



# The Village Bulletin

The Village of Shorewood Hills

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## VILLAGE CLERK OPENING

Former Village Clerk Karla Endres has left the Village to seek an opportunity in another community. The Village is seeking applicants to fill its Village Clerk-Treasurer position. Shorewood Hills is a welcoming and inclusive full-service community that prides itself on being a wonderful place to live, work, play, learn, and visit. The Clerk-Treasurer performs the duties as defined by Wisconsin State Law, local ordinances, and the Village Board. Responsibilities includes oversight of the municipal election process, public records management, property tax collections, municipal licensing, and day-to-day Village financial management activities, including utility funds, as well as serving as the recording secretary for the Village Board and other committees as assigned. This position reports to the Village Administrator and supervises the Staff Accountant/Administrative Assistant and the part-time Administrative Assistant.

Requirements include a Bachelor's Degree in Accounting, Finance, or related field and five years of increasingly responsible accounting experience, preferably in governmental accounting as well as the ability to obtain a notary public certification. An additional three years of related experience with an Associate's Degree in Accounting or Finance may substitute for the Bachelor's Degree requirement. Certification from the WMCA or the MTAW is desirable and will be considered favorably during the hiring process; certification from both is expected within six years of hire. Experience with Civic Systems and certification in WisVote is a plus.

To apply, please send a cover letter, resume, and at least five work-related references to Village Administrator Sharon Eveland at [seveland@shorewood-hills.org](mailto:seveland@shorewood-hills.org). Application materials must be received by January 18, 2022 at 4:30 pm to be considered.

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**MLK, Jr. Holiday  
Village Offices  
Closed**

**Monday, January 17**

## CALENDAR OF EVENTS

All meetings will be held virtually unless noted otherwise\*

### JANUARY

10	Municipal Court .....	5:00 pm
13	Social Justice Committee .....	7:00 pm
13	Recreation Committee .....	7:00 pm
14	Plan Commission .....	7:00 pm
TBD	Personnel Committee .....	TBD
17	Pool Committee .....	11:00 am
18	Board of Trustees .....	7:00 pm

\* The calendar includes all meetings and events scheduled at the time of publication. Meeting dates or times are subject to change. Check the [Village's website](http://www.shorewood-hills.org) or call the Village Hall for confirmation.

**JANUARY 2021**

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## COMMITMENT TO EQUITY & INCLUSION

As an employer, we strive to provide a work environment where diversity and differing opinions are valued, creativity is encouraged, continuous learning and improvement are fostered, teamwork and open/honest communication are encouraged, and meeting customer needs through quality service is a shared goal. Applicants from traditionally underrepresented populations including women, racial and ethnic minorities, and persons with disabilities are especially encouraged to apply.

EOE

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## VILLAGE CAUCUS

Annually, in January, the Village conducts a caucus to nominate candidates for local office that will appear on the ballot at the Spring Election in April. Due to the Martin Luther King, Jr. Holiday, the Board meeting is moved from its usual third Monday of the month to Tuesday, January 18, 2022 at 7:00 pm. Due to the pandemic, the Caucus will be held virtually via Zoom again this year.

The Caucus is a wonderful example of democracy in action. Municipal Judge Felice Borisy-Rudin and three Trustees (John Imes, Scott Friedman and Dietmar Bassuner) have terms expiring in April. At the Caucus, Village residents will nominate candidates for those three Board Trustee seats and the Municipal Judge. Those selected at the Caucus will be included on the ballot at the Spring Election in April. If more than two candidates for Municipal Judge or more than six candidates for Village Trustee are nominated at the Caucus, a run-off election will occur immediately that evening with the residents participating in the Zoom meeting casting votes to determine who will be selected for the April ballot.

Please plan to participate in the Caucus on Tuesday, January 18, 2022 (and stay for the Board meeting). Go to [www.shorewood-hills.org/caucus](http://www.shorewood-hills.org/caucus) for information and the Zoom link to join the meeting.

Anyone interested in running for a seat or to learning more about the duties of a Trustee should contact Village Administrator [Sharon Eveland](#) at the Village Hall or any of the [current Trustees](#).



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## SJC BOOK CLUB

### Join the Social Justice Committee for a Podcast Discussion on January 10th! 'This Land' (Podcast) - Season 2, Episodes 1-3

This podcast discusses a current federal lawsuit about Native children and the Indian and Child Welfare Act, and what's at risk for Native folks and tribes.

From the host:

"When I started this investigation, I had no idea it would lead to a powerful group of corporate lawyers and one of the biggest law firms in the country. From years of family separation policies to nefarious big oil operations, there's so much to unpack here beyond fraught adoption disputes."

Please join us on January 10th at 7:00 pm via Zoom for a discussion!

<https://zoom.us>

Meeting ID: 775 038 1005

Passcode: 777888

**Next Bulletin Deadline: Tuesday, January 18**

The past year has been quite busy for the Village! Here's a summary of the last year and a peak at important milestones in the next few years. 2021 was a year including major activity in hiring, infrastructure, planning, sustainability, social justice, and the pandemic for the Village of Shorewood Hills.

