

**VILLAGE OF SHOREWOOD HILLS  
Services Committee Meeting Minutes**

Thursday, October 5, 2023, at 5:00 pm  
Location: Hybrid – Village Hall and Zoom

1. **Call to Order:** The meeting was called to order at 5:01 pm.  
Members Present: Shabnam Lotfi, Charlie Field, David Logan, Daniel Momont, Chris Petykowski and Jerry Stein.  
Members Absent: Bill Muehl (excused)  
Also in Attendance: Clerk-Treasurer Julie Fitzgerald
2. **Note compliance with open meetings law:** Fitzgerald confirmed that the meeting was properly noticed.
3. **Public Forum:** None
4. **Approval of Minutes – September 7, 2023:**  
M/S Stein/Logan to approve the minutes for the September 7, 2023, meeting as presented. Motion carried.
5. **Debrief Village Survey:** Lotfi informed the committee that a draft of the village survey was presented to the Board for approval at the September Board meeting. It did not pass. Committee consensus to table survey for now.
6. **Discuss possibility of holding at least 5 public hearings throughout 2024 to gauge residents’ opinions on upcoming renovation projects – DPW Building, Village Hall and Community Center:** Committee discussed possibility of holding public listening sessions to get public input on prioritizing upcoming projects. Committee consensus to wait for results from ongoing space/needs study before scheduling sessions. Committee requests to meet with the consultants on the study.
7. **Discuss website redevelopment project:** Committee discussed how to get feedback from residents regarding updates to the Village website. Suggestions included asking for feedback in the next Village Bulletin or sending out a Polco online survey.
8. **Future agenda items:**  
Field – Nixle Subscriptions: how to increase subscribers  
Lotfi – Update Services Committee in Village Ordinance: specify responsibilities
9. **Adjourn:** M/S Field/Stein to adjourn. Motion carried.  
The Services Committee adjourned at 5:38 pm.

Respectfully Submitted,

Julie Fitzgerald  
Village Clerk-Treasurer