

**VILLAGE OF SHOREWOOD HILLS**  
**PUBLIC WORKS COMMITTEE**  
**August 5, 2020 - 2:30p.m.**

Join Zoom Meeting: <https://us02web.zoom.us/j/86713460760?pwd=RG1PWDE1dndPQ3Y5bW4rdGpWZ1lPdZ09>  
 Meeting ID: 867 1346 0760  
 Passcode: 803970  
 Dial by your location: +1 312 626 6799 US (Chicago)

<b>AGENDA</b>
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Member	Present	Absent	Excused	Member	Present	Absent	Excused
Tracy Bailey ( <i>Chair</i> )				Tracy Koziol			
Rick Chappell				--vacant--			
Cara Coburn Faris				Laura C. Valderrama			
David DeVito <b>Minutes</b>				Karl Franz (Administrator)			
Others in attendance:							

Time	Item	Materials
2:30pm	Call to order Note compliance with open meeting law Approve previous minutes, if applicable	
2:40	Topic 1: Lake Mendota Drive (LMD) Bridge <ul style="list-style-type: none"> <li>● KL Engineering presentation</li> <li>● Public Input #1 planning</li> <li>● Discussion of options &amp; costs</li> </ul>	Presentation: KL Engineering Materials: Potential Bridge Cross Sections
3:20	Topic 2: Edgehill Speed Humps <ul style="list-style-type: none"> <li>● Observations</li> <li>● Speed data</li> <li>● Next steps</li> </ul>	Materials: Speed data
3:50	Topic 3: Complete Streets RFP	Materials: Draft
4:10	Topic 4: Pier Pickup Services	Materials: Summary Document
4:20	Topic 5: Summer Streets	Potential lane-closures
4:30	Close	

<b>Resident Input / Communication</b>			
<b>Date</b>	<b>Topic</b>	<b>Resident</b>	<b>Action</b>

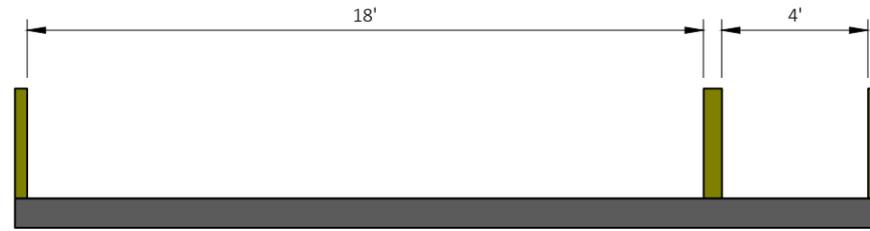
<b>Committee Follow-up</b>			
<b>Date</b>	<b>Owner</b>	<b>Action</b>	<b>Completed</b>
February 2020	Services	Survey	
April 2020		Road closures for COVID-19	
April 2020	PW	Yield sign at Colgate/Amherst	
		Road / walkway clearing	
		Quarry pipe	

<b>Parking Lot</b>			
<b>Date</b>	<b>Topic</b>	<b>Next steps</b>	<b>Completed</b>
	SHES Drop-off / Traffic		
	Garden Triangles		

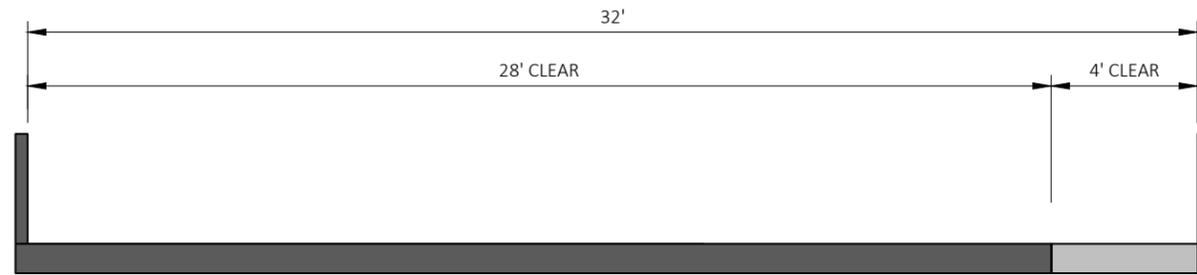
<b>Future Meetings</b>	<b>Minute Taker</b>	<b>Minute Instructions</b>
September 14, 2020	Cara Faris	<ul style="list-style-type: none"> <li>● Admin includes a non-PDF copy of Agenda</li> <li>● Minute taker used this copy as the template</li> <li>● Change header from “Agenda” to “Minutes”</li> <li>● Change “Materials” to “Minutes” <ul style="list-style-type: none"> <li>○ Note actions and motions</li> </ul> </li> <li>● Mark attendance including guests (absent means did not show and/or notify Chair)</li> <li>● Please type and then email to Chair</li> </ul>
October 12, 2020	Rick Chappell	
November 9, 2020		
December 14, 2020	Laura Valderrama	

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

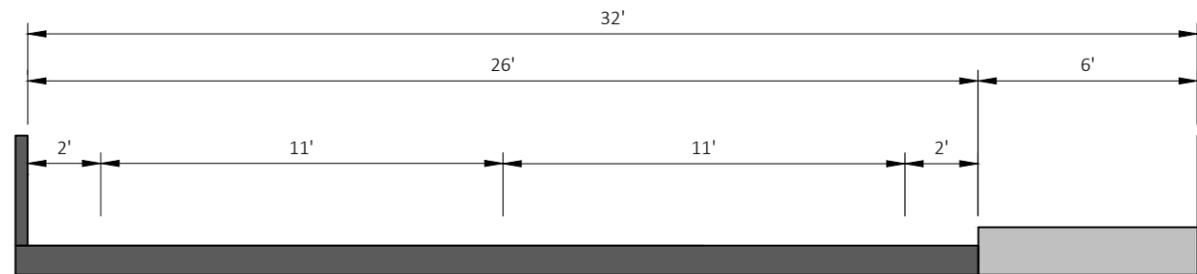
It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the Board, committee or commission identified in the caption of this notice.



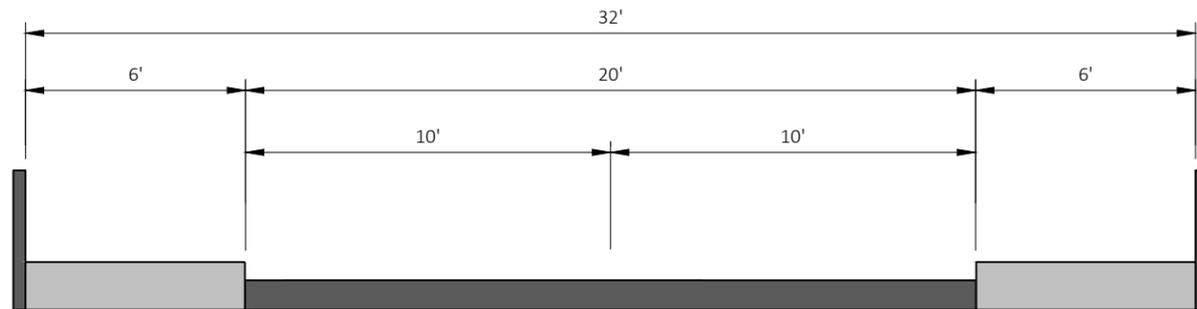
EXISTING TYPICAL SECTION



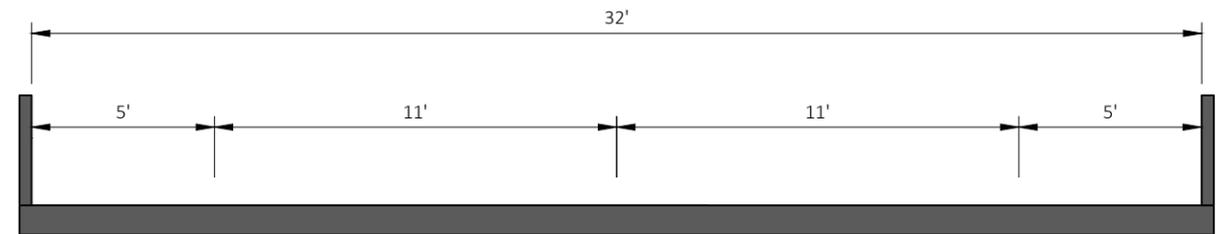
APPLICATION DIMENSIONS



MIN. SIDEWALK WIDTH = 6 FT (WBM 17.01)



