

**APPROVED MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS  
PLAN COMMISSION**

The Tuesday, February 13, 2024 meeting of the Plan Commission via Zoom was called to order at 7:03 pm by Chair John Imes. Members present were: Mr. Imes, Earl Munson, Jim Etmanczyk, Tessa Martin, Craig Weinhold and Cara Faris. Also present was resident Bob Falk, Administrator Sharon Eveland and Administrative Services Coordinator David Sykes.

Ms. Eveland confirmed the meeting had been properly posted and noticed.

**Approval of Minutes – August 15, 2023 & November 1, 2023**

Ms. Martin moved and Ms. Faris second a motion to approve the minutes from the August 15, 2023 regular meeting. The motion passed unanimously.

Mr. Etmanczyk moved and Mr. Munson seconded a motion to approve the November 1, 2023 joint meeting with the Board of Trustees as presented. The motion passed unanimously.

**Public Comment:** Bob Falk mentioned that as a candidate for Trustee, he is visiting as many meetings as he can. He also had some comments on the Fence Ordinance. Assuming the intent of the Commission’s consideration of this ordinance is to simplify and clarify it, he feels the ordinance should transcend a neighbor’s opinion on allowable height. He suggests a 4’ height in the front yard, 5’ screening fence allowed in the back yard and a 6’ screening fence allowed if the property abuts public land or a non-residential lot (i.e. UW gardens, the golf course, etc.).

**Discussion/possible action regarding amendments to fence ordinance**

Ms. Eveland explained that the intent for tonight’s meeting was to determine if there is a desire by the Plan Commission to revise the Fence Ordinance.

The Commission discussed the Zoning Board of Appeals experience with fence variance applications over the past 18 months and other aspects of the ordinance.

Mr. Munson moved and Ms. Coburn Faris seconded a motion to take up the ordinance to clarify the wording and content. The motion passed unanimously.

**Discussion/possible action regarding development of an ordinance for Accessory Dwelling Units**

Ms. Coburn Faris brought this item to the Board’s attention and suggested it be referred to the Plan Commission. The Village’s Comprehensive Plan calls for consideration of Accessory Dwelling Units (ADUs) as a possible diversification of housing in the Village and an opportunity for residents to age-in-place. ADUs are being considered by a number of other communities.

The Commission discussed the pros, cons, concerns and benefits of an ADU ordinance.

Ms. Coburn Faris moved and Mr. Weinhold seconded a motion that the Plan Commission request the Administrator work with the Village Attorney to draft an opinion on ADUs as a starting point for further discussion. The motion carried.

**Future Agenda Items** (includes items that will be considered at a future meeting):

Electric Vehicles Ordinance

**Next Meeting Dates**

The Plan Commission next regularly scheduled meeting is March 12, 2024 at 7:00 pm.

**Adjourn**

Ms. Faris moved and Mr. Etmanczyk second a motion to adjourn at 7:55 pm.

Respectfully submitted,

David Sykes  
Administrative Services Coordinator