

**Village of Shorewood Hills**  
**Parks Committee**  
Meeting Minutes - APPROVED  
Tuesday, November 28, 2023 - 5:30pm  
Location: Virtually via Zoom

1. **Call to Order:** Chair Carol Barford called the meeting of the Parks Committee to order at 5:31pm.
  - a. **Roll Call:** Present, in addition to Barford, were David Boutwell, Roma Lenehan, Jan Tymorek, Kathie Brock, Jeremy Rogers, and Garden Club Liaison Mary Janet Wellensiek at 5:40pm. Nancy Heiden was absent-excused. Also in attendance were Village Forester Adam Lohrmann and Village Deputy Clerk-Treasurer Chrissy Kahl.
  - b. **Note compliance with open meeting law:** Kahl confirmed the meeting had been properly posted.
2. **Public Comment and Communication:** None. No members of the public attended.
3. **Approve minutes from October 24, 2023 Parks Committee meeting:** Tymorek moved, seconded by Boutwell to approve the October 24, 2023 meeting minutes. Motion carried.
4. **Monthly Forester's Report:** Lohrmann highlighted some items from his report that included October and November updates. Discussion included: spongy moth; bids for resident informational flyers; informational Nixle alerts to include photos; funds to help with cost of flyers; add stapled half sheet of information to flyers.
5. **Discussion of tree root zone protection (re: Four Corners spruce tree, MG&E trucks):** Lohrmann stated that he has notified contractors and subcontractors to not drive on or park vehicles on tree roots. He regularly has to remind them and takes photos, this will be ongoing. Basic steps to protect the roots at Four Corners Park spruce tree-add a mulch ring around the tree and others at the park. Discussion included: use of natural stone; adding dirt and grass seed around some of the roots; still need to have access to the park; decorative fence to allow walking but not vehicles; tree is not showing immediate evidence of health problems-possibly bring in a consultant.
6. **Discussion of potential bird data for Bird City renewal in 2024:** Lenehan said there is no e-bird site currently. Blackhawk collects data but not in a systematic way, no feeder list. Lenehan offered to create an e-bird site by January 15<sup>th</sup> that people can contribute to. A proclamation needs to be completed by January 15, 2024. World Migratory Day is May 11, 2024.
7. **Discussion of Village tree history and bird pieces for the Bulletin (and other media), leading up to VOSH centennial:** Boutwell gave an overview. Discussion included: historical landscapes and trees in the Village; Bruce Allison created a document/map of trees but a tree walk is needed to be sure these 41 trees still exist; divide the list and team up to complete in the spring; Bulletin pieces, "Word of the Woods", could have seasonal information and subsections; time the launch along with new website (Barford will check on the timeline); perhaps a quarterly column.

**8. CORP plan update via Recreational Committee:** Barford and Boutwell attended the meeting earlier in November. A public meeting will be held on December 14<sup>th</sup>. The 5-year draft is almost complete. The plan can be viewed under the Recreation Committee on the Village website.

**9. Announcements, questions, and/or consideration items for future agendas (no discussion or action to be taken under this item):**

Future Agenda Items:

- Update on LMD bridge planting
- Update on list of species planted by crew at LMD bridge and what to replace with
- Private funds for informational flyers for spongy moth
- E-bird site/data

**10. Next meeting date:** Tuesday, January 23, 2024

**11. Adjourn:** Rogers moved, seconded by Brock to adjourn the meeting at 6:52pm. Motion carried.

Respectfully submitted by,

Chrissy Kahl  
Deputy Clerk-Treasurer