffic enforcement on Edgehill. He is concerned with how intrusive of measures the Board is willing to take when it comes to traffic calming measures on Edgehill.

Ms. Readel is supportive of making the Village more walkable and safer and would like to see what the Village's policy is. She asked how correct our policy is before we start going street by street trying to install new traffic calming measures.

Mr. Imes stated he attended the Public Works meeting and that Brian Berquist stated it might be worth looking outside the box on how to mitigate speed on Edgehill Drive with traffic calming.

Mr. Benforado suggested that the Board proceed with this policy. He likes the idea of having the Village Engineer work on this policy first and take it to the Committee before bringing it to the Board.

Mr. Imes stated that the previous improvements that were done have made a difference slowing in traffic on Edgehill Drive.

Mr. Imes moved and Mr. Lederer seconded acceptance of agenda item vi and vii; consider proposal for calming design options for Edgehill Drive and consider proposal for traffic calming policy development.

Motion passed 5-0.

### **E. Appointments**

None to report.

Mr. Benforado would like to see the new Board start with full committees and urged the trustees to start thinking about filling any vacancies.

### **7. Reports of Officials and Committees**

**A. Village President-**Madison Mayor Soglin continues his monthly meetings and working on solutions for the flooding with various community officials. Lake Mendota is back down to its normal levels.

#### **B. Village Administrator-**

**a) Police bargaining status-**Mr. Frantz stated there is a tentative agreement.

**b) Salt Reduction Grant-**The Village had enough funds to outfit an additional truck with a salt reduction system. John Mitmoen stated some communities are making their commercial users go through certification.

**c) Dane County bike path grant-** Mr. Frantz stated the Village obtained a \$50,000 grant from Dane County for the bike path, which was roughly 50% of the cost.

**d) Ice rink liner-** The crew is exploring the use of a liner for the hockey rink.

**C. Personnel Committee** – Nothing to report

**D. Finance Committee** – Nothing to report

**E. Plan Commission** – Met and recommended conditional use permits.

**F. Public Works Committee** –Met and discussed the prior storms and Mr. Berquist discussed various “kettles” in the Village where water collects on private land such as Beloit Court. They discussed various mechanisms to alleviate that from the street and also the possibility of residents privately pumping the water out.

**G. Services Committee** – Met and recommended the facilities use resolution passed tonight. Deferred the garbage disposal ordinance until next time. Discussed the replacement of the community center roof and placing some gutters on the south side of the building to remove the water runoff over the doorways. Solar installation was discussed briefly. It was suggested to have staff get estimates on the cost of solar installation at the pool either in the spring or fall if possible.

**H. Public Health & Safety Committee** – For future Board discussion, a couple parking ordinances will be presented regarding violations and the 30 minute removal rule.

**I. Recreation Committee-** Nothing to report.

**J. Ad hoc Disaster Preparedness Committee** –Are meeting Thursday.

**K. Ad hoc Stormwater Committee-** Draft minutes included.

**L. Ad hoc Heiden Haus Committee** – Nothing to report.

**M. Parks Committee** – Nothing to report

**N. Blackhawk Liaison Committee** –Nothing to report

**O. Golf Committee** – Nothing to report.

**P. Pool Committee** – Met and discussed the budget.

**Q. Waterfront Committee** – Nothing to report.

**R. Joint Campus Committee** – Nothing to report.

**8. Confirm next meeting date**

**i. January 22**

Will start with the caucus and follow into a discussion on rapid bus transit.

**9. Adjourn**

Meeting was adjourned at 9:39 pm

Respectfully submitted,

Karla Endres, Village Clerk