

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m.

Monday, March 28, 2016

Village Hall, 810 Shorewood Boulevard

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
 - i) Brian Berquist-Town and Country Engineering will summarize Village stormwater management and sedimentation, phosphorus reduction activity
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) February 22 regular and closed session minutes
 - ii) Street Use Permit: April 16 – Trot 4 Tots (5K); October 23 – Run for Literacy
 - iii) Block Party Permit- June 5, 2016 Crestwood Drive
 - C. Ordinances
 - i) Remove from the table and consider third reading of an Ordinance L-2015-11 amending section 7.08(5) Parking, Stopping and Standing Regulated (Weekend two-hour parking restrictions on Marshall Court)
 - ii) Consider second and third reading of an Ordinance L-2016-1 repealing and recreating Sec 10-1-93 and amending Sec. 10-1-100(f) and (g) of the Village code to comply with Wis. Stat. 66.0404 regulating wireless telecommunication facilities
 - iii) Consider second reading of an Ordinance L-2016-2 amending section 17.07(10)(b) of the municipal code regarding vicious dogs
 - iv) Consider second and third reading of an Ordinance L-2016-3 amending Sec 2.02(10)(b)4. of the Village code concerning the charge of the Public Health and Safety Committee
 - D. New Business Resolutions and Motions
 - i) Consider Resolution R-2016-2 – Amending Tax Increment District 3 and approving project plan
 - ii) Consider Resolution R-2016-3 – Creating Tax Increment District 5 and approving project plan
 - iii) Consider Resolution R-2016-4 -Approving fee schedule
 - iv) Consider conditional use permit for garage construction at 3210 Lake Mendota Drive
 - v) Consider approving bid and authorizing contract for 2016 street resurfacing

- vi) Consider authorizing outside assistance to facilitate process on Police community engagement meeting on May 15 in the amount of \$2,500
- vii) Consider setting date and process for Village facility work session
- viii) Consider agreement for payment to Village associated with Ronald McDonald House addition (may require closed session)
- ix) Consider project to grade and reseed hockey recreation easement area
- E. Appointments
 - i) Gloria Beach to Recreation Committee
 - ii) Catherine Bloomer and Sarah Harari as poll workers
- 7. Reports of Officials and Committees
 - A. Village President
 - B. Village Administrator
 - i) School elevator conditional use permit status
 - ii) Status of Tax Increment District
 - iii) Salt reduction grant
 - iv) Post Farm Park playground project
 - C. Personnel Committee
 - D. Finance Committee
 - E. Plan Commission
 - F. Public Works Committee
 - G. Services Committee
 - H. Public Health and Safety Committee
 - I. Joint West Committee
 - J. Recreation Committee
 - i) Use of 1008 Shorewood Boulevard and book share library
 - ii) Review of community center rental policies
 - K. Parks Committee
 - L. Pool Committee

Please take notice that the Board may adjourn to Closed Session as per §19.85(1)(e) due to bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (payment in lieu of taxes Ronald McDonald House)

8. Adjourn

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

Notes to the Agenda- March 28, 2016

Appearances and Communications

Brian Berquist-Town and Country Engineering will summarize Village stormwater management and sedimentation, phosphorus reduction activity – The Village Engineer will provide an update and answer questions related to the discussion at the last meeting regarding the MMSD adaptive management program and how it relates to the Village specifically.

Board Matters

Payment of Bills – The bills are enclosed in the amount of February prepaids: \$3,179,263.53 March Board Bills: \$214,785.00 Total: \$3,394,048.56. The monthly financial report is not printed due to some new pension related accounts that have to be set up. We should have it ready on Monday.

Consent Agenda

February regular session minutes – The draft minutes are enclosed.

Street Use Permit: April 16 – Trot 4 Tots (5K); October 23 – Run for Literacy – The application is enclosed and recommended for approval.

Block Party Permit- June 5, 2016 Crestwood Drive – The application is enclosed and recommended for approval.

Remove from the table and consider third reading of an Ordinance L-2015-11 amending section 7.08(5) Parking, Stopping and Standing Regulated (Weekend two-hour parking restrictions on Marshall Court) - Building management (the resident manager) at Arbor Crossing were again made aware of the proposed changes to parking and provided background as well as a copy of the ordinance on March 7. They planned to circulate the ordinance to residents. It was also posted on their community bulletin board.

Consider second and third reading of an Ordinance L-2016-1 repealing and recreating Sec 10-1-93 and amending Sec. 10-1-100(f) and (g) of the Village code to comply with Wis. Stat. 66.0404 regulating wireless telecommunication facilities – The Village Board requested that a few items be clarified related to this ordinance. The first related to a cite in the ordinance in and was a problem with reformatting the draft ordinance outline form to conform our format and has been resolved. The following responses to the additional questions were obtained from Attorney Galluchi.,

Question on (4) why appealable to circuit court?

The statute, Wis. Stat. s. 66.0404, allows an applicant to appeal a “final decision” of the Village of Shorewood Hills on the carrier’s application to Dane County Circuit Court. The ordinance provides that the Plan Commission’s decision on an application to install a new tower or to substantially modify an existing tower or structure is a “final decision.” See Draft Ordinance, Section (b)(4) on p. 5. The ordinance also provides that the decision of the Zoning Administrator on an application to place new antennas on an

existing tower or structure is also a “final decision.” See Draft Ordinance, Section (c)(6) on p. 8. In addition, the ordinance gives the applicant the option of going to the Village Board to ask it to reconsider the Plan Commission’s or the Zoning Administrator’s decision. See Draft Ordinance, Section (f).

Thus, if the Plan Commission or the Zoning Administrator denies an application, the applicant has its choice of either filing a complaint in circuit court or asking the Village Board to reconsider the rejected application. If the applicant appeals to the Board and the Board upholds the action of the Plan Commission or Zoning Administrator, the applicant can still appeal the denial to the circuit court.

If the Board prefers a different process, the ordinance can be revised to require the applicant to appeal to the Village Board before it may go to circuit court. Under this scenario, there would be no final decision until the Village Board weighed in on the matter.

In section 5 on page 9 what does court of competent jurisdiction mean?

In the case of matters determined by the Village under the proposed ordinance, the “court of competent jurisdiction” would be Dane County Circuit Court because that is the court with authority to hear challenges to the validity of Village ordinances.

Consider second reading of an Ordinance L-2016-2 amending section 17.07(10)(b) of the municipal code regarding vicious dogs – The Public Health and Safety Committee spent considerable time discussing this proposed ordinance as it relates to bites and timeframes between bites, bites involving persons and bites involving animals. They requested that the Village Attorney also provide guidance. The Attorney has found some conflicts in different sections of the ordinance and more time is needed to get things cleaned up. Perhaps the ordinance can be tabled or deferred to also give the Committee an opportunity to review suggested revisions being developed by our legal counsel.

Consider second and third reading of an Ordinance L-2016-3 amending Sec 2.02(10) (b) 4. of the Village code concerning the charge of the Public Health and Safety Committee – The Public Health and Safety Committee has completed its review.

New Business Resolutions and Motions

Consider Resolution R-2016-2 – Creating Tax Increment District 5 and approving project plan – This is the second to the last step in this process. The Joint Review Board held its initial meeting; the Plan Commission has held the required public hearing and recommends approval. The Board now needs to consider approval, and if that approval occurs the Joint Review Board will meet on April 4 and consider the final approval. The School District also requires a meeting with the School Board. Village Planner Dan Lindstrom and I attended that meeting, presented the plan and also answered questions. At that meeting the Board directed it representative to vote in favor of the district so passage at the next JRB meeting on April 5 is likely procedural in nature. The approval resolution is enclosed as is the project plan. If approved, all other agreements are in place as is the zoning to allow demolition of the Pyare Square building and

the construction of two four story apartment buildings containing 94 units mirroring the development to the east.

Consider Resolution R-2016-3 – Amending Tax Increment District III and approving project plan – This is the second to the last step in this process. The Joint Review Board held its initial meeting; the Plan Commission has held the required public hearing and recommends approval. The Board now needs to consider its approval, and if that approval occurs the Joint Review Board will meet on April 4 and consider the final approval. The School District also requires a meeting with the school board. At that meeting the Board directed its representative to vote in favor of the district so passage at the next JRB is nearly procedural in nature. The approval resolution enclosed as is the project plan. This is an amendment to TID III and provides an approximate \$500,000 in spending and also also reallocates past project spending into the correct categories for clarity. The resolution and project plan is enclosed. This approval does not authorize the additional funds to be spent, just makes them available.

Consider Resolution R-2016-4 Approving fee schedule – An explanatory memo from Administrative Assistant David Sykes and an accompanying resolution adopting fees is enclosed. A major factor contributing to the need to update the schedule is due to the new ordinance regulating telecommunication facilities.

Consider conditional use permit for garage construction at 3210 Lake Mendota Drive
The application and the site plan are enclosed as well as the Plan Commission findings document that recommends approval. The plans were revised several times and compromises made to reduce view impacts.

Consider approving bid and authorizing contract for 2016 street resurfacing
Based on the Village Engineer and Public Works Committee recommendation (letter and bid tab enclosed) the base bid from Wolf Paving as well as the supplemental and alternate bids for a total of \$152,101.25 is recommended for approval.

The bid is well below the pre bid estimate of \$242,876.25. That estimate is based on unit prices from previous bids. This bid is very attractive. The Village has adequate borrowed funds on hand to finance the project, but will need to use funds that were borrowed for TIF projects on Marshall Court that will not all need to be undertaken until after redevelopment of additional properties on Marshall Court occurs. If the redevelopment occurs it will likely mean an additional borrowing in the next year that might coincide with financing needs for the storage building. We borrowed \$750,000 in TIF 3 and likely will use less than \$300,000 this year for public projects associated with 700 UBD.

Consider authorizing outside assistance to facilitate process on Police community engagement meeting on May 15 in the amount of \$2,500 –The Public Health and Safety Committee is recommending that the Village Board proceed with this community relations outreach session utilizing Ann Zanzig a facilitator (resume enclosed) with experience in this area. She has done consulting work for UW police. An outline of the scope services to be provided is enclosed as well as a draft letter to be sent to Village residents. This would be a

Sunday May 15 afternoon session. This item was not specifically budgeted but there is \$500 budgeted for Committee expense and \$1,500 for consulting services plan review that could be tapped as well as fund balance if needed.

Consider setting date and process for Village facility work session – The Board may want to discuss this project and think about any specific things you would like the staff to do to help prepare for it. I was planning to at least develop some summary information on each building as well as assemble some of the previous reports we have had done by consultants.

Consider agreement for payment to Village associated with Ronald McDonald House addition (may require closed session) - A draft agreement is enclosed. It will need to be reviewed by our legal counsel but it generally reflects the outcome of discussion between Village representatives (Village President, Attorney and Administrator) and Ronald McDonald House representatives. The agreement makes the Village whole during the life of the TIF district in terms of the base tax value of the district and avoids calling it a payment lieu of taxes something that was important to RMD. The agreement is enclosed and is quite self explanatory. A closed session is noticed if necessary. It is possible that Village legal counsel will have a chance to review and comment on Monday.

Consider project to grade and reseed hockey recreation easement area – There are a few things the Village could do improve the quality of the ice rink. In response to some questions about the rink and flooding of the rink staff developed a report as well a historical records that are all attached. We arranged a meeting with interested residents and Trustee and Recreation Committee Chair Anne Readel, and staff consisting of John Mitmoen, David Sykes, Mark Stumpf, and Karl Frantz. It was a very positive and productive meeting. We came up with ideas that could help us make a great rink even better and easier to maintain. Regrading will help us get an even ice sheet. Soil restoration, aeration and reseedling will improve the surface for all recreation activities. The soccer program also appears to be very supportive. This could be a good use of some excess Four Corners fund balance and soccer may also be able to help out. Correct timing will be important as well as figuring out when to seed such that flooding does not entirely kill the grass off. The multi use nature of this area makes it difficult to create optimal surfaces for any one type of activity and compromises occur.

We also talked about rebuilding some boards at a lower height to facilitate installation and create fewer hazards if they fall over due to lack of frost.