ALTERNATIVE LAYOUT A



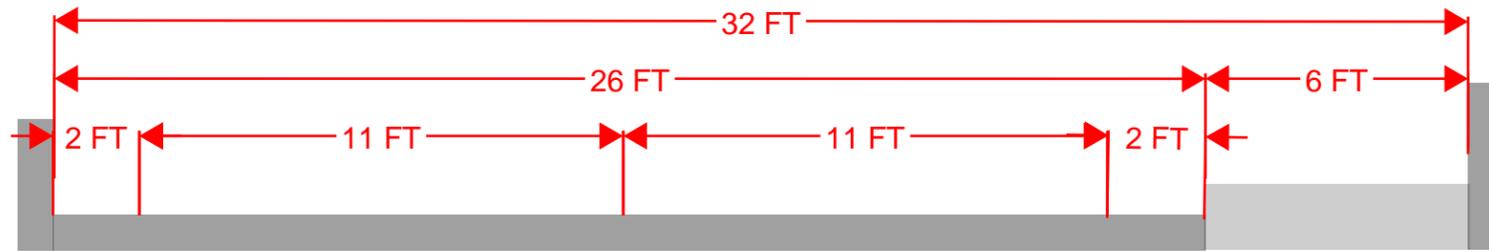
ALTERNATIVE LAYOUT B



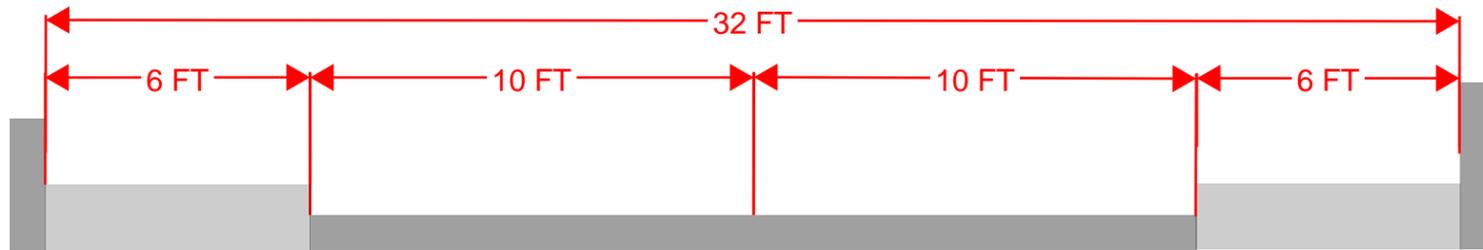
APPLICATION DIMENSIONS



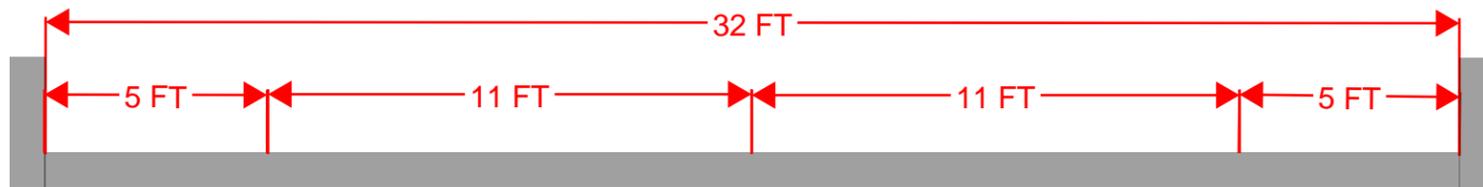
MIN SIDWALK WIDTH = 6 FT (WBM 17.01)



TWO SIDEWALK OPTION



ALTERNATIVE LAYOUT

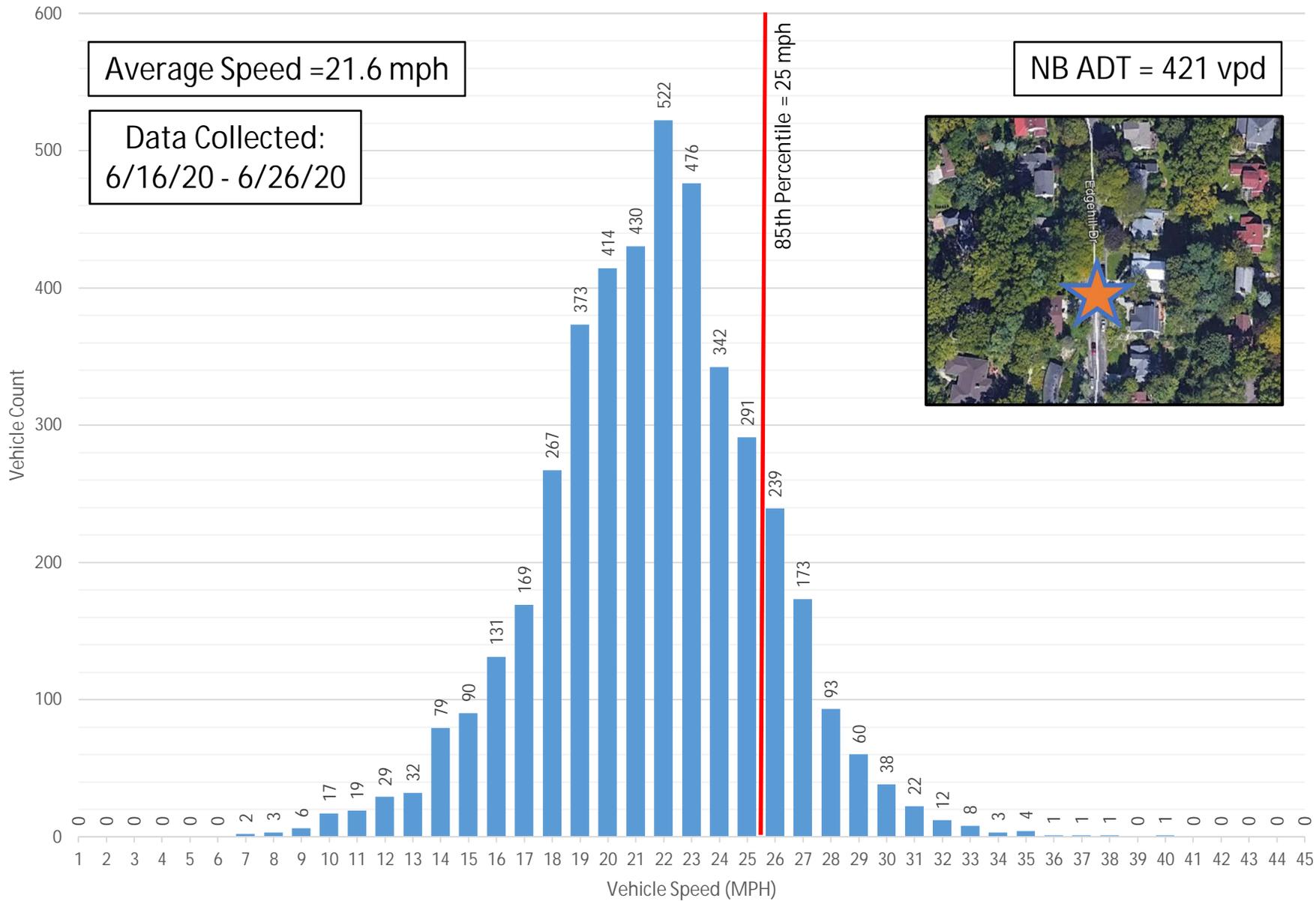
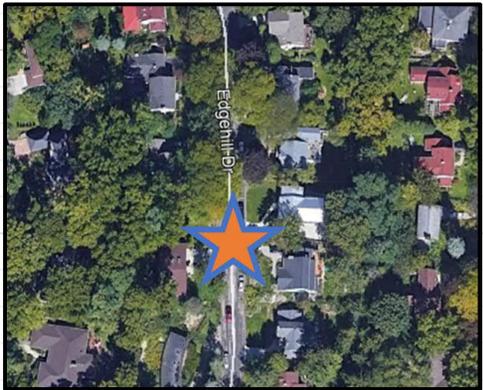


