

# VILLAGE OF SHOREWOOD HILLS

## BOARD OF TRUSTEES

### *Special Meeting Announcement & Agenda* *Monday, April 8, 2024 –7:00pm* **Location: Zoom Only**

Meeting ID: 859 2732 2469  
Passcode: 203221

Written comments can be sent to [info@shorewood-hills.org](mailto:info@shorewood-hills.org) before 8:00 am the day of the meeting. Comments received after this time are welcome and will be forwarded to the Board but may not reach the Board before the meeting starts. The meeting will normally be livestreamed on the Village's Facebook page [[@VillageOfShorewoodHills](#)] for passive viewing only.

Meeting information may be used to join the zoom platform by entering it on the zoom platform at [www.zoom.com](http://www.zoom.com) and clicking "join" at the top right of the screen.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Statement of Public Notice
5. Procedures Orientation
6. Public Comments – This is an opportunity for community members to speak to the Board. No discussion or action may take place at this time though Trustees may ask clarifying questions only. Speakers may be limited to three minutes.
7. Board Matters
  - A. Discussion/possible action regarding Administrator job description
  - B. Discussion/possible action regarding interim Administrator services
  - C. Discussion/possible action regarding recruitment process and schedule for permanent Administrator
8. Adjourn

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PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location and format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.