

**Village of Shorewood Hills  
Services Committee  
Approved Minutes of the October 30, 2018 Meeting**

1. Call to Order

The meeting was called to order at 5:00 pm by Chairperson Fred Wade. Committee members present included Mr. Wade, David Logan, Jerry Stein and Charlie Field. Georgene Stratman and Chris Petykowski arrived late. Bill Muehl was excused. Others in attendance were Village Administrator Karl Franz, Public Works Director John Mitmoen, and Village Forester Cory George.

Mr. Franz confirmed compliance with the Open Meetings Law.

2. Review and Recommendations on 2019 Capital Equipment Purchases and Review of Overall Long Term Capital Plan

The meeting opened with discussion of the need for an additional utility vehicle and a vehicle that could be dedicated for use by the Village Forester. Karl Franz noted that the Forester has often used his personal vehicle in the course of his work because a Village vehicle has not been available, and that he recently received a request for reimbursement of a portion of the expenses the Forester has incurred. Corey George added that this has been a particular problem in the summer, when seasonal staff needs to use vehicles in the course of their work.

The Committee was advised that the Finance Committee had noted that the Village currently has 9 trucks, and 3 smaller utility vehicles, and had questioned the need for the Village to purchase an additional truck dedicated for use of the Forester. It recommended removal of a pickup truck from the Capital Budget and that a proposed purchase of an ATV be upgraded to include an enclosed cab that would permit all-season use by the Forester.

The Committee was advised that the ATV designation was a misnomer, because ATV's can attain speeds of 45 to 70 mph, while the vehicle in question would be a UTV, with a maximum speed of 25 mph.

The Committee then reviewed a list of Village owned vehicles and determined that most of the existing vehicles have specialized uses, and are either unsuitable for use of the Forester, or cannot be reserved for his use because of the need to use them for other purposes. The Committee also questioned the proposition that the purchase of a UTV with an enclosed cab would be adequate for the needs of the Forester.

The estimated costs were about \$27,000 for the pickup truck and \$8-10,000 for the UTV, without the addition of an enclosed cab.

Motion to Recommend Purchase of a Pickup Truck and UTV:

After further discussion, Jerry Stein moved that the Committee recommend to the Board that the Village should purchase a pickup truck that would be dedicated for use of the Village Forester, and also purchase a UTV, but without an enclosed cab. Georgene Stratman seconded the motion. The motion passed 6-0.

Motion to Recommend Purchase of a Brush Hog and Snow Blower:

John Mitmoen recommended that the Village purchase a brush hog attachment rather than continue to rent one each year. He also recommended that the Village purchase a new snow blower. The combined cost of these two items was estimated at approximately \$8,500.

Charlie Field moved that the Committee recommend to the Board that the Village should purchase a brush hog and a snow blower for approximately \$8,500, with the understanding that the Village should try to trade in the old snow blower and a tree grapple to reduce the cost. The motion was seconded by Jerry Stein. The motion passed 6-0.

Motion to Recommend Purchase of a New Dump Truck

The Committee proceeded to a discussion of the use and condition of Dump Truck #8, which was purchased in 2008 for salting, plowing and general use.

Jerry Stein moved that the Committee recommend to the Board that the Village should purchase a new truck to replace Dump Truck #8, including a new plow and salter, for approximately \$80,000. Charlie Field seconded the motion. The motion passed 6-0.

Motion to Recommend a New Roof for the Pool and Community Center

The Board was advised that the Village Board has decided, in view of the limitations on the ability of the Village to take on additional debt for renovation or reconstruction prior to 2024, that the existing structure that houses the Pool and the Community Center will neither be torn down and replaced, nor modified by removal of the existing second floor. In the course of the ensuing discussion, John Mitmoen stated that the roof has been leaking despite recent repairs, that one contractor is willing to make repairs but not to guarantee the work will last through a single storm, and that he received bids for a new roof a number of years ago that ranged from \$45,000 to \$70,000. It was also noted that different suggestions had been made in the past for a peaked roof, a flat roof and the possible addition of solar panels.

Jerry Stein moved that the Committee recommend to the Board that the Village should initiate the process of replacing the roof of the Pool/Community Center, preferably as early as 2019. Charlie Field seconded the motion. The motion passed 6-0.

### 3. Review of Changes to Proposed Fee Schedule

The Committee was advised that the Staff has proposed revisions to the Village Fee Schedule, and that the Village Board had asked the Committee to review items 5 and 6, which concern changes in administrative fees and building permit fees, respectively. The Committee was

also advised that item 7 with respect to community center rental fees, would make the fees previously recommended by the Committee, and approved by the Board, a part of the Fee Schedule.

After review and a brief discussion, the members of the Committee had no changes or recommendations to propose to the Board with respect to the fee schedule.

#### 4. Report on Board decision on Community Center and Future of the Pool Facility

This item was considered in the context of the long-term capital plan and resulted in a recommendation that the Board initiate the process of replacing the roof of the structure that houses the Pool and the Community Center.

#### 5. Review and Recommendations on Village Facilities Use Policies

This item was discussed briefly and deferred to a future meeting.

#### 6. Review and Recommendations on Update of Garbage Disposal Ordinance

This item was discussed briefly and deferred to a future meeting. Copies of a proposed update and the existing provision of the Village Code were distributed at the meeting, and members were asked to consider the proposed changes before the next meeting.

#### 7. Future Agenda Items

No additional items were proposed for future agendas.

#### 8. Next Meeting Date and Time

The date and time of the next meeting will be determined at the future time.

#### 9. Adjournment

The meeting was adjourned at 6:51 pm.

Respectfully submitted,  
Fred Wade