

**Village of Shorewood Hills
Services Committee
Approved Minutes of the April 25, 2018 Meeting**

The meeting was **called to order** at 4:30 pm by Chairperson Fred Wade. Committee members present included Mr. Wade, David Logan, Jerry Stein, Charlie Field and Chris Petykowski (arrived late). Bill Muehl and Georgene Stratman were excused. Others in attendance were Karl Frantz, John Mitmoen, Karla Endres, David Sykes and Tim Bolhuis of Pellitteri Waste Systems.

Mr. Frantz confirmed compliance with the **Open Meetings Law**.

Mr. Field moved and Mr. Stein second a motion to **approve the minutes** of the February 13, 2018 meeting with one change of “pickup” to “dump truck”. The motion was approved on a 4-0 vote.

Update from Pellitteri Waste Systems on refuse recycling program and any recommendations – Tim Bolhuis discussed the Village’s refuse and recycling program, recent trends in the business and problems with contamination in the recycling stream. On average, residential households produce about 25 lbs of trash weekly and about 25 lbs of recycling every two weeks. Shorewood Hills has the highest curbside recycling rate in Dane County. It has become more difficult to find companies that will accept recyclables. China and other traditional recycling businesses have stopped accepting material, primarily due to contamination. Glass is the most problematic recyclable due to contamination. Small items like bread ties, bottle caps, can tabs and pieces of plastic utensils are difficult to remove in the separating process. Recycling companies are lowering the level of acceptable contamination in material loads. Mr. Bolhuis mentioned a video on Pellitteri’s website that showcases the recycling process at their facility. He suggested continued education of our residents regarding recyclables and refuse. They are finding recyclables in trash carts and trash in the recycling carts. The Committee discussed food waste at length. Mr. Bolhuis indicated the best practice for food waste is home composting. Other alternatives are difficult to determine, the landfill does not want food waste filling up the landfill and Madison Metropolitan Sewer District wants to reduce the amount of food waste treated at the sewer plant.

Welcome new member Chris Petykowski – Mr. Wade introduced and welcomed Chris Petykowski attending his first Services Committee meeting. Mr. Petykowski is the principle engineer for the City of Madison’s Traffic Engineering Division and has also been a member of the Public Works Committee since 2009.

Review and recommendation on demolition of the Scout Shack – Mr. Mitmoen indicated the Public Works Crew could demolish the building and thought the material could be removed in two loads of a 30-yard dumpster. Mr. Petykowski asked if there is any concern about asbestos. Mr. Mitmoen will arrange for testing of the roof shingles. A motion was made by Mr. Stein and seconded by Mr. Petykowski to recommend to the Board that the Scout Shack be demolished pending the results of the asbestos testing and provided it can be done within the budget. The motion was approved on a 5-0 vote.

Review and recommendations on Village facilities use policy – Mr. Frantz reviewed the conditions that he has allowed the use of the Board Room at the Village Hall. He has usually limited it to Village business with a few other governmental entities and historic exceptions. Staff is collecting information from other municipalities regarding if they allow use of their Board chambers. The Committee will continue to consider the matter. **Review of Pool**

Committee Memo – Mr. Wade brought to the Committee’s attention a memo submitted to the Board by the Pool Committee outlining the Pool Committee’s desire to renovate or replace the first floor pool facilities at some point in the future. They plan to do incremental improvements beginning in 2018 including work on the bathrooms/locker room areas and replacing the boiler. One of the questions that will be considered by the Board is whether or not there is a need for a community center. Mr. Mitmoen reported that the Village pays a lot in utility costs outside the pool season when the facility is seldom used. Low usage may be a matter of both lack of interest from residents and the facility not being in the best shape.

Review and possible recommendation concerning update of garbage disposal ordinance – Mr. Wade provided some proposed changes to ordinance 9.01 related to garbage disposals. The Committee intends to investigate organic food waste disposal options further. Staff will also check with the plumbing inspector to determine if there are any requirements for garbage disposals in the State’s plumbing code. It is possible that the garbage disposal ordinance can be repealed entirely.

Discussion and possible recommendation on cyber security and ransomware issues – Mr. Frantz and Mr. Sykes briefly reviewed the Village’s cyber security preparations and concerns. No recommendations were made at this time.

The meeting was **adjourned** at 6:08 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk