

**Village of Shorewood Hills
Pool Committee Minutes
August 8, 2023 – 5:30 pm
Location: Virtual via Zoom**

1. **Call to Order:** The meeting was called to order by Chair Mark Lederer at 5:30 pm. Members present: Mark Lederer, Dana Hellgren, Scott McKinney, Karen Rebholz, and Kip Schick.
Also in Attendance: Administrator Sharon Eveland and Clerk-Treasurer Julie Fitzgerald
 - a. **Note compliance with open meeting law:** Eveland confirmed that the meeting had been properly posted.
2. **Approve Minutes: M/S Schick/McKinney to approve the minutes from the May 22 and June 26, 2023, meetings as presented. Motion carried.**
3. **Pool Manager’s Report:** No report.
4. **Discussion regarding All-City Swim Meet preparation and related issues:** McKinney updated the committee on All-City Swim Meet preparations. Everything is progressing well and as planned. The committee also discussed concerns about installing bleachers in the pool for the meet and how it would affect the liner. This is only one option and other ideas are being considered.
5. **Discussion regarding landscaping plan for sewer main project around the pool area:** Eveland told the committee that there is an update to the landscaping plans as presented in the packet. She is meeting next week with MMSD to discuss the replanting plan. The current landscaping will need to be removed for the sewer project. The exact timing is still being discussed.
6. **Discussion/possible action regarding pool manager position/search and job description:** Current Pool Manager Amanda Ellmaker will not be returning next year. Eveland recommends making this a full-time position with benefits due to difficulty in hiring someone. The position would not be utilized for non-pool tasks. It would be expected that the hours would be limited in the winter months but would be more intense during the summer season. McKinney agreed with Eveland. Eveland would like to hire someone by December or before. Rebholz asked about the financial effects of hiring someone full-time and what it would do to membership costs. Eveland said she would need to research wages more, but that the impact should be minimal to the pool budget as the full-time person would be able to take on some of the tasks that are currently being done by administrative staff and charged to the pool budget. Lederer emphasized that the hiring process needs to start fairly soon to give time to find and recruit qualified candidates. Schick stated that he is in favor making the position full-time.
M/S Schick/McKinney to recommend to the Village Board to convert the current pool manager position into a full-time salaried position with benefits. Motion carried.

7. **Recommendation to the Village President to appoint new member(s) to the Pool Committee:** Lederer and Rebholz both reported to the committee that they had been approached by Village residents willing to serve on the Pool Committee. Committee members expressed concern about how to recruit non-resident members. Rebholz suggested putting up a sign at the pool to try to recruit new committee members. McKinney stated that he trusted Lederer to present some potential committee member options to the Village President.
Lederer also asked if the committee wanted to consider changing the size of the committee from nine to seven members. Because the Village ordinances are currently being updated, now would be a good time to consider this change.
8. **Discussion of possible future merger of Pool and Recreation Committees:**
Topic deferred to next meeting.
9. **Administrator's report regarding PerfectMind**
Topic deferred to next meeting.
10. **Requests for future agenda items (no discussion may occur other than to request an item be added):**
Topic deferred to next meeting.
11. **Next Meeting Date:** To be determined
12. **Adjourn: M/S McKinney/Schick to adjourn. Motion carried.**
The Pool Committee adjourned at 6:44 pm.

Respectfully Submitted,

Julie Fitzgerald
Village Clerk-Treasurer