

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m. immediately following the caucus

Tuesday, January 21, 2020

Village Hall, 810 Shorewood Boulevard

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) December 17 meeting minutes
 - ii) Set 2020 compensation for Municipal Judge
 - iii) Approve purchase of copiers through State contract
 - iv) Approve three-year agreement with Nixle[®] for emergency and community communication (recommended by Public Health and Safety)
 - v) Purchase of in-car video and body cameras from Watch Guard (recommended by Public Health and Safety)
 - vi) Special event street use permits
 - a) Valentines 5K Race – UW Running Club – February 8, 2020
 - b) Cars Curing Kids Cruise – Ronald McDonald House-Madison – July 12, 2020
 - vii) Hire Eric Neeno-Eckwall as Crossing Guard
 - viii) Issue Reserve Class B Liquor/Beer License for Lodgic Everyday – 2801 Marshall Court
 - C. Ordinances
 - i) Ordinance L-2020-1 First and possible second reading of an ordinance amending sections 10-1-26 regulating development in the R-3 district, repealing language in the current ordinance that requires conditional use approval. The rear yard setback for principal structures would be established as the greater of 75 feet from the ordinary highwater mark of Lake Mendota, or a line described in the ordinance as the lake setback line.

Principal structures could not extend beyond the lake setback line without a variance. Amendments to section 10-1-110 would repeal the opportunity to obtain a special exception to floor area ratio and height limits, meaning that a variance would be required to exceed those limits. Amendments to section 10-1-41 would clarify height limits in commercial districts. (recommended by Plan Commission)
 - ii) Ordinance L-2019-2 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles (recommended by Public Health and Safety)

- iii) Ordinance L-2020-2 First and possible second reading of an ordinance amending sections 15.02(4) and 15.03(6) of the Village code of ordinances to comply with Wisconsin Administrative codes (recommended by Public Health and Safety)
 - iv) Ordinance L-2020-3 First and possible second reading of an ordinance amending section 31.05(2) of the Village code of ordinances relating to Juvenile dispositions and sanctions in the Municipal Court (recommended by Public Health and Safety)
 - D. New Business Resolutions and Motions
 - i) Consider University Avenue reconstruction design and for the City of Madison, through its contractor KL Engineering, to proceed with the development of final plans (recommended by Public Works)
 - ii) Consider providing the Madison Metropolitan Sanitary Sewer District Village position on location and schedule for the new sanitary sewer interceptor pipe (recommended by Public Works)
 - iii) Review Village five-year capital plan
 - iv) Consider Community Services survey and dissemination (recommended by Services)
 - v) Authorize Pool concessions roof replacement
 - E. Appointments
 - i) Poll Workers – Deb Remington, Nancy Heiden
- 7. Reports of Officials and Committees
 - A. Village President
 - i) Village recognition dinner on Friday, February 7
 - ii) League’s Village directory update
 - B. Village Administrator
 - i) Status update on Pool Manager and DPW Chief recruitment
 - C. Personnel Committee
 - D. Finance Committee
 - E. Plan Commission
 - F. Public Works Committee
 - G. Services Committee
 - i) Bus shelters reconstruction update
 - H. Public Health & Safety Committee
 - I. Recreation Committee
 - J. Ad hoc Recognition Committee
 - K. Ad hoc Disaster Preparedness Committee
 - L. Ad hoc Stormwater Committee
 - M. Ad hoc Heiden Haus Committee
 - N. Parks Committee
 - O. Blackhawk Liaison Committee
 - P. Pool Committee
 - Q. Waterfront Committee
 - R. Joint Campus Committee
- 8. Adjourn

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

NOTES TO THE AGENDA JANUARY 21, 2020

Procedures – This is an aggressive/full agenda, and since the Caucus may push that start of the Board meeting to 7:30 pm or so, President Benforado told me that we'll have to focus to methodically move through the agenda, that the meeting may go longer than usual, and that we may want to table an item or two to the February Board agenda if the Board wants more time to discuss them.

Board Matters

Payment of Bills – January bills: \$5,034,323.67 Prepays: \$21,331.46 Total \$5,055,655.13

Consent Agenda

December 17 meeting minutes – Draft minutes are enclosed.

Set 2020 compensation for Municipal Judge –The Personnel Committee has recommended an adjustment to the salary of the Municipal Judge from \$3,054 annual to \$3,600.00. The salary has not been adjusted in many years. Comparable community background justifying data is enclosed as well as minutes from the Personnel Committee meeting concerning this matter.

Approve purchase of copiers through State contract – This was approved at the last meeting. There was a staff level mistake made in the cost of the two copiers due the speed desired. The amount approved was \$12,724. The higher speed copiers have a cost of \$14,227. This purchase is budgeted and is made through the state purchasing contract.

Approve three-year agreement with Nixle for emergency and community communication –The Ad hoc disaster preparedness committee has recommended this purchase. The system should provide residents who subscribe much improved communication from the Village via multiple media platforms. Upcoming events, water main breaks, street closures, pending projects, major disaster/emergency alerts, updates and recommended actions will all be available. This a general fund budgeted purchase and will be an annual expense. The one time set up is \$300 and then the cost is \$2,600 per year.

Purchase of in-car video and body cameras from Watch Guard (recommended by Public Health and Safety) – Please see memo and supporting documentation from the Police Chief. This expense has been budgeted in the capital fund. The Village Board previously approved the policy for officers to wear body cameras. Implementation of the policy has been hampered by problems with the previous manufacture of the cameras that was chosen. The not to exceed cost is \$27,000

Special event street use permits

Valentines 5K Race – UW Running Club – February 8, 2020. The application is enclosed and recommended for approval.

Cars Curing Kids Cruise – Ronald McDonald House-Madison – July 12, 2020 – The application is enclosed and recommended for approval.

Hire Eric Neeno-Eckwall as Crossing Guard – A memo from the Policed chief is enclosed. This hire did not go through Personnel, but time is of the essence. The Administrator is able to make interim hires on an LTE basis and that was the case here.

Issue Reserve Class B Liquor/Beer License for Lodgic Everyday – 2801 Marshall Court – This issuance is the license that the City of Madison Como Council graciously transferred to the Village. Due

to antiquated and unfair state law that the Tavern League seems to control the Village is out of liquor licenses it can issue. The minimum cost for this as controlled by state statute is \$10,000. That is what the City charged. The \$10,000 fee is being reimbursed by Lodgic Everyday. Getting this accomplished took some doing by the Village and City and was another demonstration of our collaborative working relationship. Alder Bidar also went the extra mile for the Village.

Ordinances

Ordinance L-2020-1 First and possible second reading of an ordinance amending sections 10-1-26 regulating development in the R-3 district, repealing language in the current ordinance that requires conditional use approval. The rear yard setback for principal structures would be established as the greater of 75 feet from the ordinary high water mark of Lake Mendota, or a line described in the ordinance as the lake setback line.

Principal structures could not extend beyond the lake setback line without a variance. Amendments to section 10-1-110 would repeal the opportunity to obtain a special exception to floor area ratio and height limits, meaning that a variance would be required

to exceed those limits. Amendments to section 10-1-41 would clarify height limits in commercial districts. (recommended by Plan Commission) – The Plan Commission has held the required public hearing and is recommending approval of this significant change to the zoning code text. The change is prompted by an unfortunate change in the state statutes that tie the hands of local units of government in how they consider whether to approve or deny conditional uses/special exception permits. Zoning codes have uses that are permitted by right and uses that are considered conditional and not automatically permitted. Discretion to issue or not issue them has been taken away for the most part. When the Village established a lake setback line on Lake Mendota as well as requirements for conditional use permits for exterior expansions and construction of new structures on the lakeside of LMD most if not all required a conditional use. Likewise, when the Village established floor area and height limits in all residential areas of the Village to combat home being built that were out of scale, special exception permits provided a mechanism for individuals to exceed these limits in unique or special circumstances to be decided by the Plan Commission and Village Board. The establishment of this process was a compromise between residents who were bothered by the more restrictive measures and those who wanted them in place. The new state law places the Village in a precarious legal position should permits be denied without an over burdensome amount of quantitative data being generated along with quantifiable standards to be met in the code to support denial.

The Village has experienced very little pushback since the floor area, height limit and Lake Mendota lake setback rules have been put in place. However, in order to avoid the real potential of a lawsuit if we were to deny permits the Village Plan Commission is recommending that these three regulations be cemented into the zoning code and a request to exceed them will require a variance from the Zoning Board of Appeals. In other words, these regulations will become zoning laws of the Village and exceeding them would be a violation of the zoning code without a variance being granted that allows the violation. The Zoning Board of Appeals operates in a quasi-judicial setting. Its decisions after public hearing are final. The BZA consists of five members and four affirmative votes are required to grant a variance, so the hurdle is high.

An informative and detailed background article on the statute change and its implications is enclosed in the packet. The change will significantly reduce the workload of the Plan Commission and to a lesser degree the Village Board, especially due to the elimination of provisions in the code that require a conditional use for almost any exterior project on the lakeside of LMD. That elimination will also make it simpler for residents on LMD to proceed with some projects without the need to apply for a conditional

use permit. We have not had many property owners ask to exceed the floor area and height rules or the lake setback so I do not expect the BZA to become overburdened but I do believe their workload will likely increase some. A copy of the redlined ordinance is enclosed so you are able to readily see the significant changes that are being made. The proposed ordinance is recommended by the Plan Commission and was drafted by the Village Attorney.

Ordinance L-2019-2 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles (recommended by Public Health and Safety) – This ordinance revision has been on the docket for quite a period of time due to revisions requested by the Village Board that had to be reviewed by the Public Health and Safety Committee. The Committee has now had opportunity to review and incorporate revisions suggested that were possible under the law and also made some other minor clarifying language changes. A red lined ordinance is enclosed.

Ordinance L-2020-2 First and possible second reading of an ordinance amending sections 15.02(4) and 15.03(6) of the Village code of ordinances to comply with Wisconsin Administrative codes (recommended by Public Health and Safety) – This is a procedural change in our building code made in order to comply with new state administrative rules. An explanatory memo from Administrative Services Manager David Sykes is enclosed as well as a redlined copy of the proposed ordinance.

Ordinance L-2020-3 First and possible second reading of an ordinance amending section 31.05(2) of the Village code of ordinances relating to Juvenile dispositions and sanctions in the Municipal Court (recommended by Public Health and Safety)- This ordinance change is requested and was drafted by the Municipal Judge Felice Borisy-Rudin. An explanatory memo from the Judge is provided below:

I have attached an Ordinance that I would like the Board to consider. I would not be opposed to it either being placed directly on the agenda, or if you consider it appropriate, being vetted in committee first.

I am proposing the attached ordinance because it is clearly recommended by the Director of State Courts, based on Wis. Stat. s. 938.17(2)(cm):

Authorization for dispositions and sanctions. A city, village, or town may adopt an ordinance or bylaw specifying which of the dispositions under ss. [938.343](#) and [938.344](#) and sanctions under s. [938.355 \(6\) \(d\)](#) and [\(6m\)](#) the municipal court of that city, village, or town is authorized to impose or to petition the court assigned to exercise jurisdiction under this chapter and ch. [48](#) to impose. The use by the court of those dispositions and sanctions is subject to any ordinance or bylaw adopted under this paragraph.

The Municipal Bench Book explains in bold:

YOUR MUNICIPALITY MUST PASS AN ORDINANCE ADOPTING THE RELEVANT PARTS OF CHAPTER 938 (§§ 938.343; 938.344; AND 938.355(6)(d)2. to 5.) THAT GRANT THE AUTHORITY TO ENTER ORDERS AND SANCTIONS AGAINST JUVENILES.

My understanding is that the authorizing ordinance provides authority to impose various dispositions for ordinance violations. For example, counseling, forfeiture, teen court, community service work program, youth report center, restitution, license or operating privilege suspension, and alcohol or drug assessment, treatment, and education. It provides authority for the court to stay the order to allow the juvenile time to

comply, and to offer the option not reinstating the penalty if the juvenile complied. It also provides the court with authority to impose various sanctions if the juvenile fails to comply with the disposition.

Currently Ch. 31.05 of the VOSH Ordinances Penalty Provisions, as related to Juveniles, states only:

(2) **Penalty for Juveniles.** In the event proceedings are commenced against a juvenile aged twelve or older for violations of this code, the provisions of Wis. Stats. Relative to [prosecution of juveniles for ordinance violations shall be applicable.

(Please note that the grammatical errors are in the code, not mine.)

I believe that while the current ordinance does provide the court with the authority to impose penalties on juveniles, it does not clearly specify which of the dispositions and sanctions that the court is authorized to impose, nor does it expressly mention the relevant parts of Chapter 938, Wis. Stats. In order to ensure the smooth operating of our municipal court going forward, I highly recommend that the code be revised as I have outlined in the proposed ordinance, which provides the broadest authority possible. However, if the Board, when reviewing the possible dispositions and sanctions, chooses to limit the authority of the court, it may do that by specifying by subsection exactly which dispositions and sanctions the court is authorized to impose. If the Village has any questions for me regarding this recommendation, I would be happy to be discuss them with you.

Please let me know when you schedule this ordinance for consideration at a Board Meeting, and I will try to be present to field questions, if my schedule permits.

Thank you for your consideration.

Hon. Felice Borisy-Rudin
Municipal Judge
Village of Shorewood Hills

New Business Resolutions and Motions

Consider University Avenue reconstruction design and for the City of Madison, through its contractor KL Engineering, to proceed with the development of final plans (recommended by Public Works) – Enclosed in the packet is a power point presentation that will assist in understanding the proposed design of University Avenue as well as University Bay Drive in 2022. The design is reflective of public input provided at two public information meetings. It is important to know that the design has to conform to Federal highway regulations, and as well stay within the public right of way that exists. There are things that some might like to see included in the project that are not feasible. The Village Engineer and Administrator are active participants in the monthly meetings that guide project progress along with KL Engineering, City Engineering, Madison Metro, WIS DOT/Federal Highways, Madison Water and Madison Metro Sewer.

Project Highlights include:

- Provisions for bus BRT with stop locations at UBD, Shorewood Boulevard and Midvale
- Sidewalks up eastside of UBD
- Sidewalks on north side of University Avenue from UBD to Shorewood Boulevard
- Preservation of trees along University Avenue in the UBD area
- Signalization at UBD and Marshall Court

- Two left turn lanes eastbound University Ave
- Two northbound receiving lane on UBD
- Bus pullouts northbound UBD
- Multi use overpass at UBD
- Pedestrian crossing enhancements
- Enhanced storm sewer connections and new 96” pipe
- Overflow connection of pool area bio retention ditch to storm sewer on University Avenue

Proposed motion: Authorize University Avenue reconstruction project to proceed to final design.

This action does not commit the Village to funding beyond the design phase to which the Village has already committed and has funds on hand in the amount of approximately \$396,000. The City Transportation Commission has also reviewed the project.

Consider providing the Madison Metropolitan Sanitary Sewer District Village position on location and schedule for the new sanitary sewer interceptor pipe (recommended by Public Works) This action will advise MMSD that the Village urges the location of the new sanitary sewer interceptor to take a route along University Avenues beginning at Shorewood Boulevard and thereby avoid the area between Shorewood Boulevard and the tennis courts. Going through that area will destroy the now mature landscaping as well as the bike path. The proposed action will also favor constructing the pipe to coincide with the University Avenue project in 2022. The Board was made familiar with this project several months ago and the PowerPoint presentation is enclosed.

Proposed motion: The Village of Shorewood Hills Board of Trustees urges location of the west side sewer interceptor pipe to be on University Avenue beginning at Shorewood Boulevard and in that location supports construction to coincide with the reconstruction of University Avenue now proposed to occur in 2020.

Review Village five-year capital plan - The five-year capital plan is enclosed for review.

Consider Community Services survey and dissemination (recommended by Services) – The Service’s Committee has refined a community survey and solicited input from Village Committees. The survey closely resembles surveys being successfully used in other communities such as Middleton but has been customized to fit the Village. A copy will be distributed Tuesday for discussion and possible action.

Authorize Pool concessions roof replacement – The Pool Committee lacked a quorum but we need to get the concessions roof and overhang replaced before the next season and therefore need to get on a contractor’s schedule. We have one quote presently in the amount of \$14,700. The Pool Fund has adequate fund balance to cover this capital improvement.

Proposed motion: Authorize staff to proceed with replacement of the Pool Concession roof and overhang at a cost not to exceed \$20,000

The additional money is requested to deal with any unforeseen issues such as concealed rot.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-211539 DENTAL INSURANCE - EMPLOYEE							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUMS	12162019	12/16/2019	1,258.83	1,258.83	12/31/2019
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,258.83	1,258.83	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
4213	DELTA DENTAL OF WISCONSIN	ANNITANT PREMIUM	12162019	12/16/2019	192.78	192.78	12/31/2019
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					192.78	192.78	
100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE							
217500	US BANK	LEAGUE OF WI MUNIC/PAMPHL	123119	12/31/2019	37.50	37.50	12/31/2019
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					37.50	37.50	
100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS							
217500	US BANK	STAFFORD & ROSENBAUM/MU	123119	12/31/2019	1,953.00	1,953.00	12/31/2019
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					1,953.00	1,953.00	
100-51-5142-310 CLERK: SUP & EXPENSES							
217500	US BANK	US CELLULAR/ADMIN PHONE	123119	12/31/2019	2.00	2.00	12/31/2019
217500	US BANK	STAPLES/PAPER/WHITE OUT	123119	12/31/2019	48.01	48.01	12/31/2019
217500	US BANK	AMAZON/REPORT COVERS	123119	12/31/2019	44.92	44.92	12/31/2019
217500	US BANK	STAPLS/DYMO LABELS	123119	12/31/2019	20.24	20.24	12/31/2019
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					115.17	115.17	
100-51-5142-340 CLERK: POSTAL EXPENSES							
217500	US BANK	UPS/MAILING LOAN DOCUMTE	123119	12/31/2019	14.40	14.40	12/31/2019
Total 100-51-5142-340 CLERK: POSTAL EXPENSES:					14.40	14.40	
100-51-5143-200 PERSONNEL: RECRUITMENT							
217500	US BANK	CRAIGS LIST/CREW CHIEF	123119	12/31/2019	25.00	25.00	12/31/2019
Total 100-51-5143-200 PERSONNEL: RECRUITMENT:					25.00	25.00	
100-51-5144-340 ELECTIONS: OPERATING SUPPLIES							
217500	US BANK	ELEC SYS SOFTWARE/LICENS	123119	12/31/2019	225.00	225.00	12/31/2019
217500	US BANK	ELECTION SYS/BACKUP BATTE	123119	12/31/2019	180.00	180.00	12/31/2019
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					405.00	405.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
217500	US BANK	GOOGLE/GSUITE	123119	12/31/2019	246.00	246.00	12/31/2019
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					246.00	246.00	
100-51-5145-340 D.P.: OPERATIONS EXPENSE							
217500	US BANK	AT&T BUS PHONE	123119	12/31/2019	519.20	519.20	12/31/2019
217500	US BANK	SPECTRUM/CHARTER TV	123119	12/31/2019	101.16	101.16	12/31/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					620.36	620.36	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
217500	US BANK	TIME WARENER CABLE	123119	12/31/2019	420.95	420.95	12/31/2019
217500	US BANK	SPECTRUM/CHARTER INTERN	123119	12/31/2019	394.57	394.57	12/31/2019
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					815.52	815.52	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
217500	US BANK	BAY TOWEL/MOPS/MATS/TOWE	123119	12/31/2019	77.45	77.45	12/31/2019
217500	US BANK	BAY TOWEL/MATS/MOPS/TOWE	123119	12/31/2019	77.45	77.45	12/31/2019
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					154.90	154.90	
100-52-5210-210 POLICE: CONTRACTUAL SERVICES							
217500	US BANK	ATLAS SCHED SOFTWARE	123119	12/31/2019	600.00	600.00	12/31/2019
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					600.00	600.00	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
217500	US BANK	INTERSTATE BATTERY/BATTER	123119	12/31/2019	3.20	3.20	12/31/2019
217500	US BANK	STAPLES/USB DRIVES/NOTE P	123119	12/31/2019	218.24	218.24	12/31/2019
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					221.44	221.44	
100-52-5210-322 POLICE: TRAINING EXPENSES							
217500	US BANK	WI ASSOC/WAWP-2020 CONF J	123119	12/31/2019	175.00	175.00	12/31/2019
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					175.00	175.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
217500	US BANK	KWIK TRIP/CAR WASH	123119	12/31/2019	11.00	11.00	12/31/2019
217500	US BANK	BELCO/PATCH DECALS	123119	12/31/2019	43.00	43.00	12/31/2019
217500	US BANK	SCHMIDTS TOWING/BURGLAR	123119	12/31/2019	350.00	350.00	12/31/2019
217500	US BANK	US CELLULAR	123119	12/31/2019	375.01	375.01	12/31/2019
217500	US BANK	GORDON FLESCH /PD COPIES	123119	12/31/2019	46.07	46.07	12/31/2019
217500	US BANK	AMAZON/MED DROP BUCKETS	123119	12/31/2019	30.44	30.44	12/31/2019
217500	US BANK	UPH SELF PAY/OWI BLOOD DR	123119	12/31/2019	213.90	213.90	12/31/2019
217500	US BANK	AMAZON/VEH UNLOCKING KIT	123119	12/31/2019	29.90	29.90	12/31/2019
217500	US BANK	CHAMPIONSHIP AWRDS/FOUL	123119	12/31/2019	56.07	56.07	12/31/2019
217500	US BANK	MENARDS/MED DROP BUCKET	123119	12/31/2019	28.70-	28.70-	12/31/2019
217500	US BANK	MENARDS/MED DROP BUCKET	123119	12/31/2019	28.70	28.70	12/31/2019
217500	US BANK	CHAMPIONSHIP AWARDS/PHA	123119	12/31/2019	18.96	18.96	12/31/2019
217500	US BANK	LATITUDE GRAPHICS/PARKING	123119	12/31/2019	461.00	461.00	12/31/2019
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					1,635.35	1,635.35	
100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT							
217500	US BANK	ACE/FUSE/PD	123119	12/31/2019	.99	.99	12/31/2019
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					.99	.99	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
217500	US BANK	FARM & FLEET/BRINE TRK #8	123119	12/31/2019	71.64	71.64	12/31/2019
217500	US BANK	RITTER TECH/GRAPPLE BUCK	123119	12/31/2019	163.70	163.70	12/31/2019
217500	US BANK	ACE/SUPPLIES	123119	12/31/2019	44.70	44.70	12/31/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					280.04	280.04	
100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC							
217500	US BANK	PELLITTERI/NOV TRASH PICKU	123119	12/31/2019	8,151.71	8,151.71	12/31/2019
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					8,151.71	8,151.71	
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
217500	US BANK	CUMMINGS/CHIPPER REPAIR	123119	12/31/2019	190.96	190.96	12/31/2019
217500	US BANK	MOTOR PARTS CORP	123119	12/31/2019	54.82	54.82	12/31/2019
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					245.78	245.78	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
217500	US BANK	BSI/CAN LINER/PAPER PROD	123119	12/31/2019	104.80	104.80	12/31/2019
217500	US BANK	KRANZ INC/BOWL CLEANER	123119	12/31/2019	25.25	25.25	12/31/2019
217500	US BANK	CITY SUPPLY/CLEANING SUPP	123119	12/31/2019	96.64	96.64	12/31/2019
217500	US BANK	MENARDS/ICE RINK	123119	12/31/2019	50.91	50.91	12/31/2019
217500	US BANK	KLEENMARK/VAC BAGS	123119	12/31/2019	15.84	15.84	12/31/2019
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					293.44	293.44	
100-55-5520-340 PARKS:OPERATING EXPENSE							
217500	US BANK	US CELLULAR/FORESTER PHO	123119	12/31/2019	44.51	44.51	12/31/2019
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					44.51	44.51	
200-53-5361-340 OPERATING SUPPLIES EXPENSE							
217500	US BANK	US CELLULAR/DPW SEWER PH	123119	12/31/2019	45.12	45.12	12/31/2019
217500	US BANK	AT&T/MESSAGES	123119	12/31/2019	224.88	224.88	12/31/2019
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					270.00	270.00	
210-51-5160-222 BLDG/PLANT: TELEPHONE							
217500	US BANK	MAILCHIMP/EMAIL SYS	123119	12/31/2019	34.99	34.99	12/31/2019
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					34.99	34.99	
210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES							
217500	US BANK	STOPPLEWORTH/LABOR & MAT	123119	12/31/2019	981.86	981.86	12/31/2019
Total 210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES:					981.86	981.86	
210-55-5542-310 POOL STAFF: OFC SPLY & EXP							
217500	US BANK	PAYPAL/SD FOR POOL MNGR	123119	12/31/2019	29.00	29.00	12/31/2019
217500	US BANK	UW STUDENT JOBS/POOL MNG	123119	12/31/2019	8.00	8.00	12/31/2019
Total 210-55-5542-310 POOL STAFF: OFC SPLY & EXP:					37.00	37.00	
210-55-5542-339 POOL: CHEMICALS							
217500	US BANK	MIDWEST POOL SUP/POOL CH	123119	12/31/2019	2,072.81	2,072.81	12/31/2019
Total 210-55-5542-339 POOL: CHEMICALS:					2,072.81	2,072.81	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
217500	US BANK	WHENIWORK/STAFF SCHEDULI	123119	12/31/2019	99.00	99.00	12/31/2019
217500	US BANK	SHOPKEEP/FRONT POS	123119	12/31/2019	89.68	89.68	12/31/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					188.68	188.68	
210-55-5542-343 CONCESSIONS EXPENSE							
217500	US BANK	SHOPKEEP/CON POS SYS	123119	12/31/2019	89.68	89.68	12/31/2019
Total 210-55-5542-343 CONCESSIONS EXPENSE:					89.68	89.68	
600-53-0630-340 SUPPLIES AND EXPENSE							
217500	US BANK	US CELLULAR/DPW H2O PHON	123119	12/31/2019	45.12	45.12	12/31/2019
217500	US BANK	1ST SUPPLY/SOCKET	123119	12/31/2019	64.60	64.60	12/31/2019
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					109.72	109.72	
100-45-4511-000 COURT FINES							
2000124	SUPERCUTS	PARTIAL RESTITUTION ON CITA	4198	12/26/2019	60.00	60.00	12/31/2019
Total 100-45-4511-000 COURT FINES:					60.00	60.00	
Grand Totals:					21,331.46	21,331.46	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
600-53-0630-340 SUPPLIES AND EXPENSE							
1045	ABT MAILCOM INC	BILL PROCESSING - JAN	35639	12/30/2019	407.88	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					407.88	.00	
100-211535 AFLAC INSURANCE							
1210	AFLAC	INSURANCE PREMIUM	1142020	01/14/2020	494.04	494.04	01/22/2020
Total 100-211535 AFLAC INSURANCE:					494.04	494.04	
100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE							
1730	ASSOCIATED APPRAISAL CONSULT	INTERNET POSTING OF PARCE	146203	01/01/2020	11.93	.00	
1730	ASSOCIATED APPRAISAL CONSULT	PROFESSIONAL ASSESSMENT	146203	01/01/2020	666.63	.00	
1730	ASSOCIATED APPRAISAL CONSULT	REVALUATION PROGRAM	146203	01/01/2020	2,190.00	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					2,868.56	.00	
400-53-5330-820 FOUR CORNERS BATHROOMS							
2002	BACHMAN CONSTRUCTION CO	4 CORNERS RESTROOM REMO	1-20	12/01/2019	5,700.00	.00	
2002	BACHMAN CONSTRUCTION CO	4 CORNERS RESTROOM REMO	2-20	01/08/2020	40,251.50	.00	
Total 400-53-5330-820 FOUR CORNERS BATHROOMS:					45,951.50	.00	
100-51-5143-160 PERSONNEL: WORKMAN'S COMP INS							
2049	BAER INSURANCE SERVICES LLC	WORKERS COMP 1ST QUARTE	3437	12/20/2019	17,930.00	.00	
Total 100-51-5143-160 PERSONNEL: WORKMAN'S COMP INS:					17,930.00	.00	
100-51-5154-511 LIABILITY INS (LEAGUE)							
2049	BAER INSURANCE SERVICES LLC	1ST QTR GENERAL LIABILITY &	3452	01/06/2020	11,783.00	.00	
Total 100-51-5154-511 LIABILITY INS (LEAGUE):					11,783.00	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
2602	BOBCAT OF MADISON	TOOL KAT REPAIR	0182075	12/30/2019	148.72	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					148.72	.00	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
3220	CENTURY LINK	CENTREX LINES	1483578071	12/31/2019	5.79	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					5.79	.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
3356	CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT FEE	CVC18802	12/30/2019	4,482.54	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					4,482.54	.00	
600-53-0682-210 OUTSIDE SERVICES							
3356	CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT:UTILI	CVC18802	12/30/2019	1,051.46	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					1,051.46	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
800-244310	DANE COUNTY - PROPERTY TAXES						
4036	DANE CO TREASURER	JANUARY TAX SETTLEMENT	01102020	01/10/2020	1,012,450.89	1,012,450.8	01/22/2020
Total 800-244310 DANE COUNTY - PROPERTY TAXES:					1,012,450.89	1,012,450.8	
100-45-4511-000 COURT FINES							
4038	DANE CO TREASURER	SHARED COURT FINES	123119	12/31/2019	305.00	.00	
Total 100-45-4511-000 COURT FINES:					305.00	.00	
100-211539 DENTAL INSURANCE - EMPLOYEE							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUM	1162020	01/16/2020	1,258.83	1,258.83	01/22/2020
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,258.83	1,258.83	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANTS PREMIUM	1162020	01/16/2020	192.78	192.78	01/22/2020
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					192.78	192.78	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
4640	DOUBLE D SERVICES	CUTTING EDGE	18290	12/19/2019	898.96	.00	
4640	DOUBLE D SERVICES	BOSS TRIP STRING	18305	12/20/2019	10.74	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					909.70	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
4640	DOUBLE D SERVICES	TRK 8 STRAP BRACKETS	18542	01/02/2020	250.94	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					250.94	.00	
450-53-5320-320 DITCH CLEAN OUT & BIKE PATH							
6450	FLAD DEVELOPMENT	BIKE PATH	121919	12/19/2019	24,184.60	.00	
6450	FLAD DEVELOPMENT	BIKE PATH	121919A	12/19/2019	4,810.00	.00	
Total 450-53-5320-320 DITCH CLEAN OUT & BIKE PATH:					28,994.60	.00	
100-55-5520-320 PARKS:PROJECTS							
7625	GOOD OAK LLC	RESTORATION SEEDING @ BR	19-570	12/17/2019	891.00	.00	
Total 100-55-5520-320 PARKS:PROJECTS:					891.00	.00	
100-55-5523-600 TREE MAINTENANCE							
7625	GOOD OAK LLC	BRUSH REMOVAL QUARRY/PO	19-575	12/23/2019	956.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					956.00	.00	
100-55-5523-650 TREE REMOVALS							
8025	HAMM'S ARBORCARE INC	TREE REMOVALS #KOVAL WOO	8081	12/16/2019	840.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					840.00	.00	
600-53-0682-210 OUTSIDE SERVICES							
8950	HYDROCORP	CROSS CONNECTION INSPECT	55708	12/31/2019	128.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					128.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
800-244620	MATC - PROPERTY TAXES						
13015	MADISON COLLEGE	JANUARY TAX SETTLEMENT	011020	01/10/2020	271,938.51	271,938.51	01/22/2020
Total 800-244620 MATC - PROPERTY TAXES:					271,938.51	271,938.51	
100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	810 SHOREWOOD BLVD AND 10	010920	01/09/2020	3,438.81	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,438.81	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON	010920	01/09/2020	236.50	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					236.50	.00	
100-53-5342-220 STREET LIGHTING: POWER							
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	010920	01/09/2020	53.69	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	010920	01/09/2020	1,496.61	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,550.30	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	010920	01/09/2020	158.78	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					158.78	.00	
100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT	010920	01/09/2020	593.35	.00	
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					593.35	.00	
200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3336 LMD	010920	01/09/2020	111.07	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					111.07	.00	
210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT	010920	01/09/2020	185.82	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					185.82	.00	
220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3400/3700 LMD	010920	01/09/2020	77.31	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					77.31	.00	
600-53-0620-220 POWER FOR PUMPING							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	010920	01/09/2020	1,298.86	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,298.86	.00	
800-244610 MADISON SCHOOL - PROP TAXES							
13045	MADISON METRO SCHOOL DISTRI	JAN TAX SETTLEMENT	1094	01/08/2020	3,416,945.43	3,416,945.4	01/22/2020
Total 800-244610 MADISON SCHOOL - PROP TAXES:					3,416,945.43	3,416,945.4	
500-53-5364-340 OPERATING SUPPLIES AND EXPENSE							
13046	MADISON METRO SEWERAGE DIS	YAHARA WATERSHED ADAPTIV	RC000003098	12/10/2019	10,990.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					10,990.00	.00	
100-52-5210-210 POLICE: CONTRACTUAL SERVICES							
13082	MADISON CITY TREASURER	RMS PROJECT	26710A	12/31/2019	3,523.73	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					3,523.73	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
13082	MADISON CITY TREASURER	COST SHARE UNIV AVE	25781	01/07/2020	84,419.53	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					84,419.53	.00	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
13083	MADISON TREASURER, CITY OF	ELEVATOR INSPECTION	1388670	12/16/2019	240.00	.00	
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					240.00	.00	
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT							
13085	MADISON TREASURER, CITY OF	STORM WATER	123019	12/30/2019	19.29	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					19.29	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13085	MADISON TREASURER, CITY OF	FIRE PROTECTION H20	123019	12/30/2019	35.04	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					35.04	.00	
600-53-0610-601 PURCHASED WATER							
13085	MADISON TREASURER, CITY OF	PIT LAKE MENDOTA DR.	123019	12/30/2019	3,377.45	.00	
13085	MADISON TREASURER, CITY OF	FLAT RATE H2O	123019	12/30/2019	1,326.17	.00	
13085	MADISON TREASURER, CITY OF	PIT SW BLVD @ RR TRACKS	123019	12/30/2019	5,326.99	.00	
Total 600-53-0610-601 PURCHASED WATER:					10,030.61	.00	
100-211532 LIFE INSURANCE - EMPLOYEE							
13397	SECURIAN FINANCIAL GROUP INC.	PREMIUM	1142020	01/14/2020	516.47	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					516.47	.00	
100-51-5154-512 PROPERTY INS (LGPIF)							
13830	MUNICIPAL PROPERTY INSURANC	2020 ANNUAL PROPERTY INSU	12042019	12/04/2019	20,479.00	.00	
Total 100-51-5154-512 PROPERTY INS (LGPIF):					20,479.00	.00	
100-55-5523-600 TREE MAINTENANCE							
13950	MY TREE GUY LLC	TREE REMOVALS @TALLY HO I	121919	12/01/2019	2,300.00	.00	
13950	MY TREE GUY LLC	TREE REMOVALS AT AMHERST	122314	12/15/2019	2,300.00	.00	
13950	MY TREE GUY LLC	EDGEHILL DR. TREE PRUNING	1920	01/01/2020	700.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					5,300.00	.00	
100-55-5523-650 TREE REMOVALS							
13950	MY TREE GUY LLC	MCKENNA PARK TREE REMOV	11520	01/15/2020	1,500.00	.00	
13950	MY TREE GUY LLC	MCKENNA PARK TREE REMOV	1920	01/01/2020	700.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					2,200.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
16635	POMP'S TIRE SERVICE INC	LEAF TK. TIRE	80205463	11/17/2019	166.00	.00	
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					166.00	.00	
100-52-5210-210 POLICE: CONTRACTUAL SERVICES							
16700	PRAXIS CONSULTING- QUICK CLE	PD PORTION OF QUICK CLERK	20100626A	12/23/2019	1,100.00	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					1,100.00	.00	
100-51-5160-221 BLDGS & PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	RINK/W/S/1058300	123019	12/30/2019	146.50	.00	
19337	SHOREWOOD HILLS WATER & SE	1008 SHOREWOOD SW/105800	123019	12/30/2019	130.35	.00	
19337	SHOREWOOD HILLS WATER & SE	810 SHOREWOOD BLVD/W/S/91	123019	12/30/2019	30.17	.00	
19337	SHOREWOOD HILLS WATER & SE	GARDENS/W/S/34032	123019	12/30/2019	17.71	.00	
19337	SHOREWOOD HILLS WATER & SE	HEIDEN HOUSE S/W/3589000	123019	12/30/2019	39.40	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					364.13	.00	
100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR							
19337	SHOREWOOD HILLS WATER & SE	810 SHWD BLVD LOT#2/SW/910	123019	12/30/2019	19.50	.00	
19337	SHOREWOOD HILLS WATER & SE	TALLY HO BOOSTER/SW/10305	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	ENTRYWAY PARKS/SW/1056500	123019	12/30/2019	26.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3264 UNIV AVE LOT/SW/908700	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	KOVAL WOODS/SW/2285500	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	BIG FOOT PK/SW/2303000	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1008 SHOREWOOD LOT/SW/10	123019	12/30/2019	72.80	.00	
19337	SHOREWOOD HILLS WATER & SE	4 CORNERS LOTS/SW/2237500	123019	12/30/2019	26.00	.00	
19337	SHOREWOOD HILLS WATER & SE	POST FARM LOT/SW/3403100	123019	12/30/2019	430.30	.00	
19337	SHOREWOOD HILLS WATER & SE	810 SHWD BLVD LOT #1/SW/910	123019	12/30/2019	109.20	.00	
19337	SHOREWOOD HILLS WATER & SE	MCKENNA PRK/SW/2331400	123019	12/30/2019	52.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1001 EDGEHILL LOT/SW/111250	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	2700 OXFORD/SW/3477500	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	QUARRY/SW/1126300	123019	12/30/2019	78.00	.00	
19337	SHOREWOOD HILLS WATER & SE	OAK WAY/SW/1128500	123019	12/30/2019	39.00	.00	
19337	SHOREWOOD HILLS WATER & SE	BRADLEY PARK/SW/3378500	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	HEIDEN HOUSE SW/3589000	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1008 SHOREWOOD BLVD/STMH	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	GARDENS SW/3403200	123019	12/30/2019	13.00	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					982.80	.00	
210-51-5160-221 BLDG/PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	CONCESSIONS W/S/3402900	123019	12/30/2019	34.83	.00	
19337	SHOREWOOD HILLS WATER & SE	POOL W/S/3403000 (FILLED PO	123019	12/30/2019	2,383.77	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					2,418.60	.00	
210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR							
19337	SHOREWOOD HILLS WATER & SE	CONCESSIONS SW/3402900	123019	12/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	POOL SW/3403000	123019	12/30/2019	13.00	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					26.00	.00	
100-53-5320-370 GARAGE: FUEL & OIL							
19841	STOP-N-GO DPW GAS	DPW GAS	123119	12/31/2019	235.25	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5320-370 GARAGE: FUEL & OIL:					235.25	.00	
400-53-5330-820 FOUR CORNERS BATHROOMS							
20670	TOWN & COUNTRY ENGINEERING I	2019 4 CORNERS	21106	01/09/2020	1,350.89	.00	
Total 400-53-5330-820 FOUR CORNERS BATHROOMS:					1,350.89	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSION	21101	01/09/2020	262.50	.00	
20670	TOWN & COUNTRY ENGINEERING I	UNIV AVE RECONSTRUCTION	21102	01/09/2020	1,172.30	.00	
20670	TOWN & COUNTRY ENGINEERING I	2019 MARSHALL COURT STREE	21103	01/09/2020	1,072.50	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					2,507.30	.00	
470-51-5141-119 PLANING LEGAL ADMIN-WALNUT GRV							
20670	TOWN & COUNTRY ENGINEERING I	BURBANK PL REDEVELOPMEN	21104	01/09/2020	127.50	.00	
Total 470-51-5141-119 PLANING LEGAL ADMIN-WALNUT GRV:					127.50	.00	
500-56-5620-210 CONTRACTUAL SERVICES							
20670	TOWN & COUNTRY ENGINEERING I	2020 FLOOD H20 & STORM H20	21107	01/09/2020	1,234.15	.00	
Total 500-56-5620-210 CONTRACTUAL SERVICES:					1,234.15	.00	
470-51-5141-119 PLANING LEGAL ADMIN-WALNUT GRV							
22040	VANDEWALLE & ASSOCIATES INC	PLANNING SERVICES	201912033	12/18/2019	9,119.55	.00	
Total 470-51-5141-119 PLANING LEGAL ADMIN-WALNUT GRV:					9,119.55	.00	
100-51-5151-210 FINANCE: AUDIT SERVICES							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT SERVIC	BT1530905	12/30/2019	5,213.00	.00	
Total 100-51-5151-210 FINANCE: AUDIT SERVICES:					5,213.00	.00	
100-211534 UNION DUES							
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES JAN	123119	12/31/2019	168.00	.00	
Total 100-211534 UNION DUES:					168.00	.00	
100-51-5120-321 JUDICIAL: DUES							
23349	WI MUNICIPAL COURT CLERK ASS	2020 DUES X2	011420	01/14/2020	90.00	.00	
Total 100-51-5120-321 JUDICIAL: DUES:					90.00	.00	
100-45-4511-000 COURT FINES							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	12312020	12/31/2019	629.17	.00	
Total 100-45-4511-000 COURT FINES:					629.17	.00	
100-211531 HEALTH INSURANCE - EMPLOYEE							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CAR PREMIUM	1142020	01/14/2020	15,423.44	15,423.44	01/22/2020
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					15,423.44	15,423.44	
400-53-5330-819 BRIDGE REPLACEMENT							
23399	WI DEPT OF TRANSPORTATION	BRIDGE REPLACEMENT	395-00001545	12/02/2019	187.03	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 400-53-5330-819 BRIDGE REPLACEMENT:					187.03	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
23425	WI STATE LABORATORY OF HYGIE	WATER SAMPLE TESTING	620825	12/31/2019	760.00	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					760.00	.00	
400-53-5330-818 HEIDEN HAUS RENOVATIONS							
42030	DESTREE DESIGN ARCHITECTS IN	PROFESSIONAL DESIGN SERVI	9971	01/01/2020	640.00	.00	
Total 400-53-5330-818 HEIDEN HAUS RENOVATIONS:					640.00	.00	
100-52-5210-322 POLICE: TRAINING EXPENSES							
112010	KEIL ENTERPRISES	OPERATION RUSH "DODSWOR	1032020	01/03/2020	249.00	.00	
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					249.00	.00	
100-51-5144-340 ELECTIONS: OPERATING SUPPLIES							
160030	PARAGON DEVELOPMENT SYSTE	BADGER BOOKS	1134963	12/31/2019	5,748.00	.00	
160030	PARAGON DEVELOPMENT SYSTE	BADGER BOOK SUPPLIES	1134964	12/31/2019	207.00	.00	
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					5,955.00	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
193030	SHOREWOOD HILLS TAXES	RONALD MCDONALD HOUSE T	11420	01/14/2020	6,517.31	.00	
193030	SHOREWOOD HILLS TAXES	PAYMENT OF DPPG	1810703	12/01/2019	1,238.38	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					7,755.69	.00	
100-52-5210-370 POLICE: FUEL & OIL							
232040	WEX BANK	FUEL PD	4199	01/03/2020	525.72	525.72	01/22/2020
Total 100-52-5210-370 POLICE: FUEL & OIL:					525.72	525.72	
100-53-5320-370 GARAGE: FUEL & OIL							
232040	WEX BANK	DPW FUEL	4199	01/03/2020	1,478.86	1,478.86	01/22/2020
Total 100-53-5320-370 GARAGE: FUEL & OIL:					1,478.86	1,478.86	
100-52-5210-210 POLICE: CONTRACTUAL SERVICES							
233520	WILEAG	ANNUAL PROGRAM FEES	121219	01/15/2020	300.00	.00	
233520	WILEAG	WIPAC MEMBERSHIP	121219	01/15/2020	50.00	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					350.00	.00	
100-51-5142-340 CLERK: POSTAL EXPENSES							
999511	POSTAL SOURCE, INC.	INK CARTRIDGE-MAIL MACHIN	51904	12/06/2019	179.95	.00	
Total 100-51-5142-340 CLERK: POSTAL EXPENSES:					179.95	.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
1000688	COMPUTER MAGIC INC	SERVER MANAGED SUPPOR P	4764	12/31/2019	600.00	.00	
1000688	COMPUTER MAGIC INC	WORKSTATION MANAGEMENT	4764	12/31/2019	2,211.00	.00	
1000688	COMPUTER MAGIC INC	BACKUP SERV W/CLOUD RETE	4764	12/31/2019	331.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					3,142.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-57-5751-800 CAP OUTLAY: COMPUTERS							
1000688	COMPUTER MAGIC INC	WIFI ROUTERS FOR DPW BLD	4776	12/31/2019	330.00	.00	
1000688	COMPUTER MAGIC INC	THINK CENTER M715Q (3 MAC	4789	12/31/2019	1,680.00	.00	
1000688	COMPUTER MAGIC INC	THINK CENTER M715Q (5 MAC	4789	12/31/2019	2,800.00	.00	
1000688	COMPUTER MAGIC INC	DISPLAY PORT TO VGA ADAPT	4789	12/31/2019	120.00	.00	
1000688	COMPUTER MAGIC INC	MICRON 1300 512 GB SATA DRI	4789	12/31/2019	170.00	.00	
1000688	COMPUTER MAGIC INC	DISPLAY PORT TO VGA ADAPT	4789	12/31/2019	180.00	.00	
Total 100-57-5751-800 CAP OUTLAY: COMPUTERS:					5,280.00	.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
1000863	TRUAX PATIENT SERVICES	NARCAN NASAL SPRAY	4893	01/09/2020	75.00	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					75.00	.00	
Grand Totals:					5,034,323.67	4,720,708.5	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
REVENUES								
TAXES								
100-41-4111-000	GENERAL PROPERTY TAXES	0	2,840,159	(2,840,159)	0.00%	0	2,770,440	0.00%
100-41-4131-000	PAYMENTS IN LIEU OF TAX	0	62,000	(62,000)	0.00%	0	62,000	0.00%
100-41-4181-000	INTEREST & PENALTIES ON TAXES	299	20	279	1494.25%	30	0	0.00%
INTERGOVERNMENTAL REVENUE								
100-43-4330-000	FED/STATE DISASTER RELIEF	0	0	0	0.00%	0	0	0.00%
100-43-4341-000	STATE SHARED REVENUE	25,255	20,888	4,367	120.90%	20,889	20,888	100.00%
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	22,587	20,773	1,814	108.73%	20,773	21,217	97.91%
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	18,055	20,000	(1,945)	90.27%	17,628	46,000	38.32%
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	1,600	1,920	(320)	83.33%	1,600	1,800	88.89%
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	0	0	0.00%	0	0	0.00%
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	0	1,000	(1,000)	0.00%	0	1,000	0.00%
100-43-4353-000	STATE AID: HIGHWAY	293,930	294,065	(135)	99.95%	309,721	309,366	100.11%
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4353-300	STATE FEMA GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4358-000	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0.00%	0	0	0.00%
LICENSES & PERMITS								
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	4,780	5,450	(670)	87.71%	4,905	5,000	98.10%
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	2,225	2,700	(475)	82.41%	2,133	2,800	76.16%
100-44-4421-000	LICENSES: BICYCLE	0	0	0	0.00%	0	60	0.00%
100-44-4422-000	LICENSES: DOG & CAT	3,216	3,600	(384)	89.33%	2,173	2,600	83.57%
100-44-4423-000	LICENSES: MISC	1,140	1,150	(10)	99.13%	1,244	1,000	124.42%
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	32,175	16,500	15,675	195.00%	44,004	15,000	293.36%
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	5,565	6,300	(735)	88.34%	7,451	5,000	149.02%
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	7,201	6,400	801	112.52%	10,784	5,000	215.68%
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	7,700	5,200	2,500	148.08%	8,310	4,000	207.74%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	1,984	800	1,184	247.94%	1,279	600	213.16%
100-44-4436-000	PERMIT/INSPCTN FEES:SPRNK/FIRE	0	0	0	0.00%	0	0	0.00%
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	1,028	1,315	(287)	78.19%	1,295	400	323.75%
100-44-4441-000	ZONING FEES	2,450	3,600	(1,150)	68.06%	4,900	3,000	163.33%
100-44-4491-000	CABLE TV FRANCHISE FEES	28,156	29,000	(844)	97.09%	29,046	31,000	93.70%
100-44-4492-000	% SURCHARGE FOR RECREATION	9,088	9,200	(112)	98.78%	8,340	7,500	111.20%
FINES, FOREITS & PENALTIES								
100-45-4511-000	COURT FINES	35,807	29,000	6,807	123.47%	30,575	32,000	95.55%
100-45-4513-000	PARKING VIOLATIONS	48,825	50,000	(1,175)	97.65%	56,503	43,000	131.40%
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	9,941	2,200	7,741	451.88%	2,382	3,000	79.39%
PUBLIC CHARGES FOR SERVICE								
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	107	0	107	0.00%	28	25	112.76%
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	604	400	204	151.02%	956	400	238.98%
100-46-4613-000	CLERK: PARKING PERMITS	611	600	11	101.83%	630	700	90.00%
100-46-4621-000	LAW ENFORCEMENT FEES	563	500	63	112.57%	718	400	179.43%
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	14,912	14,885	27	100.18%	14,886	15,000	99.24%
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0.00%	0	0	0.00%
100-46-4645-000	DISPOSAL REPAIR FEES	0	0	0	0.00%	0	0	0.00%
100-46-4670-000	BOOK PUBLISHING REVENUES	90	60	30	149.55%	179	60	299.10%
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	32	0	32	0.00%	32	0	0.00%
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0.00%	0	0	0.00%
100-46-4672-000	CONTRIBUTIONS:PARKS & FORESTRY	9,368	5,000	4,368	187.36%	8,568	0	-
100-46-4672-100	GARDEN PLOT REVENUES	2,760	2,750	10	100.36%	2,675	2,660	100.56%
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	5,530	2,500	3,030	221.20%	2,500	2,500	100.00%
100-46-4672-130	CONTRIBUTIONS: HORT CONSULTANT	0	0	0	0.00%	1,000	1,000	100.00%
100-46-4673-100	RECREATION: FOUR CORNERS	22,063	19,000	3,063	116.12%	16,775	15,135	110.84%
100-46-4673-200	RECREATION: LAND REC	24,925	26,500	(1,575)	94.06%	26,075	17,000	153.38%
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-46-4673-300	RECREATION: TENNIS	28,256	23,135	5,121	122.14%	23,162	25,500	90.83%
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0.00%	0	0	0.00%
100-46-4673-500	RECREATION: BASKETBALL	1,990	2,760	(770)	72.10%	2,760	2,200	125.45%
100-46-4673-600	RECREATION: GOLF	5,066	4,000	1,066	126.66%	3,933	3,824	102.84%
100-46-4673-700	RECREATION: KAYAK/CANOE	525	560	(35)	93.75%	595	850	70.00%
100-46-4673-800	RECREATION: INDOOR SOCCER	0	0	0	0.00%	0	0	0.00%
100-46-4673-900	RECREATION: OUTDOOR SOCCER	10,652	10,346	306	102.96%	10,634	9,700	109.62%
100-46-4674-100	COMMUNITY CENTER RENTALS	191	2,400	(2,209)	7.96%	2,402	2,200	109.18%
100-46-4674-210	JULY 4th FAMILY PICNIC	964	1,200	(236)	80.33%	910	1,500	60.67%
100-46-4674-220	JULY 4th FIREWORKS	9,464	9,500	(36)	99.62%	7,587	8,000	94.84%
INTERGOVERNMENTAL SERVICE CHARGES								
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	13,764	13,764	0	100.00%	0	13,494	0.00%
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	11,142	11,142	0	100.00%	0	10,924	0.00%
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	17,375	17,375	0	100.00%	0	17,034	0.00%
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	9,364	9,364	0	100.00%	0	9,180	0.00%
MISCELLANEOUS REVENUE								
100-48-4810-000	INTEREST ON INVESTMENTS	101,408	18,000	83,408	563.38%	58,002	15,000	386.68%
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	7,042	7,500	(458)	93.89%	7,492	7,746	96.72%
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0.00%	0	0	0.00%
100-48-4815-000	REPAYMENT: WATER UTILITY ADVANC	0	0	0	0.00%	0	18,465	0.00%
100-48-4821-000	RENT: DUE FROM POOL	37,188	38,500	(1,312)	96.59%	0	38,500	0.00%
100-48-4822-000	RENT: BLACKHAWK C.C.	99,996	100,000	(4)	100.00%	91,663	100,300	91.39%
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0.00%	0	0	0.00%
100-48-4825-000	RENT: PARKING SPACES	0	0	0	0.00%	0	0	0.00%
100-48-4827-000	DEVELOPR SHARE MAD FIRE EXPENSE	56,068	60,000	(3,932)	93.45%	40,067	39,612	101.15%
100-48-4830-000	MISCELLANEOUS SALES	0	0	0	0.00%	334	0	0.00%
100-48-4831-000	POLICE/ FIRE SALES	0	0	0	0.00%	0	0	0.00%
100-48-4833-000	VILLAGE TREE SALES	2,595	5,000	(2,405)	51.90%	5,942	6,000	99.04%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-48-4836-000	DPW VEHICLE SALES	0	0	0	0.00%	284	0	0.00%
100-48-4838-000	DANE CTY CALENDARS	0	700	(700)	0.00%	1,407	800	175.89%
100-48-4840-000	INSURANCE DIVIDENDS	5,633	0	5,633	0.00%	14,098	0	0.00%
100-48-4845-000	INSURANCE PREMIUM REFUNDS	1,804	0	1,804	0.00%	1,519	0	0.00%
100-48-4850-000	INSURANCE CLAIMS	9,129	0	9,129	0.00%	2,047	0	0.00%
100-48-4851-000	2018 FLOOD INSURANCE REIMB	32,631	0	32,631	0.00%	0	0	0.00%
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	0	0	0	0.00%	0	0	0.00%
100-48-4895-000	REPAYMENT: TIF ADVANCE	0	42,038	(42,038)	0.00%	0	48,602	0.00%
OTHER FINANCING SOURCES								
100-49-4941-000	MISCELLANEOUS REVENUES	9,972	17,000	(7,028)	58.66%	16,300	17,000	95.88%
100-49-4944-000	FUND BALANCE APPLIED	0	0	0	0.00%	0	133,334	0.00%
EXPENSES								
VILLAGE BOARD								
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	2,301	3,200	(899)	71.91%	5,777	1,500	385.11%
100-51-5111-720	VILLAGE BOARD: DONATIONS	0	0	0	0.00%	400	0	0.00%
100-51-5112-310	COMMITTEES: SUP & EXPENSE	1,885	300	1,585	628.40%	425	300	141.57%
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	2,964	3,054	(90)	97.05%	2,907	2,965	98.04%
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	25,446	23,319	2,127	109.12%	23,040	22,341	103.13%
100-51-5120-150	JUDICIAL: BENEFITS	7,018	6,596	422	106.40%	6,548	6,437	101.73%
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	2,264	1,700	564	133.19%	2,750	1,700	161.74%
100-51-5120-321	JUDICIAL: DUES	145	140	5	103.57%	140	140	100.00%
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	932	1,800	(868)	51.78%	1,716	1,665	103.08%
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	13,432	17,000	(3,569)	79.01%	17,398	18,000	96.65%
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	26,615	29,000	(2,385)	91.78%	18,578	29,000	64.06%
100-51-5141-120	ADMIN: WAGES	98,972	89,176	9,796	110.99%	89,746	85,246	105.28%
100-51-5141-150	ADMIN: BENEFITS	30,096	25,592	4,504	117.60%	28,121	23,079	121.85%
100-51-5141-320	ADMIN: DUES & SEMINARS	1,346	1,700	(354)	79.16%	2,347	1,700	138.05%
100-51-5141-340	ADMIN: MONTHLY BULLETIN	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	804	400	404	200.91%	685	400	171.26%
100-51-5142-120	CLERK: WAGES	61,241	74,329	(13,088)	82.39%	60,638	70,608	85.88%
100-51-5142-130	EXTRA OFFICE HELP	18,488	19,011	(523)	97.25%	19,392	18,366	105.59%
100-51-5142-150	CLERK: BENEFITS	18,226	26,430	(8,204)	68.96%	17,926	20,689	86.64%
100-51-5142-310	CLERK: SUP & EXPENSES	4,351	3,500	851	124.31%	6,810	3,900	174.61%
100-51-5142-322	CLERK: TRAINING/SEMINARS	2,106	2,200	(94)	95.71%	1,496	1,600	93.53%
100-51-5142-340	CLERK: POSTAL EXPENSES	3,104	2,100	1,004	147.80%	2,379	3,000	79.30%
100-51-5142-500	CLERK: DANE CTY CALENDARS	0	600	(600)	0.00%	599	600	99.75%
100-51-5142-700	CLERK: LICENSE COSTS	0	0	0	0.00%	0	0	0.00%
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	0	0	0	0.00%	0	0	0.00%
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	41,784	44,000	(2,216)	94.96%	61,011	44,000	138.66%
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	0	0	0	0.00%	0	0	0.00%
100-51-5143-200	PERSONNEL: RECRUITMENT	0	200	(200)	0.00%	0	0	0.00%
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	0	300	(300)	0.00%	0	0	0.00%
100-51-5143-300	PERSONNEL: RETIREES INS PREM	18,469	29,131	(10,662)	63.40%	32,384	48,954	66.15%
100-51-5144-140	ELECTIONS: PER DIEM WAGES	1,738	2,750	(1,013)	63.18%	3,186	4,000	79.66%
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	877	8,100	(7,223)	10.83%	1,584	1,000	158.36%
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	52,697	51,200	1,497	102.92%	52,054	40,000	130.14%
100-51-5145-340	D.P.: OPERATIONS EXPENSE	8,533	8,400	133	101.58%	2,917	2,700	108.02%
100-51-5145-350	WEBSITE COSTS	671	620	51	108.25%	670	570	117.57%
100-51-5151-210	FINANCE: AUDIT SERVICES	34,321	26,000	8,321	132.00%	38,300	25,000	153.20%
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	0	0	0	0.00%	0	0	0.00%
100-51-5151-300	BOND ISSUE EXPENSES	3,750	3,425	325	109.49%	3,900	0	0.00%
100-51-5152-340	TREASURY: OPERATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	0	0	0	0.00%	0	0	0.00%
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	10,333	10,190	143	101.40%	10,333	10,190	101.40%
100-51-5154-511	LIABILITY INS (LEAGUE)	43,789	44,609	(820)	98.16%	50,161	43,729	114.71%
100-51-5154-512	PROPERTY INS (LGPIF)	17,354	14,163	3,191	122.53%	13,619	14,708	92.60%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	36,116	42,000	(5,884)	85.99%	38,893	42,000	92.60%
100-51-5160-221	BLDGS & PLANT: WATER	6,160	6,000	160	102.66%	4,980	8,000	62.25%
100-51-5160-222	BLDGS & PLANT: TELEPHONE	7,506	0	7,506	0.00%	5,065	4,000	126.62%
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	6,775	6,560	215	103.27%	6,560	6,600	99.39%
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	4,874	5,000	(126)	97.48%	5,827	3,410	170.89%
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	0	0	0	0.00%	4,387	2,500	175.49%
PUBLIC SERVICES								
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	98,526	98,654	(128)	99.87%	93,449	95,326	98.03%
100-52-5210-120	POLICE: CLERICAL WAGES	72,494	73,210	(716)	99.02%	72,766	73,638	98.82%
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	361,709	369,913	(8,204)	97.78%	351,473	322,202	109.08%
100-52-5210-122	POLICE: OVERTIME WAGES	9,541	9,000	541	106.01%	24,325	9,000	270.28%
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	55,818	23,000	32,818	242.68%	71,005	48,000	147.93%
100-52-5210-125	POLICE: DIFFERENTIAL	2,412	2,000	412	120.58%	2,361	2,000	118.07%
100-52-5210-128	POLICE: COM SERVICE OFFICERS	1,590	4,400	(2,810)	36.14%	0	4,400	0.00%
100-52-5210-129	POLICE: CROSSING GUARD WAG	3,760	6,000	(2,240)	62.66%	5,393	5,000	107.86%
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0.00%	0	0	0.00%
100-52-5210-150	POLICE: BENEFITS	189,793	190,976	(1,183)	99.38%	203,560	196,549	103.57%
100-52-5210-170	POLICE: EDUCATION REIMB	0	0	0	0.00%	0	1,000	0.00%
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	11,555	15,000	(3,445)	77.03%	14,110	14,000	100.79%
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	2,436	3,000	(564)	81.20%	4,860	3,000	162.00%
100-52-5210-321	POLICE: DUES & SEMINARS	1,767	2,500	(733)	70.69%	2,689	2,000	134.45%
100-52-5210-322	POLICE: TRAINING EXPENSES	16,652	9,000	7,652	185.02%	8,581	9,000	95.35%
100-52-5210-340	POLICE: OPERATING EXPENSE	15,127	16,000	(873)	94.54%	19,385	16,000	121.15%
100-52-5210-341	POLICE: UNIFORM EXPENSE	7,868	6,000	1,868	131.13%	11,261	5,000	225.23%
100-52-5210-345	POLICE: PROMOTION	0	0	0	0.00%	0	0	0.00%
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	6,831	5,000	1,831	136.63%	10,626	5,000	212.51%
100-52-5210-370	POLICE: FUEL & OIL	9,178	10,000	(822)	91.78%	9,811	7,000	140.15%
100-52-5210-380	POLICE: DRUG PREVENTION	1,000	1,000	0	100.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	560,101	575,475	(15,374)	97.33%	0	570,119	0.00%
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	22,587	20,773	1,814	108.73%	20,773	21,217	97.91%
100-52-5220-590	FIRE: HYDRANT RENTAL	168,281	0	168,281	0.00%	0	168,281	0.00%
100-52-5240-150	INSPECTIONS: BENEFITS	2,321	2,303	18	100.78%	2,562	2,180	117.51%
100-52-5240-211	INSPECTIONS: BUILDINGS	15,944	14,500	1,444	109.96%	18,931	14,000	135.22%
100-52-5240-212	INSPECTIONS: HVAC	5,745	5,500	245	104.45%	5,329	5,000	106.58%
100-52-5240-213	INSPECTIONS: ELECTRICAL	6,494	7,500	(1,006)	86.59%	6,286	7,000	89.80%
100-52-5240-214	INSPECTIONS: PLUMBING	1,957	2,600	(643)	75.25%	2,873	2,500	114.91%
100-52-5240-340	INSPECTIONS: OPERATIONS	1,156	100	1,056	1156.43%	236	0	0.00%
100-52-5260-290	DANE COUNTY RADIO CONTRACT	4,277	6,061	(1,784)	70.57%	7,794	7,058	110.43%
PUBLIC WORKS								
100-53-5300-121	AIDABLE WORK: LABOR	76,779	70,214	6,565	109.35%	68,136	72,262	94.29%
100-53-5300-150	AIDABLE WORK: BENEFITS	15,932	12,084	3,848	131.85%	13,302	12,560	105.91%
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	12,669	18,000	(5,331)	70.38%	19,167	18,000	106.48%
100-53-5300-450	SCHOOL SAFE ZONE	0	0	0	0.00%	0	0	0.00%
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0.00%	0	0	0.00%
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	18,683	15,000	3,683	124.56%	15,779	18,000	87.66%
100-53-5320-370	GARAGE: FUEL & OIL	10,742	12,000	(1,258)	89.52%	13,029	8,000	162.86%
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	0	0	0	0.00%	0	0	0.00%
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	850	0	850	0.00%	10,000	0	0.00%
100-53-5342-220	STREET LIGHTING: POWER	17,926	18,000	(74)	99.59%	18,359	16,000	114.74%
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	2,019	15,000	(12,981)	13.46%	3,393	20,000	16.97%
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	211	175	36	120.58%	181	85	213.45%
100-53-5352-300	BUS SERVICE	30,000	30,000	0	100.00%	30,000	30,000	100.00%
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	89,712	96,289	(6,577)	93.17%	115,612	94,360	122.52%
100-53-5363-290	METRO LANDFILL EXPENSE	10,250	10,250	0	100.00%	10,750	10,750	100.00%
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	38,577	45,115	(6,537)	85.51%	38,994	50,931	76.56%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	7,284	7,764	(480)	93.82%	6,277	8,852	70.92%
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	3,481	4,100	(619)	84.89%	5,756	4,100	140.39%
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	4,741	2,800	1,941	169.31%	5,484	2,800	195.84%
VILLAGE HALL								
100-54-5400-130	VILLAGE HALL: CLEANING	4,481	4,819	(338)	92.99%	4,524	5,668	79.82%
100-54-5400-150	VILLAGE HALL: BENEFITS	1,363	829	534	164.35%	657	985	66.68%
NON-AIDABLE SERVICES								
100-55-5500-121	NON-AIDABLE WORK: LABOR	111,971	105,700	6,271	105.93%	110,841	105,083	105.48%
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	22,176	18,191	3,985	121.91%	19,280	18,265	105.56%
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	28,420	25,000	3,420	113.68%	29,329	28,000	104.75%
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-55-5500-700	COMMUNITY GARDENS	990	500	490	198.00%	458	500	91.60%
100-55-5510-340	2018 FLOOD EXPENSES	16,069	0	16,069	0.00%	85,345	0	0.00%
100-55-5514-121	COMMUNITY CTR: WAGES	252	811	(558)	31.10%	1,341	578	232.01%
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	63	140	(77)	44.80%	196	100	196.22%
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	2,460	7,400	(4,940)	33.25%	6,320	7,400	85.41%
100-55-5520-121	FORESTER: WAGES	62,075	64,191	(2,116)	96.70%	60,352	62,956	95.86%
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5520-125	HORT ASSISTANT WAGES	15,136	23,000	(7,864)	65.81%	11,705	15,000	78.04%
100-55-5520-150	FORESTER: WAGE BENEFITS	17,355	17,581	(226)	98.71%	16,682	17,461	95.54%
100-55-5520-320	PARKS:PROJECTS	15,463	12,500	2,963	123.70%	11,849	7,000	169.27%
100-55-5520-340	PARKS:OPERATING EXPENSE	5,032	4,800	232	104.84%	5,213	4,400	118.48%
100-55-5520-342	VILLAGE TREE SALES COSTS	2,553	5,000	(2,448)	51.05%	5,281	6,000	88.02%
100-55-5520-350	McKENNA PARK	0	0	0	0.00%	0	0	0.00%
100-55-5520-370	FORESTER: FUEL & OIL	0	0	0	0.00%	0	0	0.00%
100-55-5523-341	HORTICULTURE: CONSULTANT	980	0	980	0.00%	847	1,000	84.70%
100-55-5523-343	HORTICULTURE: REFORESTATION	10,206	14,000	(3,794)	72.90%	13,323	9,000	148.04%
100-55-5523-350	HORTICULTURE:PLANTINGS	1,015	3,000	(1,985)	33.83%	2,570	2,000	128.51%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-55-5523-550	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-55-5523-600	TREE MAINTENANCE	34,324	40,000	(5,676)	85.81%	28,141	30,000	93.80%
100-55-5523-650	TREE REMOVALS	29,146	30,000	(855)	97.15%	25,863	25,000	103.45%
100-55-5531-121	FOUR CORNERS: WAGES	13,785	13,000	785	106.04%	12,581	12,000	104.85%
100-55-5531-150	FOUR-CORNERS: BENEFITS	1,055	1,000	55	105.45%	962	900	106.94%
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	3,725	1,500	2,225	248.31%	3,271	650	503.22%
100-55-5532-121	LAND RECREATION: WAGES	15,108	12,500	2,608	120.87%	11,867	13,300	89.23%
100-55-5532-150	LAND RECREATION: BENEFITS	1,156	1,000	156	115.58%	908	1,017	89.27%
100-55-5532-340	LAND RECREATION: OPERATING EXP	4,041	1,700	2,341	237.69%	4,096	1,700	240.94%
100-55-5533-121	TENNIS: WAGES	16,206	18,000	(1,794)	90.04%	17,652	16,000	110.33%
100-55-5533-150	TENNIS: BENEFITS	1,240	1,400	(160)	88.56%	1,350	1,300	103.88%
100-55-5533-340	TENNIS: OPERATING EXPENSES	9,195	3,000	6,195	306.49%	6,521	1,000	652.15%
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0.00%	0	0	0.00%
100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0.00%	0	0	0.00%
100-55-5535-121	BASKETBALL: WAGES	2,151	1,300	851	165.49%	1,250	1,000	124.95%
100-55-5535-150	BASKETBALL: BENEFITS	165	100	65	164.56%	96	77	124.17%
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	888	750	138	118.44%	835	750	111.35%
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0.00%	0	0	0.00%
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	0.00%	0	0	0.00%
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	1,624	1,350	274	120.29%	1,304	1,375	94.82%
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	9,464	9,000	464	105.16%	8,772	9,000	97.46%
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	4,970	4,750	220	104.62%	4,637	4,450	104.21%
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	9,852	7,000	2,852	140.74%	7,801	7,000	111.45%
100-55-5540-340	GOLF: OPERATING EXPENSES	5,528	4,500	1,028	122.85%	4,733	4,000	118.33%
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	578	550	28	105.00%	560	550	101.82%
CONSERVATION & DEVELOPMENT								
100-56-5630-150	PLANNER	792	800	(8)	99.00%	1,400	800	175.00%

