

# VILLAGE OF SHOREWOOD HILLS

## BOARD OF TRUSTEES

### *Meeting Announcement & Agenda at 7:00 p.m.*

**Monday, September 19, 2016**

**Village Hall, 810 Shorewood Boulevard**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
6. Board Matters
  - A. Payment of Bills
  - B. Consent Agenda
    - i) August 15 and 31 regular session minutes
    - ii) Street Use Permits – Red Tutu Trot November 6, Run for Refugees October 9, Waisman Whirl October 16
    - iii) Block Party Permits – Tally Ho Block party October 8
    - iv) Deny claim for costs incurred due to tree removal at 3456 Crestwood Drive
    - v) Approve appointment of poll workers
  - C. Ordinances
    - i) Consider possible third reading of an Ordinance L-2016-2 amending section 17.07(10)(b) of the municipal code regarding vicious dogs
  - D. New Business Resolutions and Motions
    - i) Consider quote from South Central Construction for preparatory work associated with storage building project
    - ii) Consider whether to require affordable units as part of Boulevard project
    - iii) Consider process to select assessment/revaluation services
  - E. Appointments
7. Reports of Officials and Committees
  - A. Village President
  - B. Village Administrator
    - i) Absentee voting hours
    - ii) 2017 budget update
    - iii) September 22 session on facilities
  - C. Personnel Committee
  - D. Finance Committee
  - E. Plan Commission
  - F. Public Works Committee
  - G. Services Committee
  - H. Public Health & Safety Committee
  - I. Joint West Committee

- J. Recreation Committee
- K. Ad hoc Post Farm Park Playground Committee
- L. Parks Committee
- M. Pool Committee

8. Adjourn

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PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

## **NOTES TO THE AGENDA SEPTEMBER 19, 2016**

**Payment of Bills** -Prepays from August: \$78,216.93 Board bills from September: \$110,829.80  
Total: \$189,046.73

### **Consent Agenda**

**August 15 and 31 regular and closed session minutes** - Enclosed in the packet.

**Street Use Permits – Red Tutu Trot November 6, Run for Refugees October 9, and Waisman Whirl October 16** - Applications enclosed in the packet and recommended for approval.

**Block Party Permits – Tally Ho Block Party October 8** – The application is enclosed and recommended for approval.

**Deny claim for costs incurred due to tree removal at 3456 Crestwood Drive** – A claim was filed involving a tree that fell in a rain/windstorm last summer on a night when the Village suffered quite lot of tree damage. Prior to that storm, we had also had other large rainstorms. Conditions were wet and windy. The tree that fell was an approximately 80 year old Norway spruce, and probably 80- 100 feet tall. It also crushed two cars in the driveway. The area in which the tree is located is on private property but water flows through that area down to Sumac Drive and the owners believes that years of water flowing through the area weakened the root structure and eroded soil. Because the water that flows into that area is coming off of streets and other property the owner believes the Village has some responsibility to pay at least a portion of the removal cost. Explanatory letters from our insurance claims adjuster are enclosed.

**Approve appointment of poll workers** \_ See memo from Clerk Albrecht. Approval will allow specific Village staff to handle early voting election duties.

### **Ordinances**

**Consider possible third reading of an Ordinance L-2016-2 amending section 17.07(10)(b) of the municipal code regarding vicious dogs** – The Public Health and Safety Committee has diligently worked on this ordinance over the course of several meetings, made revisions and recommends adoption. The ordinance is enclosed.

### **New Business Resolutions and Motions**

**Consider quote from South Central Construction for preparatory work associated with storage building project** - There is some preliminary work that should be done in advance of the storage building project to avoid delays when we want to start construction and to deal with timing issues that could arise part of our agreement with Blackhawk (applicable section enclosed). This involves brush and scrub tree removal and relocation of the soil composting area from just of the east of the salt shed. We have a quote from South Central Construction in the amount of \$23, 820 to do this work. The engineering estimate was \$40,000 -\$50,000. South Central does all of our emergency utility repair work and assorted other odd jobs. South Central has always been a very helpful contractor to us as well as conscious of our cost constraints.

**Consider whether to require affordable units as part of Boulevard project** – The Village has until October 30 to make this decision due to a signed extension. Inclusion of the affordable units results in an additional \$520,000 TIF cost. A copy of the applicable section of the tax increment agreement is enclosed as well as a list of projects and affordable units in the Village that are built or contemplated.

I expect that we will soon need to enter into a design agreement with the City for the upcoming University Avenue reconstruction project. The Village share for design will be in the range of \$250,000. This expense will be incurred over the course of the next three –four years and can likely be absorbed by the TIF districts. The actual construction project may result in Village cost share of \$2-\$3M and the ability of TIF 3,5 and 6 and perhaps 4 to handle this expense will be difficult.

**Consider process to select assessment /revaluation services** – The RFP sent to approximately twenty assessors is enclosed. Two proposals were received. Those proposals are included in the packet. The next step is for the Board to decide upon an interview/selection panel and process. It would be good to get this decided by the October Board meeting.

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-211535 AFLAC INSURANCE</b>							
1210	AFLAC	INSURANCE PREMIUM	08212016	08/21/2016	325.88	325.88	09/15/2016
Total 100-211535 AFLAC INSURANCE:					325.88	325.88	
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEES PREMIUM	4068	08/19/2016	918.20	918.20	09/15/2016
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					918.20	918.20	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	4068	08/19/2016	221.44	221.44	09/15/2016
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					221.44	221.44	
<b>100-211545 FED/FICA/MED TAX PAYABLE</b>							
6210	FEDERAL WITHHOLDING EFTPS	FED WITHHOLDING	08172016	08/17/2016	18,459.78	18,459.78	09/15/2016
Total 100-211545 FED/FICA/MED TAX PAYABLE:					18,459.78	18,459.78	
<b>100-211543 WI DEFERRED PAYABLE</b>							
7714	GREAT WEST	PAYROLL CONTRIBUTIONS	08162016	08/16/2016	1,992.00	1,992.00	09/15/2016
Total 100-211543 WI DEFERRED PAYABLE:					1,992.00	1,992.00	
<b>100-211541 ICMA PAYABLE</b>							
9122	ICMA RETIREMENT TRUST 457 INC	PAYROLL CONTR.	08232016	08/23/2016	350.00	350.00	09/15/2016
Total 100-211541 ICMA PAYABLE:					350.00	350.00	
<b>100-51-5130-210 LEGAL: GEN. ADVICE &amp; COUNSEL</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-GEN MUNICIPAL A	08252016	08/25/2016	192.00	192.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	STAFFORD-ORD ENFORCEME	08252016	08/25/2016	1,783.72	1,783.72	09/16/2016
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					1,975.72	1,975.72	
<b>100-51-5141-120 ADMIN: WAGES</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-COMMUNITY POLIC	08252016	08/25/2016	1,170.00	1,170.00	09/16/2016
Total 100-51-5141-120 ADMIN: WAGES:					1,170.00	1,170.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	OFFICE DEPOT-COPY PAPER	08252016	08/25/2016	139.95	139.95	09/16/2016
10635	JP MORGAN CHASE BANK NA	CAPITAL NEWSPAPER-LIQUOR	08252016	08/25/2016	51.53	51.53	09/16/2016
10635	JP MORGAN CHASE BANK NA	DOJ RECORDS CHECK-SOLICI	08252016	08/25/2016	7.00	7.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	DOJ RECORDS CHECK-SOLICI	08252016	08/25/2016	21.00	21.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	GORDON FLESCH CO-COPIER	08252016	08/25/2016	131.73	131.73	09/16/2016
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES ADMIN	08252016	08/25/2016	2.14	2.14	09/16/2016
10635	JP MORGAN CHASE BANK NA	CAPITAL NEWSPAPERS-PH NO	08252016	08/25/2016	30.23	30.23	09/16/2016
10635	JP MORGAN CHASE BANK NA	DOJ RECORDS CHECK-OPERA	08252016	08/25/2016	7.00	7.00	09/16/2016
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					390.58	390.58	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-51-5142-322 CLERK: TRAINING/SEMINARS</b>							
10635	JP MORGAN CHASE BANK NA	RADISSON-WMCA CONFEREN	08252016	08/25/2016	208.00	208.00	09/16/2016
Total 100-51-5142-322 CLERK: TRAINING/SEMINARS:					208.00	208.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	GOOGLE-GMAIL	08252016	08/25/2016	173.05	173.05	09/16/2016
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					173.05	173.05	
<b>100-51-5145-350 WEBSITE COSTS</b>							
10635	JP MORGAN CHASE BANK NA	CHARTER COMM-INTERNET &	08252016	08/25/2016	217.45	217.45	09/16/2016
10635	JP MORGAN CHASE BANK NA	GODADDY-INTERNET DOMAIN	08252016	08/25/2016	20.17	20.17	09/16/2016
Total 100-51-5145-350 WEBSITE COSTS:					237.62	237.62	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	AT&T- ADMIN PHONE LINES	08252016	08/25/2016	394.20	394.20	09/16/2016
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					394.20	394.20	
<b>100-51-5160-240 BLDGS &amp; PLANT: CONTRACTUAL</b>							
10635	JP MORGAN CHASE BANK NA	BAYTOWEL-MATS, TOWELS, M	08252016	08/25/2016	95.29	95.29	09/16/2016
10635	JP MORGAN CHASE BANK NA	HELLENBRAND INC-SOFTNER	08252016	08/25/2016	15.50	15.50	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAYTOWEL-TOWELS, MATS, M	08252016	08/25/2016	95.29	95.29	09/16/2016
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					206.08	206.08	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	USPS-SENT UNWANTED LAW B	08252016	08/25/2016	9.45	9.45	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-SODA FOR EMPLOYEE	08252016	08/25/2016	24.25	24.25	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-CHIEFS MEETING	08252016	08/25/2016	11.24	11.24	09/16/2016
10635	JP MORGAN CHASE BANK NA	UPH SELF PAY-BLOOD DRAW	08252016	08/25/2016	32.00	32.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-TRAINING WITH THE U	08252016	08/25/2016	13.03	13.03	09/16/2016
10635	JP MORGAN CHASE BANK NA	GOODYEAR-3 TIRES FOR 2015	08252016	08/25/2016	465.59	465.59	09/16/2016
10635	JP MORGAN CHASE BANK NA	BATTERIES PLUS-RIFLE SCOP	08252016	08/25/2016	7.96	7.96	09/16/2016
10635	JP MORGAN CHASE BANK NA	WALGREENS-BATTERIES FOR	08252016	08/25/2016	26.35	26.35	09/16/2016
10635	JP MORGAN CHASE BANK NA	PANERA-CHIEFS MEETING	08252016	08/25/2016	37.30	37.30	09/16/2016
10635	JP MORGAN CHASE BANK NA	GORDON FLESCH CO-COPIER	08252016	08/25/2016	34.97	34.97	09/16/2016
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES PD	08252016	08/25/2016	178.68	178.68	09/16/2016
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					840.82	840.82	
<b>100-52-5210-341 POLICE: UNIFORM EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	JG UNIFORMS-VEST COVER F	08252016	08/25/2016	137.44	137.44	09/16/2016
10635	JP MORGAN CHASE BANK NA	LARK-EMBROIDERY FOR CHIE	08252016	08/25/2016	21.50	21.50	09/16/2016
10635	JP MORGAN CHASE BANK NA	LARK-EMBROIDERY FOR OFFI	08252016	08/25/2016	74.45	74.45	09/16/2016
10635	JP MORGAN CHASE BANK NA	SISTERS ON MAIN-CSO SHIRT	08252016	08/25/2016	12.00	12.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	LARK-EMBLEMS ON JACKET- D	08252016	08/25/2016	8.00	8.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	SISTERS ON MAIN DRY CLEAN-	08252016	08/25/2016	15.00	15.00	09/16/2016
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					268.39	268.39	
<b>100-52-5210-350 POLICE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	KAYSER FORD-LEFT HEADLIG	08252016	08/25/2016	63.16	63.16	09/16/2016
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					63.16	63.16	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-52-5210-370 POLICE: FUEL &amp; OIL</b>							
10635	JP MORGAN CHASE BANK NA	KAYSER FORD-OIL CHANGE 20	08252016	08/25/2016	34.00	34.00	09/16/2016
Total 100-52-5210-370 POLICE: FUEL & OIL:					34.00	34.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
10635	JP MORGAN CHASE BANK NA	DECKER SUPPLY-PARKING & S	08252016	08/25/2016	952.45	952.45	09/16/2016
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					952.45	952.45	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	FAGAN AUTO-FUEL PUMP TK5	08252016	08/25/2016	106.34	106.34	09/16/2016
10635	JP MORGAN CHASE BANK NA	FASTENAL-EQUIPMENT REPAI	08252016	08/25/2016	200.09	200.09	09/16/2016
10635	JP MORGAN CHASE BANK NA	BOBCAT OF MADISON-CLUTCH	08252016	08/25/2016	878.27	878.27	09/16/2016
10635	JP MORGAN CHASE BANK NA	POMPS TIRE- MOWER TIRE RE	08252016	08/25/2016	31.81	31.81	09/16/2016
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					1,216.51	1,216.51	
<b>100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC</b>							
10635	JP MORGAN CHASE BANK NA	PELLITTERI-810 SHOREWOOD	08252016	08/25/2016	7,703.14	7,703.14	09/16/2016
10635	JP MORGAN CHASE BANK NA	PELLITTERI-SHACKELTON	08252016	08/25/2016	293.75	293.75	09/16/2016
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					7,996.89	7,996.89	
<b>100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP</b>							
10635	JP MORGAN CHASE BANK NA	LF GEORGE-CHIPPER BLADES	08252016	08/25/2016	570.72	570.72	09/16/2016
10635	JP MORGAN CHASE BANK NA	BOBCAT OF JANESVILLE-REPL	08252016	08/25/2016	1,835.67	1,835.67	09/16/2016
10635	JP MORGAN CHASE BANK NA	OLD DOMINION BRUSH-IMPELL	08252016	08/25/2016	1,295.35	1,295.35	09/16/2016
10635	JP MORGAN CHASE BANK NA	LF GEORGE-CHIPPER RENTAL	08252016	08/25/2016	487.00	487.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	NAPA AUTO-LEAF PICKER SWI	08252016	08/25/2016	17.96	17.96	09/16/2016
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					4,206.70	4,206.70	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	MIDDLETON POWER CENTER-	08252016	08/25/2016	194.38	194.38	09/16/2016
10635	JP MORGAN CHASE BANK NA	MIDWEST ALARM-POOL, VH.DP	08252016	08/25/2016	2,150.88	2,150.88	09/16/2016
10635	JP MORGAN CHASE BANK NA	FIRST SUPPLY-BUBBLER REPA	08252016	08/25/2016	214.01	214.01	09/16/2016
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					2,559.27	2,559.27	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES FORES	08252016	08/25/2016	26.79	26.79	09/16/2016
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					26.79	26.79	
<b>100-55-5523-600 TREE MAINTENANCE</b>							
10635	JP MORGAN CHASE BANK NA	HAMMS ARBOR CARE-EMERG	08252016	08/25/2016	2,000.00	2,000.00	09/16/2016
Total 100-55-5523-600 TREE MAINTENANCE:					2,000.00	2,000.00	
<b>100-57-5752-815 CAP OUTLAY: PD SAFETY EQPT</b>							
10635	JP MORGAN CHASE BANK NA	PAYPAL-3 STINGER SPIKE SYS	08252016	08/25/2016	382.00	382.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	IN *TEN 41 PUBLIC SAFETY-HO	08252016	08/25/2016	92.00	92.00	09/16/2016
Total 100-57-5752-815 CAP OUTLAY: PD SAFETY EQPT:					474.00	474.00	
<b>210-51-5160-222 BLDG/PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	GODADDY-WEBSITE HOSTING	08252016	08/25/2016	30.34	30.34	09/16/2016

