

**Village of Shorewood Hills**  
**Parks Committee**  
Meeting Minutes - DRAFT  
Tuesday, January 23, 2024 - 5:30pm  
Location: Virtually via Zoom

1. **Call to Order:** Chair Carol Barford called the meeting of the Parks Committee to order at 5:31pm.
  - a. **Roll Call:** Present, in addition to Barford, were David Boutwell, Kathie Brock, Nancy Heiden, Roma Lenehan, Jeremy Rogers, Jan Tymorek, and Garden Club Liaison Mary Janet Wellensiek. Also in attendance were Village Forester Adam Lohrmann and Village Deputy Clerk-Treasurer Chrissy Kahl.
  - b. **Note compliance with open meeting law:** Kahl confirmed the meeting had been properly posted.
2. **Public Comment and Communication:** None. No members of the public attended.
3. **Approve minutes from November 28, 2023 Parks Committee meeting:** Rogers moved, seconded by Brock to approve the November 28, 2023 meeting minutes. Motion carried.
4. **Monthly Forester's Report:** Lohrmann highlighted some items from his report. Discussion included: Lake Mendota Bridge soil grading restoration; type of plant seed mix that will be planted; Lohrmann can check with the Village Engineer. May have to see what plants come up and be prepared for doing some work on vegetation ourselves; the committee can support Lohrmann by helping restore vegetation.
5. **Discussion of spongy moth flier distribution:** Lohrmann has 600 flyers printed. Cover sheets need to be printed to attach to the flyers. Lohrmann would like help with distribution of the flyers. Discussion included: best time to distribute would be around early March; stapling cover sheets to flyers and folding would be a good winter/indoor job; committee members will coordinate with Lohrmann to help with this.
6. **Discussion of E-Bird participation to facilitate the Village's Bird City renewal:** Lenehan has not had time to get this started, yet.
7. **Discussion of Village tree walk:** Barford went on the tree walk with Brock, Rogers, and Tymorek. Discussion included: tree tour listing is hard to identify trees as it is out of date; developing a new tour listing for a tree walk would be beneficial; include Lohrmann's tree inventory list; make a working group to develop the list, not time sensitive, perhaps make it in section and/or designations; committee members can let Barford know if they are interested in helping out.
8. **Announcements, questions, and/or consideration items for future agendas (no discussion or action to be taken under this item):**
  - Bird City celebration on February 28, 2024

- Lohrmann to post tree inventory to DNR database Wisconsin Community Tree map on site (last updated in 2019)

**9. Next meeting date:** Tuesday, February 27, 2024

**10. Adjourn:** Heiden moved, seconded by Rogers to adjourn the meeting at 6:30pm. Motion carried.

Respectfully submitted by,

Chrissy Kahl  
Deputy Clerk-Treasurer

**VILLAGE OF SHOREWOOD HILLS**  
**Forestry and Parks**

**Report for February 2024: Adam Lohrmann, Forester**

**Overview-** In recent weeks, Forestry and Parks staff have continued with a variety of winter projects, including tree pruning, seeding of native species, management of woody invasives, and maintenance work. Plans are in development for the annual rotational street tree pruning project in late winter/early spring. Progress continues on the development of an updated community forestry management plan. The Forester remains in communication with planners and contractors involved with a variety of construction and utility projects throughout the Village, regularly monitoring progress and photo-documenting impacts to trees and vegetation.

**Welcome-** The Forestry and Parks Department is pleased to welcome Patrick Finnegan to the role of Forestry and Parks Assistant, which was recently converted from a part-time to a full-time position. Patrick earned his degree in forestry from the University of Vermont, and began working for the Village as an LTE in the fall of 2023. His knowledge, skills, and enthusiasm are already proving to be a great asset to the Village's forestry program.

**Special Thanks-** Parks Committee members Kathie Brock, Nancy Heiden, Jan Tymorek, Carol Barford, and David Boutwell generously assisted in the development and preparation of informational flyers about spongy moth for distribution to Village residents. The Forestry and Parks Department is grateful for their time and effort on this public outreach project.

**Tree Pruning-** Over the past fall and winter, Forestry and Parks staff have completed routine and training prunes on 40 trees on Columbia Rd., 2 trees on University Bay Dr., 11 trees on Oxford Rd., 5 trees on Edgehill Dr., 14 trees on Colgate Rd., 2 trees on Yale Rd., 4 trees on Harvard Dr., 70 trees on Locust Dr., 14 trees on Maple Terrace, 7 trees on Burbank Pl., and 9 trees on Joyce Erdman Pl.

**Tree Removals-** One 19" dead/dying black locust, one 11" dead/dying black locust, and one dead/dying 15" black locust were removed in Kaeser Woods. One 33" declining honeylocust was removed on Maple Terrace. One 19" dead white oak was removed in Koval Woods. One 15" dead red pine snag was removed from Four Corners Park. One dead 10" arborvitae on Oxford Dr., and one 8" storm-damaged arborvitae on Wood Ln. were removed. One 28" shagbark hickory failed across Edgehill Dr.

**WAA/ISA Conference-** The Village Forester attended the 2024 Wisconsin Arborist Association conference in Green Bay and enjoyed learning about current issues in urban forestry from prominent experts and engaging with regional colleagues.

**Arbor Day Celebration-** Planning is underway for the annual Arbor Day celebration and tree planting event, in partnership with Shorewood Elementary School and Madison Gas and Electric. The event is scheduled for the afternoon of Friday, April 26.