

**Village of Shorewood Hills
Pool Committee Minutes - Draft
Wednesday, October 26, 2022**

The meeting was called to call to order by Mark Lederer at 6:00pm.

The following members of the Pool Committee were virtually (Zoom) present: Mark Lederer, Mark Soderberg, Scott McKinney, Karen Rebholz, Angie Ferguson, and Dana Hellgren. Also in attendance were Administrator Sharon Eveland and Deputy Clerk-Treasurer Chrissy Kahl. Kip Schick and Jessica Vaughn were absent.

Eveland noted that the meeting had been properly posted.

Approve August 31, 2022 Meeting Minutes: Motion made by McKinney, seconded by Lederer to approve the August 31, 2022 minutes. Motion carried.

Discussion and possible action for the 2023 Pool Budget and Projected 2023 Capital Expenditures: Lederer gave a brief introduction. Eveland was available for questions on the budget. If projections come in as expected, we may not need to borrow for improvements. Motion made by Rebholz, seconded by Hellgren to approve the budget as presented. Motion carried.

Discussion on 2023 Membership Rates: Lederer suggested having some comparable data before discussing. Last year's increase was 3%. Eveland offered to contact other local pools to research their membership rates. McKinney can get contact information for other local pools and give to Eveland.

Possible donation of Shorewood Hills paddle from All City: The committee will accept the donation and will hang the paddle near the records board at the pool.

Future Agenda Topic Requests:

- a. Membership Policies
- b. Fund Balance Policy
- c. Pool Manager Job Description
- d. Other?

Next Meeting Date: January 4, 2023 at 7:00pm (Please come prepared to confirm availability for this date). The committee may need to meet on November 16 or 17 to review pool liner bids.

Adjourn: The meeting adjourned at 6:47pm.

Respectfully Submitted by Chrissy Kahl, Deputy Clerk-Treasurer

November 15, 2022

Village of Shorewood Hills
810 Shorewood Boulevard
Madison, WI 53705

Attention: Ms. Sharon Eveland, Village Administrator

Subject: Analysis of Bid and Recommendation for Award; 2022-2023 Pool Liner Replacement; Village of Shorewood Hills

Bid Deadline: November 15, 2022 at 12:00 local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2022-2023 Pool Liner Replacement project and to recommend award of a contract. This project involves replacing the liner for the main pool prior to the 2023 season, with alternates offered for adding the wading pool liner and deferring the schedule to begin work after the 2023 season.

Three general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. One contractor submitted a bid.

A summary of the bids is as follows:

Contractor	Base Bid	Defer Schedule	Add Wading Pool
Badger Swimpools	No bid	\$314,440.00	\$12,668.00

The bid was properly submitted.

The low bidder under all scenarios would be Badger Swimpools, a known pool contractor that has completed a number of other repairs to the Village's pool over the years. It is not surprising that only one bid was received, given the specialized nature of the work and the heavy workload of many other contractors across the construction industry right now.

We recommend that Badger Swimpools be awarded a contract for either the main pool or the main pool with the wading pool, if Village budget is available.

This will be a lump sum contract. However, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry a recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you. I will plan on attending the upcoming Pool Committee virtual meeting to present this information.

Respectfully,
TOWN & COUNTRY ENGINEERING, INC.



Brian R. Berquist, P.E.
President

BRB:sai

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