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
10635	JP MORGAN CHASE BANK NA	LOGMEININC-REMOTE DESKT	08252016	08/25/2016	149.00	149.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	MSFT- OFFICE SUBSCRIPTION	08252016	08/25/2016	9.98	9.98	09/16/2016
10635	JP MORGAN CHASE BANK NA	MAILCHIMP-EMAIL SYSTEM	08252016	08/25/2016	25.00	25.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	AT&T UVERSE	08252016	08/25/2016	50.00	50.00	09/16/2016
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					264.32	264.32	
<b>210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.</b>							
10635	JP MORGAN CHASE BANK NA	FERTILIZER DEALER SUPP-CH	08252016	08/25/2016	830.05	830.05	09/16/2016
10635	JP MORGAN CHASE BANK NA	HJ PERTZBORN-REPAIR BLDG	08252016	08/25/2016	830.24	830.24	09/16/2016
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					1,660.29	1,660.29	
<b>210-55-5542-315 POOL STAFF: APPRECIATION</b>							
10635	JP MORGAN CHASE BANK NA	CAPITAL COFFEE-STAFF COFF	08252016	08/25/2016	60.00	60.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	NOODLES-GIFT CARDS FOR AT	08252016	08/25/2016	60.00	60.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	HYVEE-GIFT CARDS FOR ATTE	08252016	08/25/2016	45.00	45.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	CAPITAL COFFEE-STAFF COFF	08252016	08/25/2016	60.00	60.00	09/16/2016
Total 210-55-5542-315 POOL STAFF: APPRECIATION:					225.00	225.00	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
10635	JP MORGAN CHASE BANK NA	ECONOPRINT-GUEST PASSES	08252016	08/25/2016	39.00	39.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	SHELL OIL-GAS FOR VACUUM	08252016	08/25/2016	30.20	30.20	09/16/2016
10635	JP MORGAN CHASE BANK NA	RADIOSHACK-BATTERIES FOR	08252016	08/25/2016	25.30	25.30	09/16/2016
10635	JP MORGAN CHASE BANK NA	SHELL OIL-GAS FOR PRESSUR	08252016	08/25/2016	6.11	6.11	09/16/2016
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CHECKER REGIST	08252016	08/25/2016	49.00	49.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	NASSCO-LOCKER ROOM & CLE	08252016	08/25/2016	718.26	718.26	09/16/2016
10635	JP MORGAN CHASE BANK NA	NASSCO-LOCKER ROOM CLEA	08252016	08/25/2016	839.00	839.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAYTOWEL-MATS, MOPS, TOW	08252016	08/25/2016	284.52	284.52	09/16/2016
10635	JP MORGAN CHASE BANK NA	HELLENBRAND INC-SOFTNER	08252016	08/25/2016	100.75	100.75	09/16/2016
10635	JP MORGAN CHASE BANK NA	HELLENBRAND INC-SOFTNER	08252016	08/25/2016	62.00	62.00	09/16/2016
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					2,154.14	2,154.14	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	16.75	16.75	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	20.80	20.80	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	13.55	13.55	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	16.43	16.43	09/16/2016
10635	JP MORGAN CHASE BANK NA	CAPITAL COFFEE-CONCESSIO	08252016	08/25/2016	100.60	100.60	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-CONCESSION PRODUC	08252016	08/25/2016	18.95	18.95	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	12.70	12.70	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	7.50	7.50	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-CONCESSION PRODUC	08252016	08/25/2016	27.11	27.11	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	13.30	13.30	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	6.65	6.65	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	13.55	13.55	09/16/2016
10635	JP MORGAN CHASE BANK NA	CAPITAL COFFEE-CONCESSIO	08252016	08/25/2016	20.85	20.85	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-CONCESSION PRODUC	08252016	08/25/2016	20.89	20.89	09/16/2016
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CONCESSION REG	08252016	08/25/2016	49.00	49.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-BAGELS FO	08252016	08/25/2016	20.70	20.70	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-FOR CONC	08252016	08/25/2016	6.65	6.65	09/16/2016
10635	JP MORGAN CHASE BANK NA	BADGER POPCORN-CONCESSI	08252016	08/25/2016	161.00	161.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	ENGELHART DAIRY-ICE CREA	08252016	08/25/2016	1,167.94	1,167.94	09/16/2016
Total 210-55-5542-343 CONCESSIONS EXPENSE:					1,714.92	1,714.92	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>210-55-5542-346 SWIM/DIVE/BALLET EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	TARGET-ALL CITY MEET SUPP	08252016	08/25/2016	12.65	12.65	09/16/2016
10635	JP MORGAN CHASE BANK NA	WM SUPERCENTER-BANNERS	08252016	08/25/2016	99.70	99.70	09/16/2016
10635	JP MORGAN CHASE BANK NA	MALLATTS-ALL CITY MEET SUP	08252016	08/25/2016	11.08	11.08	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS- FRUIT FOR SWIM TEA	08252016	08/25/2016	68.93	68.93	09/16/2016
10635	JP MORGAN CHASE BANK NA	JOANN ETC-ALL CITY COSTUM	08252016	08/25/2016	8.42	8.42	09/16/2016
10635	JP MORGAN CHASE BANK NA	PARTY CITY-ALL CITY COSTUM	08252016	08/25/2016	9.46	9.46	09/16/2016
10635	JP MORGAN CHASE BANK NA	HOME DEPOT-ALL CITY COSTU	08252016	08/25/2016	51.55	51.55	09/16/2016
10635	JP MORGAN CHASE BANK NA	TARGET-ALL CITY SUPPLIES	08252016	08/25/2016	9.46	9.46	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-ICE FOR SWIM/DIVE PA	08252016	08/25/2016	11.37	11.37	09/16/2016
10635	JP MORGAN CHASE BANK NA	QDOBA-COACHES DINNER	08252016	08/25/2016	97.74	97.74	09/16/2016
10635	JP MORGAN CHASE BANK NA	WALGREENS-TEAM PICTURES	08252016	08/25/2016	63.05	63.05	09/16/2016
10635	JP MORGAN CHASE BANK NA	FEDEX-ALL CITY YEE SIGNS	08252016	08/25/2016	379.43	379.43	09/16/2016
10635	JP MORGAN CHASE BANK NA	ACE-ALL CITY SUPPLIES	08252016	08/25/2016	12.11	12.11	09/16/2016
10635	JP MORGAN CHASE BANK NA	BAGELS FOREVER-DUCT TAPE	08252016	08/25/2016	20.00	20.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	COPPS-SWIM/DIVE AWARDS	08252016	08/25/2016	21.35	21.35	09/16/2016
Total 210-55-5542-346 SWIM/DIVE/BALLET EXPENSES:					876.30	876.30	
<b>220-55-5546-340 PARK: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	BUCKY PORTABLE-PORTABLE	08252016	08/25/2016	110.00	110.00	09/16/2016
Total 220-55-5546-340 PARK: OPERATING EXPENSE:					110.00	110.00	
<b>400-53-5344-869 2016 ROADS:RESURFACE REMAINING</b>							
10635	JP MORGAN CHASE BANK NA	CAPITAL NEWSPAPER-BID NOT	08252016	08/25/2016	127.63	127.63	09/16/2016
Total 400-53-5344-869 2016 ROADS:RESURFACE REMAINING:					127.63	127.63	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-RONALD MCDONAL	08252016	08/25/2016	48.00	48.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	STAFFORD-LENHART PROJEC	08252016	08/25/2016	854.00	854.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	STAFFORD-ARBOR CROSSING	08252016	08/25/2016	2,247.00	2,247.00	09/16/2016
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					3,149.00	3,149.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-PYARE REDEVELO	08252016	08/25/2016	202.50	202.50	09/16/2016
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					202.50	202.50	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	SHOE BOX-WORKBOOTS STEI	08252016	08/25/2016	189.00	189.00	09/16/2016
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES DPW	08252016	08/25/2016	33.02	33.02	09/16/2016
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					222.02	222.02	
<b>600-53-0689-340 MISC. GENERAL EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CAPITAL NEWSPAPER-WATER	08252016	08/25/2016	115.58	115.58	09/16/2016
Total 600-53-0689-340 MISC. GENERAL EXPENSE:					115.58	115.58	
<b>100-211535 AFLAC INSURANCE</b>							
23012	WAGeworks	SERVICE FEE	8172016	08/17/2016	127.00	127.00	09/15/2016
Total 100-211535 AFLAC INSURANCE:					127.00	127.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-211531 HEALTH INSURANCE - EMPLOYEE</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTHCARE PREMIUM	08222016	08/22/2016	14,958.60	14,958.60	09/15/2016
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					14,958.60	14,958.60	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	08222016	08/22/2016	2,161.90	2,161.90	09/15/2016
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,161.90	2,161.90	
<b>100-211549 SWT PAYABLE</b>							
23387	WI DEPT OF REVENUE (EMP W/H)	STATE WITHHOLDING TAX	08122016	08/12/2016	2,486.20	2,486.20	09/15/2016
Total 100-211549 SWT PAYABLE:					2,486.20	2,486.20	
Grand Totals:					78,216.93	78,216.93	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
1106	ACE HILLDALE (DPW)	BATTERIES	30771	08/10/2016	13.99	.00	
1106	ACE HILLDALE (DPW)	PARTS FOR DISPOSALS	30793	08/11/2016	31.75	.00	
1106	ACE HILLDALE (DPW)	TOILET REPAIR (810)	30864	08/22/2016	15.98	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					61.72	.00	
<b>210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES</b>							
1106	ACE HILLDALE (DPW)	POOL-CHLORINE TANK PARTS	30808	08/12/2016	10.35	.00	
Total 210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES:					10.35	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
1106	ACE HILLDALE (DPW)	WATER LATERAL REPAIR	30671	07/28/2016	9.26	.00	
1106	ACE HILLDALE (DPW)	WATER LATERAL REPAIR	30674	07/28/2016	2.78	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					12.04	.00	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
1108	ACE HILLDALE (POLICE)	BATTERIES, STAPLES	8252016	08/30/2016	16.61	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					16.61	.00	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
1109	ACE HILLDALE (POOL)	PAINT, CLEANING SUPPLIES	30023	04/29/2016	97.78	.00	
1109	ACE HILLDALE (POOL)	BUNGEE CHORDS	30146	05/17/2016	92.33	.00	
1109	ACE HILLDALE (POOL)	HOSE KEYS	30160	05/18/2016	20.65	.00	
1109	ACE HILLDALE (POOL)	CAULK PAINT	30255	05/26/2016	42.44	.00	
1109	ACE HILLDALE (POOL)	BATTERIES, SCRUB BRUSH	30477	06/27/2016	24.96	.00	
1109	ACE HILLDALE (POOL)	BEE KILLER, HOSE KEY	30537	07/06/2016	22.96	.00	
1109	ACE HILLDALE (POOL)	ZIP TIES	30602	07/17/2016	13.98	.00	
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					315.10	.00	
<b>210-55-5542-346 SWIM/DIVE/BALLET EXPENSES</b>							
1109	ACE HILLDALE (POOL)	BATTERIES, DUCT TAPE	781595	07/22/2016	80.41	.00	
1109	ACE HILLDALE (POOL)	SPRAY PAINT	781981	07/24/2016	15.94	.00	
Total 210-55-5542-346 SWIM/DIVE/BALLET EXPENSES:					96.35	.00	
<b>210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT</b>							
1109	ACE HILLDALE (POOL)	CHLORINE TANK PARTS	30743	08/08/2016	9.21	.00	
Total 210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT:					9.21	.00	
<b>100-51-5143-160 PERSONNEL: WORKMAN'S COMP INS</b>							
2049	BAER INSURANCE SERVICES LLC	QUARTERLY WORKERS COMP	60505	09/01/2016	10,335.00	.00	
Total 100-51-5143-160 PERSONNEL: WORKMAN'S COMP INS:					10,335.00	.00	
<b>100-51-5154-511 LIABILITY INS (LEAGUE)</b>							
2049	BAER INSURANCE SERVICES LLC	QUARTERLY LIABILITY INSURA	60505	09/01/2016	10,801.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5154-511 LIABILITY INS (LEAGUE):					10,801.00	.00	
<b>100-51-5144-340 ELECTIONS: OPERATING SUPPLIES</b>							
2202	BEAR GRAPHICS INC	VOTER TALLY SLIPS	0751760	08/31/2016	18.48	.00	
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					18.48	.00	
<b>100-57-5751-800 CAP OUTLAY: COMPUTERS</b>							
3140	CDW GOVERNMENT INC	SAMSUNG SLIM EXTERNAL DV	DWV8757	08/08/2016	26.00	.00	
Total 100-57-5751-800 CAP OUTLAY: COMPUTERS:					26.00	.00	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
3220	CENTURY LINK	CENTREX LINES	1386431376	08/31/2016	14.91	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					14.91	.00	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
3352	CITI CARDS (COSTCO)	CONCESSION PRODUCT	8082016	09/06/2016	227.83	.00	
Total 210-55-5542-343 CONCESSIONS EXPENSE:					227.83	.00	
<b>210-55-5542-344 SPECIAL EVENTS EXPENSE</b>							
3352	CITI CARDS (COSTCO)	FOOD FOR WATER BALLET SH	8082016	09/06/2016	121.65	.00	
Total 210-55-5542-344 SPECIAL EVENTS EXPENSE:					121.65	.00	
<b>100-51-5154-511 LIABILITY INS (LEAGUE)</b>							
3550	CNA SURETY	BOND FOR VLG TREASURER	8262016	08/26/2016	100.00	.00	
Total 100-51-5154-511 LIABILITY INS (LEAGUE):					100.00	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
4005	D.R.S. LIMITED INC	BLACKTOP REPAIRS	34388	08/12/2016	110.40	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					110.40	.00	
<b>100-44-4422-000 LICENSES: DOG &amp; CAT</b>							
4036	DANE CO TREASURER	DOG LICENSE SHARE 2016	4069	09/09/2016	1,714.50	1,714.50	09/09/2016
Total 100-44-4422-000 LICENSES: DOG & CAT:					1,714.50	1,714.50	
<b>100-45-4511-000 COURT FINES</b>							
4038	DANE CO TREASURER	SHARED COURT FINES-AUGUS	9012016	09/01/2016	734.05	.00	
Total 100-45-4511-000 COURT FINES:					734.05	.00	
<b>100-51-5160-530 BLDGS &amp; PLANT: RENTAL EXPENSE</b>							
4207	DEGEN AND ASSOCIATES LLC	RENT - 5133 UNIVERSITY AVE	9142016	09/14/2016	2,113.66	.00	
Total 100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE:					2,113.66	.00	
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEES PREMIUM	09162016	09/16/2016	918.20	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					918.20	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	09162016	09/16/2016	126.94	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					126.94	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
4215	DELUXE DISTRIBUTORS	LINER-TRASH	4616	08/25/2016	69.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					69.00	.00	
<b>200-53-5361-340 OPERATING SUPPLIES EXPENSE</b>							
4215	DELUXE DISTRIBUTORS	SEWER DEGREASER	4616	08/25/2016	805.80	.00	
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					805.80	.00	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
5570	ENGELHARDT DAIRY	CREDIT-PRODUCT SHORTAGE	425512	05/27/2016	34.20-	.00	
5570	ENGELHARDT DAIRY	ICE CREAM SUPPLIES	425714	05/31/2016	350.22	.00	
5570	ENGELHARDT DAIRY	ICE CREAM SUPPLIES	437526	08/05/2016	191.77	.00	
5570	ENGELHARDT DAIRY	ICE CREAM SUPPLIES	437991	08/09/2016	254.90	.00	
5570	ENGELHARDT DAIRY	ICE CREAM SUPPLIES	438600	08/12/2016	194.90	.00	
5570	ENGELHARDT DAIRY	ICE CREAM SUPPLIES	439199	08/16/2016	62.89	.00	
5570	ENGELHARDT DAIRY	ICE CREAM SUPPLIES	439815	08/14/2016	133.46	.00	
Total 210-55-5542-343 CONCESSIONS EXPENSE:					1,153.94	.00	
<b>100-55-5520-320 PARKS:PROJECTS</b>							
7625	GOOD OAK LLC	WEED MGMT-JAPANESE KNOT	16301	08/22/2016	230.00	.00	
Total 100-55-5520-320 PARKS:PROJECTS:					230.00	.00	
<b>500-53-5364-340 OPERATING SUPPLIES AND EXPENSE</b>							
7625	GOOD OAK LLC	WEED MGMT-BIO SWALE AT P	16301	08/22/2016	335.00	.00	
7625	GOOD OAK LLC	WEED MGMT-BHCC RAINGARD	16301	08/22/2016	304.00	.00	
7625	GOOD OAK LLC	WEED MGMT-IN STORMWATER	16319	08/22/2016	1,329.08	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					1,968.08	.00	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
8621	HOLIDAY WHOLESALE INC:POOL	CONCESSION PRODUCT	7900634	08/17/2016	98.15	.00	
8621	HOLIDAY WHOLESALE INC:POOL	CONCESSION PRODUCT	7900634	08/17/2016	96.95	.00	
8621	HOLIDAY WHOLESALE INC:POOL	CREDIT MEMO	7900634	08/17/2016	78.75-	.00	
8621	HOLIDAY WHOLESALE INC:POOL	CREDIT MEMO	7900634	08/17/2016	4.05-	.00	
Total 210-55-5542-343 CONCESSIONS EXPENSE:					112.30	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
10050	J.B. CONSULTING SERVICES	ONSITE COMPUTER SUPPORT	6002	09/09/2016	120.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					120.00	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
13033	MADISON CRUSHING & EXCAVATI	GRAVEL-WATER MAIN BREAK	20767	09/13/2016	178.00	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					178.00	.00	
<b>100-51-5160-220 BLDGS &amp; PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	810/1008 SHOREWOOD BLVD	40388423	09/09/2016	3,277.51	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,277.51	.00	
<b>100-51-5160-530 BLDGS &amp; PLANT: RENTAL EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	5133 UNIVERSITY AVE (DEGEN	40388423	09/09/2016	25.26	.00	
Total 100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE:					25.26	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON RD (SAL	40388423	09/09/2016	26.00	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					26.00	.00	
<b>100-53-5342-220 STREET LIGHTING: POWER</b>							
13040	MADISON GAS & ELECTRIC	2914 OXFORD/900 SHORE/1400	40388423	09/09/2016	44.09	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING-1008 SHOR	40388423	09/09/2016	1,489.90	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,533.99	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40388423	09/09/2016	90.06	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					90.06	.00	
<b>200-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3336 LMD	40388423	09/09/2016	79.58	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					79.58	.00	
<b>210-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE (POOL)	40388423	09/09/2016	3,720.64	.00	
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE (CONC. ST	40388423	09/09/2016	508.83	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					4,229.47	.00	
<b>220-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3400 LMD/4898 LMD	40388423	09/09/2016	75.88	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					75.88	.00	
<b>600-53-0620-220 POWER FOR PUMPING</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	40388423	09/09/2016	936.58	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					936.58	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
13041	MDS/SWAP	JULY 4TH CYLINDER RENTAL	07/16MD22889	08/31/2016	87.95	.00	
13041	MDS/SWAP	ADMIN - SUPPLIES	07/16MD22889	08/31/2016	32.36	.00	
13041	MDS/SWAP	ADMIN - SUPPLIES	08/16MD22889	09/12/2016	24.27	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					144.58	.00	
<b>100-52-5210-310 POLICE: OFFICE SUPPLIES &amp; EXP</b>							
13041	MDS/SWAP	OFFICE SUPPLIES POLICE	07/16MD22889	08/31/2016	270.21	.00	
13041	MDS/SWAP	OFFICE SUPPLIES POLICE	08/16MD22889	09/12/2016	324.99	.00	
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					595.20	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13041	MDS/SWAP	DPW JANITORIAL SUPPLIES	07/16MD22889	08/31/2016	281.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					281.00	.00	
<b>600-53-5601-604 FIRE PROTECTION: VILLAGE</b>							
13080	MADISON TREASURER, CITY OF	3RD QUARTER FIRE PROTECTI	6298	08/04/2016	9,879.00	.00	
Total 600-53-5601-604 FIRE PROTECTION: VILLAGE:					9,879.00	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13085	MADISON TREASURER, CITY OF	WATER/FIRE- 810 SW BLVD	9967081	08/21/2016	22.59	.00	
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FIRE PROTECTIO	9969001	08/22/2016	20.79	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					43.38	.00	
<b>600-53-0610-601 PURCHASED WATER</b>							
13085	MADISON TREASURER, CITY OF	810 SHOREWOOD BLVD-FLAT	9967076	08/22/2016	447.60	.00	
13085	MADISON TREASURER, CITY OF	PIT-SW BLVD AT RAILROAD TR	9967078	08/21/2016	197.25	.00	
13085	MADISON TREASURER, CITY OF	PIT-MAPLE TER.-LOCUST	9967080	08/21/2016	7,683.50	.00	
Total 600-53-0610-601 PURCHASED WATER:					8,328.35	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13220	MENARDS- MADISON WEST	V.H. MAP ROOM	43534	09/07/2016	56.25	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					56.25	.00	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
13220	MENARDS- MADISON WEST	CEDAR FENCE-POST FARM PA	41272	08/16/2016	277.57	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					277.57	.00	
<b>210-55-5542-339 POOL: CHEMICALS</b>							
13384	MIDWEST POOL SUPPLY COMPAN	CHEMICAL KIT REAGENT	62128	05/25/2016	155.75	.00	
13384	MIDWEST POOL SUPPLY COMPAN	CHLORINE	64143	07/29/2016	641.50	.00	
13384	MIDWEST POOL SUPPLY COMPAN	CHLORINE, ACID	64326	08/05/2016	659.00	.00	
13384	MIDWEST POOL SUPPLY COMPAN	CHLORINE, BICARB	64471	08/11/2016	603.97	.00	
13384	MIDWEST POOL SUPPLY COMPAN	CHLORINE	64604	08/17/2016	701.00	.00	
13384	MIDWEST POOL SUPPLY COMPAN	CHLORINE	64850	08/26/2016	556.50	.00	
Total 210-55-5542-339 POOL: CHEMICALS:					3,317.72	.00	
<b>100-211532 LIFE INSURANCE - EMPLOYEE</b>							
13397	SECURIAN FINANCIAL GROUP, INC	PREMIUM	9152016	09/15/2016	835.85	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					835.85	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
16850	PUBLIC SERVICE COMMISSION	WATER RATE STUDY	1608-I-05450	08/31/2016	45.34	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					45.34	.00	
<b>100-52-5210-370 POLICE: FUEL &amp; OIL</b>							
19311	SHELL OIL CO:POLICE ACCT	FUEL FOR SQUADS	8052016	08/16/2016	601.29	.00	
19311	SHELL OIL CO:POLICE ACCT	FED TAX CREDIT	8052016	08/16/2016	51.70-	.00	
19311	SHELL OIL CO:POLICE ACCT	FUEL FOR SQUADS	9052016	09/13/2016	737.20	.00	
19311	SHELL OIL CO:POLICE ACCT	FED TAX CREDIT	9052016	09/13/2016	62.58-	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
19311	SHELL OIL CO:POLICE ACCT	DISCOUNT	9052016	09/13/2016	10.25-	.00	
Total 100-52-5210-370 POLICE: FUEL & OIL:					1,213.96	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19841	STOP-N-GO DPW GAS	GAS - DPW	8312016	08/31/2016	936.92	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					936.92	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19845	STOP-N-GO DPW DIESEL	DIESEL FUEL	8312016	08/31/2016	222.09	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					222.09	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
19846	STRAND ASSOCIATES INC	MARSHALL COURT TRAFFIC S	0122605	08/12/2016	533.51	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					533.51	.00	
<b>100-56-5640-210 PROF CONSULTANT:PLAN REVIEW</b>							
20670	TOWN & COUNTRY ENGINEERING I	2016 MISCELLANEOUS	16990	09/08/2016	420.00	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					420.00	.00	
<b>400-53-5327-810 COLD STORAGE BUILDING</b>							
20670	TOWN & COUNTRY ENGINEERING I	COLD STORAGE BUILDING	16988	09/08/2016	1,399.00	.00	
Total 400-53-5327-810 COLD STORAGE BUILDING:					1,399.00	.00	
<b>400-53-5344-869 2016 ROADS:RESURFACE REMAINING</b>							
20670	TOWN & COUNTRY ENGINEERING I	2016 STREET IMPROVEMENTS	16989	09/08/2016	6,648.45	.00	
Total 400-53-5344-869 2016 ROADS:RESURFACE REMAINING:					6,648.45	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
20670	TOWN & COUNTRY ENGINEERING I	AT&T PLAZA REDEVELOPMENT	16986	09/08/2016	130.00	.00	
20670	TOWN & COUNTRY ENGINEERING I	UNIVERSITY AVE/UBD INTERS	16987	09/08/2016	10,944.95	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					11,074.95	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
22040	VANDEWALLE & ASSOCIATES INC	ARBOR CROSSING ANALYSIS	201607058	07/20/2016	4,238.36	.00	
22040	VANDEWALLE & ASSOCIATES INC	ARBOR CROSSING ANALYSIS	201608040	08/20/2016	518.61	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					4,756.97	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
22360	VIERBICHER ASSOCIATES INC	MARSHALL COURT PHASE 3	8222016	08/22/2016	6,902.50	.00	
22360	VIERBICHER ASSOCIATES INC	MARSHALL COURT PHASE 3	9092016	09/09/2016	1,847.50	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					8,750.00	.00	
<b>100-45-4511-000 COURT FINES</b>							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES-AUGUS	9012016	09/01/2016	1,121.40	.00	
Total 100-45-4511-000 COURT FINES:					1,121.40	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-55-5523-600	TREE MAINTENANCE						
23353	WHITNEY TREE SERVICE LLC	TREE MAINT-STORM DAMAGE	8676	08/23/2016	2,070.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					2,070.00	.00	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
999587	ARBOR DAY FOUNDATION	NADF MEMBERSHIP FEE	9142016	09/14/2016	25.00	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					25.00	.00	
<b>100-51-5151-300 BOND ISSUE EXPENSES</b>							
999610	ASSOCIATED TRUST COMPANY	ANNUAL FEES: G.O. BONDS	3859	08/11/2016	463.00	.00	
Total 100-51-5151-300 BOND ISSUE EXPENSES:					463.00	.00	
<b>210-55-5542-346 SWIM/DIVE/BALLET EXPENSES</b>							
999644	ARROWHEAD TROPHIES	LITTLE SHARKS MEDALS	07312016	07/16/2016	147.50	.00	
Total 210-55-5542-346 SWIM/DIVE/BALLET EXPENSES:					147.50	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000146	REGENT SOCCER REGISTRAR	LINE & MAINTAIN LINES ON SH	FALL2016	08/30/2016	450.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					450.00	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000671	GRUCHOW, BRYAN	REF ASSIGN FOR SHOREWOO	2016FALL	09/13/2016	96.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					96.00	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000680	FRIEDMAN, SCOTT	'16 FALL & '17 SPRING REF FEE	09022016	09/02/2016	120.00	.00	
1000680	FRIEDMAN, SCOTT	REIMB. COACH PASS	8262016	08/26/2016	12.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					132.00	.00	
<b>210-55-5542-346 SWIM/DIVE/BALLET EXPENSES</b>							
1000700	SIMPLY SWIMMING	SWIM/DIVE TEAM SHIRTS	119116	08/03/2016	2,447.50	.00	
Total 210-55-5542-346 SWIM/DIVE/BALLET EXPENSES:					2,447.50	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000708	KUEMMEL, ANDREW	'16 FALL & '17 SPRING REF FEE	9022016	09/02/2016	120.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					120.00	.00	
<b>210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.</b>							
1000823	ELECTRIC CONSTRUCTION INC	AWNING SECURITY LIGHTS MA	100471084	08/02/2016	651.34	.00	
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					651.34	.00	
<b>210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT</b>							
1000823	ELECTRIC CONSTRUCTION INC	BABY POOL FILL TIMER	100471084	08/02/2016	210.25	.00	
Total 210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT:					210.25	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000840	HEITZMAN, JOHN	COACHING BACKGROUND REI	4162016	04/16/2016	12.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					12.00	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000841	KODESH, NEIL	COACHING BACKGROUND REI	8252016	08/25/2016	12.00	.00	
1000841	KODESH, NEIL	'16 FALL & '17 SPRING REF FEE	9152016	09/15/2016	120.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					132.00	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000842	EHLENBACH, WILLIAM	COACHING BACKGROUND REI	06212016	06/21/2016	12.00	.00	
1000842	EHLENBACH, WILLIAM	'16 FALL AND '17 SPRING REF F	9152016	09/15/2016	120.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					132.00	.00	
<b>001-111106 CASH CLEARING UTILITY</b>							
1000843	HAEBERLI, PAUL	REFUND FINAL CREDIT ON UTI	9152016	09/15/2016	64.27	.00	
Total 001-111106 CASH CLEARING UTILITY:					64.27	.00	
Grand Totals:					110,829.80	1,714.50	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
100-41-4111-000 GENERAL PROPERTY TAXES	.00	.00	2,549,307.00	(2,549,307.00)	.00
100-41-4131-000 PAYMENTS IN LIEU OF TAX	.00	.00	58,000.00	( 58,000.00)	.00
100-41-4181-000 INTEREST & PENALTIES ON TAXES	.00	214.23	500.00	( 285.77)	42.85
<b>TOTAL TAXES</b>	<b>.00</b>	<b>214.23</b>	<b>2,607,807.00</b>	<b>(2,607,592.77)</b>	<b>.01</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
100-43-4330-000 FED/STATE DISASTER RELIEF	.00	.00	.00	.00	.00
100-43-4341-000 STATE SHARED REVENUE	.00	3,133.32	20,889.00	( 17,755.68)	15.00
100-43-4342-000 FIRE INSURANCE PREMIUM-2% DUES	.00	19,575.85	18,000.00	1,575.85	108.75
100-43-4351-000 STATE AID: EXEMPT COMPUTERS	.00	44,075.00	46,740.00	( 2,665.00)	94.30
100-43-4352-100 LAW ENFORCEMENT TRAINING AIDS	.00	.00	2,170.00	( 2,170.00)	.00
100-43-4352-105 PUBLIC SAFETY EQUIPMENT AIDS	.00	.00	1,200.00	( 1,200.00)	.00
100-43-4352-110 GRANTS TO POLICE DEPARTMENT	.00	.00	.00	.00	.00
100-43-4353-000 STATE AID: HIGHWAY	.00	215,315.94	287,087.00	( 71,771.06)	75.00
100-43-4353-100 LOCAL ROADS GRANT	.00	.00	.00	.00	.00
100-43-4353-300 STATE FEMA GRANT	.00	.00	.00	.00	.00
100-43-4358-000 FORESTRY GRANTS	.00	.00	.00	.00	.00
100-43-4360-000 DANE CTY GRANT: LAND CONS DEPT	.00	.00	.00	.00	.00
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>282,100.11</b>	<b>376,086.00</b>	<b>( 93,985.89)</b>	<b>75.01</b>
<u>LICENSES &amp; PERMITS</u>					
100-44-4411-000 LICENSES: LIQUOR/MALT BEVERAGE	.00	5,050.00	5,500.00	( 450.00)	91.82
100-44-4412-000 LICENSES: OTHER BUS/OCCUPATION	60.00	2,515.00	2,850.00	( 335.00)	88.25
100-44-4421-000 LICENSES: BICYCLE	.00	10.00	75.00	( 65.00)	13.33
100-44-4422-000 LICENSES: DOG & CAT	562.00	3,950.00	3,800.00	150.00	103.95
100-44-4423-000 LICENSES: MISC	10.00	650.00	300.00	350.00	216.67
100-44-4431-000 PERMIT/INSPCTN FEES: BUILDINGS	2,932.88	90,189.63	16,000.00	74,189.63	563.69
100-44-4432-000 PERMIT/INSPCTN FEES: HVAC	390.00	8,388.40	5,000.00	3,388.40	167.77
100-44-4433-000 PERMIT/INSPCTN FEES: ELECTRICAL	606.00	11,452.82	6,000.00	5,452.82	190.88
100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING	.00	16,310.00	4,000.00	12,310.00	407.75
100-44-4435-000 PERMIT/INSPCTN FEES: SIGNS	73.00	73.00	100.00	( 27.00)	73.00
100-44-4436-000 PERMIT/INSPCTN FEES: SPRNK/FIRE	.00	.00	.00	.00	.00
100-44-4439-000 PERMIT/INSPCTN FEES: MISC.	50.00	375.00	300.00	75.00	125.00
100-44-4441-000 ZONING FEES	.00	2,100.00	3,600.00	( 1,500.00)	58.33
100-44-4491-000 CABLE TV FRANCHISE FEES	4,761.78	22,745.77	29,000.00	( 6,254.23)	78.43
100-44-4492-000 % SURCHARGE FOR RECREATION	.00	.00	11,841.00	( 11,841.00)	.00
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>9,445.66</b>	<b>163,809.62</b>	<b>88,366.00</b>	<b>75,443.62</b>	<b>185.38</b>
<u>FINES, FORFEITS, &amp; PENALTIES</u>					
100-45-4511-000 COURT FINES	2,557.40	26,707.85	30,000.00	( 3,292.15)	89.03
100-45-4513-000 PARKING VIOLATIONS	3,510.00	31,642.00	42,000.00	( 10,358.00)	75.34

