

AGENDA FOR THE VILLAGE OF SHOREWOOD HILLS RECREATION COMMITTEE

Date and Time: Tuesday, February 15, 2022 – 7:00pm
Location: Virtual

To register to speak on an agenda item, send an email to info@shorewood-hills.org before 8:00 am the day of the meeting detailing which item is of interest. Your comments may be limited to 3 minutes. You can listen to the meeting by dialing: 1-312-626-6799 US (Chicago). Enter Meeting ID: 832 8046 9063 Passcode: 833133.

Written comments on the agenda can be sent to info@shorewood-hills.org before 8:00 am the day of the meeting.

1. Administrative procedures
 - a. Call to Order
 - b. Roll Call
 - c. Statement of Public Notice and note compliance with open meeting law
 - d. Approve previous meeting minutes – December 13, 2021 & January 6, 2022
2. Kat Hurley, official Recreation Committee member
3. Current state and status updates
 - a. Blackhawk Country Club, cross-country trails → Peter Wickman update
 - b. Heiden Haus, Bocce Ball 2022 → DVRB update
 - c. Heiden Haus, Summer events, re: Eric Sorensen → Sharon Eveland update, if any
 - d. Basketball (youth) program, year-round → Santhia Brandt update
 - e. Recreation program mailer with pool mailer → need legacy information from committee members.
 - i. What was done in previous years?
 - ii. Who coordinates with Village staff?
 - f. Recreation programs → Santhia Brandt for Sharon Eveland
 - i. Job listings and hiring process
 - ii. Community volunteer staffing requirements to help Village Staff with process
 - g. Recreation program application, Karla mentioned at 12/13/2021 meeting
 - i. Karla Endres draft document
 - ii. Sharon Eveland updates, if any
4. Future Meetings
 - a. Is a meeting in March required?
 - b. 4/11/2022 at 7:00pm, confirm with committee members
5. Adjourn (no later than 8:15pm)

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

Village of Shorewood Hills
Recreation Committee Minutes
Monday, December 13, 2021

1. Administrative procedures

a. Call to Order – Mr. Dietmar called the meeting to order at 7:03 pm via Zoom.

b. Roll Call- Dietmar Bassuner, Santhia Brandt, Andrew Alexander, and Andy Curtiss. Kat Hurley, Sharon Eveland and Karla Endres was also in attendance.

c. Statement of Public Notice and note compliance with open meeting law Ms. Endres confirmed the meeting had been properly noticed.

d. Approve previous meeting minutes Ms. Brandt moved and Mr. Alexander seconded a motion to approve the prior meeting minutes.

Motion passed 4-0. Peter Wickman joined at 7:05 pm and was not present for vote.

2. Kat Hurley, voting appointment at next Board of Trustee meeting Kat Hurley introduced herself and is on the Board of Trustees agenda to be appointed to the Recreation Committee.

3. Future meeting agenda process – DVRB to explain Agenda items need to be submitted by the Wednesday before the committee meeting.

4. Current state and status updates

a. MATC architecture program – Santhia Brandt update no new updates.

b. Blackhawk Country Club, cross-country trails – Peter Wickman update Yuriy Gusev is willing to groom Blackhawk Country Club trails four times this season. Peter suggested the committee explore fundraising opportunities to fund grooming the trails. Peter will solicit interest through Nextdoor Neighbor.

Gloria Beach joined at 7:19 pm.

c. PTO Mendota Songbirds and Shorewood Hills Kids Yoga – Andy Curtiss or Santhia Brandt update No updates.

d. Heiden Haus, Ice Rink

i. Andy Curtiss to provide comments and advise on legacy information Stated it will be important to have a group of residents to help volunteer at night to spray the rink. The renovations to the Heiden Haus were to include a larger hose and storage of the hose.

ii. Brendan Hurley email

1. **Review** Kat Hurley summarized Brendan's email to state that it would be helpful to have a process down as to how our ice rink boards are installed and specifically when they can be installed.
2. **Discuss** Andy Curtiss stated that Westmoreland and other neighborhoods in Madison are maintained by volunteers. They have larger hose to flood the rinks and it takes less time with a larger hose than what Shorewood Hills currently has or has had. The discussion was to form a group of volunteers to assist with the maintenance of the ice. Set a structured expectation of what staff will be responsible for and what the volunteers will be responsible for.

iii. Action, Volunteer Group

1. **Formation of group**
2. **Leadership**
3. **Management**

e. Heiden Haus, Summer events

i. Live music – update Eric Sorenson is the Village Resident working on this event and there are no new updates currently. Sharon Eveland will look into it and update the committee.

ii. Food carts – update Eric Sorenson is the Village Resident working on this event and there are no new updates currently. Sharon Eveland will look into it and update the committee.

f. Heiden Haus, Bocce Ball 2022 – DVRB update Dietmar will have an update for the January meeting.

