

Village of Shorewood Hills
Personnel Committee
Meeting Minutes
Monday, September 18, 2023 – 9:00 am
Location: In-Person at the Village Hall

1. **Call to Order:** Chair Shabnam Lotfi called the meeting to order at 9:02 am. Members present: Ms. Lotfi, Cokie Albrecht, Laura Stephenson, Mary Gulbrandsen, Erica Moeser, Revere Greist and Greg Lampe. Also in attendance was Administrative Services Coordinator David Sykes.
2. **Note compliance with open meeting law:** The meeting was properly posted and noticed.
3. **Meet with staff to discuss employment and compensation issues**
 - a. **Department of Public Works**

Tary Handschke, Craig Steinle and Nick Bybee met with the members of the Personnel Committee. They did introductions and discussed aspects of the employees' jobs and compensation.
 - b. **Forestry**

At 9:39 am, Adam Lohrmann and Vicente Garcete met with the members of the Personnel Committee. They did introductions and discussed aspects of the employees' jobs and compensation.

At 10:24 am, Greg Lampe was excused from the meeting. A quorum remained.
At 10:38 am, Laura Stephenson was excused from the meeting. A quorum remained.
4. **Adjournment:** Ms. Moeser moved and Ms. Gulbrandsen seconded a motion to adjourn the meeting at 10:44 am. The motion passed unanimously.

Respectfully submitted,

David Sykes
Administrative Services Coordinator