### Vehicle Speed - Edgehill Drive South - NB

Average Speed = 21.6 mph

Data Collected:  
6/16/20 - 6/26/20

NB ADT = 421 vpd

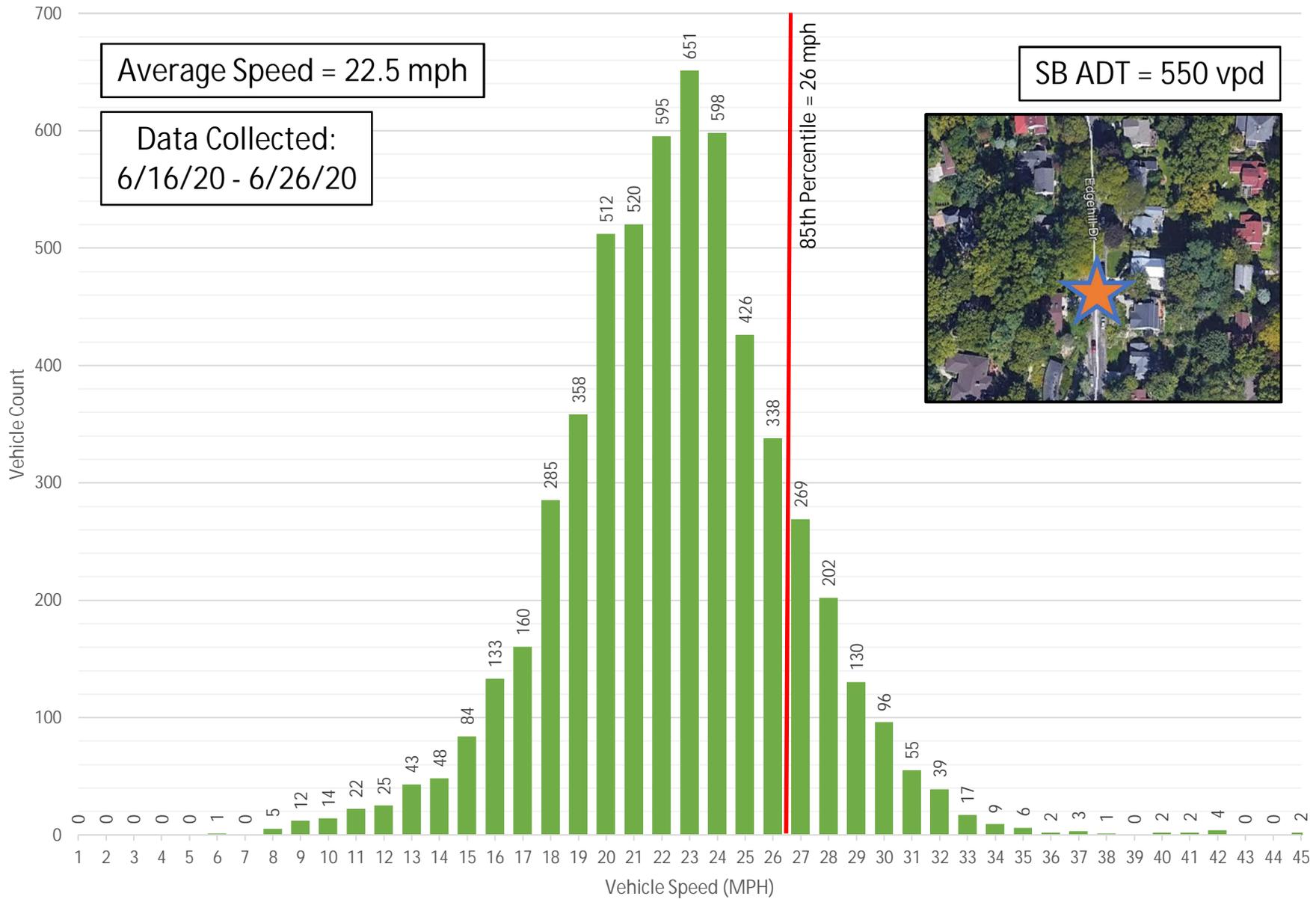
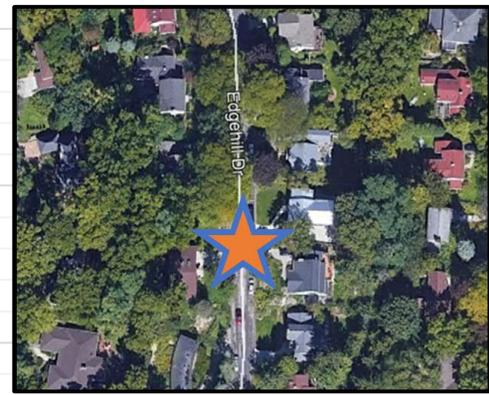


# Vehicle Speed - Edgehill Drive South - SB

Average Speed = 22.5 mph

Data Collected:  
6/16/20 - 6/26/20

SB ADT = 550 vpd

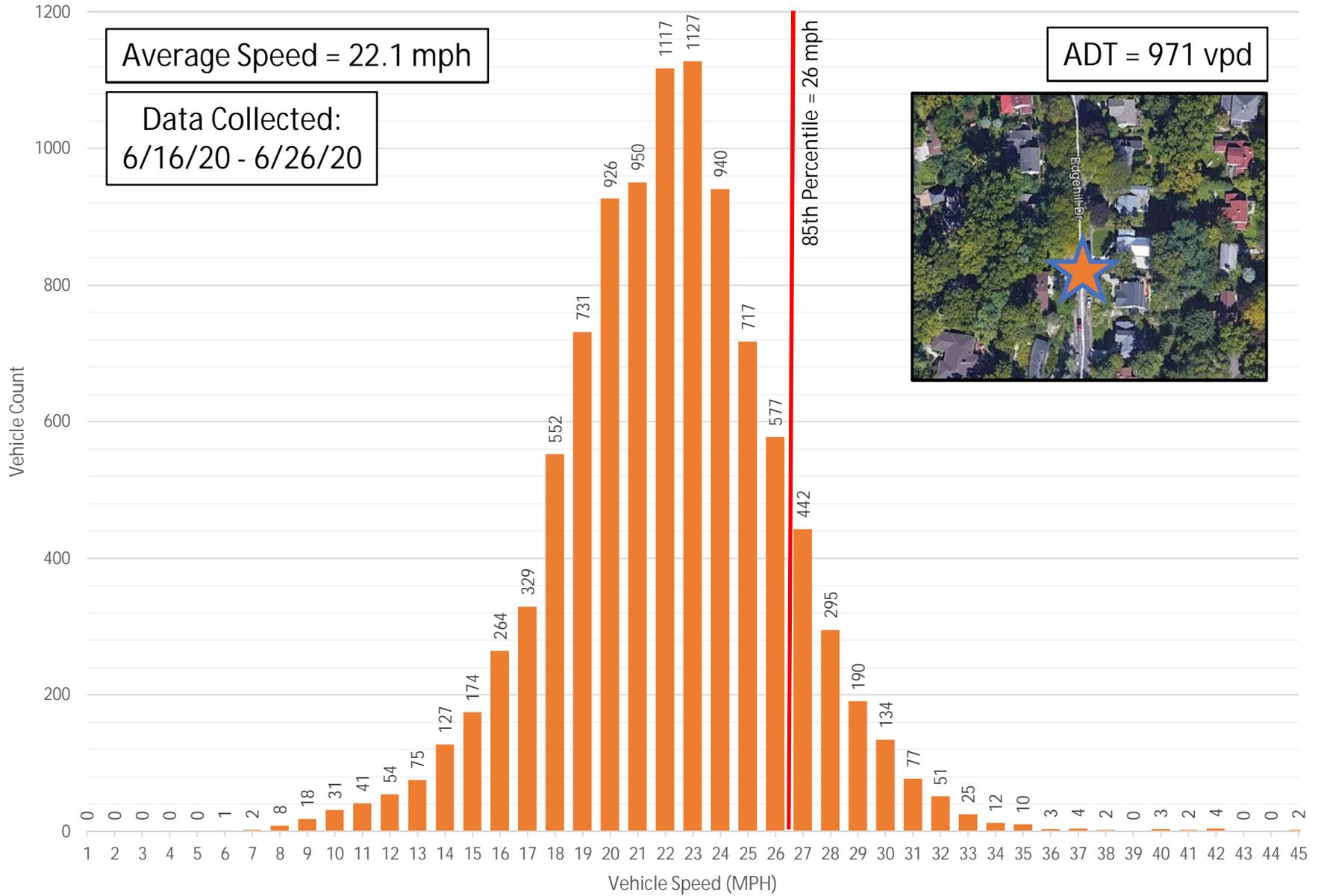
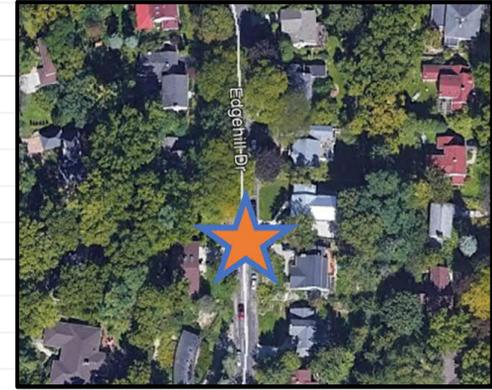


