

**VILLAGE OF SHOREWOOD HILLS**  
**Personnel Committee**  
**Meeting Minutes - APPROVED**

**Tuesday, July 30, 2024 – 12:00pm**

Location: Zoom only

1. **Call to Order:** Chair Carol Barford called the meeting to order at 12:01pm.
2. **Roll Call:**  
Members Present: Chair Carol Barford, Cokie Albrecht, Laura Stephenson, and Erica Moeser.  
Members Absent: Greg Lampe and Mary Gulbrandsen  
Also in Attendance: Administrator Brian Mooney, Police LT Jaime Weitzel, Public Works Director Tary Handschke, and Deputy Clerk-Treasurer Chrissy Kahl
3. **Note compliance with open meetings law:** Kahl confirmed that the meeting was properly noticed.
4. **Public Comments:** This is an opportunity for community members to speak to the Committee. No discussion or action may take place at this time and speakers may be limited to three minutes: No one from the public attended.
5. **Closed Session - Please take note that the Personnel Committee may meet in closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to consider Police Department and Department of Public Works interview candidates.**  
**Moeser moved, seconded by Albrecht to enter into closed session to include Mooney, Weitzel, Handschke, and Kahl.**  
Roll call vote: Albrecht-Y, Moeser-Y, Stephenson-Y, Barford-Y. Motion carried 4-0.  
The Personnel Committee entered into closed session at 12:05pm.
6. **Reconvene to Open Session**  
**Stephenson moved, seconded by Albrecht to return to open session.**  
Roll call vote: Albrecht-Y, Moeser-Y, Stephenson-Y, Barford-Y. Motion carried 4-0.  
The Personnel Committee reconvened to open session at 12:30pm.
  - A. Possible recommendation of Police Department candidate to the Village Board:  
Barford moved, seconded by Albrecht to recommend the Village Board to hire Taylor Hamm subject to salary negotiation by the Administrator. Motion carried.
  - B. Possible recommendation of Department of Public Works candidate to the Village Board:  
Stephenson moved, seconded by Albrecht to recommend to the Village Board to hire Kyle Buhr subject to salary negotiation by the Administrator. Motion carried.
7. **Future agenda items and announcements:**

- a) Communication style between administrator and committee
- b) Promotion of Public Works staff, Bybee to DPW Crew II
- c) Discuss Forester recruitment
- d) Update: The Forester recruitment has had no applications

Announcement:

- a) The Village Board approved a \$3.50 per hour temporary pay rate increase for Patrick Finnegan

**8. Adjourn: Moeser moved, seconded by Stephenson to adjourn at 12:34pm. Motion carried.**

Respectfully Submitted,

*Chrissy Kahl*  
*Deputy Village Clerk-Treasurer*