

**Village of Shorewood Hills**  
**Public Works Committee Minutes - APPROVED**  
**Tuesday, April 9, 2024**

1. The meeting was called to order by Chairperson Robb Stankey at 5:37 pm.
  - a. **Roll Call** – Members present included Mr. Stankey, Austin Tierney, Mary Sweeney and Tom Popkewitz. Rick Chappell was excused. Bob Corbett was absent. Others present included Village Engineer Brian Berquist, Public Works Superintendent Tary Handschke, Administrator Sharon Eveland, Administrative Services Coordinator David Sykes. Resident Bob Falk joined the meeting at 5:39 pm.
2. **Note Compliance with open meetings law** – Mr. Sykes confirmed compliance with the open meeting law.
3. **Public Comments, Appearances and Communications** – None.
4. **Approval of Minutes** – Ms. Sweeney moved and Mr. Popkewitz seconded a motion to approve the January 9, 2024 meeting minutes as presented. Motion carried unanimously.
5. **Public Works Superintendent Report** – Mr. Handschke reported the Public Works Crew’s activities:
  - New street sweeper has arrived. He will be going to Texas for training on its operation, paid for by the vendor.
  - The Crew picked up 10 loads of leaves so far this spring.
  - They drained the winter water from the Pool and notices some issues with the Pool liner, that have been fixed.
  - They did some cold patching of potholes after the winter freeze and thaw cycle.
  - He is seeking bids on updates to the Community Center building.
  - They assisted the Forester with the spring tree pruning and tree trimming.
  - The lift station was inspected for the first time in a few years. A preventative maintenance schedule on the lift station pumps was recommended and will need to be budgeted.
  - The marina lifts have been put in and the Crew has done some other routine spring cleanup activities.
  - The are preparing the Pool for summer operations.
  - The annual Spring Cleaning Dumpster event will be on the weekend of May 3-5. There will be a shred-it event on June 15.
  - He has made two summer crew hires. Both of the workers from 2023 are returning for 2024. The three other applicants were referred to the Forester for his summer staff and encouraged them to apply again next year.
  - The water meter reading system is obsolete and a replacement should be discussed and put in the budget for the future.

Ms. Eveland added that Mr. Handschke is no longer just an Interim Superintendent. The Board has approved him as the regular department head and we will now try to fill the open Crew position.

6. **Discussion/possible action regarding dump truck purchase** – Based on the Village’s recently approved Procurement Policy, the Committee discussed the purchase of a Ford F-3500 Dump Truck to replace the 2002 GMC Dump Truck. The proposed truck was the low bid.

Mr. Popkewitz moved and Mr. Tierney seconded a motion to recommend to the Board the purchase of the Ford F-350 Dump Truck with the budget overage to be paid from the Village’s fund balance.

Ms. Eveland left the meeting at 6:15 pm.

7. **Discussion/possible action regarding Public Works Committee priorities** – Mr. Stankey is the newly appointed chair of the Public Works Committee. He initiated a discussion of the Committee’s priorities going forward. From the discussion, the consensus was the following items (in no particular order):

- Through traffic reduction.
- Improvements to school adjacent streets.
- Improvements to bike infrastructure.
- Road maintenance and replacement.
- Creation of a public works capital improvement plan.

Mr. Tierney moved and Ms. Sweeney seconded a motion to approved the forementioned priority list and forward them on to the Board. Motion carried unanimously.

8. **Future Agenda Items** – None discussed.

- a. Lake Mendota Drive speed data and traffic reduction discussion.
- b. Preliminary implementation and current status of the capital improvement plan.
- c. Review of bike infrastructure and any gaps in the system.

9. **Next meeting date:** Tuesday, May 14, 2024 at 5:30 pm.

10. **Adjourn** – Mr. Popkewitz moved and Ms. Sweeney seconded a motion to adjourn the meeting. Motion carried at 7:08 pm.

Respectfully submitted,

David Sykes  
Administrative Services Coordinator