

**Village of Shorewood Hills
Minutes Board of Trustees
Monday, October 15, 2018**

- 1. Called to Order** Village President David Benforado called the meeting to order at 7:01 p.m.
- 2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, Scott Freidman, Anne Readel, Mark Lederer and Tracy Bailey. Village Treasurer Sean Cote and Trustees Mark Lederer and John Imes were excused. Also in attendance were Public Works Chief John Mitmoen, Sargent Detective Corey Denzer, Administrative Services Manager/Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.
- 3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation

5. Appearances and Communications

6. Board Matters

D. New Business Resolutions and Motions

i. Consider conditional use permit for landscape improvements and access tram for property located at 3696 Lake Mendota Drive

Mr. Benforado gave a brief background on the requested tram to the lake for the property and stated that the Plan Commission had recommended it to the Board with findings submitted.

Mr. Wade moved and Mr. Friedman seconded a motion to approve a conditional use permit for the improvements located at 3696 Lake Mendota Drive.

Mr. Friedman asked the applicant if he has spoken with the neighbors regarding the project.

Mark Turner stated he spoke with the Roth's and they approve of the project.

Motion passed 4-0.

B. Consent Agenda

Mr. Benforado pulled the September 17th minutes from the consent agenda and Mr. Wade pulled the ROW occupancy permit from the agenda for further discussion.

i. Special Board minutes of September 6, 2018

Ms. Bailey moved and Mr. Friedman seconded a motion to approve the September 6, 2018 minutes.

Motion passed 4-0.

ii. Regular Board meeting minutes of September 17, 2018

Mr. Benforado moved and Mr. Wade seconded a motion to approve the September 17th minutes with two minor changes on page one and the correction of typos given.

Motion passed 4-0.

iii. Right of Way (ROW) Occupancy Permit – Lodgic Project 2801 Marshall Court

Mr. Benforado summarized the good neighbor meeting held last week with regards to the Lodgic project.

Mr. Frantz stated it would still maintain two way traffic.

Jeff Dusterbeck, Project manager with Ideal Builders, explained the situation with the crane and the tentative plan to work it out to maintain two way traffic.

Mr. Wade moved and Mr. Friedman seconded a motion to approve the ROW occupancy permit for the Lodgic project.

Motion passed 4-0.

C. Ordinances

ii. First and possible second reading of an ordinance L-201805 repealing and recreating Chapter 27 of the Village Code Floodplain Zoning regulations.

Mr. Frantz gave a brief background of the status of the floodplain zoning regulations and the process for the Board to approve the floodplain zoning.

Mr. Benforado asked if there would be a public hearing at the November Board meeting and if that would be the third reading of the ordinance.

Mr. Frantz confirmed that it would be a public hearing and third reading. He confirmed this would not change the FEMA zoning of the Village from zone X.

Mr. Benforado understood that once the Village is approved for the Floodplain zone then the Village will be allowed to join the National Flood Insurance Program (NFIP) so any resident or business is eligible to participate in the program.

Mr. Wade moved and Ms. Bailey seconded a motion for the first and second reading of ordinance L-2018-5 repealing and recreating Chapter 27 of the Village Code Floodplain zoning regulations.

Motion passed 4-0.

D. New Business Resolutions and Motions

vi. Consider formation of Ad hoc Stormwater Committee

Mr. Benforado briefly introduced the members of the Ad Hoc committee. He suggested a term of one year and potential extension by the Village Board's approval.

Gloria Beach asked if this committee will have opportunities for public input.

Mr. Benforado stated there would be a time for public input at the committee meetings.

Mr. Wade moved and Mr. Friedman seconded a motion to form the Ad hoc Stormwater Committee.

Motion passed 4-0.

E. Appointments

ii. Chair and members to Ad hoc Stormwater Committee

Mr. Benforado wanted to recuse himself due to possible conflict with a family member being assigned to the committee.

The Board talked and felt Mr. Benforado did not need to recuse himself from this agenda item due to her past experience in dealing with stormwater issues in the Village.

The suggested members of this ad hoc committee were the following:

Gloria Beach, 907 Swarthmore Court

Carolyn Benforado, 3902 University Avenue

Greg Brauer, 3227 Topping Road

Peter Hans, 2909 Columbia Road

Mark Mandel, 3205 Tally Ho Lane

Eric Riedner, 924 University Bay Drive

Brian Berquist, Corey George, John Mitmoen, and Karl Frantz are all staff members that will be involved with various parts of the committee's mission.

