

Ad Hoc Sustainability Committee Agenda Village of Shorewood Hills

Wednesday, October 11, 2017 at 6:30 pm
Village Hall – 810 Shorewood Boulevard, lower level meeting room

1. Call to Order
 - a. Note compliance with open meeting laws
 - b. Approve previous meeting minutes
2. Introductions
3. Discussion and possible recommendations of goals/expectations/communication
 - a. Mission Statement:
 - i. *“The Sustainability Committee is responsible for researching, recommending, and developing sustainable policies and procedures for Village staff, residents, and businesses to reduce the environmental footprint of the Village while also providing public education and outreach on sustainability issues.”*
 - b. Primary Goal: Create a Sustainability Plan (“Plan”) for adoption by the Board.
 - i. Baseline data
 - ii. Categories
 - iii. Audience (municipality and community)
 - iv. Near term (1-3 years), mid-term (4-10 years) vs. long term (10+) goals?
 - v. Community engagement
 - c. Timeline: ~1.5 years, discuss future of committee afterwards (ad hoc vs. standing)
 - d. Commitment: ~1 meeting per month in the evening (subject to subgroup planning), 2-3 outreach efforts to the public to obtain feedback on the draft Plan, some independent research and writing by members
 - e. Communications:
 - i. Open Meeting Laws
 - ii. Email, Doodle polls (scheduling), Google doc site (plan drafting, repository for share documents)?
 - f. Upcoming field trip?: Pellitteri Waste Systems (recycling)
4. Discussion and potential recommendations for path forward
 - a. Months 1-4
 - i. Review sustainability resolutions and plans from other municipalities

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

- ii. Agree upon general categories to include in the Plan
 - iii. Create subgroups based on interest in the various categories
 - iv. Draft sustainability resolution and submit it to the Board for approval
 - * In this document, we will identify the overall vision and guiding principles for sustainability in the Village.
 - v. Work with Village staff to identify current gaps in sustainable practices
 - * Consider using Green Tier Charter worksheet
 - vi. Seek general input from residents on sustainability initiatives they'd like to see in the Village.
 - vii. Agree to very general outline for the Plan.
 - b. Months 5-10
 - i. Subgroups meet independently to outline and draft respective sections
 - ii. Subgroups work with Village staff to identify and compile baseline data
 - iii. Large group meetings periodically for internal feedback on sections
 - c. Months 11-15
 - i. Gather public input by hosting listening session(s) & online surveys
 - ii. Present draft to the Board for input
 - iii. Large group meetings to agree on general updates to draft Plan
 - iv. Subgroups incorporate public/Board/Committee input into draft
 - v. Repeat as necessary
 - d. Months 16-18
 - i. Finalize draft with large group
 - ii. Submit Plan to Board for approval (repeat as necessary to incorporate any additional Board suggestions/edits)
5. Discussion and possible recommendations for general categories in Plan (and some potential examples of what sustainability issues might be included in each category)
- a. Energy
 - i. Renewable energy sources
 - ii. Existing buildings - reductions in energy consumption
 - iii. New buildings – green building requirements
 - b. Transportation
 - i. Alternative modes of transportation
 - ii. Making biking and walking safer in the Village (traffic volume, commuter routes, walking/biking lanes)
 - iii. Road maintenance
 - c. Waste
 - i. Recycling
 - ii. Composting
 - iii. Junk mail
 - d. Land Use
 - i. Pesticides/herbicides
 - ii. Mixed development to encourage local shopping and services
 - iii. Protection of open spaces/parks (i.e., conservation easements)
 - iv. Historic preservation
 - e. Water

- i. Stormwater runoff
 - ii. Efficiency and conservation measures
 - f. Public Outreach and Education
 - i. What types of programs are residents interested in?
 - ii. Environmental service-learning projects
 - iii. Bulletin articles
 - g. Miscellaneous
 - i. Open category for any ideas that do not clearly fall in any of the above categories.
- 6. Poll members for interest/expertise in various categories for subgroups
- 7. Discuss agenda items for next meeting:
 - a. Review and possible approval of draft sustainability resolution
 - b. Announce subgroups
 - c. Devise plan for public input
 - d. Devise plan for working with municipality to identify gaps in Village sustainability practices
- 8. Discuss and possibly set future meeting dates
- 9. Adjourn