

## **AGENDA FOR THE VILLAGE OF SHOREWOOD HILLS PERSONNEL COMMITTEE**

**Date and Time:** Thursday, September 28, 2017 – 7:00 A.M.

**Location:** Village Hall – 810 Shorewood Boulevard

1. Call to Order
  - a. Note compliance with open meeting law
2. Approve previous meeting minutes
3. Consider compensation to pool manager for off season work associated with UW swim team rental of pool
4. Consider policy establishing a provision for the conversion of unused sick leave at retirement to be converted to deferred compensation
5. Consider additional compensation to salaried employees (Clerk) working overtime to recover from computer data loss
6. Consider Administrative staffing reorganization plan and filling positions of Clerk and Administrative Services Manager/Deputy Clerk with grade and step placement of current Deputy Clerk and Emergency Services Coordinator /Administrative Assistant into positions
7. Notification from Wisconsin Employment Relations Commission of petition for election (Police)
8. Establish meeting dates with staff regarding 2018 compensation and benefits
9. Adjourn

Please take notice that the committee/panel may adjourn to closed session pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the jurisdiction exercises responsibility and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session. (compensation and promotion matters (Clerk, Deputy Clerk, Administrative Svs. Coordinator )

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PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.