# Vehicle Speed - Edgehill Drive South - Total

Average Speed = 22.1 mph

Data Collected:  
6/16/20 - 6/26/20

ADT = 971 vpd

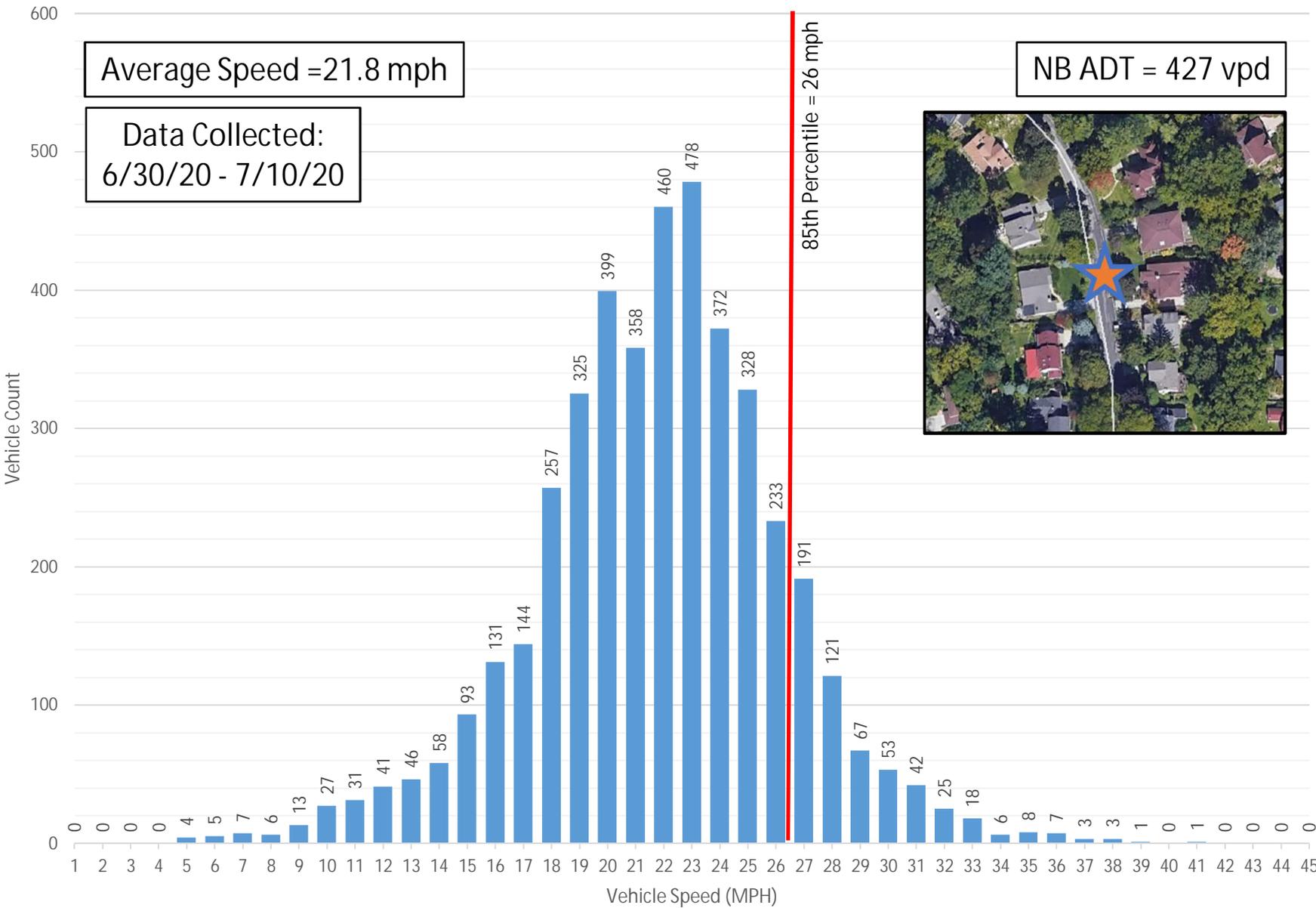
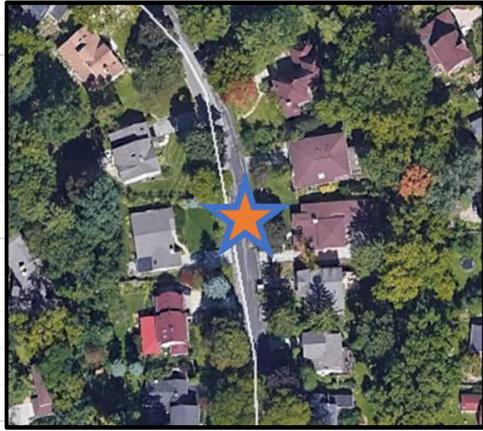


# Vehicle Speed - Edgehill Drive North - NB

Average Speed = 21.8 mph

Data Collected:  
6/30/20 - 7/10/20

NB ADT = 427 vpd

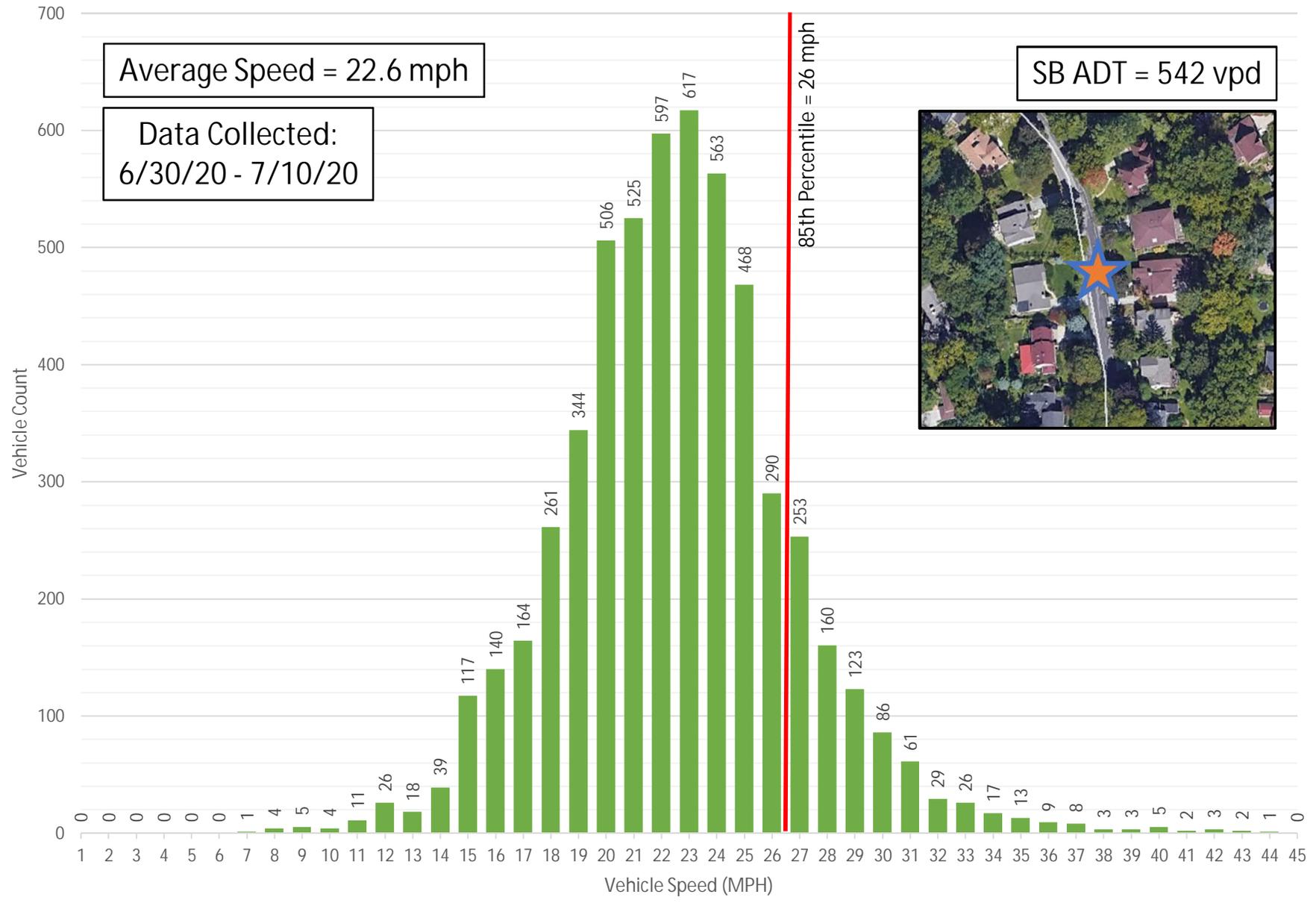
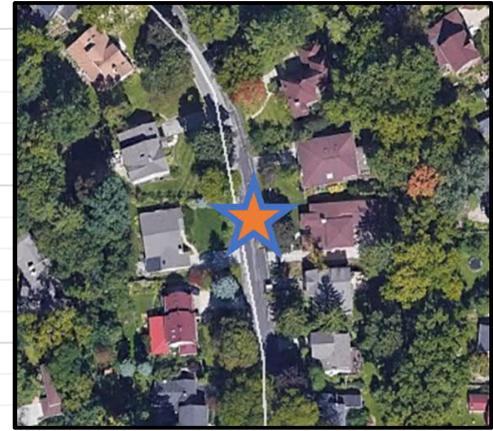