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-45-4514-000 POLICE DONATIONS/MISC REVENUES	.00	794.20	9,000.00	( 8,205.80)	8.82
TOTAL FINES, FORFEITS, & PENALTIES	6,067.40	59,144.05	81,000.00	( 21,855.95)	73.02
<u>PUBLIC CHARGES FOR SERVICES</u>					
100-46-4611-000 CLERK: MATERIAL & SUPPLY SALES	.00	.00	100.00	( 100.00)	.00
100-46-4612-000 CLERK: EMPLOYEE SUNSHINE FUND	.00	142.38	500.00	( 357.62)	28.48
100-46-4613-000 CLERK: PARKING PERMITS	35.00	370.00	700.00	( 330.00)	52.86
100-46-4621-000 LAW ENFORCEMENT FEES	34.00	276.52	400.00	( 123.48)	69.13
100-46-4642-000 WIS MUNICIPAL RECYCLING GRANT	.00	14,138.05	12,043.00	2,095.05	117.40
100-46-4642-100 RECYCLING PROCEEDS	.00	.00	.00	.00	.00
100-46-4645-000 DISPOSAL REPAIR FEES	.00	.00	800.00	( 800.00)	.00
100-46-4670-000 BOOK PUBLISHING REVENUES	.00	210.00	330.00	( 120.00)	63.64
100-46-4670-100 RESALE BOOK PUBLISHING REVENUE	.00	.00	.00	.00	.00
100-46-4671-000 BOOK SHIPPING INCOME	.00	.00	.00	.00	.00
100-46-4672-000 CONTRIBUTIONS: PARKS & FORESTRY	.00	100.00	1,000.00	( 900.00)	10.00
100-46-4672-100 GARDEN PLOT REVENUES	.00	1,725.00	1,920.00	( 195.00)	89.84
100-46-4672-110 CONTRIBUTIONS: GARDEN CLUB	.00	2,500.00	2,500.00	.00	100.00
100-46-4673-100 RECREATION: FOUR CORNERS	.00	13,685.00	15,162.00	( 1,477.00)	90.26
100-46-4673-200 RECREATION: LAND REC	410.00	14,235.00	15,606.00	( 1,371.00)	91.21
100-46-4673-210 RECREATION: LAND REC GRANT	.00	.00	.00	.00	.00
100-46-4673-300 RECREATION: TENNIS	46.00	27,795.50	32,167.00	( 4,371.50)	86.41
100-46-4673-400 RECREATION: BASEBALL	.00	.00	.00	.00	.00
100-46-4673-500 RECREATION: BASKETBALL	.00	2,210.00	1,535.00	675.00	143.97
100-46-4673-600 RECREATION: GOLF	.00	6,913.75	5,229.00	1,684.75	132.22
100-46-4673-700 RECREATION: KAYAK/CANOE	35.00	701.50	459.00	242.50	152.83
100-46-4673-800 RECREATION: INDOOR SOCCER	.00	.00	.00	.00	.00
100-46-4673-900 RECREATION: OUTDOOR SOCCER	3,715.00	5,308.75	8,780.00	( 3,471.25)	60.46
100-46-4674-100 COMMUNITY CENTER RENTALS	20.00	2,844.36	4,000.00	( 1,155.64)	71.11
100-46-4674-210 JULY 4TH FAMILY PICNIC	.00	1,152.00	1,100.00	52.00	104.73
100-46-4674-220 JULY 4TH FIREWORKS	7,455.31	7,455.31	8,100.00	( 644.69)	92.04
TOTAL PUBLIC CHARGES FOR SERVICES	11,750.31	101,763.12	112,431.00	( 10,667.88)	90.51
<u>INTERGOVERNMENTAL SERV CHGS</u>					
100-47-4741-000 WATER DEPT: REIMB FOR SERVICES	.00	.00	9,000.00	( 9,000.00)	.00
100-47-4742-000 SEWER DIV: REIMB FOR SERVICES	.00	.00	9,000.00	( 9,000.00)	.00
100-47-4743-000 WATERFRONT: REIMB FOR SERVICES	.00	.00	16,700.00	( 16,700.00)	.00
100-47-4744-000 STORMWATER: REIMB FOR SERVICES	.00	.00	9,000.00	( 9,000.00)	.00
TOTAL INTERGOVERNMENTAL SERV CHGS	.00	.00	43,700.00	( 43,700.00)	.00
<u>MISCELLANEOUS REVENUE</u>					
100-48-4810-000 INTEREST ON INVESTMENTS	423.64	9,003.95	5,000.00	4,003.95	180.08
100-48-4810-100 BUILD AMERICA BOND SUBSIDY	.00	4,766.60	9,153.00	( 4,386.40)	52.08
100-48-4812-000 CAPITAL PROJECT BOND INTEREST	.00	.00	.00	.00	.00
100-48-4815-000 INTEREST ON WATER LOAN	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-48-4821-000 RENT: DUE FROM POOL	.00	.00	37,800.00	( 37,800.00)	.00
100-48-4822-000 RENT: BLACKHAWK C.C.	8,333.00	66,668.00	101,500.00	34,832.00)	65.68
100-48-4823-000 BCC INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
100-48-4825-000 RENT: PARKING SPACES	.00	1,137.45	.00	1,137.45	.00
100-48-4830-000 MISCELLANEOUS SALES	.00	.00	.00	.00	.00
100-48-4831-000 POLICE/ FIRE SALES	.00	.00	10,000.00	( 10,000.00)	.00
100-48-4833-000 VILLAGE TREE SALES	.00	2,193.93	3,000.00	( 806.07)	73.13
100-48-4836-000 DPW VEHICLE SALES	.00	.00	.00	.00	.00
100-48-4838-000 DANE CTY CALENDARS	.00	331.75	1,000.00	( 668.25)	33.18
100-48-4840-000 INSURANCE DIVIDENDS	.00	8,590.00	.00	8,590.00	.00
100-48-4850-000 INSURANCE CLAIMS	.00	.00	.00	.00	.00
100-48-4855-000 SHWD LEAGUE/FOUNDATN RECEIPTS	.00	.00	.00	.00	.00
100-48-4895-000 TIF REFUND	.00	.00	.00	.00	.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>8,756.64</b>	<b>92,691.68</b>	<b>167,453.00</b>	<b>( 74,761.32)</b>	<b>55.35</b>
<b>OTHER FINANCING SOURCES</b>					
100-49-4941-000 MISCELLANEOUS REVENUES	175.00	308,421.14	13,500.00	294,921.14	2,284.60
100-49-4944-000 FUND BALANCE APPLIED	.00	.00	88,416.00	88,416.00)	.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>175.00</b>	<b>308,421.14</b>	<b>101,916.00</b>	<b>206,505.14</b>	<b>302.62</b>
<b>TOTAL FUND REVENUE</b>	<b>36,195.01</b>	<b>1,008,143.95</b>	<b>3,578,759.00</b>	<b>2,570,615.05)</b>	<b>28.17</b>

