

**Village of Shorewood Hills**  
**Parks Committee**  
Meeting Minutes - APPROVED  
Tuesday, July 25, 2023 - 5:30pm  
Location: Heiden Haus 3100 Harvard Drive

1. **Call to Order:** Chair Carol Barford called the meeting of the Parks Committee to order at 5:30pm.
  - a. **Roll Call:** Present, in addition to Barford, were David Boutwell, Roma Lenehan, Jan Tymorek, Nancy Heiden, and Kathie Brock. Jeremy Rogers was absent-excused. Also in attendance was Village Deputy Clerk-Treasurer Chrissy Kahl.
  - b. **Note compliance with open meeting law:** Kahl confirmed the meeting had been properly posted.
2. **Public Comment and Communication:** No one wished to speak.
3. **Approve minutes from June 27, 2023 Parks Committee Meeting:** Tymorek moved, seconded by Brock to approve the June 27, 2023 minutes with one correction on Item #4, the spelling of Barfod to Barford. Heiden abstained. Motion carried.
4. **Monthly Forester's Report:** Lohrmann submitted his report which was included in the meeting packet. Lohrmann was absent, Barford highlighted some information provided in the report. Discussion included: CARPC is currently conducting tree inventory; Barford to discuss with Forester regarding weed management notifications to residents and responsibility of terrace weed removal; of concern-how to treat spongy moth egg masses and notification to residents.
5. **Discussion/possible action of future tree treatments, including prioritization strategy:** Barford gave an overview. She would like to have a memo prepared to submit to the Village Board by the September meeting for budget purposes. Barford provided a draft memo in the meeting packet. Discussion included: Emerald Ash Borer spreadsheet created by Barford to help with expense amounts; include spongy moth treatments; focus on iconic Village trees to treat or save; identifying what tree species have a better outcome to treatments; how specific to get since tree issues can change over time; tree diversity for prevention and replacement.
6. **Discussion/possible action of Assistant Forester position:** Barford provided a draft memo in the meeting packet. The committee was asked if they had any questions regarding the position. Discussion included: the importance of making the Assistant Forester a full-time position; add to the memo that LTE's will still be needed.
7. **Announcements, questions, and/or consideration items for future agendas (no discussion or action to be taken under this item):**
  - Community Outdoor Recreation Plan update
  - Black Spruce tree at Four Corners Park
  - State Heritage Oak tree listing
  - Identifying iconic trees in the Village to assist the Village Forester

- Consider communication with residents regarding the value of Village trees and current threats to our urban forest

**8. Next meeting date: Tuesday, August 22, 2023**

**9. Adjourn:** Heiden moved, seconded by Boutwell to adjourn the meeting at 6:37pm.  
Motion carried.

Respectfully submitted by,

Chrissy Kahl  
Deputy Clerk-Treasurer