### Major Hiring

- Hired the Village's 10th Administrator, Sharon Eveland; the result of an extensive hiring process utilizing the services of Public Administration Associates that stretched from March through September.
- Hired the Village's 9th Police Chief, Jeff Pharo, an internal promotion from the ranks.

### Infrastructure

- Finalized plans for the 2022/2023 reconstruction of University Ave. between Shorewood Blvd. and Grand Ave., a \$32M project in total, with the Village share being close to \$6M. This is the largest Village investment in an infrastructure project. Major pedestrian, bicycle and safety improvements, including new sidewalks along the north side of University Ave. and the east side of University Bay Drive up to UW Hospital, and a ped/bike bridge over University Bay Dr.
- Finalized plans for 2023 reconstruction of the Lake Mendota Drive bridge in partnership with the State of Wisconsin Department of Transportation.
- Madison Metropolitan Sewerage District (MMSD) began its three-year sewer upgrade through the Village in 2021, the first year involving replacing a deep sewer main north of the railroad tracks between Indian Hills Park to the west all the way to Shorewood Blvd. to the east. MMSD's plan is to construct the eastern most portion of this project in 2022 in coordination with University Ave. reconstruction, and then the remaining middle portion of the sewer main between Marshall Ct. and Shorewood Blvd. in 2023.
- Began initial planning for the 2024 installation of three Metro Transit BRT (Bus Rapid Transit) stations in the Village on the north side of University Ave.
- Began the complete renovation of the Village's iconic Heiden Haus, private/public funds supporting that project, with a ribbon cutting ceremony expected in late Spring 2022.
- Thanks to the Village EMS and Fire Association, reconstructed two new bus shelters on Shorewood Blvd. and Edgehill Dr.

### Planning

- Adoption of the 2021 Village Comprehensive Plan, utilizing the services of MSA Associates.
- Adoption of the Garden Homes Neighborhood Plan and Overlay District.
- Village Board deep dive into TID's and TIF in Spring 2021 regarding potential opportunities and challenges. Extended TID#3 by three years through 2032 to help the Village target that TID's increment to pay for the majority of the Village's share of University Ave. reconstruction costs.
- Began consideration of probably the last TID#3 project on Marshall Court, a proposed 45 unit apartment complex at 2725 Marshall Court.

### Sustainability

- Adopted a Complete Streets Resolution to guide future planning efforts and initiatives.
- Contracted with Pellitteri for weekly recycling pickup instead of every other week.
- Upon recommendation from the Village Green Team, designated the month of May as "No Mow May".
- First Village solar array and green roof as part of the Heiden Haus renovation, both additions made possible through generous donations.

### Social Justice

- Upon recommendation from the Village Social Justice Committee, ceremonial naming of Burbank Place as Fannie Hicklin Place in recognition and honor of the late Dr. Fannie Hickling, a proud Black woman and leader, and a Village resident for five decades.
- Village Social Justice Committee raised over \$10,000 for tenants and homeowners in need in the greater Madison area.

### Pandemic

- Reopened Village Hall on June 2, 2021, after being closed due to the pandemic (except for elections and appointments) since March 16, 2020.
- Reactivated all Village summer recreation programs and the Pool, after a one year hiatus due to the pandemic.
- Thanks to the Village EMS and Fire Association, brought back, in modified form, a 2021 Village July 4th Celebration after a one year hiatus due to the pandemic.
- Reactivated the Village Recognition Awards program, after a one year hiatus due to the pandemic.

On behalf of the Village Board and Village Staff, thank you for the opportunity to serve you and for the contributions all of you make to the quality of life we enjoy in Shorewood Hills. Always feel free to contact Village Hall with questions or concerns you may have.

## PROPERTY TAX PAYMENTS

Some property owners pay all or a portion of their 2021 property taxes before December 31 for income tax purposes. If you delivered or mailed your property tax payment postmarked by December 31, it was credited to 2021.

At a minimum, the first installment of your 2021 property tax payments must be paid by January 31, 2022. Below are some helpful tips to ensure you make a timely payment:

- In-Person payments – The Village Hall is open Monday-Thursday (8:00 am-4:00 pm) and Friday (8:00 am-12:00 pm). You can hand deliver your payment until Monday, January 31.
- Village ‘Drop Box’ – You may leave your payment in the Village’s secure Drop Box in the Village Hall parking lot. It will be emptied at midnight on January 31.
- Payment sent by U.S. Postal Service (USPS) – Payments postmarked on or before January 31, 2022 are considered timely.
- Electronic Checks – If you arrange for your bank to send the Village an electronic check, please be aware that E-Checks often take 7-10 business days to be delivered.
- Payment sent by FedEx, UPS or similar carrier – The Dane County Treasurer’s office does not accept any service date stamps other than USPS postmarked mail. Therefore, payments sent by FedEx, UPS, etc. must be in-hand at the Village Hall before closing on Monday, January 31 to be considered timely.
- On-line payments – The Village normally accepts property tax payments on-line via our third party payment processor (PSN). But, since on-line payments may take several days to clear the bank, the on-line payment portal will be turned off a few days before January 31 (*convenience fees apply to all on-line transactions*).