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
100-211531	GENERAL FUND - HEALTH INSURANCE - EMPLOYEE						
	23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTHCARE PREMIUM	02232016	02/19/2015	13,942.90	PD
100-211535	GENERAL FUND - AFLAC INSURANCE						
	1210	AFLAC	INSURANCE PREMIUM	02252016	02/25/2016	325.88	PD
	23012	WAGeworks	SERVICE FEE	15A10449406	02/11/2016	77.00	PD
						402.88	*
100-51-5112-310	GENERAL FUND - VILLAGE BOARD - COMMITTEES - COMMITTEES: SUP & EXPENSE						
	10635	JP MORGAN CHASE BANK NA	MENARDS-OFFICIALS PICS WOR	02252016	02/25/2016	46.93	PD
	10635	JP MORGAN CHASE BANK NA	DOUGLAS ART-PAST OFFICIALS	02252016	02/25/2016	108.32	PD
						155.25	*
Total 100-51-5112-310						155.25	
100-51-5130-210	GENERAL FUND - VILLAGE BOARD - LEGAL - LEGAL: GEN. ADVICE & COUNSEL						
	10635	JP MORGAN CHASE BANK NA	BOARDMAN & CLARK-EMPLOYM	02252016	02/25/2016	1,102.00	PD
	10635	JP MORGAN CHASE BANK NA	BOARDMAN & CLARK-EMPLOYE	02252016	02/25/2016	1,764.00	PD
	10635	JP MORGAN CHASE BANK NA	STAFFORD-GEN MUNIC ADVICE	02252016	02/25/2016	494.00	PD
	10635	JP MORGAN CHASE BANK NA	STAFFORD-RONALD MCDONALI	02252016	02/25/2016	23.50	PD
						3,383.50	*
Total 100-51-5130-210						3,383.50	
100-51-5130-211	GENERAL FUND - VILLAGE BOARD - LEGAL - LEGAL: ORDINANCE PROSECUTIONS						
	10635	JP MORGAN CHASE BANK NA	STAFFORD-ORD. ENFORCEMEN	02252016	02/25/2016	1,104.82	PD
Total 100-51-5130-211						1,104.82	
100-51-5141-320	GENERAL FUND - VILLAGE BOARD - ADMINISTRATION - ADMIN: DUES & SEMINARS						
	10635	JP MORGAN CHASE BANK NA	WI MUNI CLERKS-DUES 2016-KA	02252016	02/25/2016	65.00	PD
Total 100-51-5141-320						65.00	
100-51-5141-380	GENERAL FUND - VILLAGE BOARD - ADMINISTRATION - ADMIN: STAFF SUNSHINE FUND						
	10635	JP MORGAN CHASE BANK NA	COPPS-SUNSHINE FUND SODA	02252016	02/25/2016	39.96	PD
Total 100-51-5141-380						39.96	
100-51-5142-310	GENERAL FUND - VILLAGE BOARD - CLERK - CLERK: SUP & EXPENSES						
	10635	JP MORGAN CHASE BANK NA	VERIZON-CELL ADMIN	02252016	02/25/2016	2.45	PD
	10635	JP MORGAN CHASE BANK NA	GORDON FLESCH-COPIER USA	02252016	02/25/2016	103.14	PD
						105.59	*
Total 100-51-5142-310						105.59	
100-51-5142-340	GENERAL FUND - VILLAGE BOARD - CLERK - CLERK: POSTAL EXPENSES						
	10635	JP MORGAN CHASE BANK NA	MADISON MAILING EQUIP-INK C	02252016	02/25/2016	232.95	PD
	10635	JP MORGAN CHASE BANK NA	NEOPOST-POSTAGE METER RE	02252016	02/25/2016	614.63	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
						847.58	*
Total 100-51-5142-340						847.58	
100-51-5143-210	GENERAL FUND - VILLAGE BOARD - PERSONNEL - PERSONNEL: MEDICAL EVALUATIONS						
	10635	JP MORGAN CHASE BANK NA	CONCENTRA-PD DODSWORHT I	02252016	02/25/2016	40.00	PD
Total 100-51-5143-210						40.00	
100-51-5143-300	GENERAL FUND - VILLAGE BOARD - PERSONNEL - PERSONNEL: RETIREES INS PREM						
	23370	WI DEPT OF EMPLOYE TRUST FUNC	ANNUITANT PREMIUM	02232016	02/19/2015	2,161.90	PD
Total 100-51-5143-300						2,161.90	
100-51-5145-210	GENERAL FUND - VILLAGE BOARD - DATA PROCESSING - D.P.: CONTRACTUAL SERVICES						
	10635	JP MORGAN CHASE BANK NA	ESRI-ARCGIS LIC & MAINT	02252016	02/25/2016	400.00	PD
	10635	JP MORGAN CHASE BANK NA	GOOGLE APPS-EMAIL SERVICE	02252016	02/25/2016	170.00	PD
						570.00	*
Total 100-51-5145-210						570.00	
100-51-5145-340	GENERAL FUND - VILLAGE BOARD - DATA PROCESSING - D.P.: OPERATIONS EXPENSE						
	10635	JP MORGAN CHASE BANK NA	CHARTER-TV & INTERNET	02252016	02/25/2016	217.45	PD
Total 100-51-5145-340						217.45	
100-51-5160-222	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: TELEPHONE						
	10635	JP MORGAN CHASE BANK NA	ATT-PHONES JAN 2016	02252016	02/25/2016	394.20	PD
Total 100-51-5160-222						394.20	
100-51-5160-240	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: CONTRACTUAL						
	10635	JP MORGAN CHASE BANK NA	BAY TOWEL-TOWELS MATS, MC	02252016	02/25/2016	198.82	PD
	10635	JP MORGAN CHASE BANK NA	BAY TOWEL-RUGS, TOWELS, M	02252016	02/25/2016	198.82	PD
						397.64	*
Total VILLAGE BOARD						9,482.89	
Total 100-51-5160-240						397.64	
100-52-5210-310	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: OFFICE SUPPLIES & EXP						
	10635	JP MORGAN CHASE BANK NA	GORDON FLESCH-COPIER USA	02252016	02/25/2016	25.30	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount		
Total 100-52-5210-310						25.30		
100-52-5210-321	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: DUES & SEMINARS							
	10635	JP MORGAN CHASE BANK NA	DOJ-AG'S CONF IN WI DELLS	02252016	02/25/2016	75.00	PD	
	10635	JP MORGAN CHASE BANK NA	KALAHARI-CHIEF'S CONFERENC	02252016	02/25/2016	278.00	PD	
						353.00	*	
Total 100-52-5210-321						353.00		
100-52-5210-340	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: OPERATING EXPENSE							
	10635	JP MORGAN CHASE BANK NA	VERIZON-CELL PD	02252016	02/25/2016	131.85	PD	
	10635	JP MORGAN CHASE BANK NA	CITY OF MADISON PARKING-CC	02252016	02/25/2016	3.50	PD	
	10635	JP MORGAN CHASE BANK NA	BROWNELLS INC-GUN CLEANIN	02252016	02/25/2016	105.51	PD	
	10635	JP MORGAN CHASE BANK NA	PBS-BLOOD DRAW D. ENZLER	02252016	02/25/2016	27.00	PD	
	10635	JP MORGAN CHASE BANK NA	UPH-BLOOD DRAW C WILGOSH	02252016	02/25/2016	32.00	PD	
	10635	JP MORGAN CHASE BANK NA	TARGET-COFFEE MAKER (RETU	02252016	02/25/2016	99.99	PD	
	10635	JP MORGAN CHASE BANK NA	BAYCOM-THERMAL PAPER FOR	02252016	02/25/2016	276.00	PD	
						675.85	*	
Total 100-52-5210-340						675.85		
100-52-5210-370	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: FUEL & OIL							
	10635	JP MORGAN CHASE BANK NA	KAYSER FORD-OIL CHANGE 201	02252016	02/25/2016	34.00	PD	
Total 100-52-5210-370						34.00		
100-52-5240-340	GENERAL FUND - PUBLIC SERVICES - INSPECTIONS - INSPECTIONS: OPERATIONS							
	10635	JP MORGAN CHASE BANK NA	SW WI BUILD-CONF REG-ANDEF	02252016	02/25/2016	194.00	PD	
Total PUBLIC SERVICES						1,282.15		
Total 100-52-5240-340						194.00		
100-53-5300-340	GENERAL FUND - PUBLIC WORKS - PUBLIC WORKS - AIDABLE WORK: OPERATING EXP.							
	10635	JP MORGAN CHASE BANK NA	FARM & FLEET-WORK CLOTHES	02252016	02/25/2016	50.96	PD	
	10635	JP MORGAN CHASE BANK NA	FARM & FLEET-SALT BRINE, PUI	02252016	02/25/2016	277.52	PD	
	10635	JP MORGAN CHASE BANK NA	FARM & FLEET-SALTER BRINE	02252016	02/25/2016	38.65	PD	
	10635	JP MORGAN CHASE BANK NA	WIEDENBECK-TRAILER PARTS	02252016	02/25/2016	109.64	PD	
	10635	JP MORGAN CHASE BANK NA	FARM & FLEET-SALT BRINE PUM	02252016	02/25/2016	178.73	PD	
						655.50	*	
Total 100-53-5300-340						655.50		
100-53-5320-350	GENERAL FUND - PUBLIC WORKS - MUNICIPAL GARAGE - GARAGE: VEHICLE REPAIR & MAINT							
	10635	JP MORGAN CHASE BANK NA	BOBCAT OF MAD-HARNESS	02252016	02/25/2016	189.04	PD	
	10635	JP MORGAN CHASE BANK NA	BOBCAT OF MAD-TOOL CAT LIG	02252016	02/25/2016	47.33	PD	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
	10635	JP MORGAN CHASE BANK NA	MADISON TRUCK-LIGHT TRUCK	02252016	02/25/2016	80.67	PD
	10635	JP MORGAN CHASE BANK NA	PIONEER RIM & WHEEL-TRAILER	02252016	02/25/2016	177.75	PD
	10635	JP MORGAN CHASE BANK NA	MIDDLETON FORD-LENS/TOUCH	02252016	02/25/2016	55.65	PD
						550.44	*
Total 100-53-5320-350						550.44	
100-53-5362-290 GENERAL FUND - PUBLIC WORKS - REFUSE COLLECTION - REFUSE COLL: CONTRACTUAL SERVC							
	10635	JP MORGAN CHASE BANK NA	PELLITTERI-2820 MARSHALL-JA	02252016	02/25/2016	293.75	PD
	10635	JP MORGAN CHASE BANK NA	PELLITTERI-810 SHOREWOOD-F	02252016	02/25/2016	7,703.14	PD
						7,996.89	*
Total PUBLIC WORKS						9,202.83	
100-53-5362-290							
100-55-5500-340 GENERAL FUND - NON-AIDABLE EXPENSES - NON-AIDABLE EXPENSES - NON-AIDABLE: OPERATING EXPENSE							
	10635	JP MORGAN CHASE BANK NA	HELLENBRAND-SOFTENER SAL	02252016	02/25/2016	7.65	PD
	10635	JP MORGAN CHASE BANK NA	CRESCENT ELECT-3 FIRE BAY L	02252016	02/25/2016	352.78	PD
	10635	JP MORGAN CHASE BANK NA	CRESCENT ELECT-SALT SHOP I	02252016	02/25/2016	107.48	PD
	10635	JP MORGAN CHASE BANK NA	CRESCENT ELECT-LIGHT BULBS	02252016	02/25/2016	125.02	PD
	10635	JP MORGAN CHASE BANK NA	BED BATH BEYOND-TOILET SCF	02252016	02/25/2016	22.77	PD
						615.70	*
Total 100-55-5500-340						615.70	
100-55-5520-320 GENERAL FUND - NON-AIDABLE EXPENSES - PARKS - PARKS:PROJECTS							
	10635	JP MORGAN CHASE BANK NA	VONDRA ENGRAVE-MEMORIAL	02252016	02/25/2016	94.50	PD
Total 100-55-5520-320						94.50	
100-55-5520-340 GENERAL FUND - NON-AIDABLE EXPENSES - PARKS - PARKS:OPERATING EXPENSE							
	10635	JP MORGAN CHASE BANK NA	VERIZON-CELL FORESTER	02252016	02/25/2016	20.94	PD
Total NON-AIDABLE EXPENSES						731.14	
100-55-5520-340							
100-57-5752-817 GENERAL FUND - CAPITAL OUTLAY: GENERAL - CAPITAL OUTLAY: PUBLIC SAFETY - CAP OUTLAY: PD EQUIPMENT							
	10635	JP MORGAN CHASE BANK NA	RAY O HERRON-2 NEW GLOCKS	02252016	02/25/2016	646.00	PD
	10635	JP MORGAN CHASE BANK NA	BRAVO CO-RIFLES DOSTALEK &	02252016	02/25/2016	2,373.24	PD
						3,019.24	*
Total CAPITAL OUTLAY: GENERAL						3,019.24	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
Total 100-57-5752-817						3,019.24	
Total GENERAL FUND						38,064.03	
200-53-5361-340 SEWER DIVISION FUND - PUBLIC WORKS - GENERAL OPERATIONS - OPERATING SUPPLIES EXPENSE							
10635	JP MORGAN CHASE BANK NA		THE SHOE BOX-SAFETY SHOES	02252016	02/25/2016	175.00	PD
Total PUBLIC WORKS						175.00	
Total 200-53-5361-340						175.00	
Total SEWER DIVISION FUND						175.00	
210-51-5142-310 POOL SPECIAL REVENUE FUND - LEGAL - CLERK - CLERK: OFFICE SUPPLY & EXPENSE							
10635	JP MORGAN CHASE BANK NA		OFFICE MAX/OFFICE DEPOT-PA	02252016	02/25/2016	28.90	PD
Total 210-51-5142-310						28.90	
210-51-5160-222 POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: TELEPHONE							
10635	JP MORGAN CHASE BANK NA		MAILCHIMP-EMAIL SYSTEM	02252016	02/25/2016	25.00	PD
10635	JP MORGAN CHASE BANK NA		ATT-UVERSE	02252016	02/25/2016	45.00	PD
						70.00	*
Total 210-51-5160-222						70.00	
210-51-5160-350 POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: REPAIR/MAINT EXP.							
10635	JP MORGAN CHASE BANK NA		MENARDS-SHED	02252016	02/25/2016	349.54	PD
10635	JP MORGAN CHASE BANK NA		MENARDS-SHED	02252016	02/25/2016	316.09	PD
10635	JP MORGAN CHASE BANK NA		LW ALLEN-PUMP REBUILD	02252016	02/25/2016	4,752.88	PD
						5,418.51	*
Total LEGAL						5,517.41	
Total 210-51-5160-350						5,418.51	
210-55-5542-340 POOL SPECIAL REVENUE FUND - POOL OPERATIONS - POOL OPERATIONS - POOL: OPERATING SUPPLY & EXP.							
10635	JP MORGAN CHASE BANK NA		SHOPKEEP-CHECKER REGISTE	02252016	02/25/2016	9.99	PD
Total 210-55-5542-340						9.99	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount		
210-55-5542-343	POOL SPECIAL REVENUE FUND - POOL OPERATIONS - POOL OPERATIONS - CONCESSIONS EXPENSE							
	10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CONCESSIONS REC	02252016	02/25/2016	9.99	PD	
Total 210-55-5542-343						9.99		
210-55-5542-346	POOL SPECIAL REVENUE FUND - POOL OPERATIONS - POOL OPERATIONS - SWIM/DIVE/BALLET EXPENSES							
	10635	JP MORGAN CHASE BANK NA	HEADSWEATS-HATS SWIM/DIVE	02252016	02/25/2016	963.00	PD	
Total 210-55-5542-346						963.00		
210-55-5542-351	POOL SPECIAL REVENUE FUND - POOL OPERATIONS - POOL OPERATIONS - REPAIR/MAINT: POOL EQUIPMENT							
	10635	JP MORGAN CHASE BANK NA	UPS STORE-SHIPPING FOR CHE	02252016	02/25/2016	137.77	PD	
	10635	JP MORGAN CHASE BANK NA	WORLDWIDE EXPRESS-SHIPPIN	02252016	02/25/2016	479.78	PD	
						617.55	*	
Total POOL OPERATIONS						1,600.53		
Total 210-55-5542-351						617.55		
Total POOL SPECIAL REVENUE FUND						7,117.94		
450-51-5141-120	450 - 450-51 - 450-51-5141 - PLANNING, LEGAL & ADMINISTRATN							
	10635	JP MORGAN CHASE BANK NA	STAFFORD-ARBOR CROSSING I	02252016	02/25/2016	493.50	PD	
	10635	JP MORGAN CHASE BANK NA	CAPITAL NEWS-ARBOR II PUB H	02252016	02/25/2016	32.48	PD	
	10635	JP MORGAN CHASE BANK NA	STAFFORD-LENHART PROJECT	02252016	02/25/2016	23.50	PD	
	10635	JP MORGAN CHASE BANK NA	CAPITAL NEWS-AMEND TID 3 PL	02252016	02/25/2016	69.86	PD	
	10635	JP MORGAN CHASE BANK NA	CAPITAL NEWS-JRB AMEND TID	02252016	02/25/2016	43.86	PD	
	10635	JP MORGAN CHASE BANK NA	CAPITAL NEWS-TID 6 PUB HEAR	02252016	02/25/2016	69.86	PD	
	10635	JP MORGAN CHASE BANK NA	STAFFORD-ATT PLAZA	02252016	02/25/2016	9,179.90	PD	
						9,912.96	*	
Total 450-51						9,912.96		
Total 450-51-5141-120						9,912.96		
Total 450						9,912.96		
470-51-5141-120	470 - 470-51 - 470-51-5141 - PLANNING LEGAL & ADMIN-PYARE							
	10635	JP MORGAN CHASE BANK NA	CAPITAL NEWS-TID 5 PUB HEAR	02252016	02/25/2016	67.89	PD	
	10635	JP MORGAN CHASE BANK NA	STAFFORD-PYARE REDEVELOP	02252016	02/25/2016	164.50	PD	
						232.39	*	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
Total 470-51						232.39	
Total 470-51-5141-120						232.39	
Total 470						232.39	
600-53-0630-340 WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - CHEMICALS - SUPPLIES AND EXPENSE							
	10635	JP MORGAN CHASE BANK NA	HACH CO-WATER TESTING SUP	02252016	02/25/2016	79.74	PD
	10635	JP MORGAN CHASE BANK NA	VERIZON-CELL DPW	02252016	02/25/2016	27.44	PD
	10635	JP MORGAN CHASE BANK NA	FIRST SUPPLY-REPAIR CURB S`	02252016	02/25/2016	828.93	PD
	10635	JP MORGAN CHASE BANK NA	ITRON-HARDWARE/SOFTWARE	02252016	02/25/2016	404.00	PD
						1,340.11	*
Total WATER: WAGES AND BENEFITS						1,340.11	
Total 600-53-0630-340						1,340.11	
Total WATER DEPARTMENT FUND						1,340.11	
800-244230 TRUST & AGENCY FUND - WISCONSIN - PROPERTY TAXES							
	4039	DANE CO TREASURER	FEB TAX SETTLEMENT STATE	02222016	02/22/2016	33,664.39	PD
800-244310 TRUST & AGENCY FUND - DANE COUNTY - PROPERTY TAXES							
	4039	DANE CO TREASURER	FEB TAX SETTLEMENT COUNTY	02222016	02/22/2016	662,620.41	PD
800-244610 TRUST & AGENCY FUND - MADISON SCHOOL - PROP TAXES							
	13045	MADISON METRO SCHOOL DISTRIC	JAN TAX SETTLEMENT	1018	02/22/2016	2,253,191.86	PD
800-244620 TRUST & AGENCY FUND - MATC - PROPERTY TAXES							
	13015	MADISON COLLEGE	FEB. TAX SETTLEMENT-MATC	02212016	02/22/2016	172,944.44	PD
Total TRUST & AGENCY FUND						3,122,421.10	
Grand Total:						3,179,263.53	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount		
Total 100-51-5143-160						10,335.00		
100-51-5143-210	GENERAL FUND - VILLAGE BOARD - PERSONNEL - PERSONNEL: MEDICAL EVALUATIONS							
	1000404	ALERE TOXICOLOGY SERVICES INC	DRUG SCREEN:DOSTALEK/DOD	L058104	02/29/2016	114.40		
Total 100-51-5143-210						114.40		
100-51-5143-300	GENERAL FUND - VILLAGE BOARD - PERSONNEL - PERSONNEL: RETIREES INS PREM							
	4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	4050	03/23/2016	315.94	PD	
	23370	WI DEPT OF EMPLOYE TRUST FUNC	ANNUITANT PREMIUM	03192016	03/16/2016	2,161.90	PD	
						2,477.84	*	
Total 100-51-5143-300						2,477.84		
100-51-5154-511	GENERAL FUND - VILLAGE BOARD - RISK & PROPERTY MANAGEMENT - LIABILITY INS (LEAGUE)							
	2049	BAER INSURANCE SERVICES LLC	1/4LY LIABILITY INSURANCE	59804	03/02/2016	10,801.00		
	3550	CNA SURETY	BOND FOR VLG CLERK	61320775	02/26/2016	100.00		
						10,901.00	*	
Total 100-51-5154-511						10,901.00		
100-51-5160-220	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: GAS & ELECTRIC							
	13040	MADISON GAS & ELECTRIC	810 & 1008 SHOREWOOD BLVD	40350134	03/08/2016	3,536.17		
Total 100-51-5160-220						3,536.17		
100-51-5160-222	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: TELEPHONE							
	3220	CENTURY LINK	CENTREX LINES-FEBRUARY	1368331077	02/29/2016	8.31		
Total 100-51-5160-222						8.31		
100-51-5160-530	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: RENTAL EXPENSE							
	4207	DEGEN AND ASSOCIATES LLC	RENT - 5133 UNIVERSITY AVE	3092016	03/09/2016	2,113.66		
	13040	MADISON GAS & ELECTRIC	5133 UNIVERSITY	40350134	03/08/2016	27.77		
						2,141.43	*	
Total VILLAGE BOARD						29,653.13		
Total 100-51-5160-530						2,141.43		
100-52-5210-340	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: OPERATING EXPENSE							
	1108	ACE HILLDALE (POLICE)	SUPPLIES	2252016	03/02/2016	84.66		
	23400	WI DEPT OF TRANSPORTATION	REGISTRATION FEES	03102016	03/10/2016	300.00		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
						384.66 *
Total 100-52-5210-340						384.66
100-52-5210-370 GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: FUEL & OIL						
	19311	SHELL OIL CO:POLICE ACCT	FED CREDIT	03312016	03/16/2016	50.36 -
	19311	SHELL OIL CO:POLICE ACCT	FUEL FOR SQUADS	03312016	03/16/2016	460.12
						409.76 *
Total PUBLIC SERVICES						794.42
Total 100-52-5210-370						409.76
100-53-5300-340 GENERAL FUND - PUBLIC WORKS - PUBLIC WORKS - AIDABLE WORK: OPERATING EXP.						
	1106	ACE HILLDALE (DPW)	BRINE TANK PARTS	239331	02/17/2016	12.47
	1106	ACE HILLDALE (DPW)	BRINE TANK PARTS	29407	01/27/2016	4.57
	1106	ACE HILLDALE (DPW)	BRINE TANK PARTS	29476	02/09/2016	68.86
	1106	ACE HILLDALE (DPW)	BRINE TANK PARTS	29480	02/09/2016	32.45
	1106	ACE HILLDALE (DPW)	BRINE TANK PARTS	29512	02/15/2016	22.90
	1106	ACE HILLDALE (DPW)	BRINE TANK PARTS	29526	02/17/2016	6.99
	4017	DANE CO HWY & TRANS DEPT	SALT/BRINE	3082016	03/08/2016	3,701.00
	4640	DOUBLE D SERVICES	SALT BRIME PREWET SYSTEM	65238	02/25/2016	6,504.00
	13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON ROAD	40350134	03/08/2016	93.80
	13041	MDS/SWAP	DPW JANITORIAL SUPPLIES	1/16MD22889	03/07/2016	15.94
	23620	WOLF PAVING & EXCAVATING INC	COLD MIX ASPHALT	55119	02/16/2016	164.92
						10,627.90 *
Total 100-53-5300-340						10,627.90
100-53-5320-350 GENERAL FUND - PUBLIC WORKS - MUNICIPAL GARAGE - GARAGE: VEHICLE REPAIR & MAINT						
	1106	ACE HILLDALE (DPW)	TK WASH SUPPLIES	29510	02/15/2016	30.46
	1106	ACE HILLDALE (DPW)	SUPPLIES	29514	02/15/2016	1.18
	1106	ACE HILLDALE (DPW)	SUPPLIES	29522	02/16/2016	18.97
	2602	BOBCAT OF MADISON	SKID STEER 5590 TRADE	29239	03/09/2016	1,250.00
	4640	DOUBLE D SERVICES	REPAIR TAILGATE LATCH ON #4	65301	02/25/2016	339.00
						1,639.61 *
Total 100-53-5320-350						1,639.61
100-53-5320-370 GENERAL FUND - PUBLIC WORKS - MUNICIPAL GARAGE - GARAGE: FUEL & OIL						
	19841	STOP-N-GO DPW GAS	GAS - DPW	02292016	02/29/2016	313.70
	19845	STOP-N-GO DPW DIESEL	DIESEL FUEL	2292016	02/29/2016	242.43
						556.13 *
Total 100-53-5320-370						556.13
100-53-5342-220 GENERAL FUND - PUBLIC WORKS - STREET LIGHTING - STREET LIGHTING: POWER						
	13040	MADISON GAS & ELECTRIC	2914 OXF,900 SH.BLV,1400 WOC	40350134	03/08/2016	46.84
	13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40350134	03/08/2016	1,497.86

