

VILLAGE OF SHOREWOOD HILLS APPLICATION FOR EMPLOYMENT

We consider applications for all positions without regard to race, color, religion, creed, sex, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Position(s) applying for:	Date of application:	
How did you learn about this opening? <i>Select all that apply.</i> <input type="checkbox"/> Advertisement <input type="checkbox"/> Friend <input type="checkbox"/> Walk-in <input type="checkbox"/> School (MATC / UW) <input type="checkbox"/> Relative <input type="checkbox"/> Other _____		
Name: Last	First	Middle Initial
Address: Number Street	City	State Zip Code
Telephone Number(s): Home: Work: Cell Phone:	WI Driver's License Number:	
e-mail Address:		

- Will you be 18 years old or older when your Village employment starts? _____ Yes _____ No
- If you are under 18 years of age, can you provide required proof of your eligibility to work? _____ Yes _____ No
- Have you ever filed and application with us before? _____ Yes _____ No
 If yes, give position & date(s) _____
- Have you ever been employed with us before? _____ Yes _____ No
 If yes, give position & date(s) _____
- Are you currently employed? _____ Yes _____ No
- May we contact your current employer? _____ Yes _____ No
- Are you prevented from lawfully becoming employed in this country because of VISA or immigration status? _____ Yes _____ No
- Are you available to work: Full-Time? _____ Part-Time? _____ Shift Work? _____ Temporary? _____
- Are you currently on "lay-off" status and subject to recall? _____ Yes _____ No
- Can you travel if the job requires it? _____ Yes _____ No

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EMPLOYMENT EXPERIENCE

Start with your most recent job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.

1.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate / Salary		
			Starting	Final	
	Job Title	Supervisor			
Reason for Leaving					
2.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate / Salary		
			Starting	Final	
	Job Title	Supervisor			
Reason for Leaving					
3.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate / Salary		
			Starting	Final	
	Job Title	Supervisor			
Reason for Leaving					
4.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate / Salary		
			Starting	Final	
	Job Title	Supervisor			
Reason for Leaving					

Please continue on a separate piece of paper, if necessary

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EDUCATIONAL HISTORY

	Name and Address of School	Course of Study	Years Completed	Diploma / Degree
Grade School (Middle School)				
High School				
Undergraduate College / Technical				
Graduate Professional				
Other (Specify)				

SPECIALIZED TRAINING

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

ADDITIONAL INFORMATION

List professional, trade, business or civic activities and offices held. You may exclude memberships which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

JOB RELATED SKILLS

Summarize special job-related skills and qualifications acquired from employment or other experience:

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REFERENCES

1.	(Name)	(Phone #)
	(Address)	
2.	(Name)	(Phone #)
	(Address)	
3.	(Name)	(Phone #)
	(Address)	
4.	(Name)	(Phone #)
	(Address)	

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time, with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized party of the Village of Shorewood Hills.

I understand that any false or misleading information given in my application or interview(s) may result in me not being considered for the position or, if hired, termination of my employment. I understand, also, that I am required to abide by all rules and regulations of the Employer.

Signature of Applicant

Date

Please return the completed form to:

Village of Shorewood Hills
810 Shorewood Boulevard
Madison, WI 53705-2115

Phone: 608-267-2680
Fax: 608-266-5929



(Revised 2-17-2021)

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