

**THE VILLAGE OF SHOREWOOD HILLS
PUBLIC WORKS COMMITTEE MINUTES
Wednesday, September 13, 2023, at 5:30 pm
Location: Hybrid-Village Hall and Zoom**

(Approved November 14, 2023)

1. The meeting was called to order by Chairperson Erin Clune at 5:31 pm.
 - a. Roll Call -- Members present included Erin Clune, Rick Chappell, Austin Tierney and Bob Corbett and Mary Sweeney via Zoom. Katie Petykowski was absent excused. Others present included Village Engineer Brian Berquist, Village Interim Public Works Manager Tary Handschke, Village Administrator Sharon Eveland, and Administrative Assistant Teresa Brommer.
2. Ms. Brommer confirmed compliance with the open meeting law.
3. **Public Comments, Appearances and Communications**
 - Ann Doody 3535 Tally Ho Ln has concerns for pedestrian and biker safety at Maple Terrace/Target University Ave and the need for street markings or reconfiguration.
 - Mary Fitzpatrick 3404 Tally Ho Ln referred to a letter submitted concerning speeding on Tally Ho Ln and Highbury.
 - Tom Popkewitz 3672 Lake Mendota Dr referred to a letter submitted concerning speeding on Lake Mendota Dr caused by through traffic in the Village.
4. **Approval of the minutes** – May 10, 2023: Austin Tierney moved, Rick Chappell seconded to approve the May 10, 2023, meeting minutes. Vote: 5-0 (approved).
5. **Introduction of Tary Handschke as Interim Public Works Manager-** Mr. Handschke introduced himself as a 10 ½ year employee who has plans to pick up on projects that have been neglected.
6. **Update on ongoing resident feedback and concerns on roads-**
 - Snow removal-additional staff needed, additional sidewalks to cover.
 - Need Village matrix/perimeter for design of streets- residents in Village are divided equally to have or not have sidewalks, decision on street structure (tiles, curbs...).
 - Committee/consultants time wasted after recommending plans on projects to be overridden by last minute upheaval from residents and the Board.
 - Multiuse path needed along Locust- bikers don't stop at transition area, railroad will not allow update/change to path.

Discussion was had by the committee.
7. **Update from Brian Berquist on future infrastructure planning-** Mr. Berquist presented the process of determining what road projects are considered priority, what level of repair needed and refiguration required. Noted the railroad will no longer allow any updates/changes to path along Locust (when Locust was done 7 years ago the railroad already was not allowing changes)
 - WISLR-DOT (Wisconsin Information System for Local Roads) Village pavement rating.
 - Reconstruction rotation schedule to direct Village financial decisions, ½ mile=\$4 mill.
 - Roads should last 50-75 years with good construction.
 - Streets to be evaluated on need of utility update verses just a resurfacing need.
 - Tally Ho Ln water main/Sanitary/Sewage update needed, drainage issues.
 - All Village water is bought from City of Madison and sewage gravity feeds to Madison.
 - Village needs to be transparent looking at how to finance (special assessments)

Discussion was had by the committee.

- 8. Discussion/possible action regarding Public Works CIP projects-** Ms. Eveland presented the CIP attached in the packet. Projects are led by staff recommendations to operate functionally. The Public Works Committee recommends CIP projects, the Financial Committee recommends projects financially and the Board will make the final decision for the project's commencement.

Discussion was had by the committee.

Motion approving Public Works CIP projects recommendations to the Board. Erin Clune made a motion and Mary Sweeney seconded. Vote 4-1 (Rick Chappell voting no).

- 9. Discussion/possible action regarding potential changes in meeting time-** Discussion was had by the committee to change the committee meetings to Tuesday at 5:30pm which would generally be the 2nd week possibly every other month before the Board meeting.

- 10. Discussion/possible action regarding filling the vacancy and other quorum matters-** Tom Popkewitz to fill vacancy upon approval from Board.

11. Future Agenda Items

- Circulate committee rules and informal bylaws.
- Ann Doody's presentation for pedestrian and biker safety at Maple Terrace/Target University Ave area.
- Jersey barriers at corridor, construction barrier, crash barrier.
- Update on bridge project completion expected at end of October.
- Circulating community support.

- 12. Next meeting date:** Tuesday, November 14, 2023, at 5:30 pm.

- 13. Adjourn** – The meeting adjourned at 7:54 pm.

Respectfully submitted,

Teresa Brommer
Administrative Assistant