5. VOSH Recreation Committee mission, per Village Ordinance 2.02 (Standing Committees)

a. "Recreation. The recreation committee shall oversee, coordinate, and advise the Village Board on the operations of all village recreation programs, related to staffing and budget development and implementation issues, capital improvements planning for all recreational facilities, and assessing the recreational needs of the Village"

b. Legacy programs – DVRB thoughts Dietmar stated that if the legacy programs are running on their own and are self-sufficient, the recreation committee does not need to get involved and manage the program.

Andy Alexander agreed that the programs are self-sufficient, and he agrees.

Santhia Brandt stated the recreation committee has assisted with being a resource for the volunteers who run the programs.

Peter Wickman and Andy Curtiss agreed that the committee has not always needed to get involved regularly, but occasional has been able to assist with various issues that arise.

c. New programs – DVRB thoughts New programs are being formed and the staff will give a draft fillable form for the next meeting to initiate new programs in the Village.

6. Future Meetings

a. Next possible 1/10/2022 at 7:00, confirm with committee members

b. Follow month, plan on 2/15/2022 at 7:00, confirm with committee members

7. Adjourn Andy Alexander moved and Peter Wickman seconded a motion to adjourn at 8:17 pm.

Motion passed 6-0.

Respectfully submitted,

Karla Endres, Village Clerk

DRAFT

**Village of Shorewood Hills
Recreation Committee Minutes
Monday, January 10, 2022**

1. Administrative Procedures

- a. **Call to Order** – Dietmar called the meeting to order at 7:02pm via Zoom.
- b. **Roll Call** – Dietmar Bassuner, Santhia Brandt, Andy Curtiss, Gloria Beach, and Peter Wickman. Also present were Kat Hurley (joined 7:04pm) and Sharon Eveland, and Eric Sorenson (joined 7:37pm).
- c. **Statement of Public Notice and Note Compliance with Open Meeting Law** – Eveland confirmed the meeting had been properly noticed.
- d. **Approve previous meeting minutes** – No action. Eveland to review the recording and determine whether corrections were needed and bring back to the next meeting. Eveland discussed proper protocols with regards to minutes and requesting changes.

2. Kat Hurley, Recreation Committee member – Dietmar informed the committee that Kat Hurley’s appointment to the committee was accidentally left off the December Village Board agenda and that it would be added to the January Board agenda.

3. Current State and Status Updates

- a. **Blackhawk Country Club Cross-Country Trails** – Wickman provided an update on the trail grooming planning. Dietmar inquired about fundraising and Wickman informed the committee that 13 individuals have pledged about \$1250. Opposition letter from Anne Readel was discussed and general consensus at the committee was to modify the trail to be further aware from Readel’s home. Brandt informed the committee that she has spoke to people who are in support of the program. Wickman informed the committee the golf club has approved the program. Brandt asked about the benefits of groomed trails and Wickman said it meant someone wouldn’t have to break their own trails. Curtiss stated he had heard a lot of support from people but acknowledged the committee needs to consider opposition. Dietmar asked Eveland about the process to take this to the Board and Eveland replied the committee just needs to approve a motion to recommend it to the Board.

Wickman/Brandt m/s/c to recommend to the Board the establishment of a cross-country ski-trail maintenance program at Blackhawk Country Club to be funded by donations.

- b. **Heiden Haus, Ice Rink** – Dietmar informed the committee that he and Curtiss have been unable to connect regarding the volunteer group but that the ice rink is up. Eveland informed the committee that the ice rink is being damaged. Beach suggested relocating the flag because it is in a different area from normal and not as visible. Brandt stated she had seen people on the ice when the red flag was up. Other items: concerns about gaining access to Heiden (Haus by volunteer group;

Curtiss needing to talk to Mike (Meier) about details; possible consideration for multi-lingual sign.

- c. **Heiden Haus, Summer Events** – Eric Sorenson discussed his thoughts on the event and asked for help figuring out to organize it. Eveland inquired if Eric is asking for permission to put the event on or asking for the committee to get the Village to do it. Eric replied he wants help and suggesting for it. Eveland clarified the event should be fairly well planned out before the permits are submitted and that the fields are owned by the school district. Discussion ensued on whether the Village can authorize use of the fields. Dietmar said more coordination needs to occur between staff and Eric. Brandt referenced an easement agreement between the Village and the school district. Eveland stated she will look into that.
 - d. **PTO Mendota Songbirds and Shorewood Hills Kids Yoga** – No updates provided.
 - e. **Heiden Haus, Bocce Ball 2022** – Dietmar said the even will happen in June.
 - f. **Basketball Program** – No updates provided.
4. **Future Meetings**
5. **Adjourn** – Curtis/Wickman m/s/c to adjourn the meeting at 8:07pm

Village Program/Class Proposal/Interest Form

First Name

Last Name

Village Volunteer

Email

Phone Number

Class Title/Name

Ages of participants

Minimum number of participants

Maximum number of participants

Activity Fee

Number Employees for the program/class

Hourly wage per employee to run the program/class

Class/Program Description

Facility

Dates of class/program

Days of the week held

Number of times per week

Additional Comments about your program/class proposal

Reviewed by Village Hall Staff

Submitted to Recreation Committee

Recommended by Recreation Committee? Yes or No

Approved by Board of Trustees? Yes or no