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
						1,544.70	*
Total 100-53-5342-220						1,544.70	
100-53-5344-350	GENERAL FUND - PUBLIC WORKS - STORM SEWERS - STORM SEWERS: DISCHARGE PERMIT	13085 MADISON TREASURER, CITY OF	4694 UNIV AVE-STORMWATER	4051	03/23/2016	11.60	PD
Total 100-53-5344-350						11.60	
100-53-5363-290	GENERAL FUND - PUBLIC WORKS - METRO LANDFILL DISTRICT - METRO LANDFILL EXPENSE	13377 MIDDLETON CITY TREASURER	1ST HALF 2016 ASSESSMENT SI	100-2016	02/29/2016	4,080.00	
Total PUBLIC WORKS						18,459.94	
Total 100-53-5363-290						4,080.00	
100-55-5500-340	GENERAL FUND - NON-AIDABLE EXPENSES - NON-AIDABLE EXPENSES - NON-AIDABLE: OPERATING EXPENSE	1106 ACE HILLDALE (DPW)	PAINTING SUPPLIES	29534	02/17/2016	9.99	
		1106 ACE HILLDALE (DPW)	PAINTING SUPPLIES	29548	02/22/2016	19.47	
		1106 ACE HILLDALE (DPW)	PAINT AND MORE	29553	02/22/2016	85.95	
		1106 ACE HILLDALE (DPW)	PAINT	29562	02/23/2016	50.47	
		1106 ACE HILLDALE (DPW)	PAINT	29572	02/24/2016	34.99	
		1106 ACE HILLDALE (DPW)	PAINT	29575	02/24/2016	26.99	
		13040 MADISON GAS & ELECTRIC	3302 BLACKH, 3100 HARV, 1004	40350134	03/08/2016	178.56	
		13085 MADISON TREASURER, CITY OF	WATER & FIRE- 810 SW BLVD	4051	03/23/2016	58.81	PD
		13085 MADISON TREASURER, CITY OF	810 SW BLVD-FIRE PROTECTIOI	4051	03/23/2016	21.78	PD
						487.01	*
Total 100-55-5500-340						487.01	
100-55-5514-220	GENERAL FUND - NON-AIDABLE EXPENSES - COMMUNITY CENTER - COMMUNITY CTR: GAS & ELECTRIC	13040 MADISON GAS & ELECTRIC	901 SHOREWOOD BLVD.-COMM	40350134	03/08/2016	954.46	
Total 100-55-5514-220						954.46	
100-55-5520-320	GENERAL FUND - NON-AIDABLE EXPENSES - PARKS - PARKS:PROJECTS	7625 GOOD OAK LLC	BRUSH REMOVAL:QUARRY & P	16-33	03/03/2016	447.71	
		7625 GOOD OAK LLC	BRUSH CUTTING/TREATING REI	16-44	03/22/2016	463.51	
		999750 AGRECOL CORPORATION	NATIVE PLANT SEED:QUARRY F	0029135	02/29/2016	383.00	
						1,294.22	*
Total 100-55-5520-320						1,294.22	
100-55-5520-340	GENERAL FUND - NON-AIDABLE EXPENSES - PARKS - PARKS:OPERATING EXPENSE	990821 HEIDEN, NANCY	REIMBURSE HONORARIUM SPE	190733	02/29/2016	50.00	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 100-55-5520-340						50.00
100-55-5523-600	GENERAL FUND - NON-AIDABLE EXPENSES - HORTICULTURIST - TREE MAINTENANCE					
	23353	WHITNEY TREE SERVICE LLC	TREE PRUNING:MAPLE TER/BUF	8546	03/11/2016	5,675.00
Total 100-55-5523-600						5,675.00
100-55-5523-650	GENERAL FUND - NON-AIDABLE EXPENSES - HORTICULTURIST - TREE REMOVALS					
	13950	MY TREE GUY LLC	POST FARM PARK REMOVALS	022316	02/15/2016	550.00
	23353	WHITNEY TREE SERVICE LLC	TREE REMOVALS:BURBANK/SUI	8546	03/11/2016	1,400.00
						1,950.00 *
Total NON-AIDABLE EXPENSES						10,410.69
Total 100-55-5523-650						1,950.00
100-57-5751-800	GENERAL FUND - CAPITAL OUTLAY: GENERAL - CAPITAL OUTLAY: GEN'L GOV'T - CAP OUTLAY: COMPUTERS					
	3140	CDW GOVERNMENT INC	MINI DISPLAY PORT TO VGA AD	CCP4457	02/17/2016	13.60
Total CAPITAL OUTLAY: GENERAL						13.60
Total 100-57-5751-800						13.60
Total GENERAL FUND						135,443.53
200-51-5160-220	SEWER DIVISION FUND - CLERK - BUILDINGS & PLANT - BLDG/PLANT: GAS & ELECTRIC					
	13040	MADISON GAS & ELECTRIC	3336 LAKE MENDOTA DRIVE	40350134	03/08/2016	123.55
Total CLERK						123.55
Total 200-51-5160-220						123.55
200-53-5361-223	SEWER DIVISION FUND - PUBLIC WORKS - GENERAL OPERATIONS - SEWER TREATMENT EXPENSE					
	21577	UNIVERSITY OF WIS-MADISON	ANNUAL SEWER FEE-2016	19703002465	02/23/2016	2,000.00
Total PUBLIC WORKS						2,000.00

