

**Village of Shorewood Hills
Finance Committee
Approved Meeting Minutes
Wednesday, October 17, 2018**

1. **Call to Order** – Finance Committee Chairperson Fred Wade called the meeting to order at 5:30 pm.
2. **Roll Call Committee** – Members present were Mr. Wade, Dave Ahmann, Sean Cote, Karl Wellensiek and Gard Strother. Mark Lederer and Carl Gulbrandsen were excused. Also in attendance were Village Administrator Karl Frantz and Administrative Services Manager/Deputy Clerk David Sykes.
3. **Note Compliance with open meeting laws** – Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Review/approve October 8, 2018 Finance meeting minutes**
The Committee members had no changes to the minutes. By consensus, Mr. Wade declared the minutes were approved.
5. **Continue work on 2019 Village general and other fund budgets and possible recommendations**
Mr. Frantz explained that staff reviewed the allowed levy calculations and corrected it to \$2,840, 159 (from \$2,858,399). The Board had preliminary discussions about the 2019 budget and seemed to be generally supportive of utilizing the maximum allowable tax levy, direct billing the Public Fire Protection (PFP) fee and changes to the Village’s fee schedule. The levy increased \$69,719 (2.5%) over last year and is comprised mostly of a debt service increase (\$31,873) and net new construction (\$37,930). The net new construction increase of 2.3% is larger than typical in the Village.
The Village began the year with an unassigned fund balance of \$699,615 and \$133,334 of assigned fund balance was planned to be applied to the 2018 budget. Present projections indicate that only \$76,692 may be needed to balance the 2018 budget. The unassigned fund balance should increase at year-end 2018. In addition, a planned debt issuance will reimburse the general fund an advance to TID IV in the amount of \$184,509.
Preliminary estimates of the millrate worksheet indicate an increase of \$43.84 for the median value home (\$590,500).
Mr. Cote moved and Mr. Wellensiek seconded a motion to recommend to the Board the General Fund budget dated 10/17/2018 with TIF IV to payback \$42,038 to balance the budget and the remainder of the payment added to the unassigned fund balance.
Mr. Frantz reviewed the Capital Fund budget. The Capital Fund advanced the water utility \$445,772 and sewer utility \$63,777. The utilities are paying the advances back beginning in 2018. As the funds are returned, the Village can use them to pay for capital items to reduce debt issuance over the next several years. The sewer utility will have its entire advance repaid in 2019 and the water utility was expected to repay about \$100,000 annually, but due to the large water leaks in 2018, the water utility will only repay about \$33,000 this year.
The Committee discussed some items included in the proposed Capital Fund budget including a pickup truck for the Forester, ATV for DPW/Forester, walking path repairs along

Columbia/Harvard and a KeyWatcher security system in relation to installing a MedDrop Box at the Village Hall.

By consensus, the Committee recommended the Capital Fund budget as presented excluding the pickup truck and KeyWatcher system. They included an additional \$7K for the ATV to add a cab and heater for more year-round use and \$50K for repairs to the walking path.

6. Set next meeting dates

The Committee decided to meet next on Wednesday, October 24 at 6:00 pm.

7. The meeting was **adjourned** at 6:42 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk