

VILLAGE OF SHOREWOOD HILLS
Approved Public Health & Safety Committee Minutes

Tuesday, October 25, 2022

1. Chair Carol Barford called the meeting to order at 7:05 pm.
2. Roll call: Committee members present were Ms. Barford, Bill Muehl, Jeremy Tunis, Dietmar Bassuner, and Jim Rogers. Cara Silverman joined the meeting at 7:16 pm. Nadeem Afghani joined the meeting at 7:29 pm. Also present was Administrator Sharon Eveland, Administrative Services Manager David Sykes and resident Mark Staff.
3. Note compliance with open meeting law: Ms. Eveland confirmed that the meeting was properly posted.
4. Approve previous meeting minutes: Mr. Rogers moved and Mr. Bassuner seconded a motion to approve the July 26, 2022 minutes with a minor addition to the discussion regarding a public video surveillance policy following the best practices document.
Vote: 5-0 (approved).
5. Update on possible camera policy development
Ms. Barford discussed the policy development with Police Chief Pharo. It is not a top priority for the police department in the near term. Chief Pharo does not have the time to devote to the policy right now due to staffing and equipment needs. The draft policy, as it is right now, would be in conflict with existing police department policies, so it does need some revision.
Mr. Tunis indicated he understands the current circumstances for the police department but does not want the Committee to delay a policy until next summer and find the Village in the same situation related to cameras.
Ms. Barford reported Chief Pharo will address the policy and expects to be able to provide a bullet pointed review in the near future.
6. Discussion on Property Maintenance Ordinance
Ms. Barford presented the existing property maintenance ordinances from Maple Bluff, Fitchburg, Verona and Middleton. She also provided the Wis. Stats. §66.0413 under the Nuisance ordinance. There is not much in the Wisconsin statutes but a key phrase is included in many of the existing ordinances presented: *“If old, dilapidated or out of repair, and consequently unsafe, the building can be made to be repaired or razed...”*
Mr. Rogers suggested the Committee concentrate on safety and public health at a minimum.
Mr. Bassuner felt the goal is to correct the out of repair condition and how the Village will manage these types of situations.
Mr. Rogers suggested a motion that the City of Middleton code Chapter 23 – Minimum housing and property maintenance code be used as a draft basis for creating a Village of

Shorewood Hills code with a focus *primarily* on dealing with properties that are dangerous to the public health and safety and out of code.

Ms. Barford and Ms. Eveland will look more closely at the Middleton ordinance to select appropriate language, have the Village attorney provide input, and present a draft ordinance for review at a future Committee meeting.

7. Future Agenda Items – These items are not intended to be discussed. They are a running list of projects/issues that the committee will take up in the future. Committee members may request that an item be added to the agenda or to this list during the meeting but will be no discussion of those items.
 - a. Camera System at McKenna Boathouse
 - b. How can this committee support the police department with staffing or in other ways?
 - c. What tools can be provided to the police department if they are not able to hire an additional officer?
 - d. Review of calls for service by police, fire and EMS.
8. Next Meeting Date: December 27, 2022 at 7:00 pm (regular November meeting cancelled).
9. Adjourn: Motion by Mr. Tunis, seconded by Mr. Rogers to adjourn the meeting at 8:26 pm.
Vote: 7-0 (approved).

Respectfully submitted,

David Sykes
Administrative Services Manager