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 200-53-5361-223						2,000.00
Total SEWER DIVISION FUND						2,123.55
210-51-5160-220	POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: GAS & ELECTRIC					
	13040	MADISON GAS & ELECTRIC	901 SWARTHMORE - CONCESSI	40350134	03/08/2016	150.39
Total 210-51-5160-220						150.39
210-51-5160-340	POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: OPERATING SUPPLIES					
	1106	ACE HILLDALE (DPW)	POOL SHED	29566	02/23/2016	28.99
	1106	ACE HILLDALE (DPW)	POOL SHED	29573	02/24/2016	16.98
						45.97 *
Total 210-51-5160-340						45.97
210-51-5160-350	POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: REPAIR/MAINT EXP.					
	1000818	STOPPLEWORTH PLUMBING LTD.	1/2 DOWN PAYMENT-DRINKING	W11753	03/01/2016	2,173.88
Total LEGAL						2,370.24
Total 210-51-5160-350						2,173.88
210-59-5910-900	POOL SPECIAL REVENUE FUND - OTHER FINANCING USES - 210-59-5910 - CONTINGENCY ACCOUNT					
	1000817	SPRINGBOARDS AND MORE	DURAFORM 16' MAXIFLEX B DIV	5938	03/09/2016	4,544.05
Total OTHER FINANCING USES						4,544.05
Total 210-59-5910-900						4,544.05
Total POOL SPECIAL REVENUE FUND						6,914.29
220-51-5160-220	WATERFRONT:SPECIAL REV FUND - CLERK - BUILDINGS & PLANT - BLDG/PLANT: GAS & ELECTRIC					
	13040	MADISON GAS & ELECTRIC	3400 LMD/4898 LMD	40350134	03/08/2016	70.29
Total CLERK						70.29

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 220-51-5160-220						70.29
Total WATERFRONT:SPECIAL REV FUND						70.29
400-53-5327-810	CAPITAL PROJECTS FUND - MUNICIPAL GARAGE - 400-53-5327 - COLD STORAGE BUILDING					
	20670	TOWN & COUNTRY ENGINEERING II	COLD STORAGE BUILDING	16407	03/03/2016	2,627.80
Total 400-53-5327-810						2,627.80
400-53-5344-869	CAPITAL PROJECTS FUND - MUNICIPAL GARAGE - 400-53-5344 - 2016 ROADS:RESURFACE REMAINING					
	20670	TOWN & COUNTRY ENGINEERING II	2016 STREET IMPROVEMENTS	16408	03/03/2016	5,796.43
Total 400-53-5344-869						5,796.43
400-53-5363-300	CAPITAL PROJECTS FUND - MUNICIPAL GARAGE - SOLID WASTE DISPOSAL - SEWER LINING					
	20670	TOWN & COUNTRY ENGINEERING II	2015 SANITARY SEWER	16406	03/03/2016	339.75
Total MUNICIPAL GARAGE						8,763.98
Total 400-53-5363-300						339.75
Total CAPITAL PROJECTS FUND						8,763.98
450-51-5141-120	450 - 450-51 - 450-51-5141 - PLANNING, LEGAL & ADMINISTRATN					
	19846	STRAND ASSOCIATES INC	MARSHALL COURT TRAFFIC STI	0118973	03/14/2016	6,633.63
	20670	TOWN & COUNTRY ENGINEERING II	UNIVERSITY AVE/UBD INTERSEI	16409	03/03/2016	2,152.80
	22360	VIERBICHER ASSOCIATES INC	TID 6 CREATION	3032016	03/03/2016	2,687.57
	22360	VIERBICHER ASSOCIATES INC	TID 3 AMENDMENT	3032016	03/03/2016	1,291.25
	22360	VIERBICHER ASSOCIATES INC	TID 3 ADMIN	3032016	03/03/2016	1,412.50
	22360	VIERBICHER ASSOCIATES INC	TID 3 AMENDMENT	3102016	03/10/2016	1,382.50
	22360	VIERBICHER ASSOCIATES INC	TID 6 CREATION	3102016	03/10/2016	1,841.25
						17,401.50 *
Total 450-51						17,401.50
Total 450-51-5141-120						17,401.50

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
Total 450						17,401.50	
470-51-5141-120	470 - 470-51 - 470-51-5141 - PLANNING LEGAL & ADMIN-PYARE						
	22360	VIERBICHER ASSOCIATES INC	TID 5 CREATION	3032016	03/03/2016	2,543.82	
	22360	VIERBICHER ASSOCIATES INC	TID #4 ADMIN	3102016	03/10/2016	2,817.50	
	22360	VIERBICHER ASSOCIATES INC	TID 5 CREATION	3102016	03/10/2016	1,567.50	
						6,928.82	*
Total 470-51						6,928.82	
Total 470-51-5141-120						6,928.82	
470-53-5344-862	470 - 470-53 - 470-53-5344 - STREET IMPROVEMENTS: TIF 4						
	13080	MADISON TREASURER, CITY OF	SHARED TRAFFIC SIGNALS	4309	12/30/2015	13,866.66	
	13080	MADISON TREASURER, CITY OF	SHARED STREET LIGHTING	4345	12/30/2015	1,458.66	
						15,325.32	*
Total 470-53						15,325.32	
Total 470-53-5344-862						15,325.32	
Total 470						22,254.14	
500-53-5364-340	STORM WATER UTILITY FUND - 500-53 - 500-53-5364 - OPERATING SUPPLIES AND EXPENSE						
	13046	MADISON METRO SEWERAGE DIST	CONTRIB.-YAHARA WATERSH.	2222016	02/22/2016	1,800.00	
Total 500-53-5364-340						1,800.00	
500-53-5364-590	STORM WATER UTILITY FUND - 500-53 - 500-53-5364 - STORMWATER DISCHARGE PERMIT						
	4022	DANE CO LAND CONSERVATION DE	MAMSWP-STORMWATER PERM	1619	03/16/2016	1,808.00	
Total 500-53						3,608.00	
Total 500-53-5364-590						1,808.00	
Total STORM WATER UTILITY FUND						3,608.00	
600-53-0610-601	WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - OPERATIONS - PURCHASED WATER						
	13085	MADISON TREASURER, CITY OF	PIT-SW BLVD AT RAILROAD TR	4051	03/23/2016	1,274.85	PD
	13085	MADISON TREASURER, CITY OF	810 SW BLVD-FLAT RATE	4051	03/23/2016	447.60	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
	13085	MADISON TREASURER, CITY OF	PIT-UNIV.BAY DR.-TRACKS	4051	03/23/2016	18.90	PD
	13085	MADISON TREASURER, CITY OF	PIT-LAKE MENDOTA DRIVE	4051	03/23/2016	396.30	PD
	13085	MADISON TREASURER, CITY OF	PIT-MAPLE TER.-LOCUST	4051	03/23/2016	6,859.94	PD
						<u>8,997.59</u>	*
Total 600-53-0610-601						<u>8,997.59</u>	
600-53-0620-220 WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - 600-53-0620 - POWER FOR PUMPING							
	13040	MADISON GAS & ELECTRIC	3302 BLACKH, 3561 TALLY HO	40350134	03/08/2016	1,330.69	
Total 600-53-0620-220						<u>1,330.69</u>	
600-53-0682-210 WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - MISC GENERAL EXPENSES - OUTSIDE SERVICES							
	8950	HYDROCORP	CROSS CONNECTION INSPECTI	0038347-IN	02/29/2016	415.00	
	16850	PUBLIC SERVICE COMMISSION	WATER RATE STUDY	1602-I-05450	03/16/2016	90.68	
	19640	SOUTH CENTRAL CONTRACTING	CRESTWOOD CURB STOP REP/	1397	01/20/2016	1,860.00	
	19640	SOUTH CENTRAL CONTRACTING	SUNSET CURB STOP LEAK	1398	01/20/2016	2,153.00	
	19640	SOUTH CENTRAL CONTRACTING	CRESTWOOD MAIN BREAK	1418	02/16/2016	3,077.00	
						<u>7,595.68</u>	*
Total WATER: WAGES AND BENEFITS						<u>17,923.96</u>	
Total 600-53-0682-210						<u>7,595.68</u>	
Total WATER DEPARTMENT FUND						<u>17,923.96</u>	
800-244400 TRUST & AGENCY FUND - DELINQ WTR DUE - CITY MADISON							
	13070	MADISON WATER UTILITY	2015 DELINQUENT WATER COL	1019	03/21/2016	281.79	PD
Total TRUST & AGENCY FUND						<u>281.79</u>	
Grand Total:						<u><u>214,785.03</u></u>	

**Village of Shorewood Hills
Board of Trustees Meeting
Draft Minutes**

Monday, February 22, 2016 7:00 p.m.

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:00 p.m.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees Fred Wade, Anne Readel, John Imes, Mark Lederer, Felice Borisy-Rudin and David Benforado. Also in attendance were Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Emergency Services Coordinator David Sykes and Village Clerk Cokie Albrecht. Five visitors were in the audience.
3. **Statement of Public Notice** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications**
 - i) **Madison Metropolitan Sewage District’s Adaptive Management Program—Kathy Lake, Environmental Specialist** Ms. Lake described the proposed “Intergovernmental Agreement for an Adaptive Management Plan for the Yahara Watershed.” Through it, communities whose storm waters drain into the Yahara work together to implement cost effective efforts to reduce the flow of suspended solids and phosphorus into the shared watershed.
6. **Board Matters**
 - A. **Payment of Bills** Mr. Benforado said Village Treasurer Sean Cote had reviewed the bills and recommended their payment. Mr. Benforado moved and Mr. Lederer seconded a motion to approve the payment of the end of January bills in the amount of \$67,589.66 and \$159,582.22 for February expenses, for a total of \$227,171.88. Motion passed unanimously.
 - B. **Consent Agenda**
 - i) **Approval of the minutes of the of the January 19, 2016 Board meeting**
 - ii) **Street Use Permits: April 2 – Tau Beta Pi (Pi Mile Run); April 9 – UW Kinesiology Club (Poker Run); April 16 – Wisconsin Track Club (Moovin’ 5K)** Mr. Benforado moved and Mr. Wade seconded a motion to approve the Consent Agenda items. Motion passed unanimously.
 - C. **Ordinances**
 - i) **Remove from the table and if removed, consider second and possibly third reading of an Ordinance L-2015-9 amending Section 2.02(9)(c) of the Village Code relating to Committees (supplemental membership on the Public Health & Safety Committee)** Ms. Borisy-Rudin moved and Mr. Benforado seconded a motion to remove Ordinance L-2015-9 from the table. Motion passed unanimously. Ms. Borisy-Rudin moved and Mr. Wade seconded a motion waiving the second and third readings of Ordinance L-2015-9 and approving it with the deletion of the “s” at the end of “representative” in Section 2.02(9)(c). Motion passed unanimously.
 - ii) **Third reading of an Ordinance L-2015-10 amending Section 8.01 of the Village Code to prohibit the unlawful use of drones** Mr. Benforado moved and Ms. Borisy-Rudin seconded a motion waiving the third reading of Ordinance L-2015-10 and approving it. Motion passed unanimously.
 - iv) **Third reading of an Ordinance L-2015-11 amending section 7.08(5) Parking, Stopping and Standing Regulated (Two-hour parking on Marshall Court)** Mr. Frantz said the Arbor Crossing tenants had not been informed of the proposed changes to the parking regulations on

Marshall Court. They may be interested in commenting on the ordinance before final action is taken on it. Mr. Lederer moved and Mr. Wade seconded a motion to table consideration of the third reading of Ordinance L-2015-11. Motion passed unanimously.

v) First reading of an Ordinance L-2016-1 repealing and recreating Sec 10-1-93 and amending Sec. 10-1-100(f) and (g) of the Village Code to comply with Wis. Stat. 66.0404 regulating wireless telecommunication facilities Mr. Benforado moved and Mr. Lederer seconded a motion to waive the first reading of Ordinance L-2016-1. Motion passed unanimously. The Trustees identified some issues with the proposed ordinance relating to appeals and jurisdiction. Staff was asked to address those concerns prior to the Board's consideration of the second reading.

vi) First reading of an Ordinance L-2016-2 amending section 17.07(10)(b) of the municipal code regarding vicious dogs Ms. Borisy-Rudin moved and Mr. Lederer seconded a motion to waive the first reading of Ordinance L-2016-2. Motion passed unanimously. After discussion, it was agreed the proposed ordinance would be referred back to the Public Health and Safety Committee for clarification. Items for further discussion include whether the ordinance should be extended to other vicious animals, the appropriateness of the twelve month period, and the definition of "a court of competent jurisdiction."

vii) First reading of an Ordinance L-2016-3 amending Sec 2.02(10) 4. of the Village Code concerning the charge of the Public Health and Safety Committee The Trustees agreed the title of the ordinance would be revised to read (stikeouts indicate words deleted; italics indicate words added): "An Ordinance ~~Repealing and Recreating~~ *Amending* Sec. 2.02(10)(b)4..." Ms. Borisy-Rudin moved and Mr. Lederer seconded a motion to waive the first reading of Ordinance L-2016, as revised. Motion passed unanimously.