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>VILLAGE BOARD</u>						
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	.00	2,592.08	750.00	( 1,842.08)	345.61
100-51-5111-720	VILLAGE BOARD: DONATIONS	.00	.00	.00	.00	.00
	<b>TOTAL VILLAGE BOARD</b>	<b>.00</b>	<b>2,592.08</b>	<b>750.00</b>	<b>( 1,842.08)</b>	<b>345.61</b>
<u>COMMITTEES</u>						
100-51-5112-310	COMMITTEES: SUP & EXPENSE	1,350.00	5,445.66	500.00	( 4,945.66)	1,089.13
	<b>TOTAL COMMITTEES</b>	<b>1,350.00</b>	<b>5,445.66</b>	<b>500.00</b>	<b>( 4,945.66)</b>	<b>1,089.13</b>
<u>JUDICIAL</u>						
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	228.00	2,092.40	2,965.00	872.60	70.57
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	1,565.80	13,817.04	21,266.00	7,448.96	64.97
100-51-5120-150	JUDICIAL: BENEFITS	470.36	4,008.62	6,158.00	2,149.38	65.10
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	.00	1,229.67	1,500.00	270.33	81.98
100-51-5120-321	JUDICIAL: DUES	.00	140.00	100.00	( 40.00)	140.00
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	.00	1,349.36	1,465.00	115.64	92.11
	<b>TOTAL JUDICIAL</b>	<b>2,264.16</b>	<b>22,637.09</b>	<b>33,454.00</b>	<b>10,816.91</b>	<b>67.67</b>
<u>LEGAL</u>						
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	.00	13,872.47	13,000.00	( 872.47)	106.71
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	.00	21,585.72	29,000.00	7,414.28	74.43
	<b>TOTAL LEGAL</b>	<b>.00</b>	<b>35,458.19</b>	<b>42,000.00</b>	<b>6,541.81</b>	<b>84.42</b>
<u>ADMINISTRATION</u>						
100-51-5141-120	ADMIN: WAGES	6,496.01	53,748.79	86,425.00	32,676.21	62.19
100-51-5141-150	ADMIN: BENEFITS	1,708.90	13,877.95	21,957.00	8,079.05	63.21
100-51-5141-320	ADMIN: DUES & SEMINARS	.00	1,444.00	1,600.00	156.00	90.25
100-51-5141-340	ADMIN: MONTHLY BULLETIN	.00	.00	225.00	225.00	.00
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	.00	303.47	100.00	( 203.47)	303.47
	<b>TOTAL ADMINISTRATION</b>	<b>8,204.91</b>	<b>69,374.21</b>	<b>110,307.00</b>	<b>40,932.79</b>	<b>62.89</b>

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>CLERK</u>						
100-51-5142-120	CLERK: WAGES	6,343.21	52,454.19	84,839.00	32,384.81	61.83
100-51-5142-130	EXTRA OFFICE HELP	1,759.74	11,837.27	17,347.00	5,509.73	68.24
100-51-5142-150	CLERK: BENEFITS	1,643.48	13,233.65	21,382.00	8,148.35	61.89
100-51-5142-310	CLERK: SUP & EXPENSES	.00	2,438.18	3,900.00	1,461.82	62.52
100-51-5142-322	CLERK: TRAINING/SEMINARS	.00	314.67	800.00	485.33	39.33
100-51-5142-340	CLERK: POSTAL EXPENSES	.00	1,980.92	4,500.00	2,519.08	44.02
100-51-5142-500	CLERK: DANE CTY CALENDARS	.00	.00	920.00	920.00	.00
100-51-5142-700	CLERK: LICENSE COSTS	.00	.00	.00	.00	.00
TOTAL CLERK		9,746.43	82,258.88	133,688.00	51,429.12	61.53
<u>PERSONNEL</u>						
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	.00	.00	.00	.00	.00
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	.00	31,072.00	40,000.00	8,928.00	77.68
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	.00	2,500.00	6,000.00	3,500.00	41.67
100-51-5143-200	PERSONNEL: RECRUITMENT	.00	.00	.00	.00	.00
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	.00	793.40	500.00	( 293.40)	158.68
100-51-5143-300	PERSONNEL: RETIREES INS PREM	.00	16,588.88	26,856.00	10,267.12	61.77
TOTAL PERSONNEL		.00	50,954.28	73,356.00	22,401.72	69.46
<u>ELECTIONS</u>						
100-51-5144-140	ELECTIONS: PER DIEM WAGES	761.19	2,872.65	2,500.00	( 372.65)	114.91
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	.00	1,121.26	1,400.00	278.74	80.09
TOTAL ELECTIONS		761.19	3,993.91	3,900.00	( 93.91)	102.41
<u>DATA PROCESSING</u>						
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	.00	2,346.00	17,286.00	14,940.00	13.57
100-51-5145-340	D.P.: OPERATIONS EXPENSE	.00	1,522.15	2,600.00	1,077.85	58.54
100-51-5145-350	WEBSITE COSTS	.00	.00	468.00	468.00	.00
TOTAL DATA PROCESSING		.00	3,868.15	20,354.00	16,485.85	19.00
<u>FINANCE</u>						
100-51-5151-210	FINANCE: AUDIT SERVICES	.00	39,620.00	25,917.00	( 13,703.00)	152.87
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	.00	.00	.00	.00	.00
100-51-5151-300	BOND ISSUE EXPENSES	726.00	1,815.00	.00	( 1,815.00)	.00
TOTAL FINANCE		726.00	41,435.00	25,917.00	( 15,518.00)	159.88

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	%	OF BUDGET
<u>TREASURY</u>					
100-51-5152-340	TREASURY: OPERATIONS	.00 ( 96.00)	.00	96.00	.00
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	.00	.00	.00	.00
	<b>TOTAL TREASURY</b>	<b>.00 ( 96.00)</b>	<b>.00</b>	<b>96.00</b>	<b>.00</b>
<u>ASSESSOR</u>					
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	.00	6,100.00	6,300.00	200.00 96.83
	<b>TOTAL ASSESSOR</b>	<b>.00</b>	<b>6,100.00</b>	<b>6,300.00</b>	<b>200.00 96.83</b>
<u>RISK &amp; PROPERTY MANAGEMENT</u>					
100-51-5154-511	LIABILITY INS (LEAGUE)	.00	35,967.00	59,000.00	23,033.00 60.96
100-51-5154-512	PROPERTY INS (LGPIF)	.00	13,083.00	16,000.00	2,917.00 81.77
	<b>TOTAL RISK &amp; PROPERTY MANAGEMENT</b>	<b>.00</b>	<b>49,050.00</b>	<b>75,000.00</b>	<b>25,950.00 65.40</b>
<u>BUILDINGS &amp; PLANT</u>					
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	3,797.04	24,615.02	40,250.00	15,634.98 61.16
100-51-5160-221	BLDGS & PLANT: WATER	.00	2,005.04	5,000.00	2,994.96 40.10
100-51-5160-222	BLDGS & PLANT: TELEPHONE	11.03	3,572.34	5,000.00	1,427.66 71.45
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	.00	3,330.25	5,500.00	2,169.75 60.55
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	.00	4,469.43	6,600.00	2,130.57 67.72
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	2,136.48	19,082.93	26,200.00	7,117.07 72.84
	<b>TOTAL BUILDINGS &amp; PLANT</b>	<b>5,944.55</b>	<b>57,075.01</b>	<b>88,550.00</b>	<b>31,474.99 64.46</b>

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>POLICE DEPARTMENT</u>						
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	6,632.00	54,987.60	88,448.00	33,460.40	62.17
100-52-5210-120	POLICE: CLERICAL WAGES	2,518.38	28,289.18	68,304.00	40,014.82	41.42
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	22,866.38	174,230.09	296,436.00	122,205.91	58.77
100-52-5210-122	POLICE: OVERTIME WAGES	698.83	7,234.84	9,000.00	1,765.16	80.39
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	5,115.26	55,453.15	40,500.00	( 14,953.15)	136.92
100-52-5210-125	POLICE: DIFFERENTIAL	96.16	707.17	2,000.00	1,292.83	35.36
100-52-5210-128	POLICE: COM SERVICE OFFICERS	1,849.70	4,274.99	4,250.00	( 24.99)	100.59
100-52-5210-129	POLICE: CROSSING GUARD WAG	.00	3,272.78	5,500.00	2,227.22	59.51
100-52-5210-130	POLICE: EMPLOYMENT BONUS	.00	.00	.00	.00	.00
100-52-5210-150	POLICE: BENEFITS	14,307.87	116,136.94	188,027.00	71,890.06	61.77
100-52-5210-170	POLICE: EDUCATION REIMB	.00	.00	500.00	500.00	.00
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	276.00	2,403.00	10,500.00	8,097.00	22.89
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	.00	656.43	2,900.00	2,243.57	22.64
100-52-5210-321	POLICE: DUES & SEMINARS	.00	757.00	1,500.00	743.00	50.47
100-52-5210-322	POLICE: TRAINING EXPENSES	15.76	279.27	8,000.00	7,720.73	3.49
100-52-5210-340	POLICE: OPERATING EXPENSE	150.00	5,979.87	14,400.00	8,420.13	41.53
100-52-5210-341	POLICE: UNIFORM EXPENSE	6.00	3,407.09	4,500.00	1,092.91	75.71
100-52-5210-345	POLICE: PROMOTION	.00	.00	.00	.00	.00
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	.00	1,263.55	5,000.00	3,736.45	25.27
100-52-5210-370	POLICE: FUEL & OIL	.00	3,292.81	9,000.00	5,707.19	36.59
100-52-5210-380	POLICE: DRUG PREVENTION	.00	.00	200.00	200.00	.00
100-52-5210-390	POLICE: INSURANCE COSTS	.00	.00	.00	.00	.00
	<b>TOTAL POLICE DEPARTMENT</b>	<b>54,532.34</b>	<b>462,625.76</b>	<b>758,965.00</b>	<b>296,339.24</b>	<b>60.95</b>
<u>FIRE DEPARTMENT</u>						
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	247,205.96	494,411.91	494,411.00	( .91)	100.00
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	.00	19,575.85	18,000.00	( 1,575.85)	108.75
100-52-5220-590	FIRE: HYDRANT RENTAL	.00	.00	118,281.00	118,281.00	.00
	<b>TOTAL FIRE DEPARTMENT</b>	<b>247,205.96</b>	<b>513,987.76</b>	<b>630,692.00</b>	<b>116,704.24</b>	<b>81.50</b>
<u>INSPECTIONS</u>						
100-52-5240-150	INSPECTIONS: BENEFITS	226.61	1,625.11	2,180.00	554.89	74.55
100-52-5240-211	INSPECTIONS: BUILDINGS	1,996.49	12,847.05	16,000.00	3,152.95	80.29
100-52-5240-212	INSPECTIONS: HVAC	374.67	3,446.96	5,000.00	1,553.04	68.94
100-52-5240-213	INSPECTIONS: ELECTRICAL	582.82	4,088.07	5,000.00	911.93	81.76
100-52-5240-214	INSPECTIONS: PLUMBING	83.26	1,581.94	2,500.00	918.06	63.28
100-52-5240-340	INSPECTIONS: OPERATIONS	.00	322.94	100.00	( 222.94)	322.94
	<b>TOTAL INSPECTIONS</b>	<b>3,263.85</b>	<b>23,912.07</b>	<b>30,780.00</b>	<b>6,867.93</b>	<b>77.69</b>

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>EMERGENCY COMMUNICATION</u>						
100-52-5260-290	DANE COUNTY RADIO CONTRACT	1,578.00	2,883.00	3,500.00	617.00	82.37
	TOTAL EMERGENCY COMMUNICATION	1,578.00	2,883.00	3,500.00	617.00	82.37
<u>PUBLIC WORKS</u>						
100-53-5300-121	AIDABLE WORK: LABOR	4,455.49	44,515.55	73,550.00	29,034.45	60.52
100-53-5300-150	AIDABLE WORK: BENEFITS	1,524.46	10,387.10	12,462.00	2,074.90	83.35
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	29.07	14,464.58	20,000.00	5,535.42	72.32
100-53-5300-450	SCHOOL SAFE ZONE	.00	.00	.00	.00	.00
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	.00	.00	.00	.00	.00
	TOTAL PUBLIC WORKS	6,009.02	69,367.23	106,012.00	36,644.77	65.43
<u>MUNICIPAL GARAGE</u>						
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	147.47	13,095.74	18,000.00	4,904.26	72.75
100-53-5320-370	GARAGE: FUEL & OIL	.00	3,279.63	13,750.00	10,470.37	23.85
	TOTAL MUNICIPAL GARAGE	147.47	16,375.37	31,750.00	15,374.63	51.58
<u>STREET MAINTENANCE &amp; REPAIR</u>						
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	.00	.00	.00	.00	.00
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	6,667.40	6,667.40	10,000.00	3,332.60	66.67
	TOTAL STREET MAINTENANCE & REPAIR	6,667.40	6,667.40	10,000.00	3,332.60	66.67
<u>STREET LIGHTING</u>						
100-53-5342-220	STREET LIGHTING: POWER	1,549.83	10,839.28	18,000.00	7,160.72	60.22
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	.00	15,325.32	9,000.00	( 6,325.32)	170.28
	TOTAL STREET LIGHTING	1,549.83	26,164.60	27,000.00	835.40	96.91
<u>STORM SEWERS</u>						
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	9.10	42.56	.00	( 42.56)	.00
	TOTAL STORM SEWERS	9.10	42.56	.00	( 42.56)	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>DEPARTMENT 5352</u>						
100-53-5352-300	BUS SERVICE	.00	.00	30,000.00	30,000.00	.00
TOTAL DEPARTMENT 5352		.00	.00	30,000.00	30,000.00	.00
<u>REFUSE COLLECTION</u>						
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	.00	55,964.18	96,000.00	40,035.82	58.30
TOTAL REFUSE COLLECTION		.00	55,964.18	96,000.00	40,035.82	58.30
<u>METRO LANDFILL DISTRICT</u>						
100-53-5363-290	METRO LANDFILL EXPENSE	.00	8,160.00	8,160.00	.00	100.00
TOTAL METRO LANDFILL DISTRICT		.00	8,160.00	8,160.00	.00	100.00
<u>LEAF COLLECTION</u>						
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	6,949.31	37,243.61	36,563.00	( 680.61)	101.86
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	1,011.06	6,316.59	6,195.00	( 121.59)	101.96
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	.00	638.80	4,120.00	3,481.20	15.50
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	851.61	2,582.80	3,900.00	1,317.20	66.23
TOTAL LEAF COLLECTION		8,811.98	46,781.80	50,778.00	3,996.20	92.13
<u>VILLAGE HALL</u>						
100-54-5400-130	VILLAGE HALL: CLEANING	577.28	3,895.53	11,949.00	8,053.47	32.60
100-54-5400-150	VILLAGE HALL: BENEFITS	80.40	554.91	2,025.00	1,470.09	27.40
TOTAL VILLAGE HALL		657.68	4,450.44	13,974.00	9,523.56	31.85
<u>NON-AIDABLE EXPENSES</u>						
100-55-5500-121	NON-AIDABLE WORK: LABOR	7,260.75	68,549.22	99,518.00	30,968.78	68.88
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	1,547.46	13,356.46	16,863.00	3,506.54	79.21
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	286.40	22,233.15	25,000.00	2,766.85	88.93
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	.00	.00	.00	.00	.00
100-55-5500-700	COMMUNITY GARDENS	.00	469.98	.00	( 469.98)	.00
TOTAL NON-AIDABLE EXPENSES		9,094.61	104,608.81	141,381.00	36,772.19	73.99

