

**Village of Shorewood Hills**  
**Public Works Committee Minutes - APPROVED**  
**Tuesday, January 9, 2024**

1. The meeting was called to order by Chairperson Erin Clune at 5:05 pm.
  - a. **Roll Call** – Members present included Ms. Clune, Rick Chappell, Katie Petykowski, Austin Tierney, Mary Sweeney and Tom Popkewitz. Bob Corbett was having computer trouble and joined the meeting at 6:13 pm. Others present included Village Engineer Brian Berquist, Interim Public Works Superintendent Tary Handschke, Administrative Services Coordinator David Sykes and resident Bob Falk.
2. **Note Compliance with open meetings law** – Mr. Sykes confirmed compliance with the open meeting law.
3. **Public Comments, Appearances and Communications** – None.
4. **Approval of Minutes** – Ms. Clune moved and Mr. Chappell seconded a motion to approve the November 14, 2023 meeting minutes with one minor correction. Motion carried unanimously.
5. **Discussion/possible recommendation regarding Blackhawk/Highbury signage removal and possible “No Trucks” sign** – Ms. Clune reported the Blackhawk Country Club was OK with removing the Blackhawk directional sign on Tally Ho Lane at Highbury Road since their delivery trucks do not use Highbury regularly. Mr. Handschke removed that sign on Tally Ho Lane at Highbury Road. He also added a “no right turn” sign and flags on eastbound Blackhawk Drive at Highbury Road.
6. **Discussion/possible recommendation regarding Lake Mendota Drive traffic remediation** – Mr. Popkewitz led a discussion of the traffic on Lake Mendota Drive. The majority of the cut-through traffic in the Village has historically been on Lake Mendota Drive. The Committee discussed researching traffic calming measures, possibly speed humps or bump out parking similar to University Bay Drive. Village Engineer Brian Berquist will provide the Committee with a map of Lake Mendota Drive including possible traffic calming measures. Mr. Popkewitz moved and Mr. Tierney seconded a motion to request the Police Chief attend the Public Works meetings and that the Police Department monitor speeds on Lake Mendota Drive and report that information back to the Committee. Motion carried unanimously.
7. **Discussion/possible recommendation regarding E-bike speeds** – Mr. Corbett suggested the Committee consider recommending speed limits for bikes on the bike path. E-bikes seem to be going too fast and are a potential accident waiting to happen. Most E-bikes have speedometers. The Committee should consider the installation of speed boards on the bike path. Mr. Tierney indicated that the regulations should be consistent with the adjacent Madison bike paths (and those in other municipalities). Ms. Petykowski was concerned about the path at Purdue Street and the possible impact to that area when the Madison Sewer project work is being done later this year. Mr. Corbett moved and Ms. Petykowski seconded a motion to recommend the installation of bike speed limit signs of 15 MPH at the two boundaries of Shorewood Hills and near the wayfinding sign at Locust Drive/Burbank Place. Motion carried unanimously.
8. **Discussion/possible recommendation regarding Parking signage changes across from the school, police and school input** – Ms. Clune discussed the drop-off signs on Shorewood Blvd. across from the school. They contradict the 2-hour Parking signs. Mr. Tierney will follow up with the school to find out what MMSD’s requirements are and get back to the Committee.
9. **Discussion/possible recommendation regarding Bridge updates/problems** – Ms. Sweeney discussed the fact that there are no rails on the interior of the walking paths of the bridge and the

paths get very slippery right away in winter weather. It could be dangerous if a pedestrian slipped. Mr. Handschke indicated the Public Works Crew is aware of this issue and makes a point of salting the walking paths to clear snow.

Mr. Corbett suggested some aesthetic improvements for the underside of the bridge. Mr. Berquist said the Village addressed these issues with the State project manager when reviewing the final project punch list. The manufacturer indicated that any changes would cancel the warranties.

10. **Public Works Superintendent Report** – Mr. Handschke reported on the season of leaf pickup. They have 60 loads so far, which is ~15-20 less than previous years, probably due to their limited staffing this year. He also reported on preparations for the skating rink and snow removal. The Crew is catching up on maintenance, doing the usual fall shop clean up, and preparations at the Community Center before the All-City Swim Meet this summer. The Village hired a new crew member, John Lewison, who has landscape and plowing experience. The new Street Sweeper delivery has been delayed, but it should arrive in the next week.

Ms. Clune reported she has resigned from the Village Board as of January 17, 2024. The Committee unanimously thanked her for her leadership on the Public Works Committee.

11. **Future Agenda Items** – None discussed.

12. **Next meeting date:** Tuesday, March 12, 2024 at 5:30 pm.

13. **Adjourn** – Ms. Sweeney moved and Mr. Corbett seconded a motion to adjourn the meeting. Motion carried at 7:31 pm.

Respectfully submitted,

David Sykes  
Administrative Services Coordinator