D. New Business Resolutions and Motions

i) Consider approval of intergovernmental agreement to participate in Madison Metropolitan Sewerage District's Adaptive Management Program as part of the Village Municipal Separate Storm Sewer System (MS4) Wisconsin Pollutant Discharge Elimination System permit Mr. Benforado moved and Mr. Lederer seconded a motion to approve the Village's participation in the Adaptive Management Program. Motion passed unanimously.

ii) Consider approval of the Partners for Recreation and Conservation (PARC) and Ride Bicycle Trail Grant Agreement with Dane County for bike path extension Mr. Imes moved and Mr. Wade seconded a motion to approve the Village's acceptance of Dane County's grant of up to \$22,400 for the extension of the bike path south of Marshall Court. Motion passed unanimously.

iii) Authorize purchase and installation of streetlight on east side of Shorewood Boulevard at bike path intersection Mr. Lederer moved and Mr. Benforado seconded a motion to approve Hill Electric's proposal to install a street light matching the existing lamps, at the east entrance park. Motion passed 6-1 with Ms. Borisy-Rudin voting no.

iv) Consider approval of purchase of accounting software The Finance Committee recommended that the Trustees approve the purchase of CIVIC's Clarity accounting software to replace the Caselle Classic program which is no longer being updated. Mr. Benforado moved and Mr. Lederer seconded a motion to authorize the purchase of the accounting software at a cost of \$39,000 to be paid over three years at no interest. Motion passed unanimously.

v) Consider approval of tax increment agreement with Flad Development concerning redevelopment of the Pyare Square property located at 4610 University Avenue (may require closed session) John Flad of Flad Development and Investment Corp., the developers of the Pyare Square property, commented on the proposed tax increment financing agreement for the site. He said the \$2.49 million in a municipal revenue obligation for the project would be 100% developer financed. The Village would not need to borrow for it and as a result, the Village's credit-worthiness would not be impacted. Mr. Flad said his firm would agree to be subordinate to the Village—the developer would receive its share of the TIF increment only after the Village's

expenses had been paid. However Mr. Flad would like the look-back provision in the proposed agreement deleted—he felt it is unnecessary and will make the financing for the project more difficult.

vii) Set March meeting date and consider special meeting to consider tax increment district and amendment approval (agenda item taken out of order) The Trustees agreed to change the date of the next Board meeting from March 21, 2016 to a week later, March 28, 2016. A special meeting would not be necessary.

v) Consider approval of tax increment agreement with Flad Development concerning redevelopment of the Pyare Square property located at 4610 University Avenue (agenda item revisited)

Closed Session At 9:26 p.m., Mr. Sundquist announced the Trustees would consider going into Closed Session per §19.85(1) (e) of the Wisconsin State Statutes due to bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (Tax increment financing request from Flad Development of the Pyare Square development project). The roll call vote was: Mr. Sundquist – yes; Mr. Lederer – yes; Mr. Benforado – yes; Ms. Borisy-Rudin – yes; Mr. Imes – yes; Mr. Wade – yes and Ms. Readel – yes. Motion passed unanimously. Village Counsels Matt Dregne and Irene Kelley of Stafford Rosenbaum, planning consultant Dan Lindstrom of Vierbicher Associates, Inc., Mr. Frantz and Ms. Albrecht were asked to stay. The remaining attendees left the meeting.

While in closed session the Trustees discussed the terms of the TIF agreement proposed for the Pyare Square development. Ms. Borisy-Rudin was excused from the meeting at 10:18 p.m.

Open Session At 10:30 p.m. the Board reconvened to Open Session. Mr. Benforado moved and Mr. Wade seconded a motion to approve Resolution R-2016-1, the Tax Increment Agreement for the Pyare Square Redevelopment, with the deletion of the look-back provision and the correction of wording in the marketing plan to specify the Pyare Square property. Motion passed unanimously.

vi) Consider approval of supplemental agreement to tax increment agreement with Flad Development's Danford Plaza L.L.C. related to "The Boulevard" for a \$15,000 payment to fund Village amenities Mr. Benforado moved and Mr. Lederer seconded a motion to approve the Supplement to the Tax Increment Grant Agreement related to The Boulevard development at the ATT Plaza. Motion passed unanimously.

E. Appointments There were none this evening.

7. Reports of Officials and Committees

B. Village Administrator

i) Redevelopment/TID amendment creation At the March 15, 2016 Plan Commission meeting, Stone House will present its plans for the development of the lots at 2725, 2727 and 2801 Marshall Court into two four-story mixed use buildings. The proposed development will have offices on the ground floor and apartments above. The Plan Commission meeting will include a public hearing to gather comments from neighbors and other interested parties.

ii) Responsible bidder ordinance Mr. Imes would like this item included on a future agenda.

C. Personnel Committee At its next meeting the Committee will review the wage study prepared by consultants Carlson Dettman.

D. Finance Committee The Committee met with Vicki Hellenbrand of Baker Tilly regarding the status of the water rate case being evaluated by the PSC and preliminary water audit findings.

J. Recreation Committee The Committee heard a complaint regarding the rental fees for the use of the Community Center. The Committee members will evaluate whether they will reconsider the fee schedule for the use of the building.

The remaining Committee chairpersons had nothing further to report.

8. Adjourn Meeting adjourned at 10:53 p.m.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk



Village of Shorewood Hills Special Event Street Use Permit

Permit No.:
16-7

Event Information

Name of Event: Trot 4 Tots (5K) Event Organizer/Sponsor: (HOSA) Health Occupations Students of America
Aspiring Nurses Association (ANA)
American Family Children's Hospital

Does this event cross jurisdictions into the City of Madison or University of Wisconsin? Yes No
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of WI Tax Exempt Number: 39-1835630

Address: 509 W. Dayton St Madison, WI City/State/Zip: Madison, WI 53703

Primary Contact: Amanda Schmoeger Phone during day: 608-212-5968

e-mail: aschmoeger@wisc.edu Phone during event: 608-212-5968

Secondary Contact: Grace Halpenny Phone during day: 612-508-2579

e-mail: ghalpenny@wisc.edu Phone during event: 612-508-2579

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: American Family Children's Hospital

Estimated Attendance: 100-150 (certificate of insurance and/or an Emergency Action Plan may be required)

Event Category

Run/Walk Festival Music/Concert Other: _____

Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Oxford St, Bowdoin Rd, Amherst Dr, Columbia Rd, Yale Rd, Colgate Rd

Park Name(s): N/A

Event Schedule

Date(s) of Event: 4/16/16 Rain Date(s): N/A

Event Start Date(s)/Time(s): 2:00pm (4/16) Set-Up Date(s)/Time for Event: 1:00pm-2:00pm (4/16)

Event End Date(s)/Time(s): 3:30pm (4/16) Take-Down Time: 3:30pm - 4:30
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

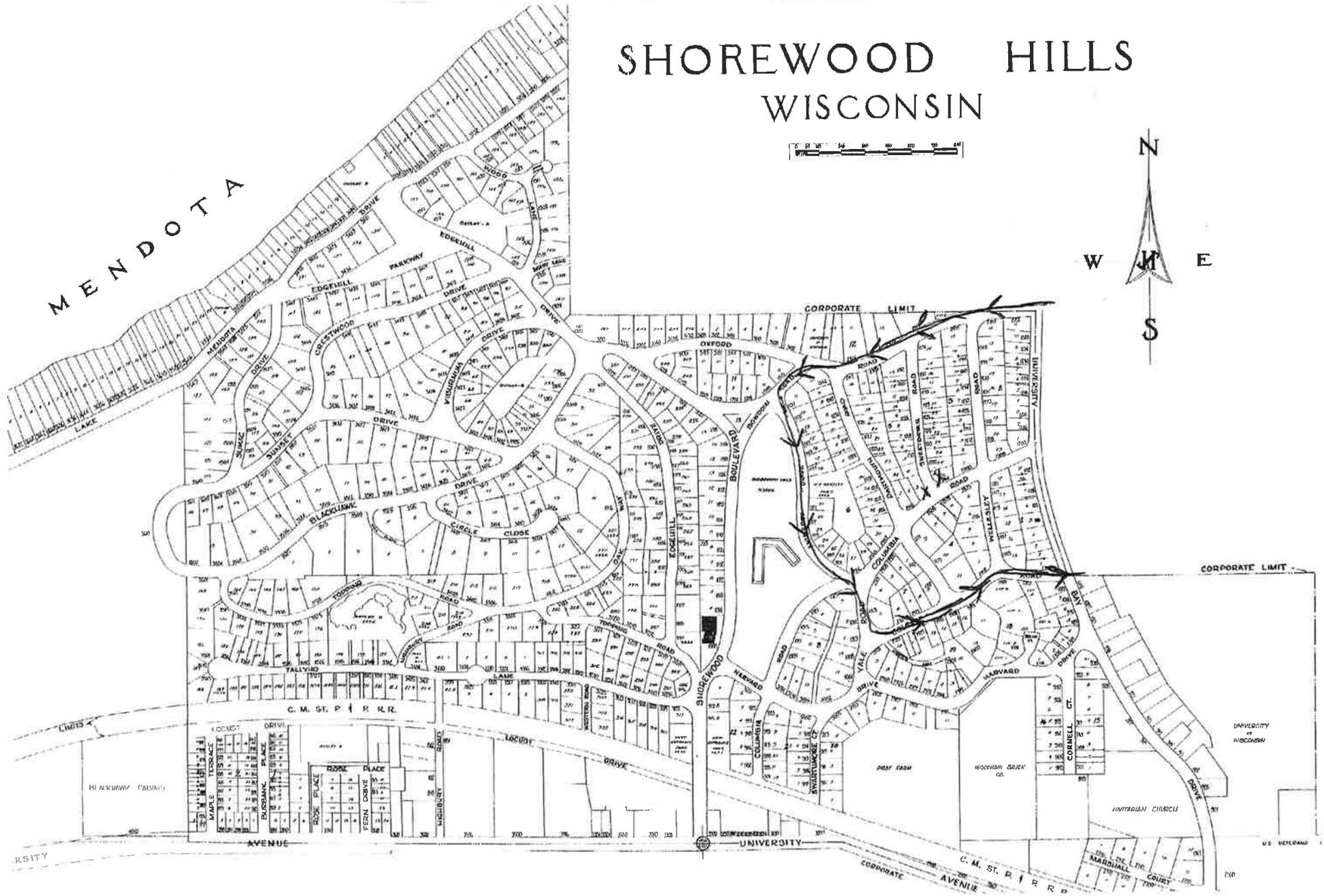
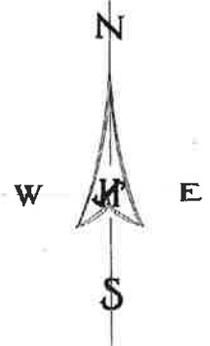
Amanda Schmoeger
Applicant's Signature

4/21/16
Date

Fee: \$ <u>50.00</u>	Date Received: <u>3/21/16</u>	Received by: <u>OTS</u>
Approved: SHPD: <u>[Signature]</u>	DPW: <u>[Signature]</u>	MFD: <u>ok per MFD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Signed: _____ Village Clerk or Deputy Clerk		FOR OFFICIAL USE ONLY

Print Form

SHOREWOOD HILLS WISCONSIN



MENDOTA

CORPORATE LIMIT

CORPORATE LIMIT

UNIVERSITY
OF
WISCONSIN

U.S. VETERANS

UNITARIAN CHURCH

WOODSON BROOK

POST 724

UNIVERSITY

C. M. ST. P. R. R.

UNIVERSITY AVENUE

AVENUE

C. M. ST. P. R. R.

BLACKHAWK CABINS

UNIVERSITY



Village of Shorewood Hills Special Event Street Use Permit

Permit No.:
16-5

Event Information

Name of Event: Run for Literacy Event Organizer/Sponsor: Literacy Network

Does this event cross jurisdictions into the City of Madison or University of Wisconsin? Yes No
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of WI Tax Exempt Number: 015411

Address: 1118 S. Park St. City/State/Zip: Madison, WI 53715

Primary Contact: Jen Davie Phone during day: 608-244-3911

e-mail: jdavie@litnetwork.org Phone during event: 630-967-4397

Secondary Contact: Lucia Vitale Phone during day: 608-244-3911

e-mail: lucia@litnetwork.org Phone during event: 608-332-6398

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: Literacy Network

Estimated Attendance: 600 (certificate of insurance and/or an Emergency Action Plan may be required)

Event Category

Run/Walk Festival Music/Concert Other: _____

Location Requested

Street Name(s): University Bay Dr., Oxford Rd., Dartmouth Rd., Colombia Rd.