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>COMMUNITY CENTER</u>					
100-55-5514-121	18.82	371.74	3,944.00	3,572.26	9.43
100-55-5514-150	2.69	51.19	668.00	616.81	7.66
100-55-5514-220	.00	3,105.42	7,600.00	4,494.58	40.86
TOTAL COMMUNITY CENTER	21.51	3,528.35	12,212.00	8,683.65	28.89
<u>PARKS</u>					
100-55-5520-121	4,251.20	35,243.21	60,920.00	25,676.79	57.85
100-55-5520-122	.00	.00	.00	.00	.00
100-55-5520-125	2,160.00	11,101.01	16,000.00	4,898.99	69.38
100-55-5520-150	1,360.27	10,485.15	17,131.00	6,645.85	61.21
100-55-5520-320	.00	5,730.35	6,300.00	569.65	90.96
100-55-5520-340	237.50	3,099.40	4,350.00	1,250.60	71.25
100-55-5520-342	.00	4,391.30	3,000.00	( 1,391.30)	146.38
100-55-5520-350	.00	.00	.00	.00	.00
100-55-5520-370	518.54	518.54	800.00	281.46	64.82
TOTAL PARKS	8,527.51	70,568.96	108,501.00	37,932.04	65.04
<u>HORTICULTURIST</u>					
100-55-5523-343	61.00	10,625.75	8,000.00	( 2,625.75)	132.82
100-55-5523-350	.00	1,085.93	.00	( 1,085.93)	.00
100-55-5523-550	.00	.00	.00	.00	.00
100-55-5523-600	2,700.00	13,719.00	30,000.00	16,281.00	45.73
100-55-5523-650	.00	12,544.50	10,000.00	( 2,544.50)	125.45
TOTAL HORTICULTURIST	2,761.00	37,975.18	48,000.00	10,024.82	79.11
<u>FOUR CORNERS PROGRAM</u>					
100-55-5531-121	4,637.73	14,378.08	11,800.00	( 2,578.08)	121.85
100-55-5531-150	354.80	1,099.99	903.00	( 196.99)	121.82
100-55-5531-340	485.15	1,478.92	2,531.00	1,052.08	58.43
TOTAL FOUR CORNERS PROGRAM	5,477.68	16,956.99	15,234.00	( 1,722.99)	111.31

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>LAND RECREATION PROGRAM</u>						
100-55-5532-121	LAND RECREATION: WAGES	2,352.24	13,686.23	11,800.00	( 1,886.23)	115.99
100-55-5532-150	LAND RECREATION: BENEFITS	179.92	1,046.95	903.00	( 143.95)	115.94
100-55-5532-340	LAND RECREATION: OPERATING EXP	135.80	646.72	4,815.00	4,168.28	13.43
TOTAL LAND RECREATION PROGRAM		2,667.96	15,379.90	17,518.00	2,138.10	87.79
<u>TENNIS PROGRAM</u>						
100-55-5533-121	TENNIS: WAGES	3,209.63	18,415.28	18,000.00	( 415.28)	102.31
100-55-5533-150	TENNIS: BENEFITS	245.54	1,408.80	1,377.00	( 31.80)	102.31
100-55-5533-340	TENNIS: OPERATING EXPENSES	1,411.10	1,927.65	9,647.00	7,719.35	19.98
TOTAL TENNIS PROGRAM		4,866.27	21,751.73	29,024.00	7,272.27	74.94
<u>BASEBALL PROGRAM</u>						
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	.00	.00	.00	.00	.00
100-55-5534-340	BASEBALL: OPERATING EXPENSES	.00	.00	.00	.00	.00
TOTAL BASEBALL PROGRAM		.00	.00	.00	.00	.00
<u>BASKETBALL PROGRAM</u>						
100-55-5535-121	BASKETBALL: WAGES	283.00	976.13	550.00	( 426.13)	177.48
100-55-5535-150	BASKETBALL: BENEFITS	21.66	74.69	42.00	( 32.69)	177.83
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	16.18	531.56	642.00	110.44	82.80
TOTAL BASKETBALL PROGRAM		320.84	1,582.38	1,234.00	( 348.38)	128.23
<u>MISC RECREATION PROGRAMS</u>						
100-55-5536-121	INDOOR SOCCER: WAGES	.00	.00	.00	.00	.00
100-55-5536-150	INDOOR SOCCER: BENEFITS	.00	.00	.00	.00	.00
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	.00	.00	.00	.00	.00
TOTAL MISC RECREATION PROGRAMS		.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>DEPARTMENT 5537</u>					
100-55-5537-340	.00	1,139.54	1,400.00	260.46	81.40
100-55-5537-341	9,355.99	9,355.99	9,000.00	( 355.99)	103.96
100-55-5537-342	.00	.00	4,200.00	4,200.00	.00
TOTAL DEPARTMENT 5537	9,355.99	10,495.53	14,600.00	4,104.47	71.89
<u>DEPARTMENT 5538</u>					
100-55-5538-340	.00	2,347.00	7,242.00	4,895.00	32.41
TOTAL DEPARTMENT 5538	.00	2,347.00	7,242.00	4,895.00	32.41
<u>DEPARTMENT 5540</u>					
100-55-5540-340	5,965.00	5,965.00	5,229.00	( 736.00)	114.08
TOTAL DEPARTMENT 5540	5,965.00	5,965.00	5,229.00	( 736.00)	114.08
<u>DEPARTMENT 5550</u>					
100-55-5550-390	.00	.00	459.00	459.00	.00
TOTAL DEPARTMENT 5550	.00	.00	459.00	459.00	.00
<u>DEPARTMENT 5630</u>					
100-56-5630-150	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5630	.00	.00	.00	.00	.00
<u>DEPARTMENT 5640</u>					
100-56-5640-210	.00	2,947.75	1,500.00	( 1,447.75)	196.52
TOTAL DEPARTMENT 5640	.00	2,947.75	1,500.00	( 1,447.75)	196.52
<u>DEPARTMENT 5735</u>					
100-57-5735-775	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5735	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>CAPITAL OUTLAY: GEN'L GOV'T</u>						
100-57-5751-800	CAP OUTLAY: COMPUTERS	.00	1,263.10	4,500.00	3,236.90	28.07
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	.00	.00	.00	.00	.00
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	629.58	4,907.58	1,500.00	( 3,407.58)	327.17
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	.00	.00	.00	.00	.00
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	.00	.00	.00	.00	.00
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	.00	.00	.00	.00	.00
	<b>TOTAL CAPITAL OUTLAY: GEN'L GOV'T</b>	<b>629.58</b>	<b>6,170.68</b>	<b>6,000.00</b>	<b>( 170.68)</b>	<b>102.84</b>
<u>CAPITAL OUTLAY: PUBLIC SAFETY</u>						
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	.00	.00	6,000.00	6,000.00	.00
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	.00	.00	.00	.00	.00
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	.00	226.84	3,000.00	2,773.16	7.56
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	.00	183.48	19,500.00	19,316.52	.94
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	.00	.00	.00	.00	.00
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	.00	.00	.00	.00	.00
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	.00	.00	.00	.00	.00
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	.00	.00	.00	.00	.00
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	.00	.00	.00	.00	.00
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	.00	.00	.00	.00	.00
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	.00	.00	.00	.00	.00
	<b>TOTAL CAPITAL OUTLAY: PUBLIC SAFETY</b>	<b>.00</b>	<b>410.32</b>	<b>28,500.00</b>	<b>28,089.68</b>	<b>1.44</b>
<hr/>						
100-59-5910-900	CONTINGENT ACCOUNT	.00	.00	.00	.00	.00
	<b>TOTAL DEPARTMENT 5910</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<hr/>						
<u>DEPARTMENT 5920</u>						
100-59-5920-900	DUE TO DEBT SERVICE	.00	.00	730,438.00	730,438.00	.00
	<b>TOTAL DEPARTMENT 5920</b>	<b>.00</b>	<b>.00</b>	<b>730,438.00</b>	<b>730,438.00</b>	<b>.00</b>
<hr/>						
	<b>TOTAL FUND EXPENDITURES</b>	<b>409,117.82</b>	<b>1,968,217.21</b>	<b>3,578,759.00</b>	<b>1,610,541.79</b>	<b>55.00</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>( 372,922.81)</b>	<b>( 960,073.26)</b>	<b>.00</b>	<b>(4,181,156.84)</b>	<b>.00</b>



# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:  
16-39

## Event Information

Name of Event: Red Tutu Trot 5K Event Organizer/Sponsor: Silver Circle Sports Events, LLC

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: \_\_\_\_\_

Address: 411 W Wisconsin Ave City/State/Zip: Oconomowoc, WI 53066

Primary Contact: Sean Osborne Phone during day: 262.327.4472

e-mail: sosborne@silvercirclesportsevents.com Phone during event: 262.327.4472

Secondary Contact: Katie Osborne Phone during day: 262.434.0447

e-mail: katie@silvercirclesportsevents.com Phone during event: 262.434.0447

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: Cardiac on Campus

Estimated Attendance: 100 (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: \_\_\_\_\_

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Please see attached maps

Park Name(s): \_\_\_\_\_

## Event Schedule

Date(s) of Event: 11/6/2016 Rain Date(s): \_\_\_\_\_

Event Start Date(s)/Time(s): 9:30 Set-Up Date(s)/Time for Event: 7:00

Event End Date(s)/Time(s): 10:30 Take-Down Time: 11:00  
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Sean Osborne  
Print Applicant's Name

[Signature]  
Applicant's Signature

9/11/16  
Date

Fee: \$ <u>20.00</u>	Date Received: <u>9/12/16</u>	Received by: <u>DS</u>
Approved: SHPD: <u>[Signature]</u>	DPW: <u>[Signature]</u>	MFD: <u>ok per MFD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Signed: _____ Village Clerk or Deputy Clerk		<b>FOR OFFICIAL USE ONLY</b>

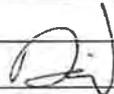
Water Station  Start/Finish  Course Directors 



Start/Finish: Just top the east of the boat launch on the trail closest to the lake.  
 Follow the trail closest to the lake past picnic point and continue onto University Bay Drive at Oxford Rd.  
 Cross runners at Oxford so that they run against traffic on the east side of Ubay Dr.  
 MILE 1: On Ubay Dr at Columbia Rd. Place on east side of street  
 Left turn onto trail at Ubay and Colgate heading east  
 Continue along Marsh Dr using sidewalk and north side of Marsh Dr.  
 Right on Walnut St toward the roundabout  
 Left onto the sidewalk just before Observatory Dr and continue on the sidewalk along Observatory Dr.  
 Continue on Observatory Dr until Elm Dr.

# Intra-Office M • E • M • O



<b>to:</b>	Dennis Pine, John Mitmoen
<b>cc:</b>	Karl Frantz, Board of Trustees
<b>from:</b>	David Sykes, Emergency Services Coordinator 
<b>re:</b>	Street Use Permit-Run for Refugees
<b>date:</b>	August 19, 2016

Jesus Del Toro, the organizer of Lambda Theta Phi Latin Fraternity's Run for Refugees event, contacted me regarding their previously approved street use permit.

They had a problem with their t-shirt vendor and would like to change the event date from September 18, 2016 to October 9, 2016. All other details of the event would not change.

Please sign off on the change below:



\_\_\_\_\_  
SHPD: Chief Dennis Pine



\_\_\_\_\_  
DPW: Chief John Mitmoen

\* MFD Notified of date change



**COPY**

# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:

16-30

## Event Information

Name of Event: Run for Refugees Event Organizer/Sponsor: Lambda Theta Phi Latin Fraternity

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: \_\_\_\_\_

Address: 305 N Frances Apt 711 City/State/Zip: Madison, WI, 53703

Primary Contact: Jesus Del Toro Phone during day: 224-304-3439

e-mail: jdeltoro@wisc.edu Phone during event: 224-304-3439

Secondary Contact: Bryan Suzan Phone during day: 262-672-5676

e-mail: \_\_\_\_\_ Phone during event: 262-672-5676

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: \_\_\_\_\_

Estimated Attendance: 100 (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: \_\_\_\_\_

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Colgate Rd, Amherst Rd, Bowdoin Rd, Oxford Rd, Yale Ed

Park Name(s): \_\_\_\_\_

## Event Schedule <sup>to October 9, 2016</sup>

Date(s) of Event: September 18, 2016 Rain Date(s): \_\_\_\_\_

Event Start Date(s)/Time(s): 12pm Set-Up Date(s)/Time for Event: 9am

Event End Date(s)/Time(s): 3:30p Take-Down Time: 9pm  
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Jesus Del Toro  
Print Applicant's Name

Jesus A. Del Toro 07-06-2016  
Applicant's Signature Date

Fee: \$ <u>20.00</u>	Date Received: <u>7/11/16</u>	Received by: <u>DTS</u>
Approved: SHPD: <u>DP</u>	<u>7/11/2016</u> DPW: <u>[Signature]</u>	MFD: <u>OK for MPD</u>
Denial recommended by: _____	because _____	
Submitted to Village Board on: <u>7/18/16</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	
Signed: <u>[Signature]</u>	Village Clerk or Deputy Clerk	<b>FOR OFFICIAL USE ONLY</b>





# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:  
16-36

## Event Information

*Run/walk/ Roll for All Abilities*

Name of Event: Waismen Whirl Event Organizer/Sponsor: Waismen Center, UW-Madison

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: ES 40236 (Friends of the Waismen Center)

Address: 1500 Highland Ave City/State/Zip: Madison WI 53705

Primary Contact: Teresa Palumbo Phone during day: 608.263.5837

e-mail: palumbo@waismen.wisc.edu Phone during event: 608.279.7460

Secondary Contact: Clark Kellogg Phone during day: 608.263.8726

e-mail: kellogg@waismen.wisc.edu Phone during event: 608.770.2156

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: Friends of the Waismen Center

Estimated Attendance: 200 (?) (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: \_\_\_\_\_

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): University Bay Dr

Park Name(s): \_\_\_\_\_

## Event Schedule

Date(s) of Event: Sunday October 16, 2016 Rain Date(s): \_\_\_\_\_

Event Start Date(s)/Time(s): 8:30 am Set-Up Date(s)/Time for Event: (7:30 am)

Event End Date(s)/Time(s): 11:30 am Take-Down Time: \_\_\_\_\_  
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Teresa Palumbo  
Print Applicant's Name