If you have questions about paying your property taxes, please contact the Village Hall (608-267-2680).

## FRIENDS OF SEQUOYA LIBRARY

Although it was not an easy one, the Friends of Sequoya and their Book Shop have survived another year. We could not finish 2021 and begin 2022 without thanking our community of supporters. Your donations of books, CDs, DVDs, games & puzzles, and the faithful shoppers at our book sales have kept us going. We would also like to thank those who have made monetary donations and completed their membership forms. In a difficult year those donation dollars are more precious than ever.

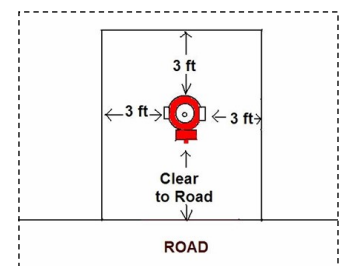
Our next sales at the Friends Shop in Market Square will be from 9:00 am to 4:00 pm on January 8, February 5 and March 5. Also, we have resumed selling books at the Sequoya Branch on the shelves near the meeting room entrance. Volunteers are at the Shop on Mondays and Thursdays between 10:00 am and Noon to accept book donations. Check out our Facebook page: <https://www.facebook.com/friendsofsequoyalibrary/>.

If you would like to become a volunteer or a supporting member of the Friends of Sequoya, ask at the Sequoya reference desk for information or a membership brochure.

## ADOPT A FIRE HYDRANT

During the winter, keeping fire hydrants clear of snow is a difficult job. The Madison Fire Department (MFD) provides fire protection services to the Village. Searching for a buried hydrant or having to dig one out could waste time in an emergency. The Public Works Crew does its best to keep the Village fire hydrants clear of snow but they could use your help.

The Village is asking you and your neighbors to “adopt” the fire hydrant near your home and help clear the snow around it. A few minutes of time and effort after it snows can help ensure MFD will have quick access to water when needed. Clear a path from the road to the fire hydrant and maintain a clear area of about three feet around it. We would like to thank those residents who have been shoveling out their area hydrants in the past. Your efforts do not go unnoticed. Thank you!



## ICE SKATING RINK

Now that we've had some cold weather, the Village Crew has been working hard to get the Skating Rink up and running. They are almost there. A few more layers of ice are needed before it will be open. Please stay off the ice until the rink is opened early next week.

The Crew does their best throughout the winter to maintain the rink and clear the snow/ice chips. When the **GREEN** flag is flying on the Heiden Haus, the rink is "open" and ready for use. A **RED** flag indicates the rink is "closed" because it has recently been flooded to make new ice or warm weather has created bad ice. Please stay off the ice when the red flag is flying.

The ice rink is divided into an enclosed hockey area and an open skating area. For everyone's safety, please avoid playing hockey on the open skating side. When it gets dark, the rink lights may be turned on via a remote button on the Heiden Haus. Once pushed, the lights will remain on for the duration of the evening. The skating rink closes at 10:00 pm Sunday through Thursday and at 11:00 pm on Friday & Saturday nights. The lights will automatically shut off near these times. Safe Skating!



## SNOW SHOVELING, LEAF RAKING, DOG WALKING ENTREPRENEURS

We have finally seen snow flurries. Now is the time to make arrangements for snow shoveling over the winter. The Village Hall keeps a list of Shorewood Hills kids interested in being hired to do snow shoveling and other odd jobs. Residents looking for help may contact the Village Hall to get a list of these young community entrepreneurs.

If you have kids that would like to be included on this database, they may e-mail [info@shorewoodhills.org](mailto:info@shorewoodhills.org) or call the Village Hall at 608-267-2680. Kids, we will need your full name; phone number; if you are interested in shoveling snow, raking leaves, yard work in general, babysitting, dog walking, etc.

If you have been a part of the Village Hall database in the past and would no longer like your name/number given out, please contact Karla to be removed.



## WINTER PARKING

The Village does not normally have winter alternate-side parking restrictions but when extraordinary circumstances warrant, a snow emergency may be declared. If such an emergency is declared, vehicles will be ordered off of the roadway entirely. Notification will be posted on the Village website, sent out via the Village's NIXLE<sup>®</sup> alert system and provided to the local media.

During a regular snow event, residents are asked to move their cars off the road before (or as soon as possible after) a snowfall so that the Public Works Crew can properly plow the streets. The Police Department will also be enforcing the 24-hour On-street Parking ordinance, especially after snowstorms. This type of street storage is not allowed. Past experience has shown that heavy snowfalls early in the season result in narrower roads the rest of the winter.

Please help the Crew out by moving your vehicle(s) off the street after it snows. Your efforts will also assist the transit of the ambulance and fire engines when called to respond to emergencies in the Village. Thank you!!

### AMHERST DRIVE CLOSED

Please be aware that Amherst Drive between the addresses of 1121 and 1137 is closed to traffic. The Village does this each year to allow for safe sledding down the hill at Bradley Park.



Editorial Staff: Sharon Eveland, Administrator; David Sykes, Administrative Services Manager.  
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