

PRESIDENTIAL ELECTION FAQs

It is important to read and understand the instructions that come with your ballot. Call the Village Hall if you have any questions.

The most common mistake is a witness not including their address in Section 4 of the certificate envelope (see red arrow).

- 1) When are ballots available? The Dane County Clerk's office prints the ballots. They typically arrive about 4-5 weeks before an election.
- 2) Does my ballot have to be mailed via USPS? No, you can also hand deliver your ballot to the secure Green Drop Box in the Village Hall parking lot.
- 3) Can I deliver my ballot to a public library? No, the public libraries are in the City of Madison. The only collection point for residents of Shorewood Hills is the Village Hall via the secure Green Drop Box or USPS.
- 4) Did I request an absentee ballot for the next election? Go to myvote.wi.gov to see the status of your absentee request. You can also register to vote, update your name and/or address, check your voting history, view a sample ballot and more.
- 5) Who can serve as a witness for my absentee ballot? Any U.S. citizen, 18 years old or older who is eligible to vote, and not a candidate on the ballot.
- 6) What would disqualify my ballot from being counted? You must sign the certificate envelope (step 3); a witness must sign AND write their address on the certificate envelope (step 4). Also, if your ballot is not received at the Village Hall by 8:00 pm on Election Day.



Go to MyVote to register to vote, request an absentee ballot, check the status of your absentee ballot, update your name or address, check your voting history and more.

OFFICIAL ABSENTEE BALLOT APPLICATION/CERTIFICATION			
<i>(Official Use Only) The voter has met or is exempt from the photo ID requirement. Municipal or Deputy Clerk initial here:</i> <u>KE</u>			
Note: With certain exceptions, an elector who mails or personally delivers an absentee ballot to the municipal clerk at an election is not permitted to vote in person at the same election on Election Day. Wis. Stat. §6.86(6).			
Voter: Please complete steps 1 through 5 below, in the presence of your witness.			
1 Place your voted ballot inside the envelope and seal it. Do not use tape or glue.			
2 Complete the section below if not completed by the clerk. Provide your VOTING address.			
Date of Election (month, day, year)		County Dane	
Municipality (check type and list name) Town <input type="checkbox"/> Village <input checked="" type="checkbox"/> City <input type="checkbox"/> of Shorewood Hills			
Voter's Name (Last, First, Middle) including suffix <i>(Please print legibly)</i>			
Street Address—Provide house number and street name or fire number and street name. OR			
If your rural address does not include a house number/fire number and street name, provide rural route number and box no.			
City Madison		WI	Zip Code 53705
Official use only: Ward #		District (if applicable)	Voted in clerk's office <input type="checkbox"/>
3 Sign and date this section.			
CERTIFICATION OF VOTER <i>(Required)</i>			
I certify, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), that I am a resident of the ward of the municipality in the county of the state of Wisconsin indicated hereon, and am entitled to vote in the ward at the election indicated hereon; that I am not voting at any other location in this election; that I am unable or unwilling to appear at the polling place in the ward on election day, or I have changed my residence within the state from one ward to another later than 10 days before the election. I certify that I exhibited the enclosed ballot, unmarked, to the witness, that I then in the presence of the witness and in the presence of no other person marked the ballot and enclosed and sealed the ballot in this envelope in a manner that no one but myself and any person providing assistance under Wis. Stat. § 6.87(5), if I requested assistance, could know how I voted. I further certify that I requested this ballot.			
X _____ / ____ / ____ ▲ Signature of voter ▲ <i>(All voters must sign.)</i> Today's Date			
REQUIRED OF MILITARY AND OVERSEAS VOTER ONLY: I further certify my birth date is: _____ / ____ / ____			
4 Have your witness sign and write their address below.			
CERTIFICATION OF WITNESS <i>(signature and address of witness are required)</i>			
I, the undersigned witness, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), certify that I am an adult U.S. Citizen and that the above statements are true and the voting procedure was executed as stated. I am not a candidate for any office on the enclosed ballot (except in the case of an incumbent municipal clerk). I did not solicit or advise the voter to vote for or against any candidate or measure. I further certify that the name and address of the voter is correct as shown.			
1. _____ ▲ Signature of ONE adult U.S. citizen witness▲			
2. _____ ▲ If witnesses are Special Voting Deputies, both must sign. ▲			
▼ Address of witness or addresses of both SVDs ▼			
1. _____			
2. _____			
Provide house number and street name or fire number and street name, city, state and zip code. OR If your rural address does not include a house number/fire number and street name, provide rural route number and box number, city, state and zip code.			
CERTIFICATION OF ASSISTANT <i>(if applicable)</i> - assistant may also be witness I certify that the voter named on this certificate is unable to sign his/her name or make his/her mark due to a physical disability and that I signed the voter's name at the direction and request of the voter.			
X _____ ▲ Signature of Assistant ▲			
5 Mail back your ballot. Allow 4-5 days for delivery to ensure your ballot is received by Election Day. Ballots received after Election Day will NOT be counted.			