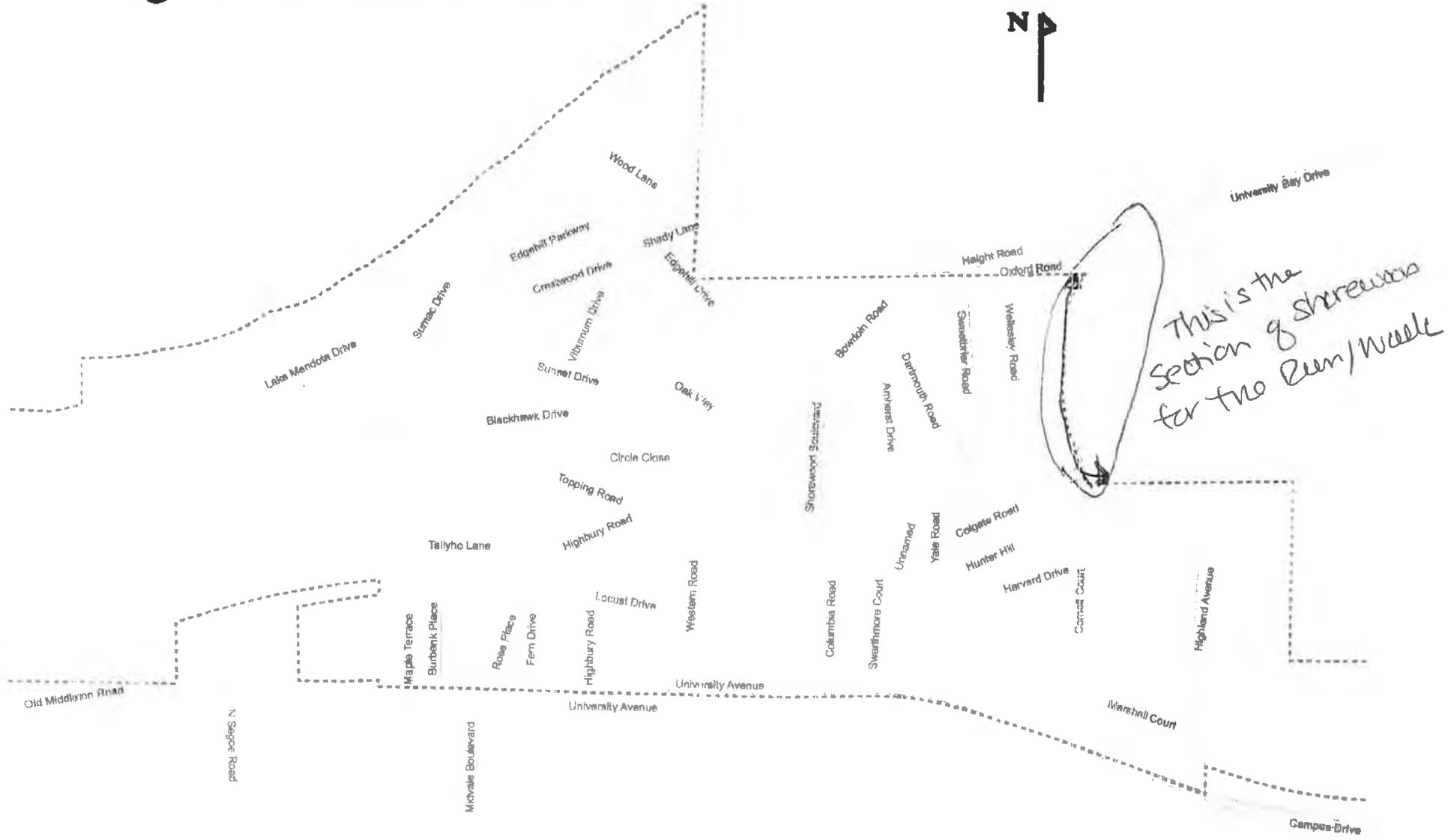
Teresa Palumbo  
Applicant's Signature

9/8/16  
Date

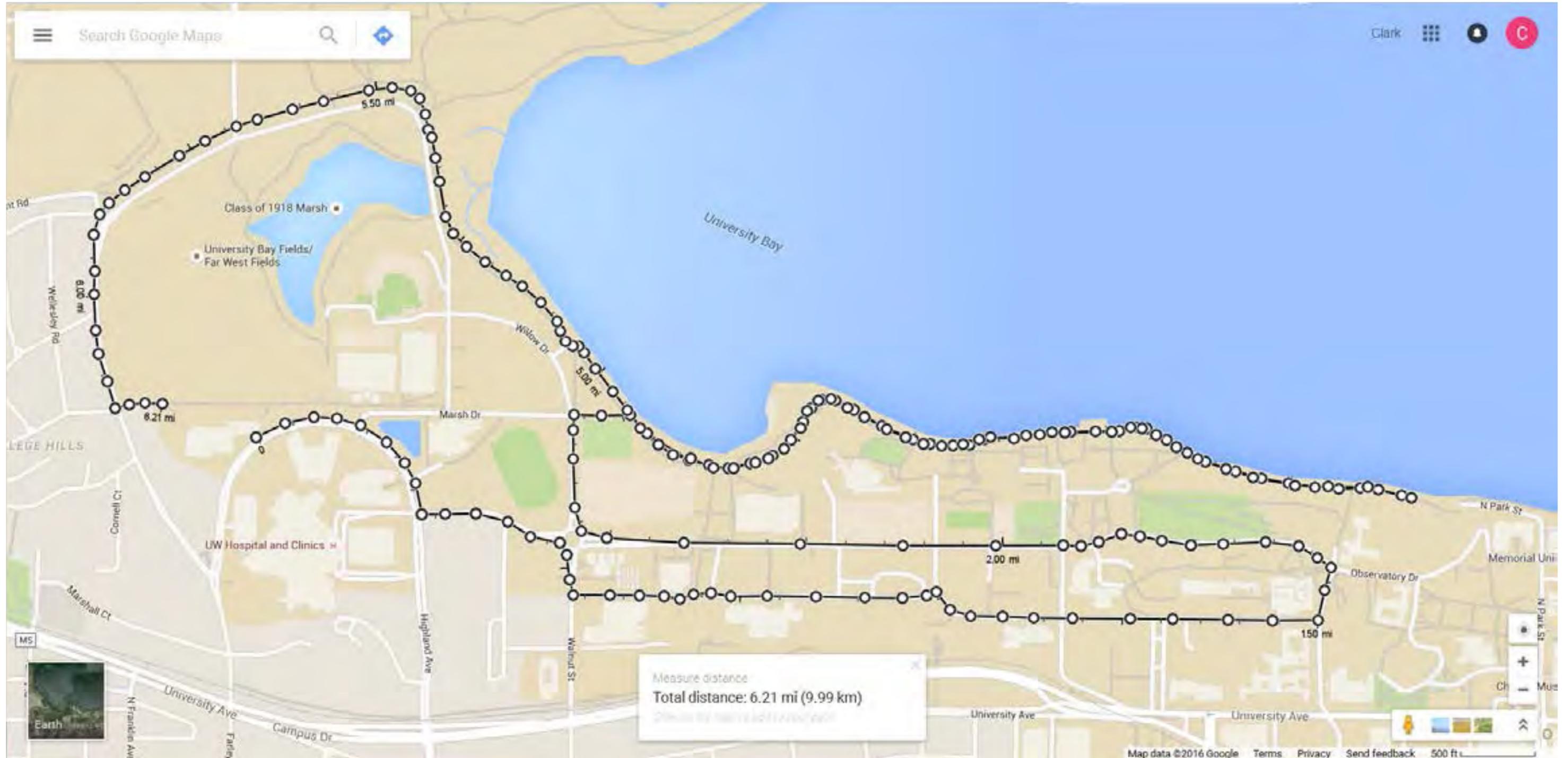
Fee: \$ <u>50.00</u>	Date Received: <u>9/8/16</u>	Received by: <u>OTS</u>
Approved: SHPD: <u>DR</u>	<u>9/12/16</u>	DPW: <u>[Signature]</u>
Denial recommended by: _____	because _____	MFD: <u>OK per MFD</u>
Submitted to Village Board on: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Signed: _____	Village Clerk or Deputy Clerk	

**FOR OFFICIAL USE ONLY**

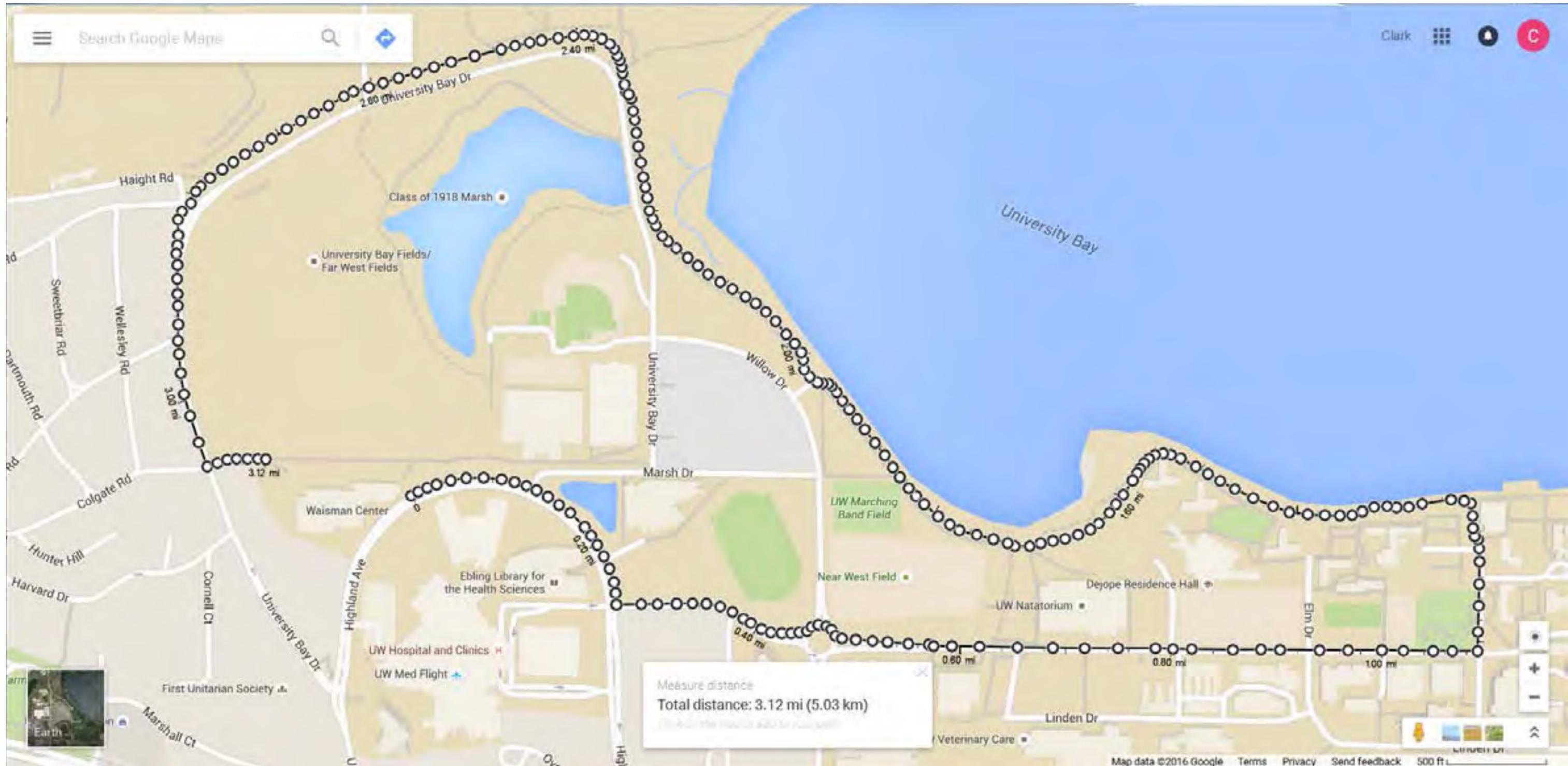
# Village of Shorewood Hills



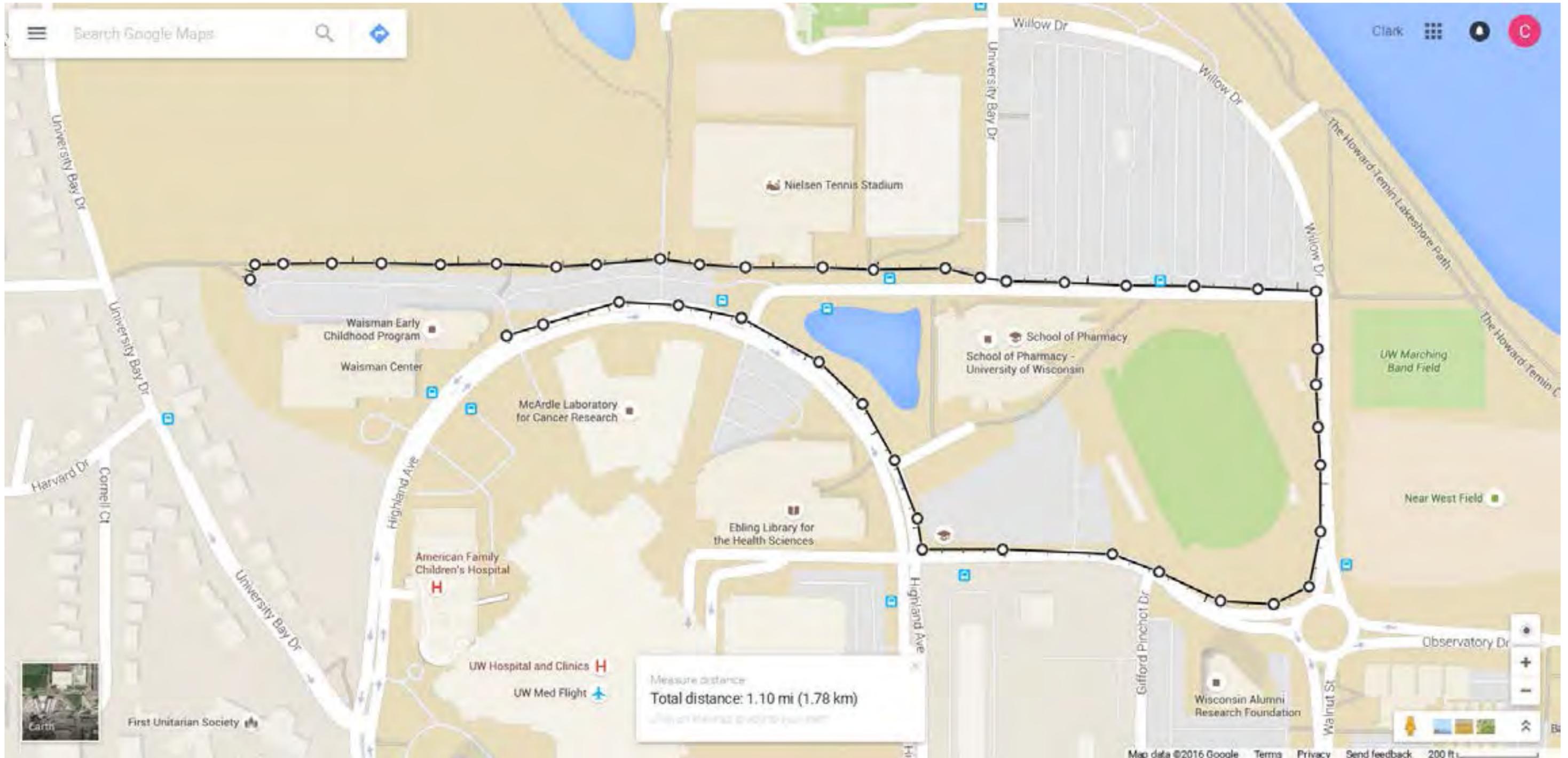
# 2016 Waisman Whirl 10k run



# 2016 Waisman Whirl 5k run



# 2016 Waisman Whirl 1 mile walk





# Village of Shorewood Hills Neighborhood Block Party Permit

Application Fee: \$10.00

Permit No.:

16-37

### Event Organizer Information:

Name of Group: \_\_\_\_\_ Contact Name: Lucy Richards  
 Address: 3210 Tally Ho City/State/Zip: Madison WI 53705  
 Home Phone: 204 9190 Cell Phone: 695 3825  
 E-mail: lucy@kissypish.org

### Event Information:

Name of Event: Tally Ho Block Party  
 Describe Event: \_\_\_\_\_

Individual(s) in Charge of Event (must be present during entire event) / Phone # (cell # preferred):  
Lucy Richards / 695 3825  
 /

Location Requested (indicate street(s) being used below and on attached map):

<u>Tally Ho 3200 block</u>	<b>PAID</b> CK. NO. <u>CASH - \$10.00</u> DATE <u>9/9/2016</u>
----------------------------	--

Date of Event: 10/2/16 Rain Date (if applicable): 10/9/16  
 Time of Event: Set-up: 2pm Estimated Attendance: 60 people?  
 Event Starts: 2:30pm  
 Event Ends: 9pm Barricades or Cones Needed?  Yes  No  
 Take-down: \_\_\_\_\_

Have the nearby residents been advised of this event?  Yes  No

Is there a plan to clean up the area after the event?  Yes  No

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

LUCY RICHARDS Print Applicant's Name      Lucy Richards Applicant's Signature      9/9/16 Date

Approved: SHPD: <u>DPW - 9/2/16</u> DPW: <u>JL</u> MFD: <u>ok per MFD</u>
Denial recommended by: _____ because _____
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Signed: _____ Village Clerk or Deputy Clerk
<b>FOR OFFICIAL USE ONLY</b>



# **Statewide Services, Inc.**

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## **Claim Division**

September 1, 2016

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

Mr. Mike Gannon  
3456 Crestwood Dr.  
Madison, WI 53705

Regarding:      Our Insured:    Village of Shorewood Hills  
                         Claim No:        WM000131810065  
                         Date/Loss:        07/06/2016

Dear Mr. Gannon:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the Village of Shorewood. We are in receipt of the above-captioned claim related to costs you incurred for the removal of your privately owned tree which fell over in a storm.

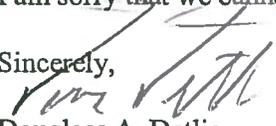
We have completed our investigation, and we find the claim should be disallowed. This unfortunate loss occurred when a large tree which you own fell over in a storm, and as the tree is privately owned the costs would not be a Village responsibility.

The tree fell over in a storm and after a lot of rain saturated the ground. Aside from the loss being an “act of God” given weather which no one could prevent, you note that your property is a “primary pass through of Village run-off”, and that such may be a factor with the loss. Per WI statute, the Village is provided immunity as the “acts of designing, planning and implementing a sewer system are discretionary acts protected...”. Once more, the City “...is immune regarding decisions: a) to adopt a water works system...” where immunity also exists for...”site planning and grading”.

Given this unfortunate loss involves your privately owned tree, and given the discretionary immunity in place for the Village regarding their storm sewer system and site planning/grading, Statewide Services, Inc. will be unable to pay for your damages.

I am sorry that we cannot be of assistance to you, and please contact me with any questions.

Sincerely,

  
Douglass A. Detlie  
Casualty Claims Specialist  
Statewide Services, Inc.  
Office: 608-828-5503  
Fax: 800-720-3512  
E-mail: [ddetlie@statewidesvcs.com](mailto:ddetlie@statewidesvcs.com)

Cc: Village of Shorewood Hills

# Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

## VIA E-MAIL ONLY

September 1, 2016

Village of Shorewood Hills  
Attn: Mr. David Sykes, Emergency Services Coordinator  
810 Shorewood Blvd.  
Madison, WI 53705

RE: Our Claim #: WM000131810065  
Date of Loss: 07/06/2016  
Claimant: Mr. Mike Gannon  
3456 Crestwood Dr.  
Madison, WI 53705

Loss location: 3456 Crestwood Dr.  
Madison, WI 53705

Dear Mr. Sykes:

As you know, Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the Village of Shorewood Hills. We are in receipt of the above-captioned claim involving costs the claimant incurred with his private tree which fell over in a storm.

Our investigation has revealed that the Village was not negligent for this incident. Therefore, we recommend that the Village disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months.

The claimant's privately owned tree fell over in a storm, and the Village bears no responsibility for the claimant's property. Aside from the loss occurring on account of weather—or an 'act of God'—which no one could prevent, the claimant suggests the Village has a factor of responsibility as water run-off flows through his property. Assuming it can be proven that the water run-off did prove a factor for the claimant's tree falling over, the Village would enjoy immunity as the design of the storm sewer system, adoption of a water works system and/or the planning of sites and grading are "discretionary acts protected". Given the tree that fell is privately owned and/or given the discretionary immunity in place for the Village for their water works system, we recommend that the claim be disallowed.