# Vehicle Speed - Edgehill Drive North - SB

Average Speed = 22.6 mph

Data Collected:  
6/30/20 - 7/10/20

SB ADT = 542 vpd

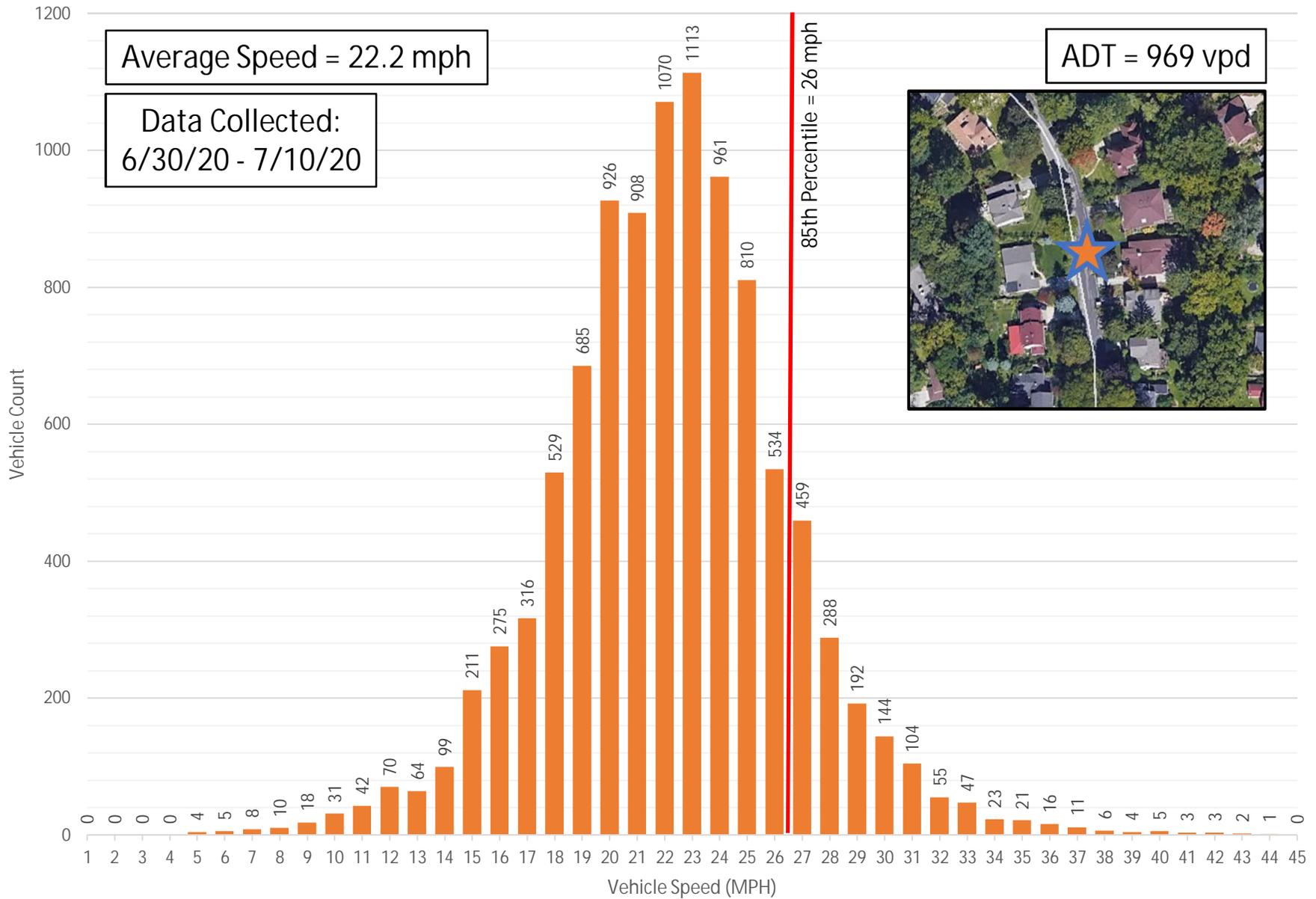
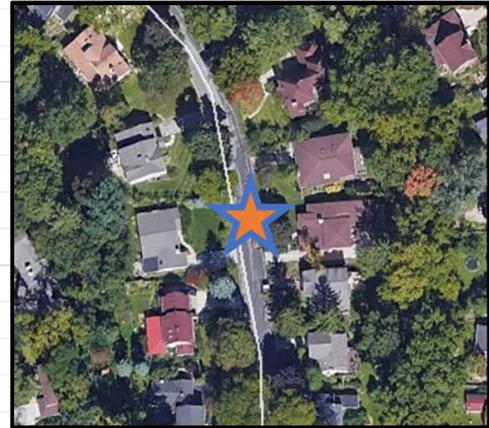


