

**Village of Shorewood Hills
Board of Trustees Meeting
Approved Minutes**

Monday, August 21, 2017 7:00 p.m.

1. **Call to Order** Village President David Benforado called the meeting to order at 7:00 p.m.
2. **Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, Felice Borisy-Rudin, David DeVito, Mark Lederer, John Imes and Anne Readel. Also in attendance were Interim Police Chief Jerry Jansen, Department of Public Works Chief John Mitmoen, Emergency Services Coordinator David Sykes, Deputy Clerk Karla Endres and Village Clerk Cokie Albrecht. Approximately fifteen visitors were in the audience.
3. **Statement of Public Notice** Ms. Albrecht confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications**
 - i) **Fourth of July Fireworks Report—Gary Johnson** Shorewood Hills EMS and Fire Association member Gary Johnson presented a summary of the finances for this year's Fourth of July fireworks show. Expenses were down, due in part to the unexpected absence of porta-potties and the gift by Spielbauer Fireworks of about \$600 in fireworks. Donations of \$9,366 were the second highest on record. After splitting the net cost of the fireworks with Blackhawk Country Club (BCC), the Village's contribution was \$391.05. The Trustees expressed their appreciation to BCC for opening its bathrooms to the public in response to the porta-potty snafu and to Spielbauer for the fireworks donation and its years of service. Thank you letters will be sent to each.
6. **Board Matters**
 - C. **Ordinances**
 - ii) **Second reading of an Ordinance L-2017-2 Amending Section 17.06(10)(a) of the Village Code Licensing of Dogs and Cats, Regulation of Pets** (agenda item taken out of order) Mr. Benforado called the Trustees' attention to the recently received correspondence distributed this evening regarding the ordinance. Ms. Borisy-Rudin moved and Mr. Wade seconded a motion to waive the second reading of L-2017-2. Motion to waive the reading passed unanimously. Ms. Borisy-Rudin said the Public Health and Safety Committee recommended the removal of section 17.06(10)(c)3 from the ordinance. It states a cat would not be considered running at large if it were wearing a collar with a bell. The Committee members also felt the parenthetical phrase defining "habitually" in 17.06(10)(a)9 should either be deleted or more specific. Three residents spoke against making any changes to the ordinance; another expressed concerns about public health impacts created by free-ranging cats. The Trustees discussed property owners' rights/recourse when a pet is on their property without their permission. They also had questions about enforcement. There was conversation about changing 17.06(10)(c)3, given uncertainty that a bell is effective in limiting a cat's success at predation. Mr. Benforado moved and Mr. Imes seconded a motion to revise Ordinance L-2017-2 so that for the third reading: 1) the parenthetical phrase defining "habitually" in 17.06(10)(a)9 is deleted; and 2) Section 17.06(10)(c)3 permitting running at large if the cat is wearing a collar with a bell remains as is. Motion passed 4 – 3 with Mr. Wade, Ms. Readel, and Mr. DeVito voting no.
7. **Reports of Officials and Committees**

I. Public Health and Safety Committee

i) Riseling Group Police Department Report (agenda item taken out of order) Dale Burke of the Riseling Group, LLC, summarized the Group's report on the Shorewood Hills Police Department. He said the consultants concluded the Department is in good shape; no red flags were revealed; some things could be improved and the report provides pathways to accomplish those. Chief Jansen is reviewing the Department's policies to see if any need revision.

6. Board Matters

A. Payment of Bills Mr. Wade moved and Mr. DeVito seconded a motion that the Board authorize the payment of the end of July pre-paid bills in the amount of \$183,028.24 and \$554,716.70 for August Board bills, for a total of \$737,744.94. Motion passed unanimously.

B. Consent Agenda

i) Minutes of July 17, 2017 Board meeting

ii) Block Party Permit—Oxford Road, September 4, 2017

Mr. Benforado requested the removal of the July 17, 2017 Board minutes from the Consent Agenda. Mr. Wade moved and Mr. Lederer seconded a motion to approve the remaining item on the Consent Agenda. Motion passed unanimously.

i) Minutes of July 21, 2017 Board meeting

Revisions to the minutes requested by the Trustees (strikeouts indicate words removed; italics indicate words added):

5i) ...He indicated that venting the ~~HVAC~~ *exhaust* system to the east side of the building will mitigate the impact of that equipment's noise on the Village. *UW officials indicated there would be no net increase in noise due to the new west wedge building.* The current temporary parking lot will be converted to green space. *There are UW Madison plans for a third WIMR building, to be built to the west of this wedge building, was approved by the Village several years ago as part of the conditional use permit for the entire project. but no plans for the construction of that are contemplated currently.*

7L. Seventeen juniors are enrolled this summer. Mr. Wade would like to *invite the golf professionals member(s)* of the Blackhawk Country Club to attend a future Board meeting so the Village can thank them for *their work in connection with the Adult and Junior* ~~the~~ golf programs *during 2017.*

Mr. DeVito moved and Mr. Imes seconded a motion to approve the July 17, 2017 Board minutes as revised. Motion passed 6 – 0 – 1 with Ms. Readel abstaining since she did not attend the meeting.