Percent of year elapsed = 100.00%		December 31, 2019				December 31, 2018											
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget									
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	6,597	800	5,797	824.63%	1,468	800	183.46%									
CAPITAL OUTLAY: GENERAL																	
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0.00%	0	0	0.00%									
100-57-5751-800	CAP OUTLAY: COMPUTERS	7,038	10,000	(2,962)	70.38%	0	0	0.00%									
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0.00%	0	0	0.00%									
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	0	0	0.00%	0	0	0.00%									
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	0	0	0	0.00%	0	0	0.00%									
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%									
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	0	0	0.00%	0	0	0.00%									
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%									
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	0	0	0	0.00%	0	0	0.00%									
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%									
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%									
*** DELETED A FEW EXTINCT CAPITAL OUTLAY ACCOUNTS																	
OTHER FINANCING USES																	
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0.00%	0	0	0.00%									
100-59-5920-900	DUE TO DEBT SERVICE	30,113	958,205	(928,092)	3.14%	607,849	926,422	65.61%									
TOTAL REVENUES		1,116,789	3,899,719	(2,782,930)	28.64%	952,122	3,978,316	23.93%									
TOTAL EXPENSES		3,141,061	3,899,719	(758,659)	80.55%	3,130,339	3,947,254	79.30%									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">LGIP General Acct. Interest Rate</td> <td style="width: 10%;">Dec-19</td> <td style="width: 20%;">1.63%</td> </tr> <tr> <td>LGIP Tax Acct. Interest Rate</td> <td>Dec-19</td> <td>1.63%</td> </tr> <tr> <td>Park Bank Tax Acct. Interest Rate</td> <td>Dec-19</td> <td>1.59%</td> </tr> </table>									LGIP General Acct. Interest Rate	Dec-19	1.63%	LGIP Tax Acct. Interest Rate	Dec-19	1.63%	Park Bank Tax Acct. Interest Rate	Dec-19	1.59%
LGIP General Acct. Interest Rate	Dec-19	1.63%															
LGIP Tax Acct. Interest Rate	Dec-19	1.63%															
Park Bank Tax Acct. Interest Rate	Dec-19	1.59%															

Interest on Investments (2019) Rates/Amounts

Account	Month	Interest Rate	Amount
LGIP General	January	2.47%	876.09
	February	2.46%	815.13
	March	2.47%	910.67
	April	2.49%	1,354.40
	May	2.45%	5,892.82
	June	2.45%	5,642.04
	July	2.38%	6,015.42
	August	2.17%	5,464.59
	September	2.10%	5,311.65
	October	1.92%	4,577.29
	November	1.71%	3,180.89
	December	1.63%	3,149.37
	TOTAL		43,190.36

LGIP Tax	January	2.47%	1,084.33
	February	2.46%	975.71
	March	2.47%	1,090.08
	April	2.49%	1,063.74
	May	2.45%	1,086.15
	June	2.42%	1,039.57
	July	2.38%	1,059.35
	August	2.17%	966.92
	September	2.18%	939.86
	October	1.92%	859.96
	November	1.71%	742.03
	December	1.63%	731.46
	TOTAL		11,639.16

Park Bank Tax	January	2.42%	10,424.55
	February	2.53%	9,227.38
	March	2.72%	4,831.95
	April	2.39%	3,828.75
	May	2.59%	3,220.34
	June	2.72%	2,565.06
	July	2.35%	2,173.48
	August	2.54%	2,508.66
	September	2.27%	2,369.43
	October	2.28%	1,421.73
	November	2.17%	991.86
	December	1.59%	2,830.08
	TOTAL		46,393.27

GRAND TOTAL			101,222.79
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**Village of Shorewood Hills
Board of Trustees Minutes
Monday, December 16, 2019**

1. Called to Order Village President David Benforado called the meeting to order at 7:02 pm.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Mark Lederer, Scott Friedman, John Imes, Cokie Albrecht and Shabnam Lotfi. Village Treasurer Sean Cote and Village Trustee Tracy Bailey was excused. Also in attendance were, Police Chief Aaron Chapin, DPW Chief John Mitmoen, Administrative Services Manager/ Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation none.

5. Appearances and Communications none.

6. Board Matters

A. Payment of Bills

Mr. Lederer moved and Mr. Friedman seconded a motion to approve the November prepaids in the amount of \$43,154.90 and the December Board bills in the amount of \$162,908.40 for a total of \$206,063.30.

Motion passed 6-0.

B. Consent Agenda

i. November 18 meeting minutes

ii. Set 2020 compensation plan for regular Village employees

iii. Set interim compensation for Pool Manager and Pool Manager consultant

iv. Name Mark (Mort) Moyer Interim Crew Chief and set hourly rate at \$32.24

v. Set seasonal DPW pay rate for James Fahien at \$15.00 per hour

vi. Set crossing guard wages at \$13.00 per hour

vii. Set part-time police officer wages at \$20.50

viii. Approve Employee Assistance program and proposal from HealthyMinds, LLC for regular employees

ix. Approve Wellness check program for Police Department personnel and proposal from HealthyMinds, LLC

x. Approve purchase of copiers through State contract.

The November 18, 2019 minutes and Name Mark (Mort) Moyer Interim Crew Chief and set hourly rate at \$32.24 were removed from the consent agenda.

Mr. Imes moved and Ms. Albrecht seconded a motion to approve the remaining consent agenda items: Set 2020 compensation plan for regular Village employees, set interim compensation for Pool Manager and Pool Manager consultant, set seasonal DPW pay rate for James Fahien at \$15.00 per hour, set crossing guard wages at \$13.00 per hour, set part-time police officer wages at \$20.50, approve Employee Assistance program proposal from HealthyMinds, LLC for regular employees, Approve Wellness check program for Police Department personnel and proposal from HealthyMinds, LLC, approve purchase of copiers through State contract.

Motion passed 6-0.

i. November 18 meeting minutes

Mr. Lederer moved and Ms. Albrecht seconded a motion to approve the November 18, 2019 minutes with the addition of the word “approximately” in front of \$16,000 on page 5. Motion passed 6-0.

iv. Name Mark (Mort) Moyer Interim Crew Chief and set hourly rate at \$32.24

Ms. Albrecht asked what the period of time would be for the Interim Crew Chief position and rate of pay for Mort.

Mr. Frantz stated Mort would hold this position from December 29, 2019 until the new hire starts.

Ms. Albrecht moved and Mr. Imes seconded a motion approving the hire of Mark Moyer as Interim Crew Chief from December 29, 2019 until the new Crew Chief starts.

Motion passed 6-0.

C. Ordinances none.

D. New Business Resolutions and Motions

i. Resolution R-2019-17 Thanking Crew Chief John Mitmoen and wishing him well in his retirement

Mr. Benforado read the resolution to the public.

Mr. Lederer moved and Mr. Imes seconded a motion to approve Resolution R-2019-17 Thanking Crew Chief John Mitmoen and wishing him well.

Motion passed 6-0.

ii. Resolution R-2019-18 International Migratory Bird Day (Bird City)

Mr. Lederer moved and Mr. Imes seconded a motion to approve Resolution R-2019-18 for International Migratory Bird Day.

Motion passed 6-0.

iii. Consider three party contract for design/engineering of Lake Mendota Drive bridge (WI DOT, VOSH, KL Engineering) (Recommended by Public Works)

Mr. Frantz gave a brief background on the application for a grant to replace the bridge on Lake Mendota Drive. The Board previously approved the funding and the next step in the process is to enter into the three party contract. The Public Works Committee recommended KL Engineering. If the Board were to approve the contract, that would give KL Engineering the approvals needed to proceed.

Mr. Imes asked if it would make sense to do the bridge construction at the same time as the University Avenue construction to save on cost with equipment being nearby and able to complete portions of the bridge while doing the road construction.

John Mitmoen stated his biggest concern with the bridge reconstruction is ensuring a quad axel sewer vac truck can get down the road below to service the lift station. Currently the bridge abutments are too narrow for a quad axel truck.

Mr. Benforado asked Mr. Frantz to come back in January to the Board with a sequence of how the meetings will be planned out.

Ms. Lotfi moved and Mr. Imes seconded a motion to adopt the three party contract for design/engineering of Lake Mendota Drive.

Motion passed 6-0.

iv. Approve Administrative office floor replacement and cubicle reconfiguration (Recommended by Services)

Ms. Lotfi gave a brief background on the need for reconfiguring the office space and replacing the flooring at the same time.

Ms. Lotfi moved and Mr. Imes seconded a motion to approve up to \$21,400 for cubicle and flooring replacement with the caveat that staff will determine what type of flooring is the most durable option, whether it be the Ecosystem or the Luxury Vinyl Tile (LVT).

Motion passed 6-0.

v. Approve 2020-2024 participation in Madison Area Municipal Stormwater Partnership Education plan (MAMSWAP)

Mr. Frantz gave a brief overview of the MAMSWAP.

Mr. Benforado brought to the Board's attention that the joint agreement has the Village paying proportionately more than other communities. The grouping of communities in the various population ranges is not equitable. The amount of money involved does not merit holding the matter up, but it should be looked into the next time around.

Mr. Friedman moved and Mr. Lederer seconded a motion to approve the 2020-2024 participation in Madison Area Municipal Stormwater Partnership Education Plan.

Motion passed 6-0.

vi. Set Village Caucus for January 21, 2020 at 7:00 pm and 2020 Board meeting dates

Ms. Albrecht moved and Mr. Lederer seconded a motion to set the Village Caucus for January 21, 2020.

Motion passed 6-0.

E. Appointments

i. Personnel Committee- Laura Stephenson

Ms. Albrecht moved and Ms. Lotfi seconded a motion to approve Mr. Benforado's recommendation to appoint Laura Stephenson to Personnel.

Motion passed 6-0.

ii. Poll Workers

Mr. Friedman moved and Mr. Imes seconded a motion to appoint the recommended list of poll workers.

Motion passed 6-0.

7. Reports of Officials and Committees

A. Village President-

i. Arbor Day Proclamation

B. Village Administrator- nothing to report.

C. Ad hoc Recognition Committee – Mr. Benforado briefly explained the 2020 awards that will be awarded. The date of the recognition dinner might have an alternate date in the near future.

D. Personnel Committee – did not meet.

E. Finance Committee – did not meet.

F. Plan Commission – did not meet.

G. Public Works Committee – met and discussed speed hump improvements.

H. Services Committee – met and discussed Administration office reconfiguration and flooring. Discussed the equipment needs.

I. Public Health & Safety Committee – met and discussed the towing and impounding ordinance changes as well as changes to the village code the Municipal Judge would like to see.

J. Recreation Committee – nothing to report.

K. Ad hoc Sustainability Committee – Disbanded.

L. Ad hoc Disaster Preparedness Committee – moving forward with Nixel. Mr. Benforado would like to see this on the January agenda.

L. Ad hoc Stormwater Committee – Mr. Benforado updated the Board on the 96 inch pipe as part of the University Avenue construction and the associated costs. The tunnel underneath Blackhawk Country Club has been decided to be not feasible by the City presently. The Stormwater Committee has recommended the 96 inch pipe that will be part of the University Avenue reconstruction project. He stated this is not a solution for the stormwater problem in terms of major events. It will help in smaller ones.

Federal share has been capped at \$12 million.

Mr. Frantz confirmed that the Village is paying 50% of all reconstruction on University Avenue, except for stormwater which will be 85% City. He had a conversation with Rob Phillips from the City of Madison about the financial constraints of this project.

Mr. Lederer would like to see this go through the Finance Committee because of the complexity of the project and also to consider this stormwater plan with the other capital plan projects.

M. Ad hoc Heiden Haus Committee – did not meet.

N. Parks Committee – Discussed the Four Corners path previously. The use of the Quarry was discussed along with drainage & stability issues. They also discussed McKenna Park and the reconstruction of the bridge and how that affects the visuals of the park.

O. Blackhawk Liaison Committee – met and discussed the pre-planning for the 2020 golf scramble. The Committee also discussed teaming up with Blackhawk Country Club to host additional fundraising events to help with Heiden Haus renovations.

P. Pool Committee – met and discussed retaining the current Pool Manager and Pool Manager Consultant until a new Pool Manager is hired to perform duties in early January and February for the 2020 season. The second issue discussed with the lack of applications for the Pool Manager position. They discussed redefining the job description and defining the duties.

Q. Waterfront Committee – met but no update.

R. Joint Campus Committee – met and discussed pending projects at the University of Wisconsin Campus.

8. Next Meeting date: January 21, 2020

9. Adjourn

Meeting was adjourned at 9:20 pm.

Respectfully submitted,

Karla Endres
Village Clerk

**Village of Shorewood Hills
Personnel Committee
Meeting Minutes**

Monday, October 7, 2019 7:30 a.m.

1. **Call to Order** Committee Chairperson Cokie Albrecht called the meeting to order at 7:34 a.m. Present were Ms. Albrecht and Committee members Alan Goldenberg, Greg Lampe and Amy Neeno-Eckwall. Erica Moeser and Mary Gulbrandsen were excused. Village Clerk Karla Endres was also in attendance.
 - a. **Note compliance with open meeting law** Ms. Endres confirmed the meeting had been properly posted and noticed.

2. **Approve previous meeting minutes** Delayed approval of meeting minutes.

3. **Meet with non-bargaining unit staff on employment/benefit compensation issues**
 - a. **Department of Public Works (DPW)** The members of the Department of Public Works in attendance at 7:30 a.m. were Crew Chief John Mitmoen, Mark Moyer, Tary Handschke and Bryan Bennett. The Crew shared their concerns with the retirement of John Mitmoen. John stated his retirement would be sometime in January 2020. Mark stated he is planning to retire in 2021 and he would like to be allowed to use his sick leave. He will have to switch to the Village's health insurance if he is going to use his sick leave, which will be more costly to the Village.

Ms. Neeno-Eckwall asked about the on call compensation and if there was equipment or personnel needs in the future.

John stated there is a person on call 24/7. Tary mentioned that after researching what other communities are compensated for on call pay, the Village is in line with those communities. He mentioned he is concerned about maintaining the pool in the future. He would like to have less interaction with the pool instead of taking on more duties with regards to maintenance in the future.

Ms. Albrecht gave a brief update from the Pool Committee and that they are actively working to find a solution.

Bryan stated that when he is expected to clean the buildings, then it takes away another person from the crew as the second crew member has to wait for him to finish cleaning. He would like to see the crew get out of the cleaning business.

Tary would like to see the crew do less of the chemical maintenance at the pool. They have always done building maintenance but the chemicals of the pool takes extra knowledge and training.

John said it has been a bit harder on the crew to take care of the pool with the extended season use. Now winterizing the pool falls in the same timeframe as winterizing shelters, bathrooms and the pool locker rooms.
 - c. **Police Department** The members of the Police Department in attendance were Police Chief Aaron Chapin, Lt. Courtland Martens, Nick Bybee and Marty Davis. Courtland stated he is appreciative of the health insurance the Village provides. Marty is grateful for having parking for staff and the vacation policy. Nick stated the Police Department is a great work environment. Marty said she is the one in the district that still does both court and police work. She has no backup for police or court. She is starting to train

Nick Bybee for the police administrative assistant position as a backup. She would like to see a position created where it elevates Nick's position with compensation. Courtland would like to see a full time parking person. Nick would then be able to do some of the processing of paperwork for Marty. Nick would supervise the CSO (Community Services Officer) in charge of parking. Aaron has a plan in place to create a position called CSO Advanced for Nick Bybee. Aaron would like to see Nick's time freed up to assist in police work and promote him for the duties he is currently performing. Marty does not want to be in a position where she is training two people, which can be tedious, when there are time constraints. Courtland stated it would be nice to have someone to do just parking as that takes up a lot of the duty officer time.

Ms. Neeno-Eckwall would like to have staff currently separate out duties for both the court and police assistant.

Mr. Goldenberg stated for best practice that the Village should have the tasks totally separated out and listed in the case of a new employee for either of those positions.

Marty stated she would like to see the court move to the administration side of the Village Hall.

Felice Borisy-Rudin stated there should be a room with a locking door and workspace for both the judge and the court clerk in the future.

b. Forestry

Corey George and Adam Lohrman were present from the Forestry Department. Corey introduced Adam to the Personnel Committee and how it has been a great benefit for Corey to have Adam as part of his team. It allows for Corey to take vacation time without the worry of having no one in the Village to manage the everyday tasks. Corey asked if Adam would qualify for benefits and a clothing allowance.

Ms. Albrecht clarified that Adam would have to work 1200 hours for ETF benefit qualification. He currently works 1040 hours per year, which does not allow him to qualify for those benefits.

Corey stated he appreciates the Garden Club's support over the years. He would like to see the minimum starting wage for summer help higher to obtain more qualified help.

d. Administration

Members of the Administration Department present were Karla Endres, David Sykes, Nancy Kolberg and Betsy Kramer. Nancy expressed how much she enjoys her job as well as her coworkers. She appreciates the salary and benefits the Village offers as well. Betsy stated it is a great place to work and enjoys the position she has. She stated she is retiring in the next year. She would like to see the positions who are retiring soon to be replaced. David stated the department receives what we need for equipment when we ask for it. He shared the same comments Betsy and Nancy did. Karla stated there is a need for additional software and that the cubicles need to be reconfigured to make the office more efficient with our current staffing needs. Nancy mentioned with her schedule it is difficult to take her half hour break as well as her hour long lunch and therefore would like to see compensation for not taking the break.

4. Municipal Judge Salary and any recommendations

Felice Borisy-Rudin was present and made brief remarks on the duties of the judge.

Ms. Neeno-Eckwall asked what the hours are for the municipal judge.

Felice said she has initial appearances once a month 1.5-4 hours. Sometimes there are trials, either that get plead out or that occur. Those can be up to 4 hours long. One hour of work for those that plead not guilty in pretrial. Settlements and agreements are another hour of time. Felice stated she spends about 6-10 hours per month total. She also is required to attend educational seminars that are about a hour per month.

Communications she participates in with other municipal judges are about an hour per month. She estimates her time spent maybe up to 12 hours per month. Felice added that the position creates a lot of personal burdens. She is required to release of a lot of financial information that is now public record. She can vote but cannot support any candidates except for judicial. She has a problem with the salary in respect to she is being paid less than what her Court clerk is being paid as well as swim coaches. She stated it would be better to pay 10 hours per month at a higher rate for psychological reasons.

Ms. Neeno-Eckwall asked if the municipal judge was on the grid for wages and which cases take up the most time.

Felice answered that the position was not on the grid. She stated that juvenile cases take a little longer because you are dealing with the kids and their parents. OWI's do not seem to take up as much time. The people that don't pay are also those that take more time with communication and correspondence. Felice would like to see administration use the courts for zoning and ordinance violations. She stated the parking could be done through either police or the court or both like it is currently performed. Felice also stated it is the judge's position to supervise the clerk, hire the clerk, manage the court budget and overall is responsible for the actions of the court. Felice offered to put together the job duties of the judge for the Personnel Committee.

Mr. Lampe moved and Ms. Neeno-Eckwall seconded a motion to recommend to the Board of Trustees to increase the judge's salary to \$30 per hour and 10 hours a month effective January 1, 2020.

Motion passed 4-0.

6. Consider recommendation to hire Jeff Pharo at a rate of \$26.58/hr (equivalent to Ofc. Dodsworth)

Chief Aaron Chapin gave a brief background on the failed hiring process for a full time officer. He mentioned he would like to hire Jeff Pharo with an additional five days vacation due to experience and he would be comparable in wage to Officer Dodsworth.

Mr. Goldenberg moved and Mr. Lampe seconded a motion to recommend to the Board of Trustees that Jeff Pharo be hired as a full time police officer, effective October 27, 2019, with the benefits described in the memo provided by Chief Chapin.

Motion passed 4-0.

7. Update on Police Department staffing matters and possible recommendation on part-time officer recruitment/hires

Chief Aaron Chapin briefly updated the Personnel Committee on the staffing of the Police Department. No further action was taken.

5. Review and recommendation on 2020 compensation package

Ms. Albrecht gave a brief background on the grid schedule and compensation for the Village positions.

Mr. Lampe moved and Mr. Goldenberg seconded a motion to recommend approval to the Board of Trustees for the proposed 2020 compensation plan of a 2% increase plus step for employees on the grid and a 2% increase for employees off the grid.

Motion passed 4-0.

8. Status of Pool Manager recruitment/hiring process

Mark Lederer, Pool Committee Chair, briefly updated the Personnel Committee on the status of Erik Johnson's (EJ) position and the recruitment of a new pool manager. He explained that the recruitment of summer pool employees start as early as January. He mentioned the City of Madison and City of Middleton both rely on the Public Works Crew to handle the maintenance of the pool and hire a pool manager to deal with the staffing and programming. He would like to see the employment ad finalized and get it published as soon as possible. He feels it is going to be a difficult position to fill because it is not a full time position but it is more than a seasonal position. There is a technical component for managing the pool and facility. He has suggested to Karl Frantz to utilize the Public Works Crew for the technical part of the position but the time of response is important as well.

Ms. Neeno-Eckwall asked if it would be in the best interest of the Village to segment the job where the crew would do the technical aspect and administration would do the hiring portion and invoicing for the pool.

Mr. Lederer sees the most critical aspect of the pool hire is the programming and day to day functions of the pool. He agreed there are third party vendors the pool can hire to maintain the pool and the Administration could do certain portions but the need to find an individual who can do all three pieces is ideal.

Ms. Neeno-Eckwall is interested in exploring hiring an individual for the pool manager position as well as handling the village recreation programs. A discussion was had to determine if the position was compensated fairly.

Ms. Albrecht stated after reviewing EJ's duties and knowing the amount of time he spends working on the pool and programming, she feels his pay is not excessive.

2. Approve previous meeting minutes

Mr. Lampe moved and Ms. Neeno-Eckwall seconded a motion to approve the Personnel Committee minutes from April 10, 2019 and September 10, 2019 as presented.

Motion passed 4-0.

9. Adjourn Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Karla Endres, Village Clerk

MuniName	Judge Last Name	Community Population	JuvenileCases	TrafficCases	OrdinanceCases	ParkingCases	Total Cases	Court Income	Date Case Info last Updated	Judge Salary
SHOREWOOD HILLS	BORISY-RUDIN	2077	19	436	38	62	555	\$29,074.00	14-Aug-19	\$ 3,054.00
BLUE MOUNDS	WASHBURN	900	0	450	48	0	498	\$33,746.00	01-Aug-19	\$3,000.00
GILLETT	KUREK	1300	2	46	278	0	326	\$37,921.00	01-Aug-19	\$3,120.00
MAPLE BLUFF	VOGEL	1302	0	454	35	0	489	\$24,974.00	01-Aug-19	\$2,400.00
CLEVELAND	KOHL	1481	0	193	26	0	219	\$23,480.00	10-May-18	\$2,400.00
ROBERTS	THARP	1700	1	444	33	0	478	\$22,745.00	01-Aug-19	\$2,400.00
PALMYRA	WARREN	1800	10	267	22	0	299	\$28,412.00	15-May-18	\$3,000.00
BLACK CREEK, BEAR CREEK, NICHOLS	MAZUROSKI	2019	2	431	31	0	464	\$34,500.00	01-Aug-19	\$4,779.00
CLINTON	RISSE	2110	23	184	77	15	299	\$20,511.00	01-Aug-19	\$3,300.00
ABBOTSFORD	KALEPP	2279	0	251	42		293	\$25,882.00	14-Jun-17	\$3,000.00
CHETEK	HARRISON	2280	11	25	12	0	48	\$21,908.00	01-Aug-19	\$5,200.00
BELLEVILLE	GEHIN	2424	14	266	23	12	315	\$26,517.00	01-Aug-19	\$1,800.00
LINN	KING	2427	2	277	47	0	326	\$31,750.00	01-Aug-19	\$5,500.00
NEKOOSA	ROWE	2568	25	400	88	0	513	\$33,349.00	08-Feb-18	\$5,400.00
ROME	THIBODEAU	2720	8	425	88	0	521	\$67,805.00	01-Aug-19	\$3,600.00
HORTONVILLE	DALLMAN	2723	11	400	27	0	438	\$29,848.00	01-Aug-19	\$8,680.00
OCONTO FALLS	PATENAUDE	2843	2	179	26	0	207	\$20,690.00	09-May-18	\$12,090.00
WRIGHTSTOWN	DEWANE	2888	14	526	43	0	583	\$43,145.00	01-Aug-19	\$4,300.00
	AVERAGE	2104	7	307	56	2	372	\$ 31,010.76		\$ 4,351.12



**GFC Recommended Solution-Police Department
(NEW) Canon Color imageRUNNER Advance C3530i III/ C3525i III**

Machine Features:

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- Quick Startup Mode: 4 seconds
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- (4) 550 Sheet Standard Paper Cassettes
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- 10.1" TFT LCD WSVGA Color Touch Screen
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 - Scan as PDF Compact - Decreases File Size of Color Scans
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- 1,200 x 1,200 dpi Resolution
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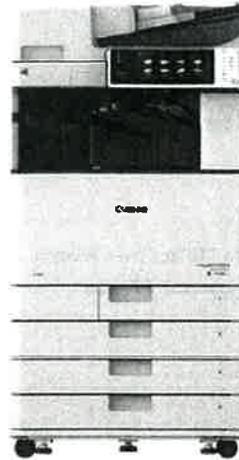


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GFC Solution Investment (NASPO State Contract Pricing)

Outright Purchase Price-25PPM	\$4,795.00		
Outright Purchase Price-30 PPM	\$5,834.00		
	36 Month	48 Month	60 Month
Monthly Lease Investment-25PPM	\$153.44	\$120.83	\$101.65
Monthly Lease Investment-30PPM	\$186.69	\$147.02	\$123.68

Budgeted

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•All images to be billed at \$0.01060 per image (Black & White) and \$0.078 per image (Color).

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Network Consultation, Installation and Support

Network connected installations include the services of a Digital Support Specialist to manage system integration, training & unlimited access to our Technology and Logistics Center (TLC).

Delivery, equipment installation, start-up supplies and training included

Pricing does not include applicable sales tax, Pricing valid for 30 days

9/10/2019

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GFC Recommended Solution

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- Energy Star Certified
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- First Out Time: As fast as 4.9 / 4.1 / 3.5 / 2.9 Seconds
- (4) 550 Sheet Standard Paper Cassettes
- 100 Sheet Stack Bypass
- 10.1" TFT LCD WSVGA Color Touch Screen
- Up to 12" x 18" Size Paper and 14 lb. Bond to 110 lb. Cover 300gsm
- 150 Sheet Single Pass Automatic Duplexing Document Feeder
- Multi-Sheet Feed Detection
- Inner Finisher H1
 - Supports Staple Free Stapling
 - Staple on Demand
- Network Printing - UFR II, PCL, Adobe PS3
 - Secure Print Via Mailbox and Print Driver
 - 100 User Inboxes
 - Mobile Device Printing
 - Direct Print via USB Drive
 - Standard Wireless LAN
- Advanced Color Network Scanning Features:
 - Dual Head Single Pass Scanning
 - Network Color Scanning to File Folder, E-mail, or FTP
 - Scan Directly to Word or PowerPoint
 - Scan as PDF Compact - Decreases File Size of Color Scans
 - Scan to Text Searchable PDF File Format
 - Scan to USB Drive
 - Blank Page Removal
- Super G3 Fax Board
 - Outbound Network Faxing
 - Inbound Network Fax Routing
- 4 GB Standard RAM + 250 GB HDD
- 1,200 x 1,200 dpi Resolution
- Enhanced Security Features: Hard Drive Disk Erase, HDD Encryption, Initialize & Lock, Mailbox Password Protection

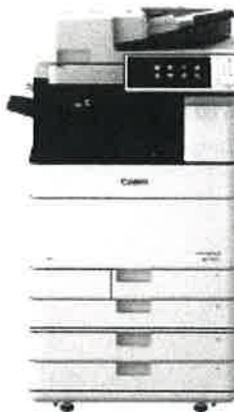


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GFC Solution Investment (NASPO State Contract Pricing)

Outright Purchase Price-40 PPM	\$7,929.00		
Outright Purchase Price-50 PPM	\$8,393.00		
	36 Month	48 Month	60 Month
Monthly Lease Investment- 40 PPM	\$253.73	\$199.81	\$168.09
Monthly Lease Investment- 50 PPM	\$268.58	\$211.50	\$177.93

Budgeted

imageCARE Maintenance Agreement

- 50 PPM: All images to be billed at \$0.007 per image (Black & White) and \$0.05 per image (Color).
- 40 PPM: All images to be billed at \$0.0074 per image (Black & White) and \$0.063 per image (Color).

Pricing includes toner, parts, labor, travel, technical updates. Also included in onsite preventative maintenance and equipment modernization through GFC's Quality Assurance Program.

Network Consultation, Installation and Support

Network connected installations include the services of a Digital Support Specialist to manage system integration, training & unlimited access to our Technology and Logistics Center (TLC).

Delivery, equipment installation, start-up supplies and training included

Pricing does not include applicable sales tax, Pricing valid for 30 days

9/10/2019

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TO: VILLAGE BOARD

FROM: AARON P. CHAPIN, CHIEF OF POLICE

RE: NIXLE

DATE: JANUARY 17, 2020

The Village of Shorewood Hills Disaster Preparedness Committee reviewed methods of communication with the Village Community for emergency notification and community issues. The committee reviewed two different options and determined Nixle would best meet the needs of the Village for both emergency notification and community interest notifications.

The Nixle product recommended is the “Nixle Engage” product which allows for text, email, mobile application, and social media notifications from the village to subscribers. There is a cost of \$2,600.00/year with a \$300.00 setup cost in the first year. There is also a 3 year contract with Nixle to provide the service.

There are many agencies utilizing Nixel for notifications including the City of Middleton, Town of Madison, WI State Capitol Police, and others.

A sheet with some information on Nixle is provided.

###

Shorewood Hills Police Department
Chief Aaron P. Chapin
810 Shorewood Boulevard
Madison, WI 53705-2115
Phone: 608-267-1110 / Fax: 608-267-1155
www.shorewood-hills.org



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IPAWS



EVERBRIDGE NETWORK



WEBPAGE



FACEBOOK



TWITTER



GOOGLE ALERTS

“ To engage the public wherever they are when it matters most - that’s what Nixle does for us. ”

CHARLIE BECK
LOS ANGELES POLICE CHIEF

Everbridge Nixle has **600** employees dedicated to
HELP YOU INFORM AND PROTECT YOUR RESIDENTS

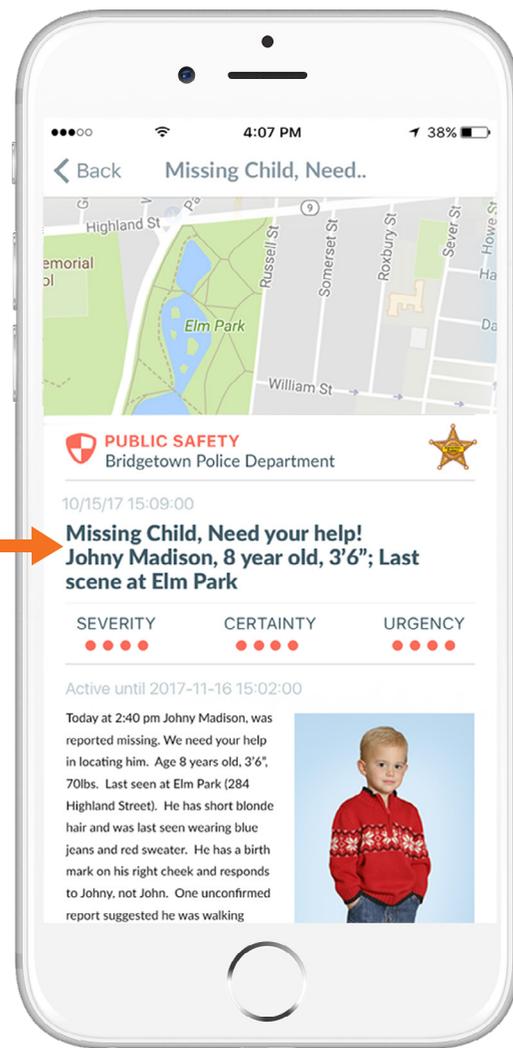
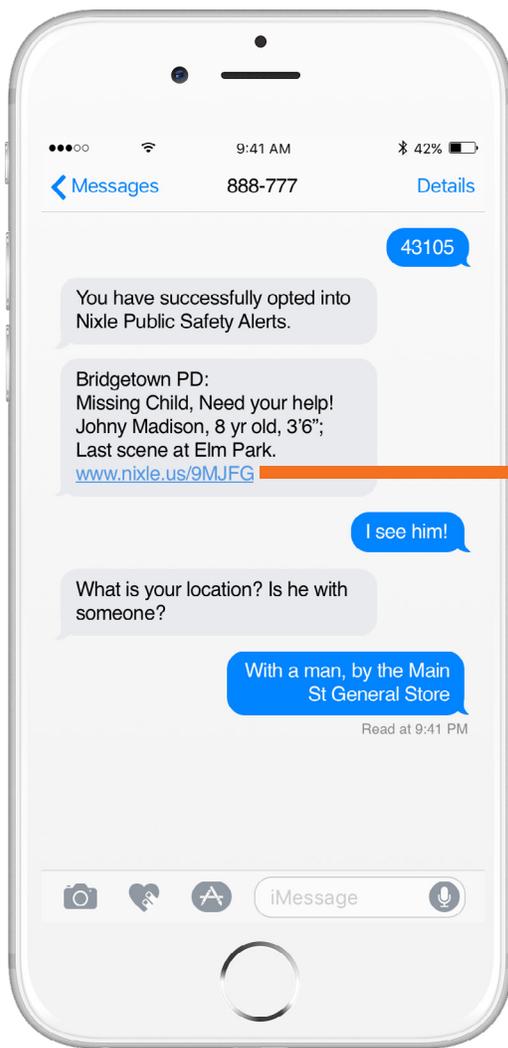


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- + Unlimited voice minutes
- + Facebook, Twitter & YouTube posting
- + IPAWS Publication
- + Integrated Tipping Platform
- + National Weather Service (NWS) alerts
- + Agency Smart Phone App
- + FOIA Reporting
- + Website Integration
- + Easy text message opt-in
- + Keywords for targeted Messaging
- + GIS targeting of households and neighborhoods





Quotation

Prepared for:

Aaron Chapin
 Village of Shorewood Hills
 810 Shorewood Blvd
 Madison WI 53705
 United States
 Ph: 16084452858
 Fax:
 Email: achapin@shorewood-hills.org

Quote #: Q-35314
Date: 10/4/2019
Expires On: 1/31/2020
Confidential

Salesperson: Nathan Russell
Phone:
Email: nathan.russell@everbridge.com

Contract Summary Information:

Contract Period: 36 Months

Note: **Quantity on this quote represents the population count

Year 1

QTY	DESCRIPTION	PRICE
2,500	Nixle Engage	USD 2,600.00
Year 1 TOTAL:		USD 2,600.00

Year 2

QTY	DESCRIPTION	PRICE
2,500	Nixle Engage	USD 2,600.00
Year 2 TOTAL:		USD 2,600.00

Year 3

QTY	DESCRIPTION	PRICE
2,500	Nixle Engage	USD 2,600.00
Year 3 TOTAL:		USD 2,600.00

Pricing Summary:

Price:	USD 2,600.00
Year One Fees:	USD 2,600.00
One-time Implementation and Setup Fees:	USD 300.00
Professional Services:	USD 0.00
Total Year One Fees Due:	USD 2,900.00

Ongoing Fees:

Year Two Fees:	USD 2,600.00
Year Three Fees:	USD 2,600.00

1. Additional rates apply for all international calls.
2. This Quote and the Service(s) provided are subject to the Everbridge, Inc. –Nixle Solutions Core Platform Service Agreement (“Service Agreement”), current as of the date of Client’s signature below. Please visit <https://www.everbridge.com/wp-content/uploads/Nixle-Master-Services-Agreement-v8-Hyperlink.pdf> to review the Service Agreement in its entirety. By signing this Quote you represent that you read, understand and agree to the terms of the Service Agreement, and are authorized on behalf of the Client to execute the Quote and bind Client to the Service Agreement.
3. Subject to sales taxes where applicable.
4. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override the language of the Service Agreement.



TO: VILLAGE BOARD

FROM: AARON P. CHAPIN, CHIEF OF POLICE

RE: IN-CAR AND BODY WORN CAMERA SYSTEM

DATE: JANUARY 17, 2020

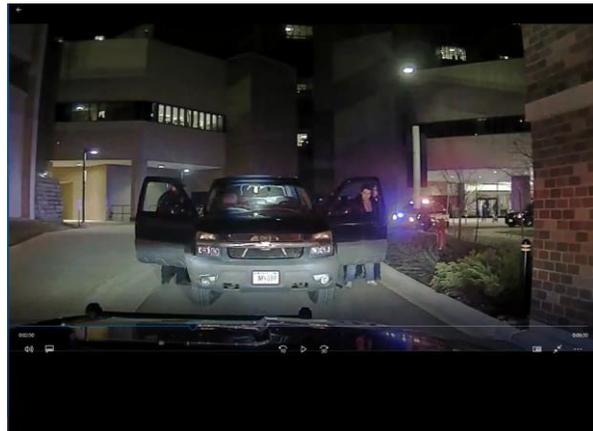
The Village of Shorewood Hills Police Department has been utilizing L3 Mobile Vision for in-car video for at least the past 8 years. The system has worked well but is outdated and will cost money to repair and upkeep with outdated technology. The State of Wisconsin and the University of Wisconsin—Madison conducted an RFP process for in-car and body worn camera (BWC) video within the past two years. WatchGuard was one of the best solutions from the RFP and is a product that is on State Contract. UWPDP did significant product evaluation and determined WatchGuard to be a superior product compared to the other products available on State Contract even though they are similarly priced.

I am recommending and the Public Health and Safety Committee recommended purchase of WatchGuard in-car and BWC solutions with an in-house server based on the attached quotes. The PH&S Committee recommended the purchase not to exceed a total purchase of \$27,000.00.

L3



WatchGuard



Shorewood Hills Police Department
Chief Aaron P. Chapin
810 Shorewood Boulevard
Madison, WI 53705-2115
Phone: 608-267-1110 / Fax: 608-267-1155
www.shorewood-hills.org

The WatchGuard system integrates BWC devices with the in-car system so that the BWC device doubles as the microphone for the in-car system. The videos from both devices are synced and makes it easier to leverage the video for investigative purposes. The video quality is superior to the current L3 system and should be the video solution for SHPD for the next 7 to 10 years.

###

Shorewood Hills Police Department
Chief Aaron P. Chapin
810 Shorewood Boulevard
Madison, WI 53705-2115
Phone: 608-267-1110 / Fax: 608-267-1155
www.shorewood-hills.org



4RE/VISTA Price Quote

CUSTOMER: Shorewood Hills Police Department

ISSUED: 1/15/2020 10:44 AM

EXPIRATION: 3/1/2020 6:00 AM

,
”
””

**TOTAL PROJECT ESTIMATED AT:
\$20,030.00**

ATTENTION: Chief Aaron Chapin

SALES CONTACT: Douglas Armstrong

PHONE: 608-267-1110

DIRECT: (469) 342-8968

E-MAIL: achapin@shorewood-hills.org

E-MAIL:
doug.armstrong@motorolasolutions.com

4RE and VISTA Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-BUN	VISTA HD WiFi and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket. It will also include the VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording, one camera mount, 32 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch	3.00	\$5,550.00	\$275.00	\$15,825.00
VIS-CHG-BS2-KIT	VISTA Charging Base R2 Kit, incl. Power and USB Cables	3.00	\$95.00	\$15.00	\$240.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	3.00	\$0.00	\$0.00	\$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-004	Evidence Library 4 Web VISTA Combo-Discount Device License Key	3.00	\$75.00	\$0.00	\$225.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	3.00	\$150.00	\$0.00	\$450.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	3.00	\$200.00	\$0.00	\$600.00

Wireless Video Transfer and Networking Options



4RE/VISTA Price Quote

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	3.00	\$200.00	\$0.00	\$600.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, SXT, AP	1.00	\$250.00	\$0.00	\$250.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	3.00	\$0.00	\$0.00	\$0.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	6.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	6.00	\$0.00	\$0.00	\$0.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-RMT-410	4RE Remote System Setup, Configuration, Testing and Admin Training	1.00	\$750.00	\$0.00	\$750.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$165.00	\$75.00	\$90.00
					\$20,030.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$945.00
Additional Quote Discount	\$0.00
Total Amount	\$20,030.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



Quotation

Prepared for:

Aaron Chapin
 Village of Shorewood Hills
 810 Shorewood Blvd
 Madison WI 53705
 United States
 Ph: 16084452858
 Fax:
 Email: achapin@shorewood-hills.org

Quote #: Q-35314
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Salesperson: Nathan Russell
Phone:
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Year 3

QTY	DESCRIPTION	PRICE
2,500	Nixle Engage	USD 2,600.00
Year 3 TOTAL:		USD 2,600.00

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Ongoing Fees:

Year Two Fees:	USD 2,600.00
Year Three Fees:	USD 2,600.00

1. Additional rates apply for all international calls.
2. This Quote and the Service(s) provided are subject to the Everbridge, Inc. –Nixle Solutions Core Platform Service Agreement ("Service Agreement"), current as of the date of Client's signature below. Please visit <https://www.everbridge.com/wp-content/uploads/Nixle-Master-Services-Agreement-v8-Hyperlink.pdf> to review the Service Agreement in its entirety. By signing this Quote you represent that you read, understand and agree to the terms of the Service Agreement, and are authorized on behalf of the Client to execute the Quote and bind Client to the Service Agreement.
3. Subject to sales taxes where applicable.
4. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override the language of the Service Agreement.



Village of Shorewood Hills Special Event Street Use Permit

Permit No.:
20-2

Event Information

Name of Event: Valentines 5K Race Event Organizer/Sponsor: UW Running Club

Does this event cross jurisdictions into the City of Madison or University of Wisconsin? Yes No
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of WI Tax Exempt Number: _____

Address: 626 Landgon St, #402 City/State/Zip: Madison, WI 53703

Primary Contact: Libbi Fassbender Phone during day: 414-491-6419

e-mail: amfassbender@wisc.edu Phone during event: 414-491-6419

Secondary Contact: Ben Pierce Phone during day: 608-790-6439

e-mail: bdpierce@wisc.edu Phone during event: 608-790-6439

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: St. Vincent de Paul

Estimated Attendance: 100 (certificate of insurance and/or an Emergency Action Plan may be required)

Event Category

Run/Walk Festival Music/Concert Other: _____

Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Oxford Road, Dartmouth Road, Colgate Road

Park Name(s): _____

Event Schedule

Date(s) of Event: February 8th, 2020 Rain Date(s): N/A

Event Start Date(s)/Time(s): 11AM Set-Up Date(s)/Time for Event: 9AM

Event End Date(s)/Time(s): 12PM Take-Down Time: 1PM

(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

[Signature]
Applicant's Signature

12/15/19
Date

Fee: \$ 20.00 Date Received: 12/18/19 Received by: DTS

Approved: SHPD: APC DPW: [Signature] MFD: ok for MPD

Denial recommended by: _____ because _____

Submitted to Village Board on: _____ Approved Denied

Signed: _____
Village Clerk or Deputy Clerk

FOR OFFICIAL USE ONLY



Village of Shorewood Hills Special Event Street Use Permit

Permit No.:
20-1

Event Information

Name of Event: ring Kids Cruise benefiting RMHC-I Event Organizer/Sponsor: RMHC-Madison

Does this event cross jurisdictions into the City of Madison or University of Wisconsin? Yes No
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of WI Tax Exempt Number: 39-1655790

Address: 2716 Marshall Court City/State/Zip: Madison, WI 53705

Primary Contact: Nikki Wilson Phone during day: 2624983524

e-mail: nwilson@rmhcmadison.org Phone during event: 2624983524

Secondary Contact: _____ Phone during day: _____

e-mail: _____ Phone during event: _____

Annual Event? Yes No Charitable Event? Yes No

If Yes, name of charity to receive donations: RMHC - Madison

Estimated Attendance: 150 (certificate of insurance and/or an Emergency Action Plan may be required)

Event Category

Run/Walk Festival Music/Concert Other: Car Parade

Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): See Attached

Park Name(s): _____

Event Schedule

Date(s) of Event: Sunday, July 12, 2020 Rain Date(s): n/a

Event Start Date(s)/Time(s): 11:00a.m. Set-Up Date(s)/Time for Event: _____

Event End Date(s)/Time(s): 12:00p.m. Take-Down Time: _____

(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

[Signature]
Applicant's Signature

10/28/19
Date

Fee: \$ 50.00 Date Received: 11/1/2019 Received by: OTS

Approved: SHPD: APC DPW: JBM MFD: ok per MFD

Denial recommended by: _____ because _____

Submitted to Village Board on: _____ Approved Denied

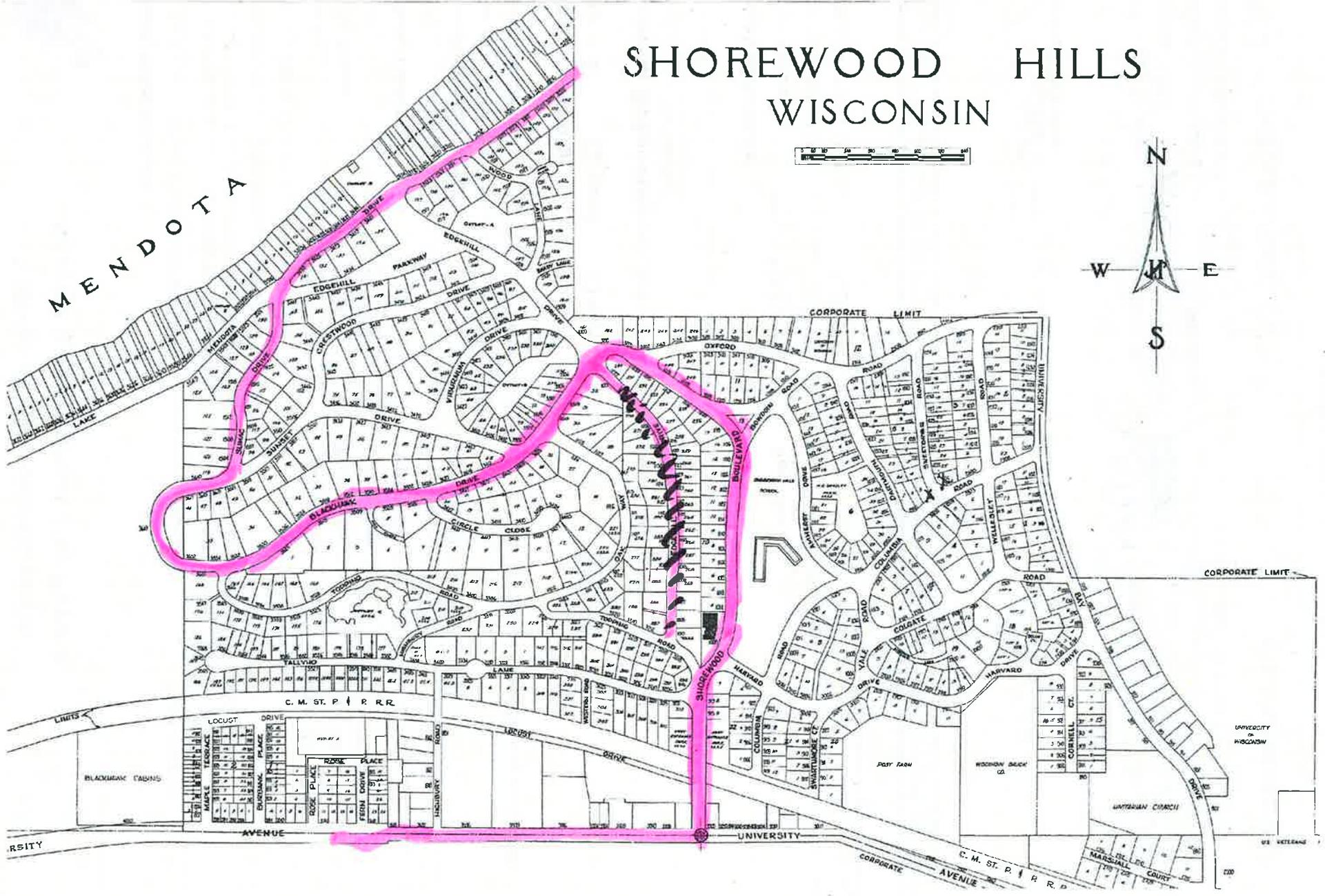
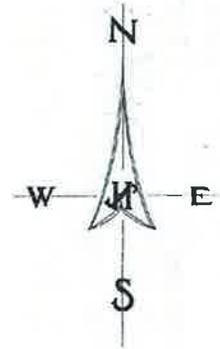
Signed: _____

Village Clerk or Deputy Clerk

FOR OFFICIAL USE ONLY

Print Form

SHOREWOOD HILLS WISCONSIN



MENDOTA

CORPORATE LIMIT

UNIVERSITY OF WISCONSIN

WINTERMAN CHURCH

C. M. ST. P. & R. R.



TO: VILLAGE OF SHOREWOOD HILLS PERSONNEL COMMITTEE

FROM: AARON P. CHAPIN, CHIEF OF POLICE

RE: CROSSING GUARD ERIC NEENO-ECKWALL

DATE: JANUARY 3, 2020

The Village of Shorewood Hills Police Department has a shortage of crossing guards. I am recommending the addition of Eric Neeno-Eckwall to the ranks of crossing guard for the SHPD.

The Village currently has 3 individuals who work as crossing guards. Jimmy Fahien is one of the crossing guards and has other commitments throughout the year including a snow removal business and working for the ferry line on Madeline Island. This limits his availability throughout the year. Theresa Whitehead is another crossing guard and has much more availability than Jimmy but does have family commitments that periodically interfere with her ability to work. Donna Braun is the 3rd person. She is a nurse at the school and is nearing retirement. Once she retires, she will no longer be available to assist as a crossing guard.

I am recommending hiring Eric Neeno-Eckwall as a crossing guard to help fill vacancies when the other crossing guards are not available. I recommend starting Eric immediately at a rate of \$12.00/hr consistent with other seasonal staff.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Shorewood Hills Police Department
Chief Aaron P. Chapin
810 Shorewood Boulevard
Madison, WI 53705-2115
Phone: 608-267-1110 / Fax: 608-267-1155
www.shorewood-hills.org

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 02/01/2020 ending: 06/01/2020
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } SHOREWOOD HILLS
 Village of }
 City of }

County of DANE Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number [REDACTED]	
FEIN Number [REDACTED]	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>41.67</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>10,000</u>
<input checked="" type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>35.00</u>
TOTAL FEE	\$ <u>10,076.67</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
LODGIC HOLDINGS, INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
HART	SCOTT	D	37W574 SCHUSTER LANE, BATAVIA, IL 60510
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
N/A			
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
MECH	JOSEPH	R	425 ELLEN LANE, BATAVIA, IL 60510
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
MECH	JOSEPH	R	425 ELLEN LANE, BATAVIA, IL 60510
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
MCGIRR	AMY		808 N. VAN BUREN ST.#4, MILWAUKEE, WI 53202
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
LEUER	T	MICHAEL	1924 HEATHER RD., GENEVA, IL 60134

1. Trade Name LODGIC EVERYDAY COMMUNITY, EVERYDAY Business Phone Number 917-673-3932

2. Address of Premises 2801 MARSHALL COURT, MADISON Post Office & Zip Code 53705

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

LODGIC EVERYDAY COMMUNITY IS A TWO-STORY BUILDING. WE ARE REQUESTING A LIQUOR LICENSE FOR THE WHOLE FACILITY, EXCLUSIVE OF THE CHILD CARE AREA CALLED LODGIC KIDS CAMP ON THE GROUND FLOOR. WE HAVE EVERYDAY KITCHEN AND LODGIC EVENTS INCLUDING PATIOS ON THE GROUND FLOOR, AND LODGIC WORKPLACE ON THE 2ND FLOOR. WE ARE REQUESTING A LIQUOR LICENSE FOR OUR RESTAURANT, EVENT SPACE ON 1ST FL AND COWORKING SPACE ON 2ND FLOOR INCLUDING THE PATIO SPACE ON THE GROUND FLOOR OUTSIDE RESTAURANT & EVENTS.

4. Legal description (omit if street address is given above): 2801 MARSHALL COURT, MADISON, WI

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
AMY MCGIRR, AGENT, HAS A WISCONSIN SELLER / SERVER CERTIFICATE ISSUED
12/24/2019
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No

9. (a) **Corporate/limited liability company applicants only:** Insert state IL and date 04/27/17 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) McGirr, Amy	Title/Member Agent	Date 1/6/2020
Signature <i>Amy McGirr</i>	Phone Number 616-437-4386	Email Address amy.mcgirr@signalcsk.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 1-8-20	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



Department of Planning & Landscape
Architecture
University of Wisconsin-Madison/Extension
925 Bascom Mall
Madison, Wisconsin 53706-1317

<https://dpla.wisc.edu>

Conditional Use Permits After 2017 Wisconsin Act 67

By Brian W. Ohm

[2017 Wisconsin Act 67](#) adds new sections to the *Wisconsin Statutes* governing the issuance of conditional use permits to the general zoning enabling laws for cities, villages, towns, and counties.¹ Until the addition of these sections, the general zoning enabling statutes did not include the term “conditional use permit” nor provide any guidance for the issuance of conditional use permits. Rather, the law governing conditional use permits was based on court decisions.

Act 67 Responds to the Wisconsin Supreme Court Decision in *AllEnergy Corp. v. Trempealeau County*

The Wisconsin Supreme Court’s May 2017 decision in [AllEnergy Corp. v. Trempealeau County](#), 2017 WI 52, provides important context for understanding the conditional use requirements inserted in Act 67.

The *AllEnergy* case involved the denial of a conditional use permit for a proposed frac sand mine in Trempealeau County. The County voted to adopt 37 conditions for the mine, which AllEnergy agreed to meet, but then the County voted to deny the conditional use permit in part relying on public testimony in opposition to the mine. A divided Wisconsin Supreme Court upheld the County’s denial of the conditional use permit acknowledging the

discretionary authority of local governments in reviewing proposed conditional uses.

Act 67 in part reflects the sentiment articulated by the dissent in the *AllEnergy* decision. According to the Dissent in *AllEnergy*: “When the Trempealeau County Board writes its zoning code, or considers amendments, . . . is the stage at which the County has the greatest discretion in determining what may, and may not, be allowed on various tracts of property.” “Upon adding a conditional use to a zoning district, the municipality rejects, by that very act, the argument that the listed use is incompatible with the district.” “An application for a conditional use permit is not an invitation to re-open that debate. A permit application is, instead, an opportunity to determine whether the specific instantiation of the conditional use can be accomplished within the standards identified by the zoning ordinance.”

While local governments did not need to change their ordinances in response to the *AllEnergy* decision, Act 67 should prompt local governments to review their zoning ordinances, practices, and procedures to ensure they meet the new statutory requirements.

The New Statutory Requirements

Act 67 Act 67 limits local government discretion related to the issuance of conditional use permits.

¹Act 67 creates section 62.23 (7) (de) for cities, villages, and towns exercising zoning under village powers, section 60.61 (4e) for towns exercising zoning without village powers, and section 59.69 (5e) for counties.

The new law adds the following definition of “conditional use” to the Statutes: “‘Conditional use’ means a use allowed under a conditional use permit, special exception, or other zoning permission issued by a [city, village, town, county] but does not include a variance.”

Act 67 also includes the following definition of “substantial evidence,” a term used in several places in the Act: “‘Substantial evidence’ means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.” This language softens the language of earlier versions of the bill that stated substantial evidence did not include “public comment that is based solely on personal opinion, uncorroborated hearsay, or speculation.” Public comment that provides reasonable facts and information related to the conditions of the permit is accepted under Act 67 as evidence.

Act 67 then provides that “if an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in the [city, village, town, county] ordinance or imposed by the [city, village, town, county] zoning board, the [city, village, town, county] shall grant the conditional use permit.” This new language follows the argument made by the plaintiffs and the dissenting opinion in the *AllEnergy* case. The use of the term “zoning board,” however, is at odds with current Wisconsin law that allows the governing body, the plan commission, or the zoning board of adjustment/appeals to grant conditional uses. This “zoning board” terminology may lead to some confusion.

Act 67 also provides that the conditions imposed “must be related to the purpose of the ordinance and be based on substantial evidence” and “must be reasonable and to the extent practicable, measurable” This new statutory language emphasizes the importance of having clear purpose statements in the zoning ordinance. In addition, since local comprehensive plans can help articulate the purpose of ordinances that implement the plan, local governments should consider including a requirement that the proposed conditional use furthers and does not conflict with the local comprehensive plan.

Act 67 states that permits “may include conditions such as the permit’s duration, transfer, or renewal.” In the past, sometimes there was confusion about whether local governments had the authority to place a time limit on

the duration of a conditional use permit. This new statutory language clarifies that local governments have that authority.

Next, Act 67 provides that the applicant must present substantial evidence “that the application and all requirements and conditions established by the [city, village, town, county] relating to the conditional use are or shall be satisfied.” The city, village, town or county’s “decision to approve or deny the permit must be supported by substantial evidence.”

Under the new law, a local government must hold a public hearing on a conditional use permit application, following publication of a class 2 notice. If a local government denies an application for a conditional use, the applicant may appeal the decision to circuit court. The conditional use permit can be revoked if the applicant does not follow the conditions imposed in the permit.

The New Requirements In A Nutshell:

- ◆The requirements and conditions specified in the ordinance or imposed by the zoning board must be reasonable, and to the extent practicable, measurable.
- ◆Any condition imposed must relate to the purpose of the ordinance and be based on substantial evidence.
- ◆Substantial evidence means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that a reasonable person would accept in support of a conclusion.
- ◆If an applicant meets, or agrees to meet, all of the requirements and conditions specified in the ordinance or imposed by the zoning board, the local government must grant the CUP.
- ◆The applicant must provide substantial evidence that the application and all requirements and conditions are, or shall be, satisfied.
- ◆If an applicant does not meet one or more of the requirements (for example the application is incomplete) or conditions specified in the ordinance or imposed by the zoning board, the local government can deny the CUP.
- ◆A local government’s decision to approve or deny a conditional use permit must be supported by substantial evidence.

The new conditional use law applies to applications for conditional use permits filed on and after November 28, 2017.

Local governments should review the requirements of their ordinance to consider adding to or revising the conditions listed in the ordinance to ensure that the local government will be able to review specific development proposals against the purpose of the ordinance and be able to support conditions imposed on a specific application with substantial evidence. Act 67 may prompt some local governments to reconsider what might be listed as a conditional use in certain zoning districts and explore creating new districts or other ways to regulate the use. Local governments might also want to a multi-step process that informs applicants of the conditions the zoning board will imposed prior to the board's decision so the applicant can prove that they can comply with the conditions.



Frequently Asked Questions About Act 67²

■Does Act 67 Limit Local Discretion to Deny a Conditional Use Permits?

Act 67 attempts to limit the level of discretion implied in the lead opinion of Wisconsin Supreme Court in the *AllEnergy* case.

Clearly under Act 67, if an applicant agrees to meet all the requirements of the ordinance and all the conditions imposed, the local government has no discretion to deny the permit.

However, local governments still have discretion in terms of whether or not something is listed as a conditional use in the zoning ordinance. Local governments also have discretion as to whether or not to impose a condition (for example every permit might not need conditions related to hours of operation). Local governments also have the authority to deny a permit if the applicant cannot meet the requirements of the ordinance or the conditions imposed. The fact that Act 67 talks about denial of a permit and the right challenge a denial in court shows the legislature did not take away all authority to deny an application for a conditional use permit.

A local government still has the ability to approve or deny a permit, and to attach conditions. A local government either approves a CUP because it complies with the requirements of the ordinance and the conditions imposed or they deny it because it does not meet the requirements of the ordinance and the conditions imposed.

Local governments have more discretion when rezoning a property. Act 67 may prompt some local governments to limit what is a conditional use and require a rezoning to a different district for certain uses.

■Is a local government obligated to craft conditions that will help the applicant meet the ordinance requirements?

No, but the local government needs to articulate why the proposed use does not meet the ordinance requirements and allow the applicant to suggest conditions that address the deficiencies.

For example, say an ordinance has general standards for CUPS like "protect public health, safety, and welfare." The zoning board uses that standard to say "we should not allow this project because it will lead to traffic congestion leading to unsafe traffic conditions." Under Act 67, the local government can't deny it unless they back it up with substantial evidence. The local government decides to conduct a traffic study. The traffic study concludes that if truck traffic to the site is limited to certain hours, there will be no congestion. The applicant proposes a condition to limit truck traffic based on the findings of the study.

There needs to be an opportunity for some back and forth between the applicant and the local government -- for example, the local government says we're concerned about water quality. They will need to provide specific facts about the water quality impacts. They may use that information to impose a specific condition that will address the water quality issue or it might be that the local government identifies the threat posed by the conditional use and the applicant responds by saying "I've hired a hydrologist, here is their report about the water quality impacts. The hydrologist recommends we do x, y, and z to address those impact. We propose doing that". The applicant develops the alleviating conditions.

What Act 67 changes is that in the past a group of citizens who are opposed to a project would say "deny the CUP because it will have traffic impact" and the local government would deny the CUP. Act 67 changes that.

² Thanks to Becky Roberts with the Center for Land Use Education at UW-Stevens Point for compiling these questions.

Local governments can't just say, "We have a standard in our ordinance that a CUP promote public health, safety, and welfare. We think there are traffic impacts so we deny the CUP." Local governments need substantial evidence that there will be traffic impacts. That evidence will provide the basis for more specific conditions imposed by the local government or suggested by the applicant. There are engineering solutions for many impacts so it will be difficult for there to be no condition that could be imposed to meet the ordinance standards. It may be extremely expensive to follow the condition -- that might stop the project. Perhaps the hours of operation end up being so limited the applicant drops the project. That may lead the applicant to argue the condition is unreasonable. Resolution of that issue will take further litigation.

Historically, most CUPs are approved. Denials are very limited. Act 67 may make denials harder.

■*How closely do conditions imposed by the zoning board need to match the "standards" (requirements and conditions) outlined in the zoning ordinance? In other words, do you need to rely on the ordinance purpose or ordinance standards when crafting conditions?*

Yes, Act 67 requires that "any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence." Many ordinances include general statements like protect public health and safety in the purpose statement of the ordinance, as a requirement of the ordinance, or as a standard for granting conditions. *Kraemer & Sons Inc. v. Sauk Cnty. Adjust. Bd.*, 183 Wis. 2d 1, 13, 515 N.W.2d 256 (1994), provides guidance that standards in ordinances can include general standards like the "need to protect public health, safety, and welfare" and more specific standards like "mining operations must not impair water quality." Act 67 does not prohibit the use of general standards so local governments should still include them. They just will need to provide substantial evidence to justify why the condition is necessary to protect public health, safety, and welfare.

