

**Village of Shorewood Hills
Services Committee
Approved Minutes of the December 5, 2018 Meeting**

1. Call to Order

The meeting was called to order at 5:00 pm by Chairperson Fred Wade. Committee members present included Mr. Wade, David Logan, Jerry Stein, Charlie Field and Georgene Stratman. Chris Petykowski arrived a few minutes late. Others in attendance were Village Administrator Karl Frantz and Public Works Chief John Mitmoen.

- a. Open Meetings Law: Mr. Franz confirmed compliance with the Open Meetings Law.
- b. Consideration of the minutes of October 30, 2018. This item was deferred and taken up later during the meeting. At that time, Jerry Stein moved approval of the minutes as submitted. The motion received a second from Charlie Field and was approved 6-0.

2. Scope of Committee Responsibilities

This item was deferred. Fred Wade explained that this item was placed on the agenda because Trustee Tracy Bailey had advised him that the Recreation Committee had some questions, and had indicated that she might like to discuss them with the Committee. She could not attend the meeting, but may wish to have a discussion with the Committee at a future time.

3. Review and Possible Recommendations Concerning the Community Center Roof

This item (Agenda Item 5) was taken up out of order. Fred Wade introduced the discussion by noting that the Committee had recommended at its last meeting that the Community Center Roof be replaced during 2019 in view of the need to repair leaks in the roof, and the Board's recent decision that it would neither tear down the existing structure, nor remove the second floor of the building that the Village uses as its Community Center.

He added that he had separate conversations with Erik Johnson and Barbara Center about the suggestion of the Pool Committee that there might be a rooftop viewing area for pool events. Both expressed the view that a rooftop viewing area was dependent on removal of the second floor, and were in agreement that the Village could pursue the lowest cost option for replacement of the roof. However, they each expressed concern that runoff from the roof drops over the south facing doorways to the structure and is a nuisance that needs a remedy.

John Mitmoen provided the Committee with information about possible options for replacing the roof, and reviewed some of the repairs that have been needed in past years. He suggested that the problematic runoff from the roof could be dealt with by

installing gutters and downspouts on the south side of the structure to divert the water from the doorways, and release it onto the pool deck.

Fred Wade asked whether the Village should consider adding solar panels to the project. However, a member of the Committee suggested that there would probably be an insufficient payback to make that worthwhile based on his understanding of why solar panels were not added to the Village Cold Storage facility when it was built a short time ago.

After a brief discussion, the Committee reached a consensus that John Mitmoen should seek some cost estimates with respect to:

- (1) options for replacing the roof (depending on materials that might be used, and the extent to which the pitch of the roof might be adjusted to divert water from the southside doorways; and
- (2) the installation of gutters to prevent runoff from falling over the southside doorways.

4. Review and Possible Recommendations Concerning Garbage Disposal Ordinance

Fred Wade introduced the discussion by noting that the Village is no longer in the business of installing and maintaining garbage disposals, and that the Madison Metropolitan Sewer District does not favor the policy of the existing ordinance that was intended to "forbid . . . the disposal of garbage and food wastes except through garbage grinders." Village Code, Section 9.01(a).

The Committee proceeded to consideration of a draft substitute for Section 9.01 of the Village Code that Mr. Wade prepared to update the language and the policies of the Village concerning the disposal of food waste. The major change in policy would be a statement that "It is the current policy of the Village to minimize the disposal of food waste through garbage disposals by encouraging homeowners to compost [and use] food waste on site."

Discussion followed, during which it was agreed that the draft amendment to the Village Code could benefit from some changes. Mr. Wade said he would incorporate the suggestions into a new draft for consideration by the Committee at its next meeting.

5. Review and Recommendations Concerning Facilities Use

This item (Item 3 on the Agenda) was introduced by Fred Wade. He noted that the lease reserves a right for Village organizations to use facilities within the Clubhouse at the Blackhawk Country Club, provided that they are designated as Village organizations by the Board, but the Village has not designated any Village organizations as eligible to use those facilities under the terms of the lease. He added that there had also been questions raised as to what individuals or organizations could make use of the Village Board room.

The Committee then considered a draft resolution that would address both issues by designating certain organizations as eligible to use both facilities. The key language

would designate certain enumerated "Shorewood Hills organizations" that are eligible to use the Clubhouse of the Blackhawk Country Club subject to the terms of Section X of the lease and/or to use the Board room at the Village Hall at times when it is not needed for governmental business."

After discussion, Jerry Stein moved that the Committee recommend that the Board adopt the resolution. The motion received a second from Charlie Field, and was approved 6-0.

6. Future Agenda Items

There was a brief discussion, but no consensus as to additional items for future agendas.

7. Next Meeting Date and Time

The Committee agreed to meet before the January Board meeting, with a date and time to be determined.

8. Adjournment

The meeting was adjourned at 5:51 pm.

Respectfully submitted,

Fred Wade