

**Village of Shorewood Hills
Board of Trustees Meeting
Approved Minutes
Wednesday, December 21, 2016 7:00 p.m.**

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:03 p.m.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees Fred Wade, Anne Readel, John Imes, Mark Lederer and David Benforado. Felice Borisy-Rudin was excused. Also in attendance were Village Treasurer Sean Cote, Village Administrator Karl Frantz, Department of Public Works (DPW) Chief John Mitmoen, Emergency Services Coordinator David Sykes and Village Clerk Cokie Albrecht. Five visitors were in the audience.
3. **Statement of Public Notice** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications**
 - i) **Will Clifton – Dementia-Friendly Community** Will Clifton, 1218 University Bay Drive, discussed Resolution R-2017-1, designating Shorewood Hills a Dementia-Friendly Community. A group of Village residents has been working on the initiative, with goals that include: increasing awareness of the issue of dementia; connecting residents to resources; and developing support networks. The group is seeking the Trustees’ support of the concept.
 - ii) **Michael and Trina Schuler and Joni Stein – predatory cats** The Schulers, 920 Western Road, and Ms. Stein, 910 Western Road, spoke of their concern about recent revisions to Ordinance L-2016-2 which deleted language regarding the regulation of outdoor cats. They feel the ordinance should be made more restrictive, ideally requiring cats, like dogs, to be under their owners’ control when outside. Mr. Schuler distributed a letter to the Village from Bryan Lenz, the Director of Bird City Wisconsin, outlining the negative impacts of cats running at large on the cats’ and the public’s health, and on wildlife, particularly birds. The Trustees agreed that the Public Health and Safety Committee will be asked to revisit the language in the Ordinance L-2016-2.
6. **Board Matters**
 - A. **Payment of Bills** Mr. Cote reviewed the bills and recommended their payment. Mr. Wade moved and Mr. Imes seconded a motion to approve the payment of the end of November bills in the amount of \$37,582.29 and \$275,757.82 for December expenses, for a total of \$313,340.11. Motion passed unanimously.
 - B. **Consent Agenda**
 - i) **Minutes of November 21, 2016 Board meeting**
 - ii) **Street Use Permit: Valentine’s Day 5K—February 1, 2017 (UW Running Club)** Mr. Benforado moved and Ms. Readel seconded a motion to approve the Consent Agenda items. Motion passed unanimously.
 - C. **Ordinances**
 - i) **Second and possible third reading of an Ordinance L-2016-6 amending Section 17.02(7) of the Code of Ordinances to Restrict the Closing Hours for Sale of Intoxicating Liquors** Mr. Benforado moved and Ms. Readel seconded a motion to waive the second and third readings of Ordinance L-2016-6 and approve it. Motion passed unanimously.

ii) First reading of an Ordinance L-2016-7 amending Section 18.05 of the Village Code: “Junk, Certain Vehicles, Recreational Equipment and Firewood” and Section 10-7-75: “Motor Vehicle, Mobile Home and Boat Storage” Mr. Benforado reviewed his memo to the Board dated December 20, 2016 in which he provided background for the proposed changes to the ordinance and outlined his support for them. Mr. Benforado moved and Mr. Wade seconded a motion to waive the first reading of the Ordinance L-2016-7. Motion passed unanimously.

D. New Business Resolutions and Motions

i) Resolution R-2016-11 Designating Shorewood Hills as a Dementia-Friendly Community Mr. Benforado moved and Mr. Wade seconded a motion to approve Resolution R-2016-11. Motion passed unanimously.

ii) Consider organ donor policy Mr. Frantz explained that adoption of the organ donor policy is required by state law. Ms. Readel moved and Mr. Imes seconded a motion to approve the policy. Motion passed unanimously.

iii) Set the 2017 Board meeting dates By consensus, the Trustees agreed to set the 2017 Board meetings on the following dates at 7:00 p.m. in the Village Hall Board Room. The meetings will be held on Monday nights except as noted:

Tuesday, January 17 (delayed until Tuesday in observance of the Martin Luther King Jr. holiday on Monday, January 16)

Monday, February 20

Monday, March 20

Tuesday, April 18 (delayed until Tuesday to avoid a lame duck Board)

Monday, May 15

Monday, June 19

Monday, July 17

Monday, August 21

Monday, September 18

Monday, October 16

Monday, November 6 (special meeting for 2018 Budget presentation)

Monday, November 20

Monday, December 18

Mr. Wade moved and Mr. Imes seconded a motion to set the 2017 Caucus for Tuesday, January 17, 2017 at 7:00 p.m., prior to the Board meeting that evening. Motion passed unanimously.

E. Appointments There were none this evening.

7. Reports of Officials and Committees

A. Village President

i) Recognition Dinner—February 18, 2017 The dinner to thank Village volunteers and employees for their service to the Shorewood Hills community will be held Saturday, February 18, 2017 at the Blackhawk Country Club.

ii) Tree City Application and Arbor Day Proclamation Mr. Sundquist signed the 2016 Application for Certification of Shorewood Hills as a Tree City USA and the proclamation relating to the 2017 observance of Arbor Day in the Village on April 28, 2017.

iii) Bird City Proclamation A resolution regarding the Bird City application will be considered at the January Board meeting.

B. Village Administrator

i) Shorewood Hills Community League support of One City Initiative and request to use Village communications Mr. Frantz reported that the League has agreed to support the One City Initiative discussed at the November Board meeting. This will allow the Initiative to use the Community Center at no charge. The Trustees decided that the organization’s public announcements/communications could be included in the League pages of the Bulletin.

ii) Status of school elevator addition The delayed remodeling of the Shorewood Hills Elementary School to accommodate elevators on the south side of the building will now proceed with a scaled-back project: the addition on the southeast side of the school has been removed from the plans. Mr. Frantz concluded a new conditional use permit would not be required.

C. Joint West Committee

i) UW Master Plan Mr. Wade reviewed his memo to the Board dated December 16, 2016 regarding the UW Master Plan Open House on December 12, 2016. The University is putting final touches on the Master Plan. In it, University Bay Fields remain zoned conservancy. As such, changes in use there would require a conditional use review by the City of Madison. The Trustees asked staff to invite Gary Brown, Director of Campus Planning and UW Architecture, to a Board meeting to thank the University for listening to Village and resident concerns about the development of the University Bay Fields.

G. Public Works Committee The temporary pylons on University Bay Drive have been removed. Residents from the area in attendance at the meeting would like to see permanent bump-outs installed, with the expectation they would reduce traffic speeds on University Bay Drive. The Committee also heard a complaint about the parking pads on the north side of Lake Mendota Drive.

I. Recreation Committee The Committee received feedback regarding the 2016 Four Corners Program.

L. Parks Committee The Committee thanked the DPW Crew for the installation of erosion control measures at Big Foot Park. The Garden Club has volunteered to help plant the disturbed area. The Committee is interested in the creation of an Urban Tree Utility to fund the maintenance of the Village's forest.

Marina Committee Mr. Frantz said that a commercial business uses the lake and adjacent Boathouse facilities for a significant number of hours in the summer. In response to this, the Committee may propose an ordinance to limit the number of people who use the Marina/Boathouse at a time.

The remaining Committee chairpersons had nothing further to report.

8. Adjourn Meeting adjourned at 9:03 p.m.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk