

AGENDA FOR THE VILLAGE OF SHOREWOOD HILLS SPECIAL PARKS COMMITTEE

Date and Time: Monday, June 6, 2022 – 5:30 pm

Location: Intersection of Sunset Drive and Viburnum Drive

PLEASE NOTE THE SPECIAL ON-SITE LOCATION OF THIS MEETING

1. Call to order
 - a. Roll call
 - b. Note compliance with open meeting law
 - c. Volunteer to take meeting minutes
2. Sunset/Viburnum Triangle Listening Session
3. Approve minutes from May 2, 2022 Parks Committee meeting
4. Announcements, Questions and/or Consideration Items for Future Agendas (No Action To Be Taken Under This Item)
5. Adjourn

COMMITTEE MEMBERS: Please call 267-2680 or email ALohrmann@shorewood-hills.org if you will be absent.

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location and format, should contact the Municipal Clerk, 810 Shorewood Boulevard, Madison, WI 53705 or phone 608/267-2680 during regular business hours at least 24 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

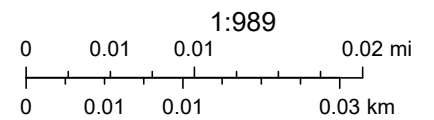
It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the Board, committee or commission identified in the caption of this notice.

Village of Shorewood Hills



4/27/2022, 1:08:50 PM

- ◆ Hydrants
- ⊠ Water Services



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SUNSET/VIBURNUM TRIANGLE



Village of Shorewood Hills Parks Committee
Meeting Minutes (Draft subject to review/approval at a future meeting)
Monday, May 2, 2022 - 5:30 pm
Location: Virtual Meeting via Zoom

1. **Call to Order:** Meeting was called to order at 5:33 pm by Chair Benforado.
 - a. **Roll Call:**
 - i. **Committee Members:** Chair Dave Benforado, Roma Lenehan, Nancy Heiden, Kathie Brock, David Boutwell. Jeremy Rogers and Georgene Stratman were excused.
 - ii. **Others in Attendance:** Village Forester Adam Lohrmann, Garden Club liaison Mary Janet Wellensiek, Village Administrator Sharon Eveland.
 - b. **Compliance with Open Meeting Law:** S. Eveland confirmed that the meeting had been properly noticed.
 - c. **Approval of Minutes:** Motion by K. Brock, second by D. Boutwell, to approve March 13, 2022, meeting minutes. Passed 5-0.
 - d. **Minute Taker:** D. Boutwell volunteered to take minutes at this meeting.
2. **Sunset / Viburnum Triangle.** The committee would like to meet with nearby residents of the Sunset / Viburnum intersection to discuss maintenance and management ideas for the large, wooded triangle area. A listening session will be held on Thursday, May 26, at 5:30 pm. S. Eveland and A. Lohrmann will send direct mail notices to nearby residents. The public is also invited to attend and participate in the conversation. Public notice of the meeting will be posted in advance. Comments gathered from the listening session will be discussed at the Parks Committee meeting planned for June 6.
3. **Community Forestry Management Plan Update.** The group discussed requirements to initiate the process with the Wisconsin DNR for cost-share support to update our Community Forestry Management Plan. A. Lohrmann will speak with Brian Wall at the DNR to obtain an approximate cost range for this work and report his findings at our June meeting. The grant submission is due in the fall.
4. **Discussion of Village Trees.** The committee reviewed a resident letter sent to the Parks Committee earlier in the year to encourage planting more trees in the public right of way along Locust Drive and the bike path extending west from the Village Hall. A group discussion identified several locations for the Forester to investigate planting opportunities for a diversity of canopy and screening trees. The group also discussed the big mature oak along the south side of the pool in Post Farm Park. Madison Metropolitan Sewer District (MMSD) has determined the oak and other large mature trees will need to be removed as part of their sewer replacement project in 2023.

5. **Discussion of Forester Upcoming Tasks and Responsibilities.** S. Eveland provided an update on the new Forester's general activities over the next 30-60 days. A discussion of specific activities included spring tree planting, refreshing parks and public spaces for the summer, clean-up in road medians, invasive weed removal, and rain garden maintenance. The committee extended an offer of support to the Forester as he prioritizes the workload in his new position.
6. **Foresters Report.** A. Lohrmann confirmed he would begin preparing for his Standard Arborist certification and will also explore specific requirements for a future Municipal Specialist certification.
7. **Request for Future Agenda Items.** The committee requested the June meeting of the Parks Committee to be held in person at the outdoor pavilion located in Four Corners Park. The group identified the following future agenda topics:
 - Staff Support for Note Taking
 - Sunset / Viburnum Triangle - Review Feedback from May 26 Listening Session
 - Picnic Tables in the Parks - Discussion
 - Lake Mendota Drive Bridge Replacement - Update
 - Community Forestry Management Plan Grant Process - Update
 - Monthly Forester's Report
8. **Adjourn:** The meeting adjourned at 7:19 pm.