# Vehicle Speed - Edgehill Drive North - Total

Average Speed = 22.2 mph

Data Collected:  
6/30/20 - 7/10/20

ADT = 969 vpd

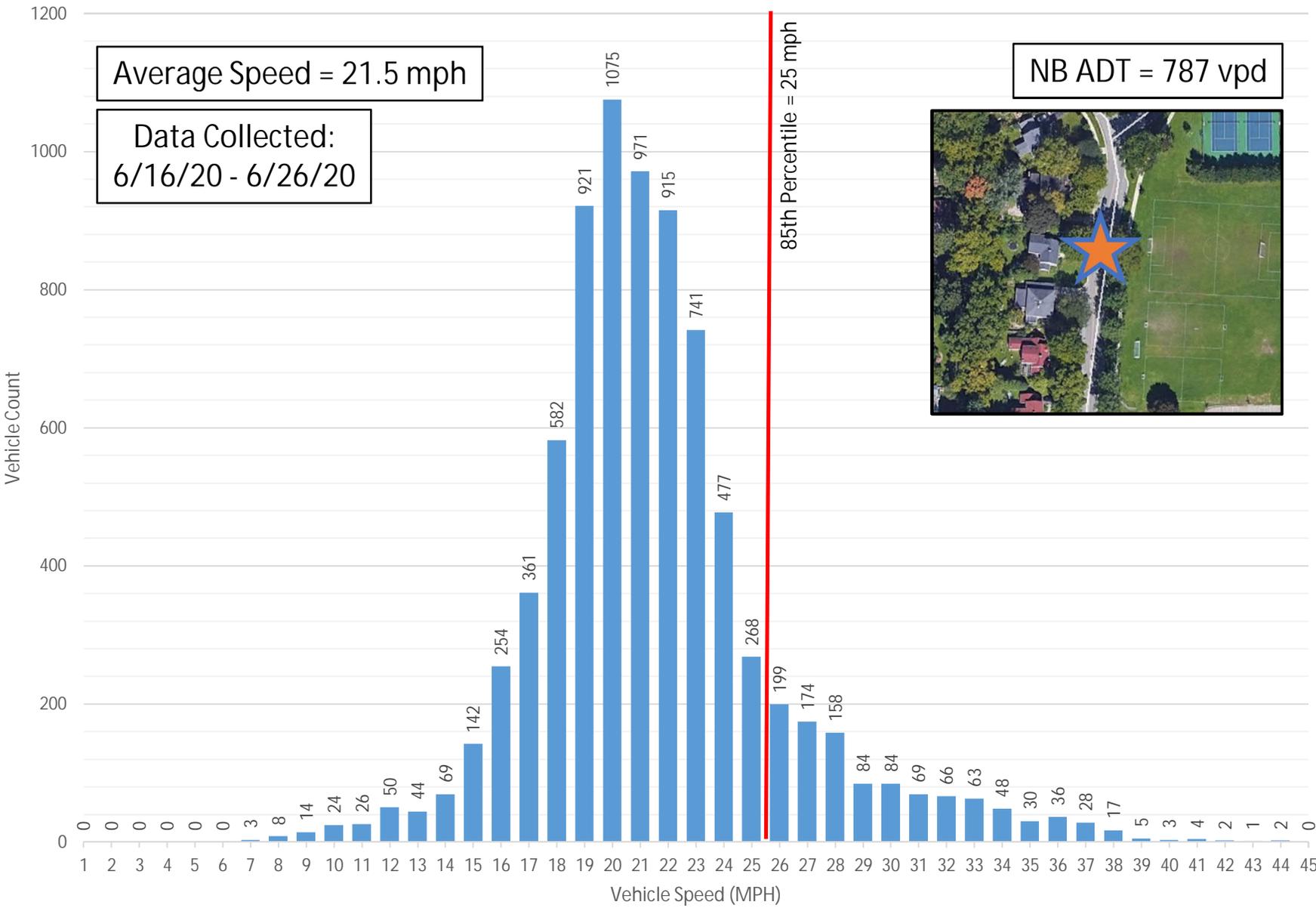


# Vehicle Speed - Shorewood Boulevard - NB

Average Speed = 21.5 mph

Data Collected:  
6/16/20 - 6/26/20

NB ADT = 787 vpd

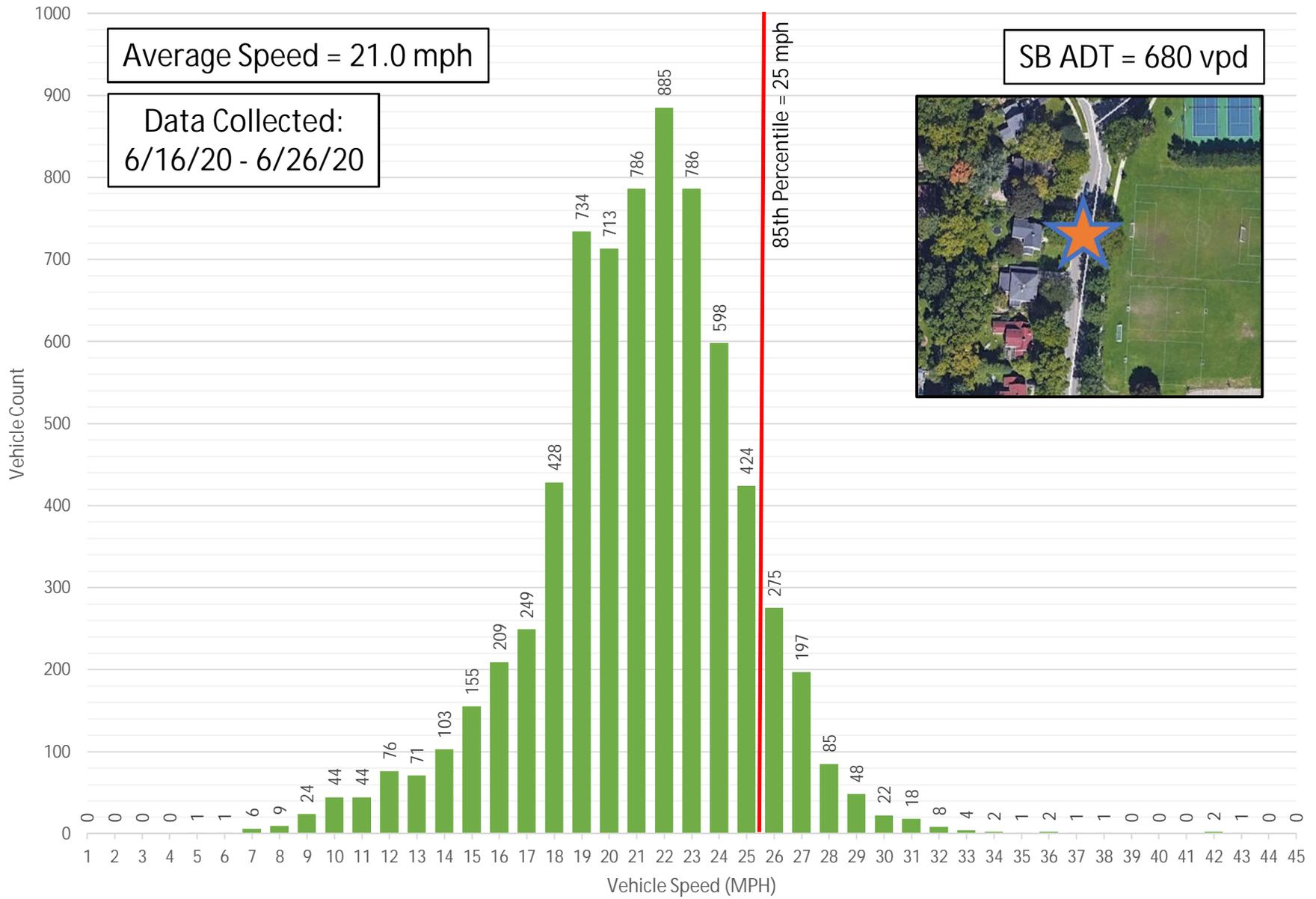


### Vehicle Speed - Shorewood Boulevard- SB

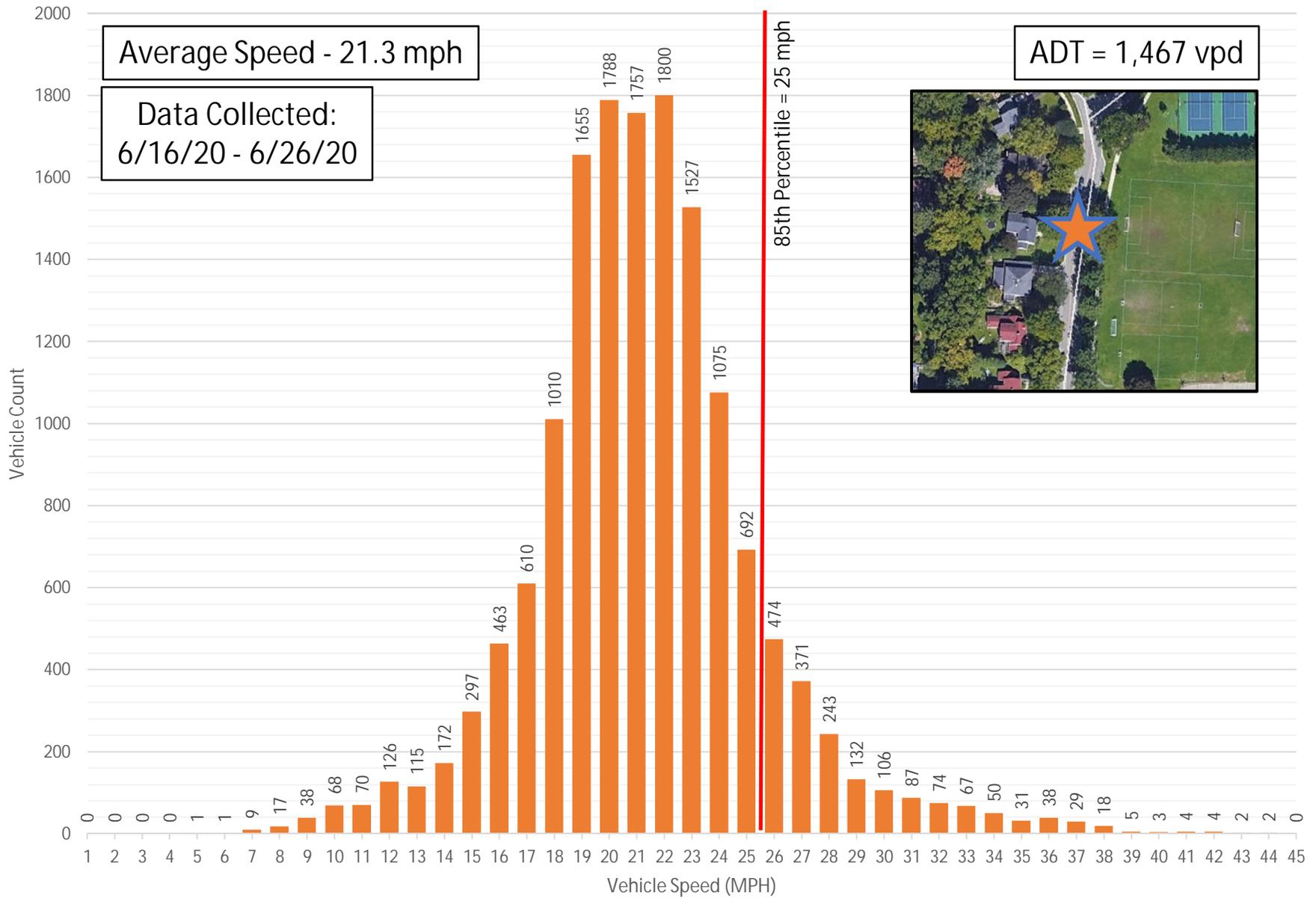
