

VILLAGE OF SHOREWOOD HILLS
Pool Committee Minutes - APPROVED
November 27, 2023 – 5:30 pm
Location: Virtual via Zoom

1. **Call to Order:** Chair Mark Lederer called the meeting to order at 5:31 pm.
 - a. **Roll Call:**

Members Present: Chair Mark Lederer, Joel Fields, Dana Hellgren, Scott McKinney, and Kip Schick.
Members Absent: Dietmar Bassuner (excused) and Karen Rebholz (excused)
Also in Attendance: Administrator Sharon Eveland, Pool Manager Dane Sheehan and Clerk-Treasurer Julie Fitzgerald
 - b. **Note compliance with open meeting law:** Fitzgerald confirmed that the meeting had been properly posted.
2. **Approve Minutes:**
M/S Schick/McKinney to approve the minutes from the November 8, 2023, meeting as presented. Motion carried.
3. **Pool Manager’s Report:** Dane Sheehan, the new Pool Manager, introduced himself to the Committee. Eveland informed the Committee that Sheehan is now officially on-board and is training in his administrative duties. He is also scheduling necessary classes to qualify for various certifications that will be required for his position.
4. **Administrator’s Update:**
 - a. **Pool Liner Project:** Eveland reported that the project is essentially finished.
 - b. **Grounds and Facility Maintenance Projects:** Eveland explained that there were two lists included in the meeting packet. The first list is a long-term extensive list that was started by Dane earlier this year. This is an ongoing list that is not expected to be entirely completed in 2024. The packet also included a list with items that were anticipated to be completed before the All-City Swim Meet. The biggest item is the IT upgrade to the pool. The estimated cost is around \$8K. We will be contracting with Computer Magic to use the same IT services that are provided to the rest of the Village departments.
5. **All-City Swim Update:** McKinney reported that the Swim & Dive Club has now been officially set up as a 501(c) non-profit organization. Schick reminded the Committee that the pool will need to be shut down for the All-City Swim Meet. Members will be able to swim at other teams’ pools during that time. Committee members discussed the best ways to keep members informed of this information. Ideas included monthly updates in the Village newsletter and posting physical signs at the pool.
6. **Discussion Regarding 2024 Wage Rates:** Eveland reviewed the wage adjustment information in the packet. She explained that the \$1 pay premium when guards were teaching lessons has been included in the base pay shown for 2024 wages provided. She also informed the Committee that we may eliminate the position of Swim Team Admin as a separate position. The last two years it was done by one of the assistant managers. The Committee discussed wages and were concerned that they were not competitive

enough to current market rates. Schick suggested that the Swim Team Admin position duties could be part of one of the swim team coach's job. Lederer reminded everyone that the hiring process for summer staff can be extremely time consuming. Pool Committee members have volunteered to help with the interviewing process in the past.

7. **Discussion Regarding 2024 Membership Rates:**

Eveland suggested a 2% increase for 2024, with small increases each year going forward to help fund future projects. The Committee discussed the proposed rate increases. There was concern that the membership fees were not increasing at the same percentage as the wage rates. Consensus was that a larger increase may be an option for 2024. Eveland recommended setting a percentage for resident vs. non-resident rates. 2024 rates reflect residents paying 80% of non-residents, with the percentage set to increase to 85% by 2027. This item was tabled for review at the January 2024 meeting.

8. **Discussion Regarding Meeting Format:**

Eveland asked the Committee if they prefer in-person, hybrid, or virtual meeting formats. McKinney said that it is difficult for him to attend all in-person meetings. He would prefer virtual, but hybrid would be a possibility. Lederer asked Eveland to provide a schedule for 2024 of primarily virtual meetings, with some hybrid meetings as well.

9. **Discussion of Possible Future Merger of Pool and Recreation Committees:**

The consensus of the Committee is that the Pool Committee remain independent but reduce the committee size from nine to seven members. Eveland reminded the Committee that they voted in February 2023 to go from nine to seven members. This will be changed as part of the Ordinance update that is in progress. Lederer would like to specify that the Committee consist of at least four resident members and the other three seats be either resident or non-resident.

10. **Requests for Future Agenda Items:**

(no discussion may occur other than to request an item be added)

a. Membership Policy Review – January

11. **Next Meeting Date:** TBD – January before Board Meeting

12. **Adjourn: M/S Fields/McKinney to adjourn. Motion carried.**

The Pool Committee adjourned at 7:09 pm.

Respectfully Submitted,

Julie Fitzgerald
Village Clerk-Treasurer