

**AGENDA FOR THE VILLAGE OF SHOREWOOD HILLS
PERSONNEL COMMITTEE**

Date and Time: Tuesday, September 3, 2024 – 8:00 am

Location: Village Hall/Hybrid

Written comments can be sent to info@shorewood-hills.org before 8:00 am the day of the meeting. Comments received after this time are welcome and will be forwarded to the Committee but may not reach the Committee before the meeting starts. The meeting will normally be livestreamed on the Village's Facebook page [[@VillageOfShorewoodHills](#)] for passive viewing only.

Interested individuals may join the meeting using the Zoom information found here:

www.shorewood-hills.org/zoom

This page will have the meeting information needed to join the meeting on the Zoom platform.

1. Call to Order
2. Roll Call
3. Note compliance with open meeting law
4. Public Comments - This is an opportunity for community members to speak to the Committee. No discussion or action may take place at this time and speakers may be limited to three minutes.
5. Approval of Minutes - August 6, 2024
6. Report of personnel issues addressed by the Village Board
7. Discussion of Personnel Committee functions and practices
8. Discussion of 2025 Village Employee Cost of Living Adjustment
9. Closed Session - Please take note that the Personnel Committee may meet in closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to consider Department of Public Works interview candidate and Department of Public Works staff promotion
10. Reconvene to Open Session
 - a) Possible recommendation of Department of Public Works candidate to the Village Board
 - b) Possible recommendation of Department of Public Works staff promotion
11. Future agenda items
 - a. Personnel Policy Manual (2-hour block desired for focused work)
12. Next Meeting Date: Tuesday, October 1, 2024 – 8:00 am
13. Adjourn

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.