Average Speed = 21.0 mph

Data Collected:  
6/16/20 - 6/26/20

SB ADT = 680 vpd



# Vehicle Speed - Shorewood Boulevard- Total



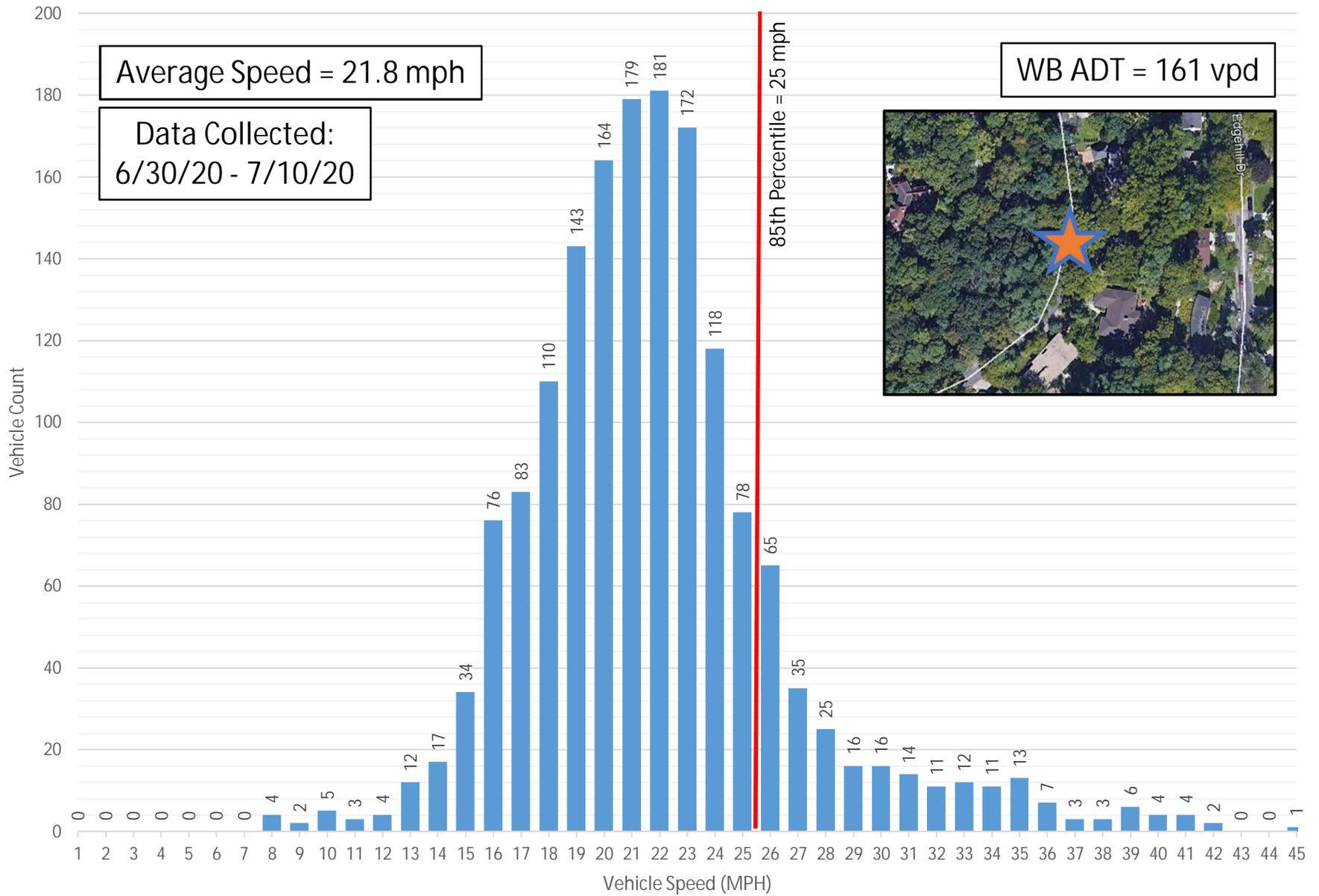
Average Speed - 21.3 mph

Data Collected:  
6/16/20 - 6/26/20

ADT = 1,467 vpd



# Vehicle Speed - Oak Way - WB

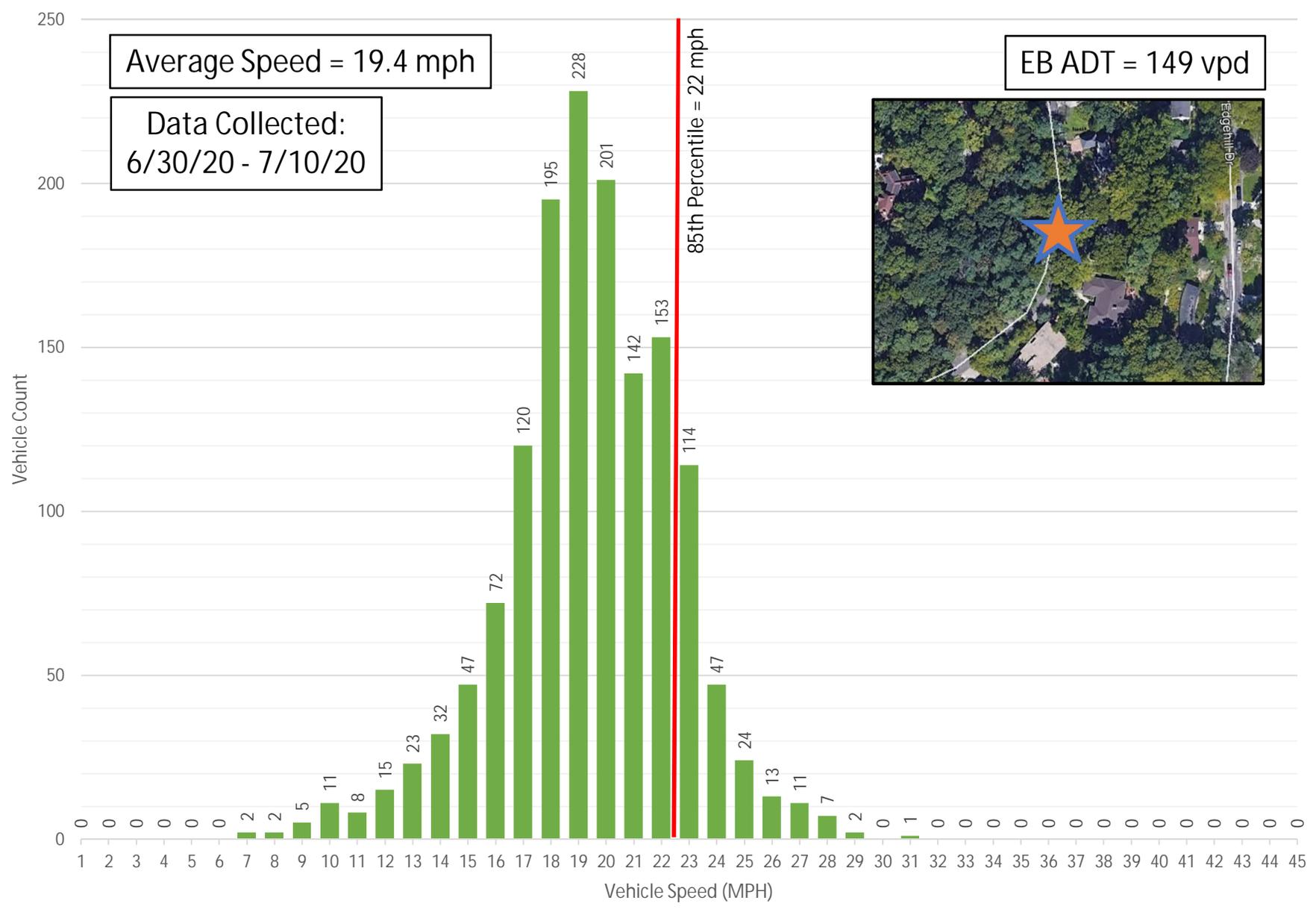
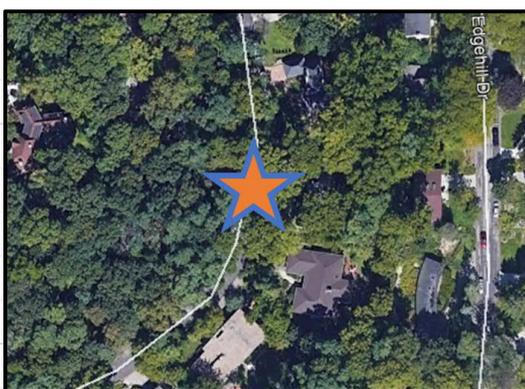