Park Name(s): _____

Event Schedule

Date(s) of Event: October 23rd Rain Date(s): _____

Event Start Date(s)/Time(s): October 23rd, 8:30am Set-Up Date(s)/Time for Event: October 23rd, 7:30am-10:30am

Event End Date(s)/Time(s): October 23rd, 1:30pm Take-Down Time: October 23rd, 11:30am-1:30pm
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

[Handwritten Signature]

Applicant's Signature

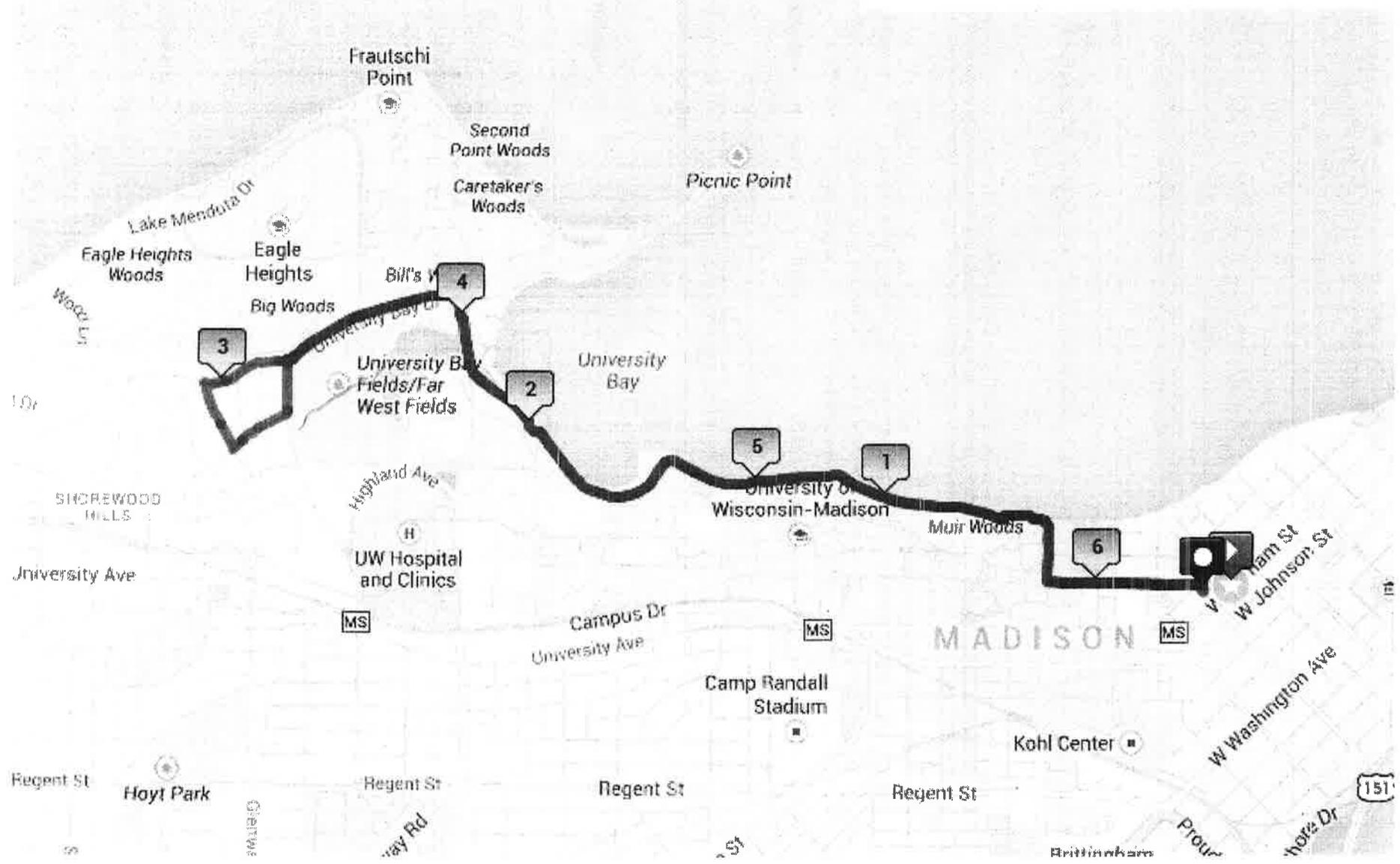
2/11/16
Date

Fee: \$ <u>500</u>	Date Received: <u>3/4/16</u>	Received by: <u>DTS</u>
Approved: SHPD: <u>DS</u>	<u>3/8/2016</u>	DPW: <u>JBM</u>
Denial recommended by: _____	because _____	MFD: <u>OK per MFD</u>
Submitted to Village Board on: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Signed: _____	Village Clerk or Deputy Clerk	

FOR OFFICIAL USE ONLY

Print Form

Run for Literacy 10K Run Course



Emergency Action Plan

Run for Literacy

Main Event Organizer
Event Coordinator
Run Event Produced By
Race Director

Literacy Network
Jen Davie (630) 967-4397
Literacy Network
Jen Davie (630) 967-4397

Literacy Network will procure necessary Permits and Insurance

Estimated number of participants – 600 runners

Detailed Timeline With Traffic Control

Sunday, October 23, 2016

07:30am - Set up Start and Finish Line area
07:30am - Set-Up Registration and Packet Pick-Up inside of A Room of One's Own and near the Canterbury Apartments (Gorham Street)
08:30am - Begin walk-up registration near Start Line
07:30am - Set up cones, aid stations, barricades and mile markers along courses
08:30am - Race Announcer will begin making announcements
10:00am - Race Course Sentries (Course Marshals) arrive at assigned posts along the courses
10:00am – Police Department Traffic Control arrives at the following Locations
Officer 1 – Corner of State St/Gorham Street
Officer 2 – Corner of Lake Street/State Street
Officer 3 – Corner of Landgon Street/Park Street
Officer 4 – Corner of Gorham Street/Broom Street
10:25am - National Anthem
10:30am - Traffic Control starts
10:30am - 10K Run begins/5K Run begins/5K Walk immediately following
11:30am – Volunteers start course clean-up
11:45am - Awards Ceremony begins
12:15pm - Last participants should be finished
12:15pm - Volunteers finish course clean-up
12:15pm - Remove cones, barricades, mile markers and aid stations
12:15pm - Remove and recycle all trash on course
01:30pm – All Traffic Control ends, roads completely open

Safety Plan

Event Command

Command Post will be located in a tent near the Start / Finish Line area. The Race Director will be the Commander for the event. If a major emergency incident occurs, Command of the Incident will be handled by a Unified Command made up of Madison Police, Madison Fire, and the Race Director.

Communications

Cell phones will be used for routine race communications.

Madison Fire Department and Madison Police Department will use their own radio communication system as needed. A public address system will be used at the Start / Finish Line area.

Race Director – Jen Davie cell # (630) 967-4397

Executive Director – Jeff Burkart cell # (608) 669-4447

In the event that a runner or spectator is in need of assistance, staff members and volunteers will call the Race Director (as well as 911 directly if there is a life threatening emergency). The caller will need to be prepared to give the following information:

- Nature of the emergency

- Location

- Bib number if a runner is involved

- Callback number & Name

If 911 is called directly by any staff or volunteer, the caller will then immediately contact the Race Director by cell phone as soon as possible.

Medical Emergencies

Trained Personnel

There will be 2 CPR certified personnel throughout the course at all times.

Medical Director

Mary Ann Comparin will serve as the Medical Director and will coordinate with our staff and volunteers. Mrs. Comparin will be at the Finish Line medical area during the event. (Tentative for 2016, Mary Ann has served in this role for many years. If she is unable to attend we will find a suitable substitute.)

Nurses

We will have volunteer Nurses at the 10K Aid Station, to monitor the participants.

Aid Stations

Each of the Aid Stations will be supplied with water. Personnel will also be equipped numbers to contact the Race Director or Medical Director as needed.

Aid Station Locations

- Start/Finish Line near Broom St/State St
- Lakeshore Path (near Willow Street)
- Lakshore Path (near Corner of University Bay Drive and Oxford Ave)

Finish Line Medical Tent

The finish line medical tent will be equipped with water, sports drink, food and standard portable medical kits for sprains, cuts etc.

Emergency Procedures

Our Emergency Action Plan document is distributed to all necessary personnel. The document has a list of names and numbers to contact for different types of emergencies (weather, fire, injury, etc.). The Race Director, Nurses and Medical Director will have access to this document.

First Aid Medical Emergencies

First Aid kits will be on hand at the First Aid tent and the Aid Stations during the event.

For Severe Injuries:

- 1) If a person is seriously injured or violently ill, call 911 immediately. An ambulance will be sent to your location, do not drive the ill or injured person anywhere for medical assistance.
- 2) Staff will provide minor first aid as possible. For serious injuries, do not move the injured person, make the injured person as comfortable as possible and wait for the Paramedics.
- 3) Obtain the following info and communicate it with the Race Director:
 - Nature of the emergency
 - Location
 - Bib number if a runner is involved

If possible also get the name of any witness to the event
- 4) Clear the area of bystanders in a quick, calm, assertive and polite manner.
- 5) Assist Paramedics as needed.

Weather Emergencies

Jen Davie, Literacy Network Event Director, is in charge of monitoring weather conditions. Weather forecasts and current conditions will be monitored through WeatherUnderground (www.weatherunderground.com), AccuWeather (www.accuweather.com) , and Channel 15 (www.nbc15.com/weather).

Pre-Event:

If severe weather is predicted prior to the event, Jen Davie will evaluate the conditions and determine if the event will remain scheduled. It is rare that a race will be cancelled before the day of the race but if it is, the cancellation will be immediately posted on the race website and notification will be sent to the runners via the email or social media contacts.

Day of the Event:

If questionable weather begins to occur immediately prior to or during the event, Jen Davie will evaluate the conditions and determine if the event will remain open. If severe weather begins to occur during the event, Race Director Jen Davie will call volunteers and staff working the event to inform them. All staff will also announce to any bystanders/observers that a hazardous weather condition exists and people should seek shelter.

Lightening - This event will follow the 30-30 Rule for lightning.

Prior to the start of the race - If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard. If the race cannot be safely started within two hours of its original posted start time, the race will be cancelled.

Lightening - continued

During the race – If lightning is observed and thunder is heard within 30 seconds, the event will be cancelled.

Additional Items

Fire / Fire Safety

No specific fire hazards have been identified as an increased risk of fire at this event. No open flames or cooking of any type will be present at this event.

Lost Persons

The Command Post tent/nurse station will serve as the designated lost person area. In the event that a person becomes lost or separated from friends/family, all event staff and volunteers will be advised to escort the missing person to this location. Staff will be asked to follow these instructions:

If you are relaying a report of a lost person, please give a full description including the missing person's name, height, weight, hair color, age, and clothing so the police can be alerted.

If you find a lost person, please do the following:

For lost children: Escort the lost child to the Command Post tent yourself, or have another staff person do it. Do not turn the child over to anyone other than staff or family.

For lost adults: Direct them to the Command Post tent. Use discretion; an adult may also need an escort.

The Command Post will contact the Police for assistance.

Madison Metro Buses

All Madison Metro Bus Stops are rerouted per the street use permit.

Alder Notification

None needed per the City of Madison.



Village of Shorewood Hills Neighborhood Block Party Permit

Application Fee: \$10.00

Permit No.: <u>16-6</u>

Event Organizer Information:

Name of Group: Paula Hogan Contact Name: Paula Hogan
 Address: 3417 Crestwood Dr. City/State/Zip: Madison, WI 53705
 Home Phone: 608-233-3282 Cell Phone: 608-444-4603
 E-mail: pzhogan@gmail.com

Event Information:

Name of Event: Neighborhood Party
 Describe Event: block party
 Individual(s) in Charge of Event (must be present during entire event) / Phone # (cell # preferred):
Paula Hogan 608-444-4603
Sara Goldenberg 1231-5984

Location Requested (indicate street(s) being used below and on attached map):

East End of Crestwood Dr.

PAID

CK. NO. 2894
 DATE 3/18/16

Date of Event: June 5, 2016 Rain Date (if applicable): _____
 Time of Event: Set-up: 3:30 Estimated Attendance: 30
 Event Starts: 4:00
 Event Ends: 7:00 Barricades or Cones Needed? Yes No
 Take-down: 7:00

Have the nearby residents been advised of this event? Yes No (will be 2 wks in advance)
 Is there a plan to clean up the area after the event? Yes No

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Paula Hogan Applicant's Signature March 18, 2016 Date

Approved: SHPD: <u>[Signature]</u> DPW: <u>[Signature]</u> MFD: <u>ok per mfd</u>
Denial recommended by: _____ because _____
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Signed: _____ <div style="text-align: center;">Village Clerk or Deputy Clerk</div> <div style="text-align: right; font-weight: bold;">FOR OFFICIAL USE ONLY</div>

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

ORDINANCE NO. L-2015-11

AN ORDINANCE AMENDING SECTION 7.08(2) AND 7.08(5) OF THE VILLAGE CODE OF
ORDINANCES RELATING TO PARKING

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

1. Section 7.08(2) and 7.08(5) of the Municipal Code of the Village of Shorewood Hills is amended as follows (added text is red and underlined, deleted text is stricken out):

7.08 Parking, Stopping, and Standing Regulated.

- (1) **Maximum time.** No owner or operator of a motor vehicle or trailer may permit the same to be parked upon any highway, street or alley for a period of time in excess of twenty-four hours without moving or causing the same to be moved.
- (2) **No parking.** No owner or operator of a motor vehicle may permit the same to stop, to be parked or to be left standing, upon any portion of the following streets at the following locations, except temporarily for the purpose of and while actually engaged in loading or unloading or in receiving or discharging passengers and while the motor vehicle is attended by a licensed operator so that it may be promptly ~~be~~ moved in case of an emergency or to avoid obstruction of traffic:
 - On the west side of Beloit Court;
 - On east side of Beloit Court during the hours of 6:00 am to 7:00 pm (excluding Saturdays, Sundays, and holidays) except by resident permit;
 - On the blacktop service road situated east of the Blackhawk Country Club clubhouse;
 - On the north side of Blackhawk Drive from its intersection with the easterly boundary of Topping Road extended westerly to the easterly line of Blackhawk Country Club;
 - On the south side of Blackhawk Drive from its intersection with the westerly boundary of Topping Road westerly 240 feet to a point on the north property line of lot 163, third addition to Shorewood;
 - On the south side of Blackhawk Drive from the west property line extended of lot 46, Shorewood First Addition to the south property line extended of lot 46, Shorewood First Addition;
 - On the north side of Blackhawk Drive from a point 25 feet east of the west property line extended of lot 119, Shorewood Second Addition to the blacktop service road situated east of the Blackhawk Country Club clubhouse;
 - On the easterly side of Bowdoin Road, from Amherst Drive to Oxford Road;