Mr. Benforado stated the mission of the committee is to learn about the causes and extent of the August 20, 2018 flash flood that impacted over 80 village homes, numerous village businesses, many village assets and the railroad, to recommend actionable steps the Village could take to prevent or mitigate any future flash flood events, and to offer public input sessions toward the

start of its work and perhaps toward the end of its work when its draft recommendations to the Village Board are being finalized. The goal for the committee will be to make two reports to the Village Board, a status report and any additional recommendations by no later than May 1, 2019 and a final report with recommendations by no later than November 1, 2019. The term of this committee would be one year subject to extension by the Board.

Mr. Friedman moved and Mr. Wade seconded a motion to approve the members and mission of the Ad hoc Village Stormwater Committee.

Motion passed 4-0.

D.

viii. Board guidance to Pool Committee on future use of Pool/Community Center building

Mr. Benforado gave a brief background summary from the previous meeting in April.

Mr. Wade stated the proposed guidance has not been to a committee yet but the Village does not have the capacity to finance either replacement of the existing building or to remove the second floor. Currently, there is no long term debt money to spend for renovations to the pool/community center building.

Gloria Beach, 907 Swarthmore Court, asked why the Pool Committee is not working with the Recreation Committee on the Community Center. She indicated she would like to be on the Pool Committee.

Mr. Wade recommended that the Board provide guidance to the Pool Committee by determining that the existing structure will neither be torn down and replaced, nor modified by removal of the existing second floor prior to 2025. The pool committee is welcome to do renovations on the first floor and around the pool deck but the second floor community center will not be removed.

Ms. Bailey stated that if the Pool Committee is renovating the first floor of the pool, the Village needs to consider the parking lot at the pool as a high priority due to stormwater and flooding.

Mr. Wade moved and Ms. Bailey seconded a motion that the Board provide guidance to the Pool Committee by determining that the existing structure will neither be torn down and replaced, nor modified by removal of the existing second floor.

Motion passed 4-0.

C. Ordinances

i. Third reading of an ordinance L-2018-4 creating a two-hour parking zone on Marshall Court

Mr. Friedman moved and Mr. Wade seconded a motion to pass the third reading of ordinance L-2018-4 creating a two-hour parking zone on Marshall Court.

Motion passed 4-0.

D.

iii. Consider Operator's License denial appeal

Mr. Friedman briefly explained the reason for denial and how it came to the Public Health and Safety Committee (PH&S). He stated the PH&S Committee recommended the approval of the Operator's license.

Mr. Friedman moved and Mr. Wade seconded a motion to approve the Operator's License for Whitney Kruser.

Motion passed 4-0.

ii. Consider change to policy statement regarding Operator license applications

Mr. Friedman moved and Ms. Bailey seconded a motion to change the approval policy from "any" to "criminal".

Motion passed 4-0.

iv. Consider changes to fee schedule

Mr. Benforado briefly described the seven proposed changes to the fee schedule based on staff suggestions. He stated the November meeting would be a good place to take it up for a vote.

Mr. Wade stated the proposed fee schedule changes are in the proposed budget and if they are not passed, it may have consequences on the overall budget. He also stated it is a good idea to present some of the proposed changes to the Services Committee.

Will take this item up at the November meeting.

v. Consider formation of Ad hoc Disaster Preparedness Committee

Ms. Bailey briefly introduced the community members interested in serving this committee. She believes this would be a little too quick for 4-6 months to get a plan in place for the Village Board to review.

Ms. Bailey moved and Mr. Wade seconded a motion to form the Ad hoc Disaster Preparedness Committee.

Motion passed 5-0. (Anne present)

E. Appointments

i. Chair and members to Ad hoc Disaster Preparedness Committee

Jim Richards, 3210 Tally Ho Lane

Charlie Field, 3421 Blackhawk Drive

Jerry Stein, 910 Western Road

Marilyn Krichko, 3519 Sunset Drive

Chair Tracy Bailey, 3311 Topping Road

Mr. Wade moved and Ms. Readel seconded a motion to approve the appointments listed to the Ad hoc Disaster Preparedness Committee.

