

Village of Shorewood Hills
APPROVED Recreation Committee Minutes
Monday, April 15, 2024

1) Administrative procedures

- a) **Call to Order** – Chairperson Dietmar Bassuner called the meeting to order at 7:02 pm.
- b) **Roll Call** – Mr. Bassuner, Santhia Brandt, Andy Curtiss, Peter Wickman, Joel Fields were present. Ty Cashen joined the meeting at 7:04 pm. Kat Hurley was excused. Also present was Administrator, Sharon Eveland, Administrative Services Coordinator David Sykes.
- c) **Statement of Public Notice and note compliance with open meeting law** – Ms. Eveland confirmed that the meeting had been properly posted.
- d) **Public Comment** – None.

2) Discussion/possible action regarding McKenna Park Proposals for Master Design Plan

The Village received 9 proposals to the RFP for a McKenna Park Master Design Plan. Mr. Bassuner and Ms. Eveland narrowed them down to two proposals (from Ayres and Damon Farber) for the Committee to review.

Mr. Bassuner indicated he was still considering how other committees might be involved in development of the Master Plan.

The Committee discussed the pros and cons of each proposal. Some of the key points included the following:

- Damon Farber utilizes KL Engineering, who has experience with the Village on the Lake Mendota Drive Bridge project.
- Ayres included the community meetings as part of the core proposal, while Damon Farber considered the community meetings as value added to the proposal.
- Ayres is a bigger company with all of their resources in-house.
- Ayres had about double the opportunities for public engagement in their proposal.

The Committee discussed the proposed costs and budget amount. Ayres proposal was about \$5K less than Damon Farber. Most Committee members felt the 3-D modeling was important for community engagement.

Ms. Brandt moved and Mr. Fields seconded a motion to recommend the Ayres proposal to the Board as presented, including the 3-D modeling at a cost not to exceed \$29K. The motion carried on a 5-1 vote (Mr. Cashen voting no, preferring the Damon Farber proposal but will defer to the Committee's decision).

3) Future Meetings

- a) Monday, May 13, 2024 at 7:00 pm – Regular Recreation Committee meeting.

4) Future Agenda Items – If Committee members have agenda items to discuss, please pass them on to Mr. Bassuner by 9:00 am on the Thursday before the next meeting, so they can be included on the agenda.

5) Adjourn – Mr. Wickman moved and Mr. Curtiss second a motion to adjourn the meeting. The Committee unanimously approved adjourning the meeting at 7:55 pm.

Respectfully submitted,

David Sykes
Administrative Services Coordinator