### Vehicle Speed - Oak Way - EB

Average Speed = 19.4 mph

Data Collected:  
6/30/20 - 7/10/20

EB ADT = 149 vpd

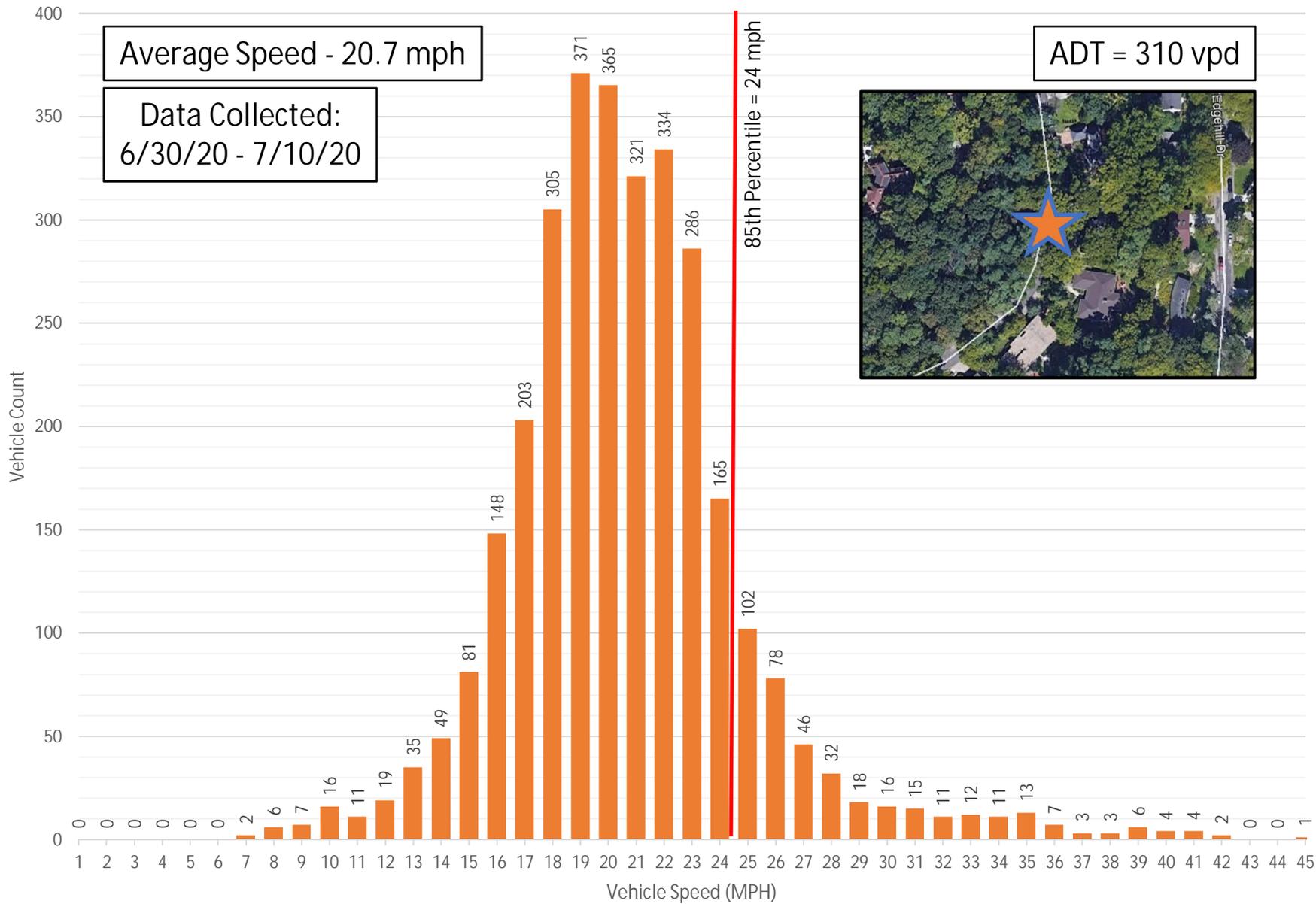


# Vehicle Speed - Oak Way - Total

Average Speed - 20.7 mph

Data Collected:  
6/30/20 - 7/10/20

ADT = 310 vpd



## **Request for Proposals: Provision of Ten Year Comprehensive Plan Update Village of Shorewood Hills**

The Village of Shorewood Hills, Wisconsin is accepting proposals for the provision of municipal planning services to update its Comprehensive Plan in compliance with state statutes.

The Village is pleased with its existing Comprehensive Plan and its appended Neighborhood Plans and believes that much of it can remain intact with needed updates to text, maps and demographics made as part of an overall maintenance project. The Village intends to devote calendar year 2020 to the project with adoption to occur by the end of the year.

Proposals shall minimally include the following information:

- Primary contact and individual to act as lead planner and point of contact
- Name and/or names of individuals to provide supporting services and the role they are expected to play
- Provide resumes and other applicable background information including relevant experience
- Firm background and experience in municipal planning specifically comprehensive plan updates
- Proposed process you will follow
- Proposed schedule including public participation information meetings as well as process/progress and approval meetings before the Plan Commission and Village Board
- Firm References
- A narrative statement on how you will approach the project and key elements you will address
- A methodology/alternative to incorporate 2020 census results into the plan when available
- Lump sum fee and fee schedule for work beyond proposed scope. (22 final plan copies to be provided to the Village shall be included in base fee proposal. List cost for additional copies if requested)

Proposals will be evaluated based on criteria including but not limited to:

- Familiarity with the Village and its existing comprehensive and neighborhood plans  
<https://www.shorewood-hills.org/pc>
- Prior relevant experience especially working with smaller communities
- Proposed timeline, scope and process
- Cost

Proposals are due by October 1, 2019 at 5:00 p.m. Ten paper copies and an electronic copy of the proposal should be sent and questions may be directed to:

Karl Frantz  
Village Administrator  
Village of Shorewood Hills  
810 Shorewood Hill Boulevard  
Madison, WI 53705-2115  
kfrantz@shorewood-hills.org.

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### ***Pier Pickup Schedule - Lakes Mendota, Monona, Kegonsa***

Dane County, in partnership with the City of Madison, Town of Westport, City of Monona, and Friends of Lake Kegonsa Society, will have a shoreline barge crew working to pick up aquatic trash and debris from residents' piers on Lake Mendota (Madison and Westport only), Lake Monona, and Lake Kegonsa through August. The pick-up will collect only aquatic vegetation and other debris that have washed up on shore. They will not pick up yard waste, brush or household waste. *Vegetation must be placed on the pier by Monday at 7:00 am on the designated pick-up day.*

See schedule below for specific locations.

- August 3 to August 7 - Lake Monona
- August 10 to August 14 - Lake Mendota & Lake Kegonsa
- August 17 to August 21 - Lake Monona
- August 24 to August 28 - Lake Mendota & Lake Kegonsa

For updates on water quality, the status of beach closings, and more [click here](#).

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Yahara Lakes Association  
[www.yaharalakes.org](http://www.yaharalakes.org)