

Village of Shorewood Hills , Wi
Calendar for FY 2025 Budget and CIP Preparation

June 17	Interim Village Administrator notifies Department Heads to begin preparing five-year 2025 -2029 CIP requests/revisions
June/July	Interim Administrator works on budgets as time permits
July 1-2	Interim Village Administrator meets with Department Heads on operations budgets
July 25	Departments CIP requests and departmental operational budgets due
August 1	Admin Department inputs personnel costs for all departments.
August 5	Draft Budgets completed. Village Administrator reviews budgets with Department Heads
August 30	All funds budgets presented to Finance Committee
September 17	Summary of budgets and assumptions presented to Village Board
September 23	Budget update with Finance Committee
October	Meeting updates to Finance and Board as needed
November 5	Public Information session on budget
November?	Newspaper Ad on Public Hearing on the FY25 Budget is published.
November 19	Public Hearing on the Proposed Budget. and budget adoption
December	Final FY25 Budget and CIP Book to be printed.