

Village of Shorewood Hills
Board of Trustees Approved Minutes
Monday, March 19, 2018

1. Called to Order Village President David Benforado called the meeting to order at 7:01 p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Felice Borisy-Rudin and John Imes. Trustee Anne Readell and Mark Lederer and Village Treasurer Sean Cote were excused. Trustee David DeVito arrived at 7:04 pm. Also in attendance were Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation nothing to report.

6. Board Matters

A. Payment of Bills

Mr. Wade moved and Ms. Borisy-Rudin seconded a motion to approve payment of bills in the amount of \$182,392.50.

Motion passed 5-0

B. Consent Agenda

Mr. Imes moved and Mr. Wade seconded a motion to approve the consent agenda with the UW Kinesiology Club street use permit and the January 16, 2018 caucus minutes.

The motion passed 5-0.

Mr. Wade moved and Mr. DeVito seconded a motion to approve the February meeting minutes with the two changes noted.

Motion passed 5-0.

iii. Street Use Permit – Tree Removal at 1220 Edgehill Dr. (H&H Arborists)

Mr. Benforado moved and Mr. Imes seconded a motion to approve the street use permit with the suggested change to the start time of 8:45 am to avoid the school traffic.

Motion passed 5-0.

C. Ordinances nothing to report.

5. Appearances and Communications

i. Individuals expressing interest in upcoming Board vacancy

Mr. Benforado explained the Board vacancy and those individuals that have expressed interest in becoming a board member as Tracy Bailey, Alan Goldenberg, Rocky Van Asten and Anne Helsley-Marchbanks.

Tracy Bailey, Alan Goldenberg and Anne Helsley-Marchbanks were present and took a moment to introduce themselves.

Mr. Benforado stated the process for selecting a Board member would be by ballot and could be made at the April board meeting. Mr. Benforado stated the following factors would guide his decision on who would be the best candidate to fill the Trustee vacancy: geographic orientation of the candidate (where they reside in the Village compared with where the other Trustees reside), their availability to regularly attend Board and

Committee meetings, whether they are known and involved in the community, whether they are a thinker, a listener and a leader, and the resulting gender balance of the Board.

Discuss process for additional Ad hoc Heiden Haus Committee members

Mr. Benforado stated that not including the members on the Ad hoc committee with regards to residents that live near the Heiden Haus was an oversight. He explained the Board was committed to correcting this and adding additional members. Mr. Benforado suggested the Board solicit interest and select from the interested group.

Ms. Borisy-Rudin stated the selection of the committee members does not need to be that complex and it would be reasonable for Mr. Benforado to appoint a new member or two. Mr. Benforado is comfortable with having a ten person committee and would like to add two or three more members to the Ad hoc committee.

Tracy Bailey, 3311 Topping Road, suggested renaming the committee to a broader name. Kathy Acker, 1015 Oak Way, stated the Heiden Haus renovation as it is being proposed is not what she intended to donate money towards. It was for the current Heiden Haus for renovations.

Mr. Benforado summarized that the name be changed to represent the broader ideas instead of strictly the Heiden Haus.

Kathy Acker stated the Board missed a step in approaching this issue. She stated if there was a big structure to be built, that should have involved resident input, whereas if it was a renovation of the Heiden Haus, it should have been on the current structure.

Mark Redsten, 1022 Shorewood Blvd, stated this was a PTO committee and now it has become a Village Committee that wasn't formed in the usual way to get the support of village residents.

Tracy Bailey stated she was asked to join the committee because of her role as a land rec parent chair.

Alan Goldenberg, 1230 Dartmouth Road, stated that his observations at the Ad hoc Committee meeting was that the project has gotten a long way down the road without a lot of input from the public.

Farah Kaiksov, 906 Swarthmore Ct., stated that she is a neighbor in that area and would have been involved had she been made aware that this was the plan for the Heiden Haus and that it was a more involved project than just simple renovations. She understands that there is a pile of donated funds for the Heiden Haus but wondered if it was possible to ask the donor if they would be willing to have those funds spent on other village buildings that need renovations too.

Mr. DeVito stated he is a little hesitant to add additional committee members based off resident feedback versus a real need for committee members. The Board has the ultimate decision and the committee has to bring this to the Board for the final decision. He stated it's the Board's job to come up with a plan that's more transparent.

Mr. Wade had concerns with adding additional members to the committee.

Mr. Benforado suggested that an article should be put in the bulletin. He explained that Ms. Readel planned to come to the April Board meeting with a proposal change and wants to move forward with a process plan to refine the scope of the project and propose a timeline with more public comment.

Mr. Benforado made and Mr. Imes seconded a motion to add three members to the Heiden Haus Ad hoc committee and have Village Staff include a bulletin article asking for expressions of interest and have them included in the April board packet.

