

Memorandum

To: Village Board

From: Brian Mooney, Village Administrator

Date: 7/30/2024

Re: Background Information for Village Board Special Meeting

Board Matters-Hiring of Police Officer and Department of Public Works Crew positions – The Village Police Department commenced a hiring process in April 2024 to fill their vacant police officer position. After an extensive review process, the Village PD chose to pursue a candidate without prior Police Academy certification, with the understanding the candidate would enroll in the next Academy session that begins August 12, 2024. Following successful background review by the Police Department, and recommendations for hiring approval by the Village Personnel Committee, Village Staff recommends the Board formally approve the hiring of Police Officer Taylor Hamm.

The Village Public Works Department initiated the posting of a crew member position on external hiring sites within the last month. Upon a review of the resumes received, an interview panel consisting of PW Director Handschke, Village Trustee Barford and Village Administrator Mooney met with candidates on July 19th and elected to move forward with the top candidate. Upon completion of a background review by the Police Department, and recommendations for hiring approval by the Village Personnel Committee, Village Staff recommends the Board formally approve the hiring of Kyle Buhr as our new Public Works Crew Member.

1st Recommended Motion: Motion to approve the hiring of Taylor Hamm as Police Officer and authorize the Administrator to negotiate terms of employment contingent upon successful pre-hire requirements.

2nd Recommended Motion: Motion to approve the hiring of Kyle Buhr as Public Works Crew Member and authorize the Administrator to negotiate terms of employment contingent upon successful pre-hire requirements.