

VILLAGE OF SHOREWOOD HILLS COMMUNITY CENTER RULES

DEPOSITS

Refundable deposits apply to ALL who rent the community center, except approved Shorewood Hills organizations (*checks for fee and deposit must be written by a Village resident*). Deposits will be refunded if the rented facility is undamaged and cleaned to a condition equal to or better than its condition upon arrival.

- No Alcohol served..... \$250.00
- Alcohol served \$500.00

RENT *** Residents must make ALL reservations***

Non-resident groups or individuals may use the community center if they have a sponsor or co-organizer that is a Village resident.

Any refunds are considered on a case-by-case basis and subject to the Village Administrator's approval.

Hours of Use - The community center must be vacated by 10 pm on Sunday-Thursday and 12 am for events taking place Friday-Saturday. Groups must also comply with the Village noise ordinance.

No Charge or Deposit – Shorewood Hills organizations that may use the facility free of charge for regular meetings include: Village government, Shorewood Hills League, recreational programs or interest groups that are listed in the Shorewood Hills Directory and programs or groups that are approved by the Recreation Committee.

Private Groups/Party Rates

Base rate is for use up to 4 hours. After 4 hours fee increases as a pro-rated amount (25% of the base rate) for each additional hour of use

- Monday – Thursday \$50.00 (up to 4 hours + \$12.50 each additional hour)
- Friday (before 5:00 pm) \$50.00 (up to 4 hours + \$12.50 each additional hour)
- Friday (after 5:00 pm) – Sunday and Village Holidays
..... \$100.00 (up to 4 hours + \$25.00 each additional hour)

Non-Private Group Rates

- Non-profit organizations and village user groups (i.e. playgroups, girl and boy scouts, dance lessons, international week)
..... \$10.00 per session up to 3 hours
..... \$25.00 per day up to 10 hours
- For Profit Series Groups (i.e. private yoga classes, art classes)
..... \$20.00 per session up to 3 hours
..... \$50.00 per day up to 10 hours

ADDITIONAL CHARGE: Damage or failure to clean the facility to a condition equal to or better than the facility's condition upon arrival will result in loss of security deposit plus additional cleaning charges required to restore the building to its pre-use condition. The extra costs will be charged to and paid by the village sponsor. These extra costs also include administrative fees. Complete the "Checkout List" to avoid these additional charges.