Mr. DeVito stated he hesitates to set the precedent to adding more committee members based on opposing views being presented to the Ad hoc committee. He would like to see the committee stay as is and those residents can still have a say without being on the committee by participating in public comment.

Ms. Borisy-Rudin stated it is the right for the chair of the committee's to decide who will be the new member. She stated it seems reasonable to add members if the chair sees a need to do so. She would like to see the committee chair have a say as to if there should be additional members to an Ad hoc committee.

Motion passed 5-0.

C. Ordinances nothing to report.

D. New Business Resolutions and Motions

i. Consider purchase of body worn cameras

Chief Chapin explained the various surrounding communities that are already using body worn cameras.

Mr. DeVito asked about the storage space on the server and how long Chief Chapin expected it to last.

Chief Chapin stated there is enough space left for a long time. He doesn't foresee the server being full in the near future.

Ms. Borisy-Rudin moved and Mr. Imes seconded a motion to approve the purchase of three L3 cameras and three trigger boxes for an amount not to exceed \$2,500.00 from the capital budget.

Motion passed 5-0.

ii. Consider purchase of building access control and camera system

Ms. Borisy-Rudin moved and Mr. DeVito seconded a motion to purchase the Capital camera system and security not to exceed \$24,100 from the capital budget.

Motion passed 5-0.

iii. Consider agreement with Baker Tilly for Public Fire Protection study

Mr. Wade moved and Mr. DeVito seconded a motion to accept the proposal with Baker Tilly for a Public Fire Protection study that is not to exceed \$3,000 from the water utility.

Mr. Benforado is fully supportive of the proposal from Baker Tilly.

Motion passed 5-0.

D. New Business Resolutions and Motions

iv. Consider \$400 donation to PTO for 5th grade school safety officer scholarship

Mr. Benforado stated the Shorewood Hills Fire and EMS Association donated \$300 and the Shorewood Hills Police Association donated \$100.

Mr. Benforado suggested a \$400 contribution from the Village.

Mr. Imes moved and Mr. DeVito seconded a motion to approve a donation of \$400 to the Shorewood Hills Elementary school safety patrol program.

Ms. Borisy-Rudin is not supportive of a onetime donation and would be supportive of doing an annual contribution toward a fund for those in need of financial assistance.

Mr. Benforado suggested the Village contribute \$400.

Motion passed 5-0.

E. Appointments

i. Joint Campus Area Committee John Imes, Karl Frantz

Mr. Benforado moved and Ms. Borisy-Rudin seconded a motion to appoint John Imes and Karl Frantz to the Joint Campus Area Committee.

Motion passed 5-0.

iii. Services Committee Bill Muehl, Chris Petykowski

Mr. Benforado moved and Mr. Wade seconded a motion to approve Bill Muehl and Chris Petykowski to the Services Committee.

Motion passed 5-0.

iv. Pending vacancies on Board of Zoning Appeals and Board of Review due to likely election of Trustee Felice Borisy-Rudin as Municipal Judge

Ms. Borisy-Rudin stated she would be resigning from the committees after her appointment as Municipal Judge. She will stay on the Board of Zoning Appeals until after the April 4, 2018 meeting of the Board of Zoning Appeals.

7. Reports of Officials and Committees

A. Village President Mr. Benforado stated he would be reaching out to the continuing Trustees regarding their interests in committees and what they would like to do in the future.

B. Village Administrator Nothing to report.

C. Police Chief

i. Department response to Shorewood school incident on February 22

Chief Chapin briefly explained the incident with a parent that brought in a sign into the school stating “gun”.

Mr. DeVito was excused at 9:41pm

D. Personnel Committee Nothing to report.

E. Finance Committee Minutes in packet, nothing to report.

F. Plan Commission Minutes in the packet, nothing to report.

G. Public Works Committee Nothing to report

H. Services Committee Minutes in the packet, will meet next month.

I. Public Health & Safety Committee Met and minutes will follow next month.

J. Recreation Committee Nothing to report

K. Ad hoc Sustainability Committee Meeting Scheduled April 11th.

L. Parks Committee Nothing to report.

M. Blackhawk Liaison Committee Nothing to report.

N. Golf Committee Mr. Wade raised a concern that the proposed details and fee structure of the adult golf program were not presented to the Village early enough to permit consultation and collaboration. He noted that the adult program, unlike the junior golf program, is one that the Village is responsible for conducting, and stated that it is important to bear that distinction in mind. Mr. Wade also noted that the committee is seeking new members to help with both the adult and the junior golf programs.

O. Pool Committee Nothing to report.

P. Waterfront Committee Nothing to report.

Q. Joint West Committee Nothing to report.

R. Confirm next meeting date Tuesday April 17, 2018.

8. Adjourn

Meeting was adjourned at 9:47 p.m.

Respectfully submitted,

Karla Endres, Village Clerk