C. Ordinances

i) Third reading of an Ordinance L-2017-1 creating Section 7.17 of the Village Code

Restricting Entering or Staying on Highways After discussion, the Trustees agreed the ordinance should be revised as follows (strikeouts indicate words removed; italics indicate words added):

B. The primary purpose of ~~Pedestrian Refuge Islands and medians~~ *are is to...*

E. *The Village Board finds that* prolonged pedestrian use of *medians at* such Covered Intersections poses...

F. The Village Board finds it is in the best interests of the public health, safety, and welfare to adopt this Ordinance to protect pedestrians and motorists ~~on~~ *at* Covered Intersections.

7.17(8) Penalty. Any person violating this ordinance may be required to *pay a* forfeit *as specified in 31.05(1) of the Village Municipal Code* ~~not less than twenty five (\$25) nor more than three hundred dollars (\$300).~~ Officers are encouraged to provide a warning for a first offense.

Ms. Borisy-Rudin moved and Mr. Lederer seconded a motion to waive the third reading of Ordinance L-2017-1 and approve it as revised. Motion passed unanimously.

iii) Second and possible third reading of an Ordinance L-2017-3 Amending Section 7.08 of the Village Code Parking, Stopping, and Standing Regulated creating a no parking zone on the west side of Edgehill Drive between Edgehill Parkway and Lake Mendota Drive Mr. Lederer moved and Mr. Wade seconded a motion to waive the second and third readings of Ordinance L-2017-3 and approve it. Motion passed unanimously.

D. New Business Resolutions and Motions

i) Consider quote to replace Police Department carpet Mr. Benforado moved and Mr. Wade seconded a motion to accept the quote from EBI for the replacement of the carpet on the Police Department side of Village Hall. Chief Jansen said that staff had solicited others, but the EBI quote was the only one received. The Trustees agreed they would prefer to have more quotes/information before they were willing to act on the matter. Mr. Benforado withdrew his motion; the agenda item will be tabled until a future Board meeting. Police staff will seek additional quotes.

ii) Set date for special meeting to consider conditional offer of employment for position of Police Chief The three candidates for the Police Chief position will be interviewed on Monday, August 28, 2017. The interview panel is expected to deliberate that evening and select one of them for recommendation for hiring. The Trustees agreed they would hold a special Board meeting on Wednesday, August 30, 2017 at 7:00 p.m. to consider the panel's recommendation. They asked staff to include information about the selected candidate in the Board Packet to be received prior to the Special Board meeting.

iii) Appointments

(a) Pool – Jonathan Garland and Kristine Michelson Mr. Benforado moved and Mr. Imes seconded a motion to appoint Mr. Garland, as a resident member, and Ms. Michelson, as a non-resident member, to the Pool Committee. Motion passed 6 – 0 – 1 with Ms. Borisy-Rudin not voting; she had been temporarily excused.

(b) Public Works No action was taken on this agenda item.

7. Reports of Officials and Committees (agenda item taken out of order)

A. Village President

i) Report on outreach to multifamily residents Mr. Benforado referred to the memo in the Board Packet providing a summary of the meeting between Mr. Benforado, Mr. Wade, staff, and managers of 700 University Bay, The Lodge, The Boulevard and Arbor Crossing. Mr. Wade/Mr. Benforado will attend an open house for 700 University Bay residents on Thursday afternoon, August 24, 2017.

C. Ad hoc Heiden Haus Area Committee The Committee recommended some changes to the plans; agreed to facilitate fund raising for the project.

K. Parks Committee The Committee is interested in the concept of developing an Urban Forestry Utility. The idea will be discussed with the Finance Committee to see if its members would like to work on a joint recommendation.

M. Pool Committee The Committee issued grants, identified new members, started to work on next season's budget. Most of the Pool's debt will be paid off soon.

A. Village President (revisited)

Mr. Benforado said he will set up a meeting with Julie Aulick, Director of Communications, Public Affairs at UW Hospital to discuss a resolution to the issue of UW hospital employees smoking on University Bay Drive.

The remaining Committee chairpersons had nothing further to report.

8. Adjourn Meeting adjourned at 9:58 p.m.

Respectfully submitted,

Colleen Boyle Albrecht, Village Clerk