I have enclosed a sample Notice of Disallowance for your use, should you choose to use it, or you may use your own. Please send your disallowance, on your letterhead, directly to the claimant at the above listed address. These should be sent certified or registered (restricted) mail, and must be received by the claimant within 120 days after you received the claim. Please send me copies of the letters for our file.

Thank you for your attention to the above, David, and please do not hesitate to contact me with any questions.

Best regards,

*Doug Detlie*

Douglass A. Detlie  
Casualty Claims Specialist  
Statewide Services, Inc.  
PO Box 5555  
Madison, WI 53705-0555  
Office: 608-828-5503  
Fax: 800-720-3512  
E-mail: [ddetlie@statewidesvcs.com](mailto:ddetlie@statewidesvcs.com)

[Cc: Mike Zagrodnik,, Agent](#)

**NOTICE OF DISALLOWANCE OF  
CLAIMS OF  
AGAINST MUNICIPALITY OF**

TO:

**PLEASE TAKE NOTICE** that on the \_\_\_\_\_ of \_\_\_\_\_,  
\_\_\_\_\_ the Board of Supervisors of the \_\_\_\_\_,  
a municipal subdivision in \_\_\_\_\_ County, Wisconsin,  
disallowed the claims of \_\_\_\_\_ against the  
\_\_\_\_\_, dated \_\_\_\_\_ of \_\_\_\_\_,  
\_\_\_\_\_

You are notified pursuant to Wis. Stat. 893.80(1g) that no action on the  
above claims may be brought after six (6) months from the date of service of this Notice  
of Disallowance upon you.

Dated this \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Signature of Representative of the Municipality)

# MEMO

To: Board of Trustees  
From: Cokie Albrecht  
Re: Appointment of additional Poll Workers  
Date: Friday, September 16, 2016

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To facilitate the handling of in-office election duties prior to the November 8, 2016 General Election, and to assist at the polls on election day, we would like to add the following staff to serve as election workers for the Village of Shorewood Hills for a term commencing September 19, 2016 and ending December 31, 2017:

1. David Sykes
2. Karla Endres
3. Betsy Kramer
4. Cheri Carbon
5. Cokie Albrecht

These poll workers will serve in addition to those appointed by the Trustees at its December 21, 2015 meeting.

Thank you.

VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY, WISCONSIN

ORDINANCE NO. L-2016-2

AN ORDINANCE AMENDING SEC. 17.06(10) AND CREATING SEC. 17.09 OF THE  
VILLAGE OF SHOREWOOD HILLS MUNICIPAL CODE

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

1. Section 17.06(10) of the Municipal Code of the Village of Shorewood Hills is amended as follows:

**17.06 Licensing of Dogs and Cats; Regulation of Pets.**

Deleted: Domestic Animals

(10) *Restriction on Keeping of Pets.*

Deleted: Domestic Animals

(a) No person having the possession or ownership of a pet shall:

Deleted: domestic animal

1. Allow the pet to habitually pursue any vehicle upon any public street or alley.

Deleted: domestic animal

2. Allow the pet to destroy or materially harm property of another person without that person's permission, including, but not limited to, lawns, flower beds, plants, shrubs, trees, or gardens.

Deleted: domestic animal

3. Allow the pet to run at large within the Village, except under paragraph (c) below.

Deleted: domestic animal

4. Allow the pet to habitually bark, howl, meow, or cry to the extent that would annoy a reasonable person.

Deleted: domestic animal

5. Allow the pet, off the property of its owner, to chase, confront or approach a person in a menacing fashion that puts a reasonable person in fear of being attacked.

Deleted: domestic animal

6. Allow the pet, while on the property of its owner, to chase, confront or approach a person on an adjacent public or private property in a menacing fashion that puts a reasonable person in fear of being attacked.

Deleted: domestic animal

7. Allow the pet to assault or attack any person or property.

Deleted: domestic animal

8. Keep or own a pet the person knows to be infected with rabies or to have been bitten by an animal known to have been infected with rabies unless the animal is being kept in accordance with the requirements of section 17.06(6).

Deleted: domestic animal

9. Have an unlicensed dog or cat, except in accordance with section 17.06(7)(a)9.

(b) *Vicious pets*.

Deleted: animals

1. No vicious pet shall be allowed off the premises of its owner unless muzzled and on a leash and in the charge of the owner or a member of the owner's immediate family over sixteen years of age.

Deleted: animal

2. A vicious pet means:

Deleted: animal

a. it has inflicted serious injury to one or more persons or pets in unprovoked circumstances;

Deleted: animals

b. within any two-year period, it has two or more incidents of biting one or more persons or pets in unprovoked circumstances; or

Deleted: animals

c. within its lifetime, it has three or more incidents of biting one or more persons or pets in unprovoked circumstances.

Deleted: animals

3. Any vicious pet that is found off the premises of its owners other than as provided above may be seized by an officer, or a person authorized by the Village and, upon delivery to the proper authorities, may, upon establishment to the satisfaction of a court of competent jurisdiction of the vicious character of said pet by testimony under oath reduced to writing, be killed by the police authorities.

Deleted: dog

Deleted: any person

Deleted: dog

4. Any person who violates this paragraph shall forfeit not less than \$250.00 and not more than \$1,000.00.

(c) *Dogs and cats running at large.*

1. No dog or cat shall run at large within the Village. The owner of any dog, whether licensed or unlicensed, shall keep the dog tied or enclosed in a proper enclosure so as not to allow said dog to interfere with the passing public or neighbors. Any dog or cat running at large may be seized and impounded by an officer.

Deleted: shall

2. A dog shall not be considered to be running at large if it is on a leash and under the control of a person physically able to control it or in the company of a person to which it immediately responds and obeys, e.g., a dog playing a game of fetch in a field, or walking alongside its owner or a member of the owner's immediate family over the age of twelve years.

3. A cat shall not be considered to be running at large if a bell is attached to the collar of the cat which shall be capable of being heard for at least a distance of

fifteen feet when worn by said cat. The bell shall be attached to the collar in such a way as to prevent the cat from silencing the bell.

Deleted: carrying the bell in its mouth

(d) *Finding of public nuisance.* Pets whose behavior violates the provisions of section 17.06 are declared to be a public nuisance. A pet is considered to be in violation when two formal, written complaints are filed with the police department within a four week period, or when such behavior is witnessed by an officer.

Deleted: Domestic animals

Deleted: domestic animal

(e) *Owner's liability for damage caused by pets; Penalties.* The provisions of Wis. Stats. §174.02 relating to the owner's liability for damage caused by dogs, together with the penalties therein set forth, are hereby adopted and incorporated herein by reference, and shall apply, for purposes of this section, to dogs, cats and other pets.

Deleted: domestic animal

Deleted: No owner may allow his or her domestic animal to go upon any private premises without the permission of the owner of such premises and injure any lawn, flower bed, plant, shrub, tree or other animal, in any manner whatsoever, or to defecate thereon. Further, t

Deleted: domestic

2. Section 17.09 of the Municipal Code of the Village of Shorewood Hills is created as follows:

**17.09 Penalties.** Except as otherwise provided, any person found to be in violation of any provision of this chapter or any order, rule or regulation made under this chapter shall be subject to a penalty as provided in section 31.05 in lieu of all other penalties.

3. This Ordinance shall take effect upon passage and publication pursuant to law.

*The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on \_\_\_\_\_, 2016.*

APPROVED:

\_\_\_\_\_  
Mark Sundquist, Village President

ATTEST:

\_\_\_\_\_  
Colleen Albrecht, Village Clerk

# South Central Contracting Inc.

P.O. Box 259979  
Madison, WI 53725  
Phone: (608) 835-6800  
Fax: (608) 835-2100

## PROPOSAL

<b>DATE:</b> 8.26.16 <b>PROPOSAL TO:</b> Village of Shorewood Hills <b>ATTENTION:</b> John <b>ADDRESS:</b> 810 Shorewood Blvd. Madison, WI 53705-2115 <b>PHONE:</b> 608-267-2680 <b>FAX:</b> 608-266-5929 <b>EMAIL:</b>	<b>JOB NAME:</b> Storage Building Preparation Work
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We propose to provide labor, materials and equipment for the following work (photo of areas attached).

### Work Area #1:

- Clearing of trees, grinding of stumps and all brushed in the 300' long area west of the salt shed.

Total: **\$7,340.00**

### Work Area #2:

- Clearing of trees, grinding of stumps and all brush in the 215' long area east of the salt shed to the BHCC building.

Total: **\$5,940.00**

### Work Area #3:

- Excavate and haul off 8" of vegetation and soil to build the 505 LF X 10' wide road.
- Clearing of all trees, grinding of stumps and all brush.
- Excavate and haul off soils for future stockpile area 156' long X 32' X 2' depth area.
- Install 505' X 10' X 8" thick gravel road.
- Install 6" of gravel under the stockpile area 156' X 32' area.
- Load, move and place topsoil to the new area plus fill available bins.

Total: **\$23,820.00**

Engineer's  
ESTIMATE  
40K-50K

Note: All utilities or obstructions not identified (marked) by Diggers Hotline member representatives are owner's responsibility if damaged or encountered.

Thank you for the opportunity to quote your work. If you have any questions or comments please contact Jim Thomas direct at (608) 513-5716 or in the office at (608) 835-6800

for the aforesaid display. Lessee agrees to pay Lessor one-half of the net cost of putting on the display (net cost remaining after donations) which shall be paid promptly by the Lessee upon request by the Lessor.

(e) Lessor shall have the right to use the golf course maintained on the Premises for adult and children's golf instruction programs. The right reserved hereunder shall be limited to regularly organized groups of Village residents operating under an organized and specifically designated program of instruction conducted by the Lessor. Such use shall be further limited to no more than one-half day per week during the months of May, June, July, and August, which day and time shall be designated by the Lessee. Whenever practical, any golf instruction program shall be conducted jointly between the parties hereto under the supervision of the golf professional(s) in the employ of the Lessee.

(f) Subject to the terms and conditions set forth in this subparagraph, Lessee grants Lessor the right to use that portion of the Premises indicated on Appendix E attached hereto (the "Village Use Area") to construct, develop, manage, maintain, operate or otherwise provide for a salt shed, an equipment storage and maintenance building, and all improvements related thereto or necessary in connection therewith. Lessor agrees that construction of any buildings and related improvements in the Village Use Area will comply with applicable law. Lessee also grants Lessor the right, upon sixty (60) days prior notice to Lessee and in connection with the construction of the Lessor's equipment storage and maintenance building, to remove Lessee's compost operation and part of the gravel parking area in the Village Use Area on the following conditions (the "Removal Conditions"): (i) Lessor must offer Lessee space within the shaded area on Appendix E for a new compost operation location and, if Lessee agrees to space in such area (the "New Compost Site") or elects to relocate its compost

operations elsewhere on Appendix E, Lessor shall incur all reasonable expenses of such relocation, including the cost of preparing the space to a condition suitable for use as a compost operation, providing ingress and egress to such space, and moving the existing compost operation to such space; (ii) to the extent practicable, Lessor offers, or pays the reasonable cost of providing reasonably equivalent or better parking improvements on the Village Use Area or elsewhere on Appendix E lost by Lessee as a result of construction of the equipment storage and maintenance building; and (iii) Lessee shall not be required to relocate during the period from June 1 to August 30. Notwithstanding any other provision in this Lease, Lessor, at its option, may terminate this Lease with respect to the Village Use Area (excluding any New Compost Site) for the remaining term of this Lease provided Lessor satisfies the Removal Conditions. If Lessor exercises this option then this Lease shall terminate with respect to the Village Use Area on the date that is sixty (60) days after the date Lessor exercises its option to so terminate this Lease with respect to the Village Use Area.

X. Lessor's Use of the Buildings. Lessor expressly reserves the following rights in the Buildings:

(a) Lessor shall have the right to use the Clubhouse as a place for Village meetings and elections provided that the time for such use shall not interfere with the reasonable enjoyment of such Premises by Members of the Lessee.

(b) The Lessor shall have the right to use the Clubhouse for social functions of Shorewood Hills organizations, except that such use, unless otherwise mutually agreed upon, shall be limited to twenty-four (24) times per year and to no more than one (1) day in each week of which no more than four (4) days shall fall on a Friday or Saturday. Such use time shall not be cumulative. The Lessor agrees

operations elsewhere on Appendix E, Lessor shall incur all reasonable expenses of such relocation, including the cost of preparing the space to a condition suitable for use as a compost operation, providing ingress and egress to such space, and moving the existing compost operation to such space; (ii) to the extent practicable, Lessor offers, or pays the reasonable cost of providing reasonably equivalent or better parking improvements on the Village Use Area or elsewhere on Appendix E lost by Lessee as a result of construction of the equipment storage and

maintenance building; and (iii) Lessee shall not be required to relocate during the period from June 1 to August 30. Notwithstanding any other provision in this Lease, Lessor, at its option, may terminate this Lease with respect to the Village Use Area (excluding any New Compost Site) for the remaining term of this Lease provided Lessor satisfies the Removal Conditions. If Lessor exercises this option then this Lease shall terminate with respect to the Village Use Area on the date that is sixty (60) days after the date Lessor exercises its option to so terminate this Lease with respect to the Village Use Area.

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(b) The Lessor shall have the right to use the Clubhouse for social functions of Shorewood Hills organizations, except that such use, unless otherwise mutually agreed upon, shall be limited to twenty-four (24) times per year and to no more than one (1) day in each week of which no more than four (4) days shall fall on a Friday or Saturday. Such use time shall not be cumulative. The Lessor agrees



the General Development Plan and Specific Development Plan for the Property approved by the Village Board on September 21, 2015, and any approved amendments thereto.

6. Property. The lands shown as “Lot 1” on the unrecorded Certified Survey Map attached as Attachment A.

7. Village Property. Certain property owned by the Village that is described in Attachment B, and is intended to be conveyed to Developer pursuant to this Agreement,

8. Value Increment. The fair market value of the Property in a given year, as shown on the real property tax bill for the Property for that year, minus the Base Value.

9. Village Fire and EMS Payment. The payment the Village is required to make to the City of Madison each year for fire protection and emergency medical service, pursuant to Section 4 of the Fire Protection and Emergency Medical Service Agreement Between the City of Madison and the Village of Shorewood Hills, signed by Village President Mark Sundquist on August 19, 2013 and Mayor Paul Soglin on September 17, 2013, and as that agreement may be amended from time to time.

## **B. DEVELOPER OBLIGATIONS.**

1. Construct the Project. Developer shall use good faith efforts to commence construction of the Project within 120 days after the date of this Agreement and to substantially complete the Project within 15 months from the date of commencement.

2. Tax Agreement. Within 30 days after this execution of this Agreement, Developer shall execute and record a Tax Agreement that is not subordinate to any lien against the Property, in the form attached as Attachment G.

3. Land Use Restriction Agreement. Within 30 days after the execution of this Agreement, Developer and the Village shall execute and record a Land Use Restriction Agreement that is not subordinate to any lien against the Property. The Land Use Restriction Agreement shall be in substantially the same form as attached as Attachment H. If the Village does not give written notice of the Affordable Election pursuant to Section B. 4. of this Agreement on or before September 30, 2016, the Village shall execute and record an instrument terminating the Land Use Restriction Agreement.

4. Affordable Housing Units. The Village may elect to require the Project to include four Affordable Housing Units (the “Affordable Election”). The Village shall make such Affordable Election by giving written notice to Developer on or before September 30, 2016. If the Village does not give written notice of the Affordable Election on or before September 30, 2016, the Village’s right to make such election shall terminate. If the Village timely makes the Affordable Election, then all of the following shall apply:

(a) Except as otherwise provided in Section 2.1 of the Land Use Restriction Agreement attached as Attachment H, the Project’s 38 residential housing units shall include not fewer than 1 three-bedroom Affordable Housing unit, 2 two-bedroom Affordable Housing units, and 1 one-bedroom Affordable Housing unit.

(b) Developer and the Village shall use their best efforts to enter into an agreement that conforms substantially to Attachment C (the “Compliance Monitoring Agreement”) with the Wisconsin Housing and Economic Development Authority (WHEDA). If WHEDA is unwilling to enter such an agreement, then Developer and the Village shall use their best efforts to enter into a Compliance Monitoring Agreement with a mutually agreed third party to perform the tasks under the Compliance Monitoring Agreement. If the Developer and Village do not enter into a Compliance Monitoring Agreement with a mutually agreed third party, then Developer and the Village shall enter into a Compliance Monitoring Agreement, modified such that the Village will perform the compliance monitoring tasks under the agreement. Developer shall be responsible for paying the compliance monitoring costs under the Compliance Monitoring Agreement to WHEDA, a third party or the Village, as the case may be.

5. Payment of Village Administrative Costs. Developer shall reimburse the Village for all costs (“Administrative Costs”) that have been and may be incurred by the Village for services performed by or on behalf of the Village in conjunction with the Project, including but not limited to attorneys fees, engineering fees, planning and financial consulting fees, and publication costs. Developer acknowledges that Administrative Costs have been and may be incurred in connection with, among other things, processing Developer’s application to rezone the Property, processing Developer’s application for approval of a certified survey map of the Property, processing Developer’s request for a tax increment grant, and negotiating and preparing this Agreement and the attachments hereto. Consulting, engineering, and legal fees shall be the actual costs to the Village on the basis of submitted invoices. Bills shall be considered delivered upon personal delivery or mailing to Developer. Developer shall pay the Administrative Costs within thirty (30) days of the time when the Village delivers its bill. Developer acknowledges and understands that the legal, engineering, planning and other professional consultants retained by the Village are acting exclusively on behalf of the Village and not Developer.

6. Equal Opportunity. Developer shall advertise the Affordable Housing units in a manner designed to reach persons of diverse financial, racial and ethnic populations. Developer shall market and advertise the Affordable Housing units in accordance with the marketing and advertising plan attached as Attachment I, or as modifications to such plan may be approved by the Village. Developer shall comply with all federal, state and local laws and regulations prohibiting discrimination in renting housing units.

