

VILLAGE OF SHOREWOOD HILLS
Public Health & Safety Committee Minutes - APPROVED

Date and Time: Tuesday, November 28, 2023 – 7:00pm

Location: Virtual via Zoom

1. **Call to Order:** Chair Carol Barford called the meeting to order at 7:03pm.
 - a. **Roll call:** Committee members present were Carol Barford, Jeremy Tunis, Jim Rogers, Bob Falk at 7:07pm, Bill Muehl and Nadeem Afghan. Dietmar Bassuner was absent-excused. Also present was Deputy Clerk-Treasurer Chrissy Kahl.
 - b. **Note compliance with open meeting law:** Kahl confirmed that the meeting was properly posted.
2. **Public Comment and Communication:** None. No one from the public attended.
3. **Approve meeting minutes from October 24, 2023:** Muehl moved, seconded by Rogers to approve the October 24, 2023 meeting minutes. Motion carried.
4. **Discussion and possible action on video surveillance policy FAQ draft:** Barford reviewed with the Police Chief. Rogers moved, seconded by Tunis to recommend the FAQ be put into place. Motion carried.
5. **Discussion of workflow for monthly public service pieces for the Village Bulletin (and other media):** Barford stated that Falk came up with many topics (list provided in packet), discussed with David Sykes and these pieces can be added to the Bulletin. Discussion included: decipher which are ordinances or state statutes and which are not to inform residents; narrow down the list of ideas that Falk provided; timely for the season; possibly call the column “Safety First”; how long should the pieces be-keep short and they will more likely be read; assign who will write the columns-committee members who have expertise.
6. **Police report update and discussion:** Barford charted calls and reviewed. Discussion included: notable calls involving mental health illness.
7. **Preliminary discussion of Village emergency management plan requirements and scope of PHS Committee engagement:** Barford gave an overview. The Village needs to update the plan every so often. The Village is now behind on updating and adoption of the plan. This task falls on the Village staff to carry out. The PHS committee’s role is to relay resident safety information. Discussion included: accessibility; concise; useful to the plan; what support can the committee contribute to get this done; working in conjunction with City Fire Department; what is PHS’s involvement in the process (emailed Administrator and Police Chief); is there a similar village that has a plan that we can build from.
8. **Announcements, questions, and/or consideration items for future agendas (no discussion or action to be taken under this item):**
 - Falk will write five to six public service articles for the bulletin to review

- City of Madison Fire/EMS calls for monthly review
9. **Next Meeting Date:** Tuesday, January 23, 2024
 10. **Adjourn:** Muehl moved, seconded by Rogers to adjourn the meeting at 7:51pm.
Motion carried.

Respectfully submitted,

Chrissy Kahl
Deputy Clerk-Treasurer