

VILLAGE OF SHOREWOOD HILLS
Services Committee Meeting Minutes - APPROVED

Thursday, December 7, 2023, at 5:00 pm
Location: Hybrid – Village Hall and Zoom

1. **Call to Order:** The meeting was called to order at 5:01 pm.
Members Present: Chair Shabnam Lotfi, Charlie Field, David Logan, Daniel Momont, Chris Petykowski and Jerry Stein.
Members Absent: Bill Muehl (excused)
Also in Attendance: Clerk-Treasurer Julie Fitzgerald
2. **Note compliance with open meetings law:** Fitzgerald confirmed that the meeting was properly noticed.
3. **Public Forum:** None
4. **Approval of Minutes – October 5, 2023:**
M/S Stein/Field to approve the minutes for the October 5, 2023, meeting as presented. Motion carried.
5. **Discuss Role of Services Committee:** Lotfi told the Committee that the Village ordinance states that the Services Committee is responsible for reviewing and advising the Board on matters related to Village building and facilities. These duties seem to have been moved either to other committees or to the Village Administrator.
The Committee reviewed the Ordinance and discussed previous duties of the Committee including review of equipment purchases. Committee was surprised that they were not consulted more as part of the 2024 budget process. Lotfi suggested that members could attend the next Village Board meeting and directly address the Board with their thoughts and concerns during the public comments portion of the meeting.
6. **Future agenda items:**
 - A. Composting
 - B. Suggested revision to current ordinance to include review of equipment purchases
Prepare and submit request to Village Board
 - C. Review of 2024 CIP
7. **Adjourn:**
M/S Stein/Field to adjourn. Motion carried.
The Services Committee adjourned at 5:26 pm.

Respectfully Submitted,

Julie Fitzgerald
Village Clerk-Treasurer