Motion Passed 5-0.

D.

vii. Consider Finance Committee recommendation to proceed with debt issuance for tax increment projects

Mr. Frantz briefly explained the need for financing with the amount of major projects happening in the next year to include finishing the bike path, partial signal at Hilldale on University, the University Ave reconstruction project, etc. He explained the extent of the need to borrow money for projects in the Village.

Mr. Wade stated that the Finance Committee recommended to the Board that the Village borrow up to \$2,370,009 to finance several future projects.

Mr. Benforado would like to see the TID not be extended but an attempt to close each of them early. He would like to see the Village reduce the amount of borrowing if possible.

Mr. Wade would like to see the Marshall Court projects cost drawn down as well by postponing reconstruction improvements of University Station.

A. Payment of Bills

Mr. Benforado read Mr. Cote's recommendation to approve the bills proposed for a total of \$129,361.21.

Mr. Wade moved and Ms. Readel seconded a motion to ratify the amount of the September prepaids in the amount of \$23,698.15 and to authorize payments of the October Board Bills in the amount of \$105,663.06 for a total of \$129,361.21.

Motion passed 5-0.

ix. Consider certified survey map for 2725, 2801 Marshall Court and 2840-2862 University Avenue.

Mr. Benforado tabled this item with the note that a special board meeting will possibly be needed.

7. Reports of Officials and Committees

A. Village President-

i. Village facilities planning-Mr. Benforado shared the timeline for village facilities and the planning process to proceed.

ii. Meeting with Mayor Soglin, Brar, and O'Connor on lake levels-Mr. Benforado gave a brief update that the communities will continue to meet every four to six weeks.

iii. Upcoming Tuesday, January 22, 2019 Village caucus- Mr. Benforado, Ms. Readel, Mr. Wade, and Ms. Bailey's seating are up for re-election.

Mr. Wade is almost 100% sure he won't run again and would like to see younger people get on the Board.

Ms. Readel also does not plan on running for re-election.

Mr. Benforado would like to put an article in the bulletin for November and December seeking interested residents to step forward and speak with current Board members about filling vacancies.

iv. Upcoming Annual Village Recognition Dinner on Saturday, February 2, 2019

A 4:30 cocktail hour was suggested due to early sunset time.

v. Tree Walk- Mr. Benforado and neighbors did a walk with the Forester to determine which trees should be taken out in the Village Right of way on Burbank Place. Mr. George was a great resource.

B. Village Administrator –

i. University Avenue reconstruction update- already updated on this project.

ii. 2019 operating budget status and Finance Committee recommendations including Finance Committee recommendation to proceed with Public Fire Protection (PFP) Charge to be expensed on utility bills as opposed to the property tax levy – Mr. Frantz stated his notes to the agenda describe the recommendations. He then explained the options with the public fire protection between putting the charge on the utility bills or to keep it on the tax roll.

iii. Update on bridge replacement program- The Village was awarded bridge replacement funds. This is something that will need a public hearing on design.

C. Personnel Committee – did not meet. Meeting in a couple weeks.

D. Finance Committee – Meeting Wednesday

E. Plan Commission – Met and discussed planning for Garden Homes as a Village as well as a conditional use permit.

F. Public Works Committee –nothing to report.

G. Services Committee – nothing to report. Will need to meet soon.

H. Public Health & Safety Committee – Meeting in December.

I. Recreation Committee-Met and discussed budgets for rec programs and some new ones.

J. Ad hoc Sustainability Committee –nothing to report.

K. Ad Hoc Heiden Haus Committee- Met and would like to have the Village oversee the project in the future. Talked about that transition.

L. Parks Committee- nothing to report.

M. Blackhawk Liaison Committee – nothing to report. Meeting October 23rd.

N. Golf Committee – nothing to report.

O. Pool Committee – nothing to report.

P. Waterfront Committee – Nothing to report.

Q. Joint Campus Area Committee – Talked about the new parking lot at the vet school that is going to become a ramp.

8. Confirm next meeting date

i. November 5 budget meeting

ii. November 19

iii. December 18

9. Adjourn

Meeting was adjourned at 10:10 p.m.

Respectfully submitted,

Karla Endres, Village Clerk