- On the north and south sides of Colgate Road, from the University Bay Drive intersection to 65.2 feet west of the east property line extended of lot 4, block 18, of the Beloit Court Replat;
- On the north side of Circle Close from Blackhawk Drive to the throat of the island turnaround.
- On both sides of Columbia Road from the intersection of University Bay Drive to the intersection of Wellesley Road between the hours of 6:00 am and 7:00 pm (excluding Saturdays, Sundays and holidays) except by resident permit;
- On the north side of Columbia Road, from the westerly line extended of lot 27, block 6, replat of College Hills First Addition to the easterly line extended of lot 29, block 6, replat of College Hills First addition;
- On the west side of Columbia Road from it intersection with Amherst Drive to Purdue Street;
- On the west side of Cornell Court;
- On the north side of Crestwood Drive from Sunset Drive to the easterly line extended of lot 108, Shorewood Second Addition;
- On the east side of Dartmouth Road from Columbia Road to 125 feet north of the Dartmouth/Columbia intersection;
- On both sides of Edgehill Drive from Crestwood Drive to Viburnum Drive;
- On the east side of Edgehill Drive from the southerly lot line extended of lot 137, Shorewood Second Addition northerly to Lake Mendota Drive;
- On the east side of Edgehill Drive from the midpoint of lot 253, Fourth Addition, to a point ten (10) feet south of the southern line of lot 258, Fourth Addition;
- On the east side of Edgehill Drive from a point ten (10) feet north of the southern line of lot 266, Fourth Addition, to a point twenty-five (25) feet south of the southern line of lot 268, Fourth Addition;
- On the westerly side of Edgehill Drive from the intersection with Topping Road, northerly to the intersection with Blackhawk Drive and Shorewood Boulevard;
- On both sides of Harvard Drive, from the easterly edge extended of Outlot "D" Post Farm, east to a point opposite the westerly line extended of lot 19, block 19, Replat of College Hills and College Hills First Addition, and, on the south side of Harvard Drive, from the south lot line extended of lot 9, block 15, Replat of College Hills and College Hills First Addition, north and northeasterly around lot 10 to the intersection of Harvard Drive and University Bay Drive;
- On the north side of the 2700 block of Harvard Drive during the hours of 6:00 am to 7:00 pm (excluding Saturdays, Sundays, and holidays) except by resident permit;
- On High Close;
- On Highbury Road from Tally Ho Lane to Topping Road;
- On the north side of Lake Mendota Drive from a point opposite the easterly boundary of the 16th tee of the Blackhawk Country Club, westerly to the westerly boundary of the Village;

- On the north side of Lake Mendota Drive from the east line extended of lot 3, block 4, Shorewood, to the west line extended of lot 6, block 3, Shorewood;
- On the south side of Lake Mendota Drive from the westernmost boundary of lot 131, second addition to Shorewood, to the midpoint of lot 132, second addition to Shorewood;
- On the north side and the south side of Locust Drive from the intersection with Shorewood Boulevard westerly to the intersection with the westernmost boundary of Maple Terrace extended;
- On the east side of Maple Terrace and Burbank Place;
- On the west side of Maple Terrace and Burbank Place between the hours of 9:00 am and 11:00 am (excluding Saturdays, Sundays, and holidays);
- On the north and west sides of Oak Way, from the westerly edge extended from lot 218 of the Third Addition to a point opposite the northerly line extended of the southern portion of partial lot 14, First Addition;
- On south side of Oxford Road from its intersection with Dartmouth Road to its intersection with University Bay Drive during the hours of 8:00 am to 3:00 pm (excluding Saturdays, Sundays, and holidays);
- On the north side of Oxford Road, from University Bay Drive westerly to Bowdoin Road;
- Post Farm Park or the community center parking lot, except for the use of the swimming pool, the community center, or the Post Farm Park;
- On the south side of Purdue Street;
- On the north side of that portion of Rose Place running in an east-west direction from its intersection with the west line of Fern Drive extended to the east line of the north-south section of Rose Place extended;
- On the east side of Shorewood Boulevard between the southerly limits of the Village and the northerly limits of the east Entrance Park and on the west side between the southerly limits of the Village and the intersection with Topping Road;
- On the east side of Sumac Drive along its entire length;
- On the east side of Swarthmore Court;
- On the north side of Tally Ho Lane from its intersection with Shorewood Boulevard to the throat of the island turnaround;
- On the north side of Topping Road from the east corner of lot 225, Shorewood third addition to the intersection with Oak Way;
- On the south side of Topping Road, along the northern boundary of Outlot "C" westerly to the intersection with Blackhawk Drive;
- On the north side of Topping Road from the easterly line extended of lot 168, Shorewood third addition, westerly to its intersection with Blackhawk Drive;
- On the east side of University Bay Drive from the intersection with Colgate Road, southerly to the intersection with University Avenue;
- On west side of University Bay Drive from a point at the northeast corner of the Unitarian Church property on University Bay Drive to its intersection with Highland Avenue;
- On the west side of University Bay Drive, from 918 University Bay Drive north to its intersection with Harvard Drive, during the hours of 6:00 am to

7:00 pm, except by resident permit;

- On the west side of University Bay Drive from Harvard Drive north to Oxford Road, during the hours of 6:00 am to 7:00 pm (excluding Saturdays, Sundays and holidays), except by resident permit;
- On the south side of Viburnum Drive;
- On the east side of Western Road;
- On the easterly side of Yale Road from its intersection with Harvard Drive to its intersection with Columbia Road.; and
- From the southwest corner of the intersection of University Bay Drive and Harvard Drive running 100 feet south on the west side of University Bay Drive.

(3) No Parking Contrary to Sign. No owner or operator of a motor vehicle may permit the same to stop, to be parked, or to be left standing upon any street contrary to any signs posted by the police chief or any police officer. Such a sign may be placed whenever the police chief or any police officer on duty deems it necessary for the safety of traffic at any point within fifty feet of any intersection of any streets; where free space is necessary for the turning of buses or other vehicles; when the open traveled portion of a street is narrowed by excessive snow; whenever hazardous conditions are created by construction operations, fire, or other casualty; or whenever any celebration or other cause for the assembly of crowds, or the orderly handling of large amounts of traffic may require limitation of parking on a street.

(4) Stopping prohibited in certain specified areas. No owner or operator of any vehicle may permit the same to stop, to be parked, or to be left standing, whether attended or unattended and whether temporarily or otherwise, at any of the following places:

- (a)** On the north side of University Avenue from the easterly boundary to the westerly boundary of the Village;
- (b)** On the school side of Shorewood Boulevard, Bowdoin Road, Amherst Drive and Columbia Road adjacent to the Shorewood Hills School between the hours of 7:30 am and 4:30 pm during school days, except for the following designated loading zones:
 1. The school side of Columbia from its intersection with Amherst to a point of intersection with the school parking lot access drive; and
 2. On the school side of Shorewood Boulevard from a point 365 feet north of its intersection with Harvard Drive and continuing north 350 feet;
- (c)** Abutting the island in the turnaround at the westerly end of Tally Ho Lane in front of the properties with street addresses of 3555, 3562, 3565, 3568, and 3570 Tally Ho Lane;
- (d)** Abutting the island in the turnaround at the easterly end of Circle Close in front of the properties with street addresses of 3403, 3404, 3407, 3408, 3409, 3410 Circle Close;

- (e) On the east side of Swarthmore Court between May 25th and September 9th of each year; and
- (f) On the north side of Purdue Street.
- (g) At all intersection islands to 25 feet past the apex at the following intersections:
 1. Dartmouth/Oxford Roads;
 2. Sweetbriar/Oxford Roads;
 3. University Bay Drive/Oxford Road;
 4. University Bay Drive/Columbia Road;
 5. University Bay Drive/Harvard Drive;
 6. Harvard Drive/Cornell Court;
 7. Harvard Drive/Beloit Court;
 8. Colgate/Dartmouth Roads;
 9. Colgate/Yale Roads;
 10. Wood Lane/Lake Mendota Drive;
 11. Sunset/Sumac Drives;
 12. Sunset/Viburnum Drives;

(5) Two-Hour Parking Zones.

- (a) ***Residential Two-Hour Parking Zone.*** A Residential Two-Hour Parking Zone is established. The Two-Hour Parking Zone consists of all residential streets, except for (i) Blackhawk Drive from Topping Road to the easterly edge extended of lot 2, First Addition, and (ii) Sunset Drive from Blackhawk Drive to Crestwood Drive. The Residential Two-Hour Parking Zone also excludes portions of streets (i) where parking is prohibited or restricted as provided at section 7.08 (2), (ii) where stopping is prohibited as provided at section 7.08 (4), or (iii) that are in the One-Hour Zone as provided at section 7.08 (6).
- (b) ***Marshall Court Two-Hour Parking Zone.*** The Marshall Court Two-Hour Parking Zone consists of areas of Marshall Court where parking is allowed, during the hours of 6:00 a.m. to 7:00 p.m., all days of the week.
- (c) ***Parking Hours.*** Except as provided at section 7.09, no owner or operator of a motor vehicle may permit the same to be parked or left standing within or upon a Two-Hour Parking Zone for a period of more than two consecutive hours at any time between the hours of 6:00 am and 7:00 pm (excluding Saturdays, Sundays, and holidays).

(6) One-Hour Parking.

- (a) ***One-Hour Parking Zone.*** A One-Hour Parking Zone is established. The One-Hour Parking Zone consists of the following highways or portions of highways: Dartmouth Road between Columbia and Colgate Roads, Colgate Road, the east side of Cornell Court, Harvard Drive from Swarthmore Court east to the one-way zone, Wellesley Road, and Fern Drive.

(b) **Parking Hours.** Except as provided at section 7.09, no owner or operator of a motor vehicle may permit the same to be parked or left standing within or upon the One-Hour Parking Zone for a period of more than one hour at any time between the hours of 6:00 am and 7:00 pm (excluding Saturdays, Sundays, and holidays).

(7) **Moving of a Motor Vehicle Within A Parking Zone.** No person may move a motor vehicle from a parking space in the One-Hour Parking Zone or in the Two-Hour Parking Zone to a second parking space in either Zone unless after the motor vehicle was moved from the first parking space the motor vehicle was removed from both Zones for at least 30 minutes before the motor vehicle was parked in the second parking space.

(8) **Tampering With Marks on Tires.** No person may alter, erase, remove, obliterate, or tamper with any mark placed on a tire of a vehicle by a Village police officer or community service officer. This provision does not apply to a person who removes such a mark by driving the vehicle if that person complies with all other parking laws.

(9) **No Parking without Current or Valid Registration.** No motor vehicle requiring registration shall be parked on any public street or any property owned by the Village of Shorewood Hills; while within the corporate limits of Shorewood Hills, Dane county, Wisconsin, without a current or valid registration. Any vehicle in violation of said ordinance will require a forfeiture of \$25.00 within the first seven days and a fine of \$40.00 thereafter.

2. This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 2016.

APPROVED:

Mark Sundquist, Village President

ATTEST:

Colleen Albrecht, Village Clerk

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

ORDINANCE NO. L-2016-1

AN ORDINANCE REPEALING AND RECREATING SEC. 10-1-93 AND AMENDING
SECS. 10-1-100(F) AND (G) OF THE VILLAGE OF SHOREWOOD HILLS
MUNICIPAL CODE TO COMPLY WITH WIS. STAT. § 66.0404

WHEREAS, 2013 Wisconsin Act 20 (“Act 20”) placed new restrictions on local regulation of wireless telecommunications facilities; and

WHEREAS, the Village Board desires to amend its Zoning Code with respect to the placement of wireless telecommunication facilities so that the code complies with Wis. Stat. § 66.0404, which codifies relevant parts of Act 20.

NOW THEREFORE, the Board of Trustees of the Village of Shorewood Hills, Dane County, Wisconsin, do ordain as follows:

SECTION 1:

Article I, Section 10-1-93 of the Village of Shorewood Hills Municipal Code entitled “Personal Wireless Services Antennas and Antenna Towers” is repealed and recreated to read as follows:

SEC. 10-1-93 MOBILE TOWER SITING REGULATIONS

- (a) Definitions. The following terms shall have the meanings given below, consistent with Wis. Stat. § 66.0404(1):
- (1) “*Antenna*” means communications equipment that transmits and receives electromagnetic radio signals and is used in the provision of mobile services.
 - (2) “*Application*” means an application for a permit under this section to engage in either:
 - a. The siting and construction of a new mobile service support structure and facilities or
 - b. With regard to a class 1 collocation, the substantial modification of an existing support structure and mobile service facilities or a class 2 collocation.
 - (3) “*Class 1 collocation*” means the placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility but does need to engage in substantial modification.