7. Contribution to Village Fire and EMS Payment. Developer shall contribute to the Village Fire and EMS Payments the Village is required to pay to the City of Madison, beginning with the Village Fire and EMS Payment in 2018, and ending with the Village Fire and EMS Payment in the last year the District exists. Prior to December 31, 2017, and prior to each December 31 thereafter during the life of the District, the Village shall notify Developer in writing of the amount of the Village Fire and EMS Payment for the following year, and of the amount of the Developer’s contribution to the Village Fire and EMS Payment for the following year. The Developer’s contribution for a given year shall be the difference between the following:

(a) The actual Village Fire and EMS payment for the given year; and

(b) The amount the Village Fire and EMS payment would have been for the given year if the Value Increment and population attributed to the Property were not included in calculating the Village Fire and EMS Payment for that year. The population of the Property shall be the monthly average number of people residing on the Property during the applicable year. Developer shall report the population of the Property to the Village for a given year by December 15 of that year. Upon the

Village's request, Developer shall provide documentation supporting the reported population of the Property.

One-half of Developer's contribution for a given year shall be paid to the Village by May 1 of the given year, and Developer's contribution shall be paid to the Village in full by September 1 of the given year.

**C. CONVEYANCE OF VILLAGE PROPERTY, CERTIFIED SURVEY MAP, AND EASEMENTS.**

1. Within 15 business days after this Agreement is fully executed, the Village shall deliver a quit claim deed to Developer that conveys the Village Property to Developer. At the time the Village delivers the quit claim deed to Developer, Developer shall pay \$\_\_\_\_\_ to the Village as consideration for the conveyance of the Village Property to Developer. The Village makes no warranties regarding the title to or condition of the Village Property, and Developer agrees to accept the Village Property as is.

2. After the Village delivers a quit claim deed conveying the Village Property to Developer, Developer shall record a certified survey map in substantially the same form attached as Attachment A.

3. After a certified survey map conforming substantially to Attachment A is recorded, and not more than 20 business days after this Agreement is fully executed, the Village, Developer and Shorewood Commons Limited Partnership shall execute and record the Easement Agreement attached as Attachment D.

**D. DEVELOPMENT INCENTIVE GRANT – MUNICIPAL REVENUE OBLIGATION.**

Not earlier than 30 days prior to (i) the completion of and the issuance of occupancy permits for all housing units within the Project; and (ii) the completion of the building core and shell, ready for construction of tenant improvements for all commercial space within the Project, Developer shall provide to the Village a written request for issuance of a Municipal Revenue Obligation. Within forty-five days after submittal of the written request for issuance of the Municipal Revenue Obligation, or within 30 days after the conditions described in (i) and (ii) above have been satisfied, whichever is later, the Village shall issue a Municipal Revenue Obligation to Developer. If the Village timely makes the Affordable Election pursuant to Section B. 4 of this Agreement, then the principal amount of the Municipal Revenue Obligation shall be One Million Fifteen Thousand U.S. Dollars (\$1,015,000.00.) If the Village does not timely make the Affordable Election pursuant to Section B. 4 of this Agreement, then the principal amount of the Municipal Revenue Obligation shall be Four Hundred Ninety Five Thousand U.S. Dollars (\$495,000.00). The Municipal Revenue Obligation shall be in the form attached hereto as Attachment F, under the following terms and conditions:

1. The Municipal Revenue Obligation shall bear interest at an annual rate of 5 percent. Interest shall begin to accrue on the Municipal Revenue Obligation on the date on which the Municipal Revenue Obligation is issued.

2. Any payment on the Municipal Revenue Obligation which is due on any Payment Date shall be payable solely from and only to the extent that the Village has received as of such Payment Date Actual Tax Increment, and such Actual Tax Increment has been appropriated by the Village Board to payment of the Municipal Revenue Obligation.

Project #	Project Name	Affordable vs Market Rate	Total Units
1424	700 University Bay	Affordable	9
		Market Rate	45
		Total	54
1114	Arbor Crossing I	Affordable	26
		Market Rate	54
		Total	80
1339	Marshall Court *	Affordable	7
		Market Rate	88
		Total	95
1121	Walnut Grove (Lodge I)	Affordable	0
		Market Rate	100
		Total	100
1403	Pyare Square (Lodge II)	Affordable	8
		Market Rate	86
		Total	94
1357	Shorewood Boulevard	Affordable	4
		Market Rate	34
		Total	38
<b>Totals</b>		Affordable	54
		Market Rate	407
		<b>Total</b>	<b>461</b>

\* Should this project move forward there is the potential the second building could be financed as a Section 42 project resulting in substantially more affordable units.

**VILLAGE OF SHOREWOOD HILLS,  
WISCONSIN  
Request for Proposal Property  
Assessment and Revaluation**

The Village of Shorewood Hills is requesting proposals from qualified Assessors for a revaluation and on going assessment services.

**Scope of Work – Revaluation Services:**

The Village of Shorewood Hills is seeking proposals for a complete assessment and revaluation of properties in the Village. The proposal shall include an option to perform the revaluation for tax year 2017 as well as an option to spread the revaluation inspections over two or three years with the revaluation year to be 2018 or 2019. The proposal shall include annual and total costs associated with each option. The Village is interested in exploring methodologies designed to spread the cost of the revaluation out for budgeting purposes but is also interested in getting the revaluation accomplished in a timely and cost effective manner.

- 1) Inspect the exterior and interior of all improved residential parcels.
  - a) The Assessor shall physically inspect 100% of the properties to be appraised and will carefully measure and list all improvements to be appraised.
  - b) The Assessor will schedule appointments for all inspections. If the resident or makes no appointment, the assessor will mail a letter requesting an appointment for interior inspection. The assessor will send by registered mail a letter requesting an interior inspection to those property owners who do not respond to the first letter.
  - c) Appointments / inspections will be conducted between the hours of 8:00 A.M. and 7:00 P.M. Monday through Saturday, excluding holidays.
  - d) The Assessor will provide a digital photograph of each improved and vacant parcel. Any unique or unusual properties may require more than one photograph.

- 2) Inspect the interior and exterior of all improved commercial properties.
  - a) The Assessor shall physically inspect 100% of the properties to be appraised and will carefully measure and list all improvements to be appraised.
  - b) All internal inspections will be done by appointment. The Assessor will schedule appointments.
  - c) The firm will provide a digital photograph for each improved parcel. Any unique, large, or unusual properties may require more than one photograph.
- 3) Inspect all other classes of property, except manufacturing, according to state statutes.
- 4) Value all unimproved parcels.
- 5) The Assessor shall consider the cost, market, and income approaches in the valuation of all vacant and improved parcels of property by computer assisted means.
- 6) Data Specifications
  - a) The inspection data will be recorded on new approved Department of Revenue forms. Detailed notes about the structure will be written on the forms in clear, legible writing.
  - b) Additional information including market data, building costs, sales, rental, leasehold improvements, and income and expense data will be collected as circumstances dictate.
  - c) Data collection for income producing properties shall include rental rates, leasehold improvements, vacancy rates, and income and expense data. This information will be maintained in a separate, secure location at village hall.
  - d) Documentation will be noted on each property listing/record card including the time, date, and assessor for each inspection or attempted inspection. The person authorizing internal inspection shall sign said document.
  - e) The assessor will measure all improvements to verify the accuracy of the existing sketches. All corrections including dimensions, labels, and new areas should be noted on the sketch in red pencil. If the drawing is missing, the assessor shall create one.

- f) The assessor will perform all square footage calculations and verify accuracy. All incomplete, unverified and/or inaccurate measurements and/or calculations will be corrected at no additional expense to the Village.
  - g) Completed listing sheets and sketches should be ready for data entry and on a routine and timely manner. Any data deemed missing, illegible, or inaccurate will be corrected at no additional cost to the Village. The assessor will make monthly progress reports to the Village.
- 7) The contract goal shall be that 100% of all improved properties shall be inspected. The specified inspection rate assumes reasonable property owner cooperation and shall therefore be inclusive of “Certified No Response” properties.
- a) Prior to the Open Book hearing period, a time for public inspection of the proposed roll will be allowed. The Open Book period shall be scheduled to comply with appropriate statutes, be scheduled for day and evening sessions and ensure notice to affected properties.
  - b) The Board of Review for the revaluation period shall be scheduled at the mutual convenience of the Assessor, Board of Review and the Village Clerk.

**Scope of Work-Assessment Services:**

The Assessor will complete in a professional manner all the work required under this proposal in accordance with the Wisconsin State Statutes. Within fifteen (15) days following award, the selected assessor shall furnish the Village with a performance bond or other instrument of security acceptable to the Village, equal in value to the sum of the assessment and revaluation contract. Said security instrument shall remain in force through the duration of the contract period and will be retained by the Village until completion of the contract.

**Parcel Count and Other Information:**

The 2015 assessment roll parcel count was as follows:

Total Real Estate Parcels	783 (72 exempt)
Residential Improved	663
Commercial	26
Personal Property	112
2015 Assessment Ratio:	.9050

The Village currently has three active TIF districts, and will likely have four shortly.

### **Obligations of the Village:**

The village will perform limited clerical services to assist the assessor including:

- Answer the telephone. Greet and assist the public in researching property information and requests for assessment data. Also answer general correspondence concerning assessment related inquiries that Village staff is capable of answering. Provide information as to how to contact the assessor by mail, fax, email or telephone.
- Provide copies of all building permits and commercial plans, previous assessment rolls and records as requested at no cost.
- Publish public notices at appropriate times during the assessment and revaluation process.
- Provide adequate office space for assessment personnel.
- Provide the name, address of the owner and the block and lot number, size or other identifying description of each parcel to be appraised.
- Maintain current Village map including lot sizes, parcel numbers and addresses.
- Storage for all property records will be at Village Hall. Records are to remain at Village Hall unless removed only on a daily basis for inspections and updates.
- The Village will have the office open during normal Village Hall hours: Monday through Friday, 8:00 to 5:00.

### **Scope of Work and Proposal – Assessment Services**

The Village requests that proposals include options for the Village to choose either an annual maintenance contract or the use of a new annual revaluation process designed to maintain full value assessments for any engagement period that may be proposed. Assessor will perform all of the work required to properly and professionally assess the real and personal property of the Village in accordance with applicable Wisconsin State Statutes.

1. Assessor will review and assess all properties that were under partial construction as of January 1st of the previous year.
2. Assessor will review and assess new construction, partial construction and remodeling as of January 1st of the current year.
3. Assessor will mail out state approved forms to all holders of personal property in the Village, audit the returned forms and place the new values

- in the assessment roll. Doamage assessments will be made on any personal property account that has not sent in a return.
4. Assessor will account for all buildings moved, destroyed or demolished.
  5. Assessor will create new property record cards for all parcels including those created from parcel splits and new plats and take digital pictures of all parcels. All property record cards shall be updated as needed.
  6. Assessor will correct legal descriptions as needed.
  7. Assessor will record assessment data, prepare appointment mailers, stuff envelopes and mail notices and schedule and reschedule appointments as necessary.
  8. Assessor will notify the Building Inspector of missing building permits or apparent errors in property record files.
  9. Assessor will post assessments to real estate transfer returns and record sale information on property record card.
  10. Assessor will annually update all property owner record cards with new legal description labels.
  11. Assessor will prepare and mail the notices of changed / increased assessments.
  12. The Assessor will be responsible for completing and signing the real estate and personal property assessment rolls.
  13. The Assessor shall submit all applicable reports to the Department of Revenue.
  14. All data and programs gathered will become the property of the municipality.
  15. All office supplies, postage and other supplies necessary to perform the duties of the contract shall be borne by the Assessor. The use of Village supplies under this section will be invoiced to the Assessor and paid by the Assessor prior to the final payment under the contract.
  16. Assessor will conduct Open Book sessions in accordance with Wisconsin State Statues. Property owners will be given sufficient notice of changes in assessment with the opportunity to review and discuss changes. The

assessment roll will be available for public inspection prior to the Open Book session.

17. Assessor will be responsible for insuring that all procedures are properly completed for Open Book and Board of Review proceedings to be held according to statutes. Assessor will also attend the Open Book and Board of Review meetings and testify under oath while defending the Assessor's valuation and work products. In the event of an appeal to the courts, it is agreed that the Assessor will be available to furnish expert testimony in defense of any of the assessed values.
18. The Assessor shall make a reasonable explanation to the Village Staff throughout the revaluation in the use of procedures, standards and records used for making property appraisals.
19. Assessor will be responsible for providing the Wisconsin Department of Revenue with final reports and TIF reports per DOR requirements.
20. Assessor will set office hours in Village Hall as needed.
21. Assessor will also provide a local or toll-free phone number and email for Village officials and residents to contact assessor during regular business hours, Monday through Friday, and shall return calls within forty-eight (48) hours.
22. Assessor will supply to the Village a complete set of computer property assessment records (including digital photographs of each property) that are compatible with the Village's computer equipment and software. Assessor will provide digital photographs with comparable properties in preparation for Board of Review meeting(s) so that the Board and the petitioner have evidence of comparability. Additionally, the Village's computer system shall be updated within fourteen (14) days of the final adjournment of the Board of Review. This update will also include an electronic copy of all parameters in the data base for that tax year. The data will be supplied in Microsoft Excel file format. The details of the file organization will be in a mutually agreed upon format.
23. Assessor will also perform all other duties incidental to the normal duties of Assessor.

### **General Quotation Requirements**

1. All quotations must identify the firm name, address and specific assessment services experience in Wisconsin. The proposals shall also

include a detailed resume including the names, educational background and municipal assessment experience of the person or persons to be assigned as the Village's point of contact for the work to be performed. The Assessor shall provide basic information about their business, location, personnel and capabilities. Include the phone, email and fax number of the person to contact regarding the proposal as well as their email address.

2. The Assessor shall provide a list of municipal references for which the Assessor has provided revaluation services. At least two (2) references must be cities or villages for which the Assessor is currently providing assessment maintenance services and at least one (1) reference must be Cities or Villages for which the Assessor has completed a revaluation recently. An explanation of how the Assessor would deliver the services requested and inclusion of a timetable for delivery and completion of the revaluation shall also be submitted.
3. All work shall be accomplished in accordance with the provisions of the laws of the State of Wisconsin and in full compliance with the rules and regulations promulgated by the Wisconsin Department of Revenue.
4. .A cost proposal for assessing services shall identify an annual amount for Statutory Assessor services for 2017, 2018 and 2019. The Village will pay the annual compensation rate in monthly installments. The proposal shall provide for a complete assessment and revaluation of properties in the Village in 2017 and options to spread the revaluation and its costs over a two or three year period. The Village is also asking that proposals include options for the Village to choose either an annual maintenance contract or the use of a new annual revaluation process designed to maintain full value assessments for engagement periods that once the revaluation is completed The Village will consider multi year agreements from three – five years or longer. Proposals shall include the fee structure under such longer term contracts
5. The proposals shall also identify any and all contractual requirements that the bidder may have.
6. All personnel providing assessing services shall be currently certified in compliance with Wisconsin State Statutes and Administrative rules of the Department of Revenue for the type of properties in Shorewood Hills.
7. Bidders are advised to carefully inspect the community, the entire records and facilities of the Village of Shorewood Hills and examine the above referenced specifications for the proposed work and judge for themselves the circumstances affecting the cost of the work or the time requirements for its completion. Failure to do so will not relieve the

successful bidder of the obligation to furnish and perform the work, to carry out the provisions of the contract, and to complete the contemplated work for consideration set forth in this RFP.

8. The successful bidder is not permitted to assign, subcontract or transfer the work of providing assessment services, without the prior written approval of the Village.
9. The successful Assessor will have three or more years of experience in municipal government assessing, including conducting a revaluation, and will have advanced knowledge and experience in the utilization of computer applications for assessments.
10. The proposal shall list the insurance coverage the assessor carries. The assessor shall maintain insurance coverage to protect against claims, demands, actions and causes of action, arising from any act or omission of the appraiser, his agents and employees in the execution of work. If a proposal is accepted, the Assessor shall provide a certificate naming the Village as additionally insured for the purposes of general and professional liability protection. Said certificate shall be in a form acceptable to the Village Attorney.
11. The proposals will be reviewed and awarded to the assessor whose quote is the most responsive to the solicitation and is the most advantageous to the Village of Shorewood Hills in its judgment, considering experience, knowledge, demonstration of a high level of accuracy in assessment work for municipal clients, high level of customer service to property owners as well as municipal clients and other factors. The conditions enumerated in this request for proposal will form the basis for the agreement which the Village will enter into. The final agreement may be modified upon selection and will be subject to review and approval by the Village Board. The Village reserves the right to accept or reject any and all proposals received.
12. Submit any additional information that is pertinent to the RFP. Familiarity with lakefront, and high end commercial and multi family property assessment is a plus.

## **Inquiries**

Inquiries about this RFP should be directed to:

Karl Frantz, Village Administrator  
Village of Shorewood Hills

810 Shorewood Boulevard  
Madison, WI 53507

Phone: 608.267.2680  
Email: [kfrantz@shorewood-hills.org](mailto:kfrantz@shorewood-hills.org)

### **Submission Instructions**

Please submit 15 paper copies of the proposal.

The Village reserves the right to request additional written or oral information to supplement all written statements of qualifications or proposals. Interviews and presentations are anticipated and will be on an invitation basis.

Submit fifteen copies of all materials to Karl Frantz, Village Administrator, Village of Shorewood Hills, and 810 Shorewood Boulevard, Madison, WI 53507 no later than **September 5, 2016**. Please also provide one pdf copy to [info@shorewood-hills.org](mailto:info@shorewood-hills.org)

### **Right to Reject**

The Village of Shorewood Hills reserves the right to reject any and all proposals and statements of qualifications.