

**Village of Shorewood Hills  
Parks Committee**  
Meeting Minutes - APPROVED  
Tuesday, September 26, 2023 - 5:30pm  
Location: Heiden Haus 3100 Harvard Drive

1. **Call to Order:** Chair Carol Barford called the meeting of the Parks Committee to order at 5:30pm.
  - a. **Roll Call:** Present, in addition to Barford, were David Boutwell, Roma Lenehan, Jan Tymorek, Nancy Heiden, Kathie Brock, and Garden Club Liaison Mary Janet Wellensiek. Jeremy Rogers was absent-unexcused. Also in attendance were Village Forester Adam Lohrmann and Village Deputy Clerk-Treasurer Chrissy Kahl.
  - b. **Note compliance with open meeting law:** Kahl confirmed the meeting had been properly posted.
2. **Public Comment and Communication:** None.
3. **Approve minutes from July 25, 2023 Parks Committee Meeting:** Heiden moved, seconded by Boutwell to approve the July 25, 2023 minutes. Motion carried.
4. **Monthly Forester's Report:** Lohrmann reviewed the report that was provided in the meeting packet. Discussion included: the tree inventory has been completed (does not include trees on Blackhawk property); the Forestry Management Plan outline has been started; tree treatments for spongy moth eggs needs to be done soon-need to plan now for funding and communication to residents.
5. **Chair's report on budget requests for the Forestry Department (no discussion):** Barford gave an overview. Tree treatments are all due next year. For the budget \$60,000-\$65,000 will be needed. Move new tree stock from the regular budget to capital budget of \$25,000 – Administrator Eveland is reviewing.
6. **Report and discussion of the Comprehensive Outdoor Recreation Plan (CORP):** Boutwell presented. Information provided included: we are at the mid-point of survey results, there has been high participation. Results show that natural environment is a top priority, lake access at McKenna park, and maintaining natural areas. Capital Area Regional Planning Commission (CARPC) will draft the CORP in October, Recreation Committee will review in November, in December there will be additional public comment, Public Hearing in January, Village Board review and approval in February, DNR has final approval.
7. **Discussion of communication with residents about the Village's urban forest:** Barford gave a brief introduction. Lohrmann said communication to residents should encourage reporting of spongy moth. Dane County has a site for reporting that Lohrmann has access to retrieve results. The first step is to make residents aware – we can go through the Garden Club to alert residents to watch for a flyer. The second step is to send out an informational flyer with pictures, FAQ's and the reporting link to Dane County.

**Brock left the meeting at 6:25pm**

**8. Announcements, questions, and/or consideration items for future agendas (no discussion or action to be taken under this item):**

- Black Spruce tree at Four Corners Park
- State Heritage Oak tree listing
- Bird City Information

**9. Next meeting date: Tuesday, October 24, 2023**

**10. Adjourn:** Heiden moved, seconded by Tymorek to adjourn the meeting at 6:32pm.  
Motion carried.

Respectfully submitted by,

Chrissy Kahl  
Deputy Clerk-Treasurer