- (4) “*Class 2 collocation*” means the placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility or engage in substantial modification.
- (5) “*Distributed antenna system*” means a network of spatially separated antenna nodes that is connected to a common source via a transport medium and that provides mobile service within a geographic area or structure.
- (6) “*Equipment compound*” means an area surrounding or adjacent to the base of an existing support structure within which is located mobile service facilities.
- (7) “*Existing structure*” means a support structure that exists at the time an application for a permit to place mobile service facilities on a support structure is filed with the Village of Shorewood Hills.
- (8) “*Fall zone*” means the area over which a mobile service support structure is designed to collapse.
- (9) “*Mobile service*” means a radio communication service carried on between mobile stations or receivers and land stations and by mobile stations communicating among themselves, and includes:
 - a. Both one-way and two-way radio communications services,
 - b. A mobile service that provides a regularly interacting group of base, mobile, portable, and associated control and relay stations (whether licensed on an individual, cooperative, or multiple basis) for private one-way or two-way land mobile radio communications by eligible users over designated areas of operation, and
 - c. Any service for which a license is required in a personal communications service established pursuant to the proceeding entitled “Amendment to the Commission’s Rules to Establish New Personal Communications Services” (GEN Docket No. 90–314; ET Docket No. 92–100), or any successor proceeding.
- (10) “*Mobile service facility*” means the set of equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and associated equipment, that is necessary to provide mobile service to a discrete geographic area, but does not include the underlying support structure.
- (11) “*Mobile service provider*” means a person who provides mobile service.
- (12) “*Mobile service support structure*” means a freestanding structure that is designed to support a mobile service facility.
- (13) “*Permit*” means a written approval issued by the Village, which authorizes any of the following activities by an applicant:
 - a. A class 1 collocation.
 - b. A class 2 collocation.

- c. The construction of a mobile service support structure.
- (14) “*Public utility*” has the meaning given in Wis. Stat. § 196.05(1).
- (15) “*Search ring*” means a shape drawn on a map to indicate the general area within which a mobile service support structure should be located to meet radio frequency engineering requirements, taking into account other factors including topography and the demographics of the service area.
- (16) “*Substantial modification*” means the modification of a mobile service support structure, including the mounting of an antenna on such a structure, that does any of the following:
 - a. For structures with an overall height of 200 feet or less, increases the overall height of the structure by more than 20 feet.
 - b. For structures with an overall height of more than 200 feet, increases the overall height of the structure by 10 percent or more.
 - c. Measured at the level of the appurtenance added to the structure as a result of the modification, increases the width of the support structure by 20 feet or more, unless a larger area is necessary for collocation.
 - d. Increases the square footage of an existing equipment compound to a total area of more than 2,500 square feet.
- (17) “*Support structure*” means an existing or new structure that supports or can support a mobile service facility, including a mobile service support structure, utility pole, water tower, building, or other structure.
- (18) “*Utility pole*” means a structure owned or operated by an alternative telecommunications utility, as defined in Wis. Stat. § 196.01(1d); a public utility; a telecommunications utility, as defined in Wis. Stat. § 196.01(10); a political subdivision; or a cooperative association organized under Wis. Stat. Ch. 185; and that is designed specifically for and used to carry lines, cables, or wires for telecommunications service, as defined in Wis. Stat. § 185.017(lg)(cq); for video service, as defined in Wis. Stat. § 66.0420(2)(y); for electricity; or to provide light.
- (b) New Construction and Substantial Modification of Facilities and Support Structures (Class 1 Collocations).
 - (1) An application for a permit to engage in the siting or construction of a new mobile service support structure and facilities or to engage in a class 1 collocation shall be submitted in writing to the Zoning Administrator before any construction may commence and shall contain the following:
 - a. The name and business address of, and the contact individual for, the applicant.
 - b. The location of the proposed or affected support structure.
 - c. The location of the proposed mobile service facility.

- d. If the application is to substantially modify an existing support structure, a construction plan which describes the proposed modifications to the support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment associated with the proposed modifications.
 - e. If the application is to construct a new mobile service support structure,
 - (i) A construction plan that describes the tower, equipment, network components, antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment to be placed on or around the new structure; and
 - (ii) An explanation as to why the applicant chose the proposed location, and why the applicant did not choose collocation, including a sworn statement from the responsible party attesting that collocation within the applicant's service area would not result in the same mobile service functionality, coverage, and capacity; is technically infeasible; or is economically burdensome.
- (2) Application Review Procedure. The Zoning Administrator or designee shall review the application and determine whether the application is complete. The Zoning Administrator or designee shall notify the applicant in writing within ten (10) days of receiving the application if it is found not to be complete, and such notice shall specify in detail the required information that was incomplete. Applicants may resubmit their applications as often as necessary until they are complete.
- (3) Review Procedure. An application under this subsection (b) shall be subject the following review procedures:
- a. If the application is complete as determined by the Zoning Administrator or designee, the matter shall be referred to the Plan Commission for its review.
 - b. Within ninety (90) days of its receipt of a complete application, the Plan Commission shall complete all of the following or the applicant may consider the application approved, except that the applicant and the Plan Commission may agree in writing to an extension of the ninety (90) day period:
 - (i) Review the application to determine whether it complies with all applicable aspects of the Village's building code and, subject to the limitations in this section, zoning ordinances.
 - (ii) Make a final decision whether to approve or deny the application.
 - (iii) Notify the applicant in writing of its final decision.
 - (iv) If the decision is to deny the application, include with the written notification substantial evidence that supports the decision.

- c. The Plan Commission may deny an application if an applicant refuses to evaluate the feasibility of collocation within the applicant's search ring and provide the sworn statement described under subsection (b)(1)e.(ii).
 - d. If an applicant provides an engineering certification showing that a mobile service support structure, or an existing structure, is designed to collapse within a smaller area than the set back or fall zone area required in under the Zoning Code, the Zoning Code does not apply to such a structure unless the Plan Commission or its designee provides the applicant with substantial evidence that the engineering certification is flawed.
 - e. The permit fee shall comply with Wis. Stat. § 66.0404(4)(d).
- (4) Final Decision. The decision of the Plan Commission or its designee is a final decision, appealable to circuit court.
- (5) Abandonment. If a mobile service support structure ceases to be used for a period exceeding one year and a day, the owner or operator of that structure shall remove the structure upon the written request of the Village Administrator at no cost to the Village within ninety (90) days of such request. Prior to the issuance of any building or zoning permits, a performance bond shall be provided to guarantee that a support mobile service support structure that has ceased to be used to support mobile service facilities purposes is removed. The bond amount shall be the lesser of twenty thousand dollars (\$20,000) or an amount based on a written estimate of a person qualified to remove such structures.
- (6) Structural Requirements. Every mobile service support structure and mobile service facility shall be designed and constructed so as to comply with the requirements of the International Building Code ("IBC") 3108, as amended from time to time. If an inspection of the structure or facility reveals that the structure or facility fails to comply with the IBC in effect at the time of construction and that there is a danger to persons or property due to such noncompliance, then upon written notice to the owner of the structure or facility, the owner shall bring the structure or facility into compliance within thirty (30) days of such notice or within such time as determined by the Village Administrator or designee.
- (7) Basic Support Structure and Building Design. All new mobile service support structures and facilities shall be designed as follows:
- a. Mobile service facilities and mobile service support structures shall be constructed out of metal or other nonflammable material.
 - b. Mobile service facilities and mobile service support structures shall insure that sufficient anti-climbing measures have been incorporated into the facility, as needed, to reduce potential for trespass and injury.
 - c. Emergency back-up generators shall be completely enclosed. Other efforts to mitigate noise from such generators may be required.
- (8) Design for Co-Location. All new mobile service support structures shall be structurally and electrically designed to accommodate at least three (3) separate

antenna arrays, unless credible evidence is presented that such construction is economically and technologically unfeasible.

Multi-user mobile service support structures shall be designed to allow for future rearrangement of antennas and to accept antennas mounted at varying heights. Parking areas, access roads, and utility easements shall be shared by site users.

- (9) Location. A good faith effort in achieving co-location shall be required of the applicant and host entity, subject to existing co-location contracts, and all of the following measures shall be implemented for new mobile service support structures and class 1 collocations:
- a. No mobile service support structure shall be installed closer than one-quarter (1/4) mile from another mobile service support structure, measured from the base of the existing structure to the base of the proposed structure, unless the applicant provides a sworn statement from an individual who has responsibility over the placement of the mobile service support structure attesting that collocation within the applicant's search ring:
 - (i) Would not result in the same mobile service functionality, coverage, and capacity;
 - (ii) Is technically infeasible, or
 - (iii) Is economically burdensome to the mobile service provider.
 - b. No mobile service support structure shall be located on a lot in a residential district, unless the lot is greater than two (2) acres in area and the principal use is other than residential.
 - c. Mobile service support structures towers, guy wires, appurtenant equipment and buildings shall comply with the yard and set back requirements of the zoning district in which they are located.

(c) Co-located and Multi-user Facilities (Class 2 Collocations).

- (1) An application for a permit to engage in a class 2 collocation shall be submitted in writing to the Zoning Administrator and before construction commences and shall contain the following:
 - a. The name and business address of, and the contact individual for, the applicant.
 - b. The location of the proposed or affected support structure.
 - c. The location of the proposed mobile service facility.
- (2) The Zoning Administrator shall inform the applicant within five (5) days of receiving the application if the application is not complete. Notification shall be in writing and shall specify in detail the information that was incomplete.
- (3) Within forty-five (45) days of receipt of a completed application, the Zoning Administrator or designee shall issue a written decision to approve or deny the

application, except that the Zoning Administrator or designee and the applicant may agree in writing to an extension.

- (4) Any decision to deny an application shall be supported by substantial evidence. Such evidence shall be included in the written decision.
- (5) The permit fee for the permit shall comply with Wis. Stat. § 66.0404(4)(d).
- (6) The decision of the Zoning Administrator or designee is a final decision appealable to circuit court.

(d) Changes or Additions to Plans Approved Under Subsection (b) or (c).

Subsequent changes or additions to the approved plans or use shall first be submitted for approval to the Village Administrator or designee, if, in the opinion of the Village Administrator or designee such proposed changes or additions constitute a substantial alteration; the matter shall be referred to the Plan Commission for its review.

(e) Conditions.

Conditions such as landscaping, architectural design, type of construction, flood proofing, anchoring of structures, construction commencement and completion dates, sureties, lighting, fencing, planting screens, operational control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yard, or parking requirements, among other issues as deemed appropriate may be required by the Plan Commission or Zoning Administrator upon a finding that such conditions are necessary to fulfill the purpose and intent of this Chapter.

(f) Limitations upon Authority.

The Village's review and action in the matter shall be subject to the limitations imposed by Wis. Stat. § 66.0404(4). In the event the applicant believes the Village has exceeded its authority in this regard, the applicant shall notify the Village Board in writing and the Village Board reserves the right to reconsider the matter to ensure that applicable laws are followed.

(g) Height Restrictions.

The height restrictions stated in Article J, Section 10-1-100(a)(4) do not apply to structures permitted under this Section 10-1-93.

SECTION 2:

The Accessory Structure Table in Article J, Section 10-1-100(f) is amended as follows (strikeout indicate words deleted, underline indicate words added):

Accessory Use	Zoning District				Required Setback**	Supplemental Regulations?
	R-1 R-2 R-3	R-4	C-1 C-2 C-3	CF		
ATM (automated teller machine)			P	P	--	Y
Day Care Center, Family	P				--	Y
Farmer's Market / Farm Stand	C	C	C	C	--	Y
Home Occupation	P	P			--	Y
Outdoor Sales / Display			P		--	Y
Keeping Chickens	P					Y
Portable Storage Units	P	P	P	P	--	Y
Temporary Structure for Storage of Construction Materials & Equipment	P	P	P	P	--	Y
Yard Sales / Garage Sales	P	P			--	Y
Accessory Structure						
Antenna Tower/ Wireless Services	C	C	C	C	*	Y
<u>Mobile Service Support Structures/Facilities</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		
Boat House (note: lake front lots only)	C				*	Y
Child's Play House / Swingset / Equipment	P	P	P	P	*	Y
Compost Bin	P	P		P	3'	Y
Chicken Coop and Chicken Run	P				*	Y
Deck	P	P		P	5'	Y
Dumpster Enclosure		P	P	P	3'	Y
Emergency Electric Generator	C	C	C	C	5'	Y
Flag Pole	P	P	P	P	5'	Y
Garage, Detached	P	P	P	P	5'	Y
Pool, Pool House, Hot Tub	P	P		C	15'	Y
Residential Quarters for Clergy	P	P		P	*	Y
Satellite Dish	P	P	P	P	*	Y
Solar Array – Stand-Alone	P	P	P	P	3'	Y
Sport Court (tennis, basketball, etc.)	P	P		P	5'	Y
Storage Building/Shed	P	P	P	P	3'	Y
Wind Energy Systems	P	P	P	P	*	Y
P = permitted use; C = conditional use; Y = supplemental regulations apply under (g) below. * See supplemental regulations. ** From both the side and rear lot lines.						

SECTION 3:

Article J, Section 10-1-100(g) is amended to read as follows (strikeout indicate words deleted, underline indicate words added):

- (g) ~~Antenna Towers/Wireless Services~~ Mobile Service Support Structures/Facilities. Subject to the requirements and procedures contained in Section 10-1-93.

SECTION 4:

All ordinances or parts of ordinances contravening the terms and conditions of this ordinance are, to that extent, repealed.

SECTION 5:

The several sections of this ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of other portions of the ordinance.

SECTION 6:

This ordinance shall take effect immediately upon passage and publication as required by law.

The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 2016.

APPROVED:

Mark Sundquist, Village President

ATTEST:

Colleen Albrecht, Village Clerk

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

ORDINANCE NO. L-2016-3

AN ORDINANCE AMENDING SEC. 2.02(10)(B)4. OF THE
VILLAGE OF SHOREWOOD HILLS MUNICIPAL CODE RELATING TO THE
POWERS AND DUTIES OF THE PUBLIC HEALTH & SAFETY COMMITTEE

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

1. Section 2.02(10)(b)4. of the Municipal Code of the Village of Shorewood Hills is amended as follows (added text is red):
 4. Public Health & Safety. The public health and safety committee shall advise the village board on matters involving **public health**, police, fire, emergency medical services, and emergency government operations including **disaster preparedness and response**. This committee also advises on public safety personnel matters involving candidate screening and staffing levels, equipment needs, and federal, state, and other regulations affecting village employees.
2. This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 2016.

APPROVED:

Mark Sundquist, Village President

ATTEST:

Colleen Albrecht, Village Clerk