■*Act 67 requires applicants to demonstrate that all requirements and conditions are, or shall be, satisfied. This seems like it will be problematic. Do you have any tips that a local government can use to avoid situations where the applicant promises to meet the requirements/conditions and then never follows through?*

A local government could revoke the permit or take other legal action if the requirements and conditions are not met. The body granting a conditional use permit retains jurisdiction over the permit to insure that the applicant complies with the conditions over the life of the permit and the applicant does what they said they would do. Just like the enforcement of any zoning matter, the zoning administrator will need to monitor the activity to insure compliance. Neighboring property owners also can monitor compliance and can file a complaint with the local government -- "The permit allows the mine to operate from 8am to 5pm and they have been working until 7 pm this past week." The local government could revoke the permit for noncompliance. They could also impose a monetary penalty for not being in compliance. They should check the enforcement section of their zoning ordinance to see what it currently provides. Now Act 67 requires that the applicant provide substantial evidence that they will comply. It is not clear that applicants have been held to this standard before. This might prove helpful when dealing with, for example, "bad actors" -- "In the past, you had a CUP for a similar use and you didn't do x, y, and z as you were supposed to do. Provide us with substantial evidence that you will do things differently." It might be difficult for the applicant to do.

■*Does Act 67's reference to only the "zoning board" mean that the plan commission and/or governing body cannot grant conditional use permits?*

Under prior Wisconsin law, it was interpreted that the authority to grant conditional use permits could rest with either the zoning board of appeals/adjustment, the plan commission, or the governing body.³ It is not clear whether the use of "zoning board" was a drafting error or intentional.

It may lead some people to argue that as a result of Act 67 only the zoning board can grant conditional use permits despite the language elsewhere that conditional use permits can be decided by the zoning board, the plan commission, or the governing body. (When there is a conflict in the statutes, the most recently adopted statute controls.)

The language of Act 67 may lead others to argue that Act 67 only applies to conditional use permits issued by the zoning board. The plaintiffs in *AllEnergy* made the argument that the county committee did not have the

³ See Wis. Stat. §§ 59.694(1), 60.65(3) and 62.23(7)(e)

legal authority to make the decision it did because the decision to not allow the mine was a legislative decision that could only be made by the county board -- the legislative body. The lead opinion in the Supreme Court's decision determined that the ordinance (the standards in the ordinance, etc.) properly authorized the committee's actions so it was not an improper delegation of legislative authority. Since Act 67 is limited to the zoning board, it does raise the argument that if it is the governing body that issues the conditional use permit, the governing body, as a legislative body, has more discretion to act on conditional use permits because they are not bound by the requirements of Act 67.

■ *Can a local ordinance provide for an appeal of a conditional use permit decision to another local body?*

A number of local governments provide for appeal of a plan commission decision on a conditional use permit to the zoning board of appeals or the governing body. It is not clear from the wording of Act 67 if it preempts local ordinances from having an intermediate step of appeal to a zoning board or the governing body before the denied applicant could appeal the decision to circuit court. An ordinance providing for an intermediate appeal in an ordinance should still be acceptable under an argument that if the applicant succeeds in the appeal it saves the time and expense of having to bring a lawsuit in a court of law.

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ORDINANCE NO. L-2020-1

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

AN ORDINANCE AMENDING SECTIONS 10-1-26 REGULATING DEVELOPMENT IN THE R-3 DISTRICT, REPEALING LANGUAGE IN THE CURRENT ORDINANCE THAT REQUIRES CONDITIONAL USE APPROVAL. THE REAR YEARD SETBACK FOR PRINCIPAL STRUCTURES WOULD BE ESTABLISHED AS THE GREATER OF 75 FEET FROM THE ORDINARY HIGHWATER MARK OF LAKE MENDOTA, OR A LINE DESCRIBED IN THE ORDINANCE AS THE LAKE SETBACK LINE. PRINCIPAL STRUCTURES COULD NOT EXTEND BEYOND THE LAKE SETBACK LINE WITHOUT A VARIANCE. AMENDMENTS TO SECTION 10-1-110 WOULD REPEAL THE OPPORTUNITY TO OBTAIN A SPECIAL EXCEPTION TO FLOOR AREA RATIO AND HEIGHT LIMITS, MEANING THAT A VARIANCE WOULD BE REQUIRED TO EXCEED THOSE LIMITS. AMENDMENTS TO SECTION 10-1-41 WOULD CLARIFY HEIGHT LIMITS IN COMMERCIAL DISTRICTS.

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

1. Section 10-1-24, 10-1-25, 10-1-26 of the Municipal Code of the Village of Shorewood Hills is amended as follows:

SEC. 10-1-24 R-1 SINGLE-FAMILY RESIDENCE DISTRICT.

(a) Description and Purpose. The purpose of this District is to provide for lots primarily intended for single-family structures.

(b) Principal Permitted Uses.

(1) Single-family dwellings.

(2) Community living arrangements for not more than eight (8) persons.

[Statutory references: sections 46.03(22) and 62.23(7)(I), Wis. Stats.]

Such community living facilities shall be subject to the following criteria:

- a. The loss of any state license or permit by a community living arrangement shall be an automatic revocation of that facility's zoning permit.
- b. The applicant shall disclose in writing the capacity of the community living arrangement.
- c. No other community living arrangement shall be located within two thousand five hundred (2,500) feet of the proposed facility.
- d. The total capacity of all such facilities located within the Village shall not exceed twenty-five (25) persons or one percent (1%) of the Village's population, whichever is greater.

- e. The Village may make the determination as to the effect of the facility on the Village as provided in section 62.23(7)(i)(9) and (10), Wis. Stats.
- (3) Family day care centers.
 - (4) First Responder Residential Unit
- (c) Conditional Uses. The following uses are allowed in the R-1 Single-Family Residence District only after review and approval of the specific use pursuant to Article E of this Chapter:
- (1) Churches.
 - (2) Public and private elementary and secondary schools.
 - (3) Public libraries.
 - (4) Public parks and playgrounds, including swimming pools and tennis courts.
 - (5) Village buildings and uses.
 - (6) Public utility buildings and uses.
 - (7) Community living arrangements for nine (9) to fifteen (15) persons. The guidelines contained in Section 10-1-24(b)(2) shall apply.
 - (8) Public transit shelters.
- (d) Accessory Uses. Accessory uses shall be permitted as provided in Article K of this Chapter.
- (e) Bulk Regulations.
- (1) Minimum lot area. Nine thousand (9,000) square feet.
 - (2) Maximum height. As provided in Sec. 10-1-110 ~~Thirty-five (35) feet.~~[†]
 - (3) Minimum width of lot at building setback line. Seventy (70) feet.
 - (4) Minimum yard dimensions.
 - a. Front yard. Twenty-five (25) feet except when twenty-five percent (25%) or more of all the frontage on one (1) side of a street between two (2) intersecting streets is built up with buildings having a minimum setback line of more, or of less than twenty-five (25) feet from the street line, no building hereafter erected or altered shall project beyond the minimum setback line so established; provided that this regulation shall not be interpreted so as to reduce the buildable depth of any lot to less than forty (40) feet, or so as to reduce the buildable width of a corner lot facing an intersecting street, held under a separate and distinct ownership from adjacent lots and of record at the time this ordinance is adopted, to less than fifty (50) feet.
 - b. Rear yard. Twenty-five (25) feet.

[†] Also see section 10-1-100 Residential Floor Area and Height Limitations

- c. Side yard. Fifteen (15) feet.
- (5) Maximum lot coverage. The principal and accessory structures shall not exceed twenty-five percent (25%) of the lot.[†]
- (6) Off-Street Parking. Off-street parking shall conform, where applicable, with the regulations set forth in Article G of this Chapter.

SEC. 10-1-25 R-2 SINGLE-FAMILY RESIDENCE DISTRICT.

- (a) Description and Purpose. The purpose of this district is to provide for lots primarily intended for single-family structures.
- (b) Principal Permitted Uses. Any permitted use in the R-1 District.
- (c) Conditional Uses. Any conditional use permitted in the R-1 District, and the use of outside storage, rubbish and recycling containers on premises where the principle structure is a church, school or Village building.
- (d) Accessory Uses. Accessory uses shall be permitted as provided in Article K of this Chapter.
- (e) Bulk Regulations.
 - (1) Minimum lot area. Five thousand (5,000) square feet.
 - (2) Maximum height. As provided in Sec. 10-1-110 ~~Thirty five (35) feet.~~
 - (3) Minimum width of lot at building setback line. Fifty (50) feet.
 - (4) Minimum yard dimensions.
 - a. Front yard. Twenty-five (25) feet, except forty-two (42) feet from the right-of-way line of University Avenue and fifty-five (55) feet from the centerline of University Bay Drive between University Avenue and the centerline of Colgate Road and except when twenty-five percent (25%) or more of all the frontage on one (1) side of a street between two (2) intersecting streets is built up with buildings having a minimum setback line of more, or of less than twenty-five (25) feet from the street line, no building hereafter erected or altered shall project beyond the minimum setback line so established; provided that this regulation shall not be interpreted so as to reduce the buildable depth of any lot to less than forty (40) feet or so as to reduce the buildable width of a corner lot facing an intersecting street, held under a separate and distinct ownership from adjacent lots and of record, at the time this ordinance is adopted, to less than seventy (70) feet.
 - b. Rear yard. Twenty-five (25) feet.
 - c. Side yard. Ten (10) feet.
- (5) Maximum lot coverage. The principal and accessory structures shall not exceed twenty-five percent (25%) of the lot.[†]

[†] Also see section 10-1-100 Residential Floor Area and Height Limitations

- (f) Off-Street Parking. Off-street parking areas shall conform, where applicable, with the regulations set forth in Article G of this Chapter.

SEC. 10-1-26 R-3 SINGLE-FAMILY RESIDENCE DISTRICT.

- (a) Description and Purpose. The purpose of this District is to provide for lots primarily intended for single-family structures.
- (b) Principal Permitted Uses. Any permitted use in the R-1 District.
- (c) Conditional Uses. Any conditional use in the R-1 District.
- (d) Accessory Uses. Accessory uses shall be permitted as provided in Article K of this Chapter.
- (e) Bulk Regulations.
- (1) Minimum lot area. Ten thousand (10,000) square feet.
 - (2) Maximum height. As provided in Section 10-1-110~~Thirty five (35) feet.~~[†]
 - (3) Minimum width of lot at building setback line. Fifty (50) feet.
 - (4) Minimum yard dimensions.
 - a. Front yard. Twenty-five (25) feet.
 - b. Rear yards not on lakefront property. Twenty-five (25) feet.
 - c. Rear yards on lakefront property. The greater of seventy-five (75) feet or the distance between the ordinary high water mark ("high water mark") and the special lakefront setback line described in subsection (g), below.~~Seventy five (75) feet~~ for principal structures.
 1. Yard requirements adjacent to the lake shall be determined by measuring to the closest point of the lake's ~~ordinary~~ high water mark (~~"high water mark"~~).
 2. If the adjacent lots on both sides have existing buildings closer to the high water mark than the minimum rear-yard setback~~seventy five (75) feet~~, the minimum distance from the high water mark shall be the larger of the yards of the two adjacent lots.
 3. The yard requirement for lake property shall apply to all new construction, reconstruction or additions to existing construction.
 - d. Side yards. Seven and one-half (7.5) feet.
 - e. Maximum lot coverage. The principal and accessory structures shall not exceed twenty-five percent (25%) of the lot.[†]
- (f) Off-Street Parking. Off-street parking areas shall conform, where applicable, with the regulations set forth in Article G of this Chapter.

~~(g) Special Lakefront Setback Line. A Conditional Use. Any development which results in a change specified in paragraph (1) of this subsection to structures or conditions legally~~

[†] Also see section 10-1-100 Residential Floor Area and Height Limitations

existing on February 1, 2002, on properties located north of Lake Mendota Drive, is permitted only as a conditional use pursuant to Article E of this Title 10. In determining whether or not to approve such a conditional use, the standards set forth in paragraph (2) shall be applied in addition to those in Article E, with the following modifications: first, section 10-1-52(b) which specifies notice requirements for hearings, shall be modified to include owners of property who are within 200 feet of the boundary of the property affected; second, section 10-1-52(d) which specifies procedures for referral and recommendation from the Plan Commission to the Board, shall permit the Plan Commission to make reasonable conditions related to the conditions in paragraph (2), however items 1-15 which include a range of conditions not relevant for residential properties such as sureties and hours of operation, and other conditions outside the intent of this ordinance, such as architecture, exterior colors and exterior materials shall not apply.

(1) The following require a conditional use pursuant to this subsection:

- a. Any development in the area between Lake Mendota and the lakefront setback line described in paragraph (3).
- b. Any new roof area more than 30 feet above the ground surface immediately beneath it.
- c. Any new construction the highest point of which is more than six feet above the highest point of the principal structure on an adjacent lot.
- d. Any new structure.
- e. Extending a roof more than two feet horizontally in any direction.
- f. Any reduction in the distance between any part of a structure and the lake or a side lot line.
- g. Any increase in height of any part of a structure.
- h. Adding, removing or moving more than 10 cubic yards of soil or other fill to, from, or within any lot.
- i. Increasing the amount of area covered by roofs, paving, or other impervious surfaces by more than 200 square feet.

(2) A conditional use shall be approved under this paragraph only if the applicant demonstrates by clear and convincing evidence the following:

- a. Views of Lake Mendota from points off the lot on which the development or excavation is proposed will not be adversely affected.
- b. Erosion will not be increased.
- c. The flow of surface water will not be changed so as to adversely affect other lots, the lake or other aspects of the natural environment.
- d. Infiltration of surface water into the ground will not be adversely affected.
- e. Access to properties and structures by firefighters and other emergency personnel will not be adversely affected.

a.(g) ~~The purpose of this~~ special lakefront setback line (“the Line”) is established as provided in this section. The purpose of the Line is to preserve the existing open space between Lake Mendota (the “Lake”) and the existing houses in order to maintain the view of the Lake for all the properties, to enhance water quality and preserve the environment. The Line is referenced in places to existing houses. Unless a special surface is mentioned, the Line is drawn as of 2/1/02 to the exterior surface of the house such as the siding, stucco, etc., which is closest to the Lake, and not to the foundation, deck, patio, roof overhangs, or window sills or similar trim protrusions. In the definition, all properties are described by their house numbers as of 2/1/02, and all house numbers are on the north side of Lake Mendota Drive. ~~The character ‘ means feet. The term NHWM means the normal high water mark of the Lake as defined by the Wisconsin Department of Natural Resources.~~

The Line begins at the west property line of the lot at 3696 at a point ~~75-~~75 feet from the ~~NHWM~~high water mark and goes from that point to the NW corner of the house at 3696, follows the back of that to its NE corner, then to the NW corner of the house at 3690, follows the bank of that to its NE corner, then to the NW corner of the house at 3672, then runs directly to the Northernmost point of the house at 3668, then runs directly to the NW corner of the house at 3656, follows the back of that to its NE corner, then runs directly to the NW corner of the northern most portion of the house at 3636, follows the back of that house to its NE corner, then runs directly to the NW corner of the house at 3626, follows the back of that to its NE corner, then runs directly to the NW corner of the house at 3610, then runs directly to the NW corner of the house at 3546, follows the back of that to its NE corner, then runs directly to the NW corner of the house at 3522, follows the back of that to its NE corner, then runs directly to the NW corner of the house at 3514, and follows the back of that to its NE corner.

From there, the line goes to the NW corner, across the back to the NE corner and to the next NW corner and so on for the next 10 houses, specifically, to the NW corner of the house at 3512, follows the back of that to its NE corner, then to the NW corner of the house at 3506, follows the back of that to its NE corner, then to the NW corner of the house at 3448, follows the back of that to its NE corner, then to the NW corner of the house at 3444, follows the back of that to its NE corner, then to the NW corner of the house at 3440, follows the back of that to its NE corner, then to the NW corner of the house at 3434, follows the back of that to its NE corner, then to the

NW corner of the house at 3426, follows the back of that to its NE corner, then to the NW corner of the house at 3422, follows the back of that to its NE corner, then to the NW corner of the house at 3418, follows the back of that to its NE corner, then to the NW corner of the house at 3414, follows the back of that to its NE corner, then to the NW corner of the northernmost portion of the house at 3410, follows the back of that portion to the NE corner of that portion, then runs directly to the NW corner of the northernmost portion of the house at 3334, follows the back of that portion to the NE corner of that portion, then runs directly to the NW corner of the main body of the house at 3310 (not the porch), follows the back of that portion to the NE corner of that portion, then runs directly to the NW corner of the house at 3300, follows the back of that to its NE corner, then runs directly to the NW corner of the top roof of the house at 3226, follows the edge of that roof to the NE corner of that roof, and then continues along the same bearing to the intersection Point on the eastern property line of 3226.

The Line then follows that property line away from the Lake to a Point due west of the NW corner of the house at 3220, then to the NW corner of that house, follows the back of that to its NE corner, then runs directly to the NW corner of the northernmost portion of the house at 3210, follows the back of that portion to the NE corner of that portion, then runs directly to the NW corner of the building south of the house at 3202, then runs directly to the West corner of the house at 3202, then north to a line 75'-75 feet from the NHWM high water mark.

From that intersection the Line runs to the Village boundary staying 75'-75 feet from the NHWM high water mark.

The Line has no meaning as a setback line where it crosses Village property (between the eastern property line of 3534 and the western property line of 3522, and between the eastern property line of 3406 and the western property line of 3334).

~~Pre application process (optional). In preparation for a conditional use application a homeowner or adjacent neighbor may request that the village convene a pre-application meeting. The meeting would be facilitated by the village administrator or a designated member of the Plan Commission. The objectives of the meeting would be as follows:~~

- ~~a. Clarify the conditional use process and criteria;~~
- ~~b. Allow homeowners to share their preliminary goals and plans;~~
- ~~c. Allow neighbors to express their preferences and concerns relating to the criteria;~~
- ~~d. Begin the process of exploring mutually advantageous solutions.~~

2. Section 10-1-110 of the Municipal Code of the Village of Shorewood Hills is amended as follows:

SEC. 10-1-110 RESIDENTIAL FLOOR AREA AND HEIGHT LIMITATION.

- (a) In this section the following words and terms shall have the following meanings:

(1) "Floor Area Ratio" (FAR). The floor area ratio of the building or buildings on any lot is the floor area of the building or buildings on the lot divided by the area of such lot. The floor area requirements as set forth in this section shall determine the maximum floor area allowable for the building or buildings (total floor area of both principal and accessory buildings) in direct ratio to the area of the lot. When it is necessary to calculate the area of a lot to evaluate the FAR pursuant to this section, the person seeking a permit or approval shall provide a survey of the lot prepared by a registered land surveyor.

(2) "Floor Area." For the purpose of this ordinance, the floor area of a building is the sum of the gross horizontal areas of the several floors of the building measured from the exterior faces of the exterior walls, or from the center line of walls separating two buildings. The floor area of a building shall include:

- a. Basement floor area where more than one exterior basement walls are above the finished lot grade. The percentage of the total basement floor area to be included in the adjusted floor area shall be equal to the percentage of the total perimeter of the basement wall that is completely exposed.
- b. Elevator shafts and stairwells at each floor;
- c. Floor space used for mechanical equipment;
- d. Penthouses, attic space used for human occupancy, interior balconies and mezzanines;
- e. Enclosed porches; and
- f. Floor area devoted to accessory uses.

The floor area of a building shall not include:

- a. Unenclosed spaces such as unenclosed decks;
- b. The first 500 square feet of garage space;
- c. Accessory structures having dimensions less than 100 sq ft or 7 1/2 ft inside height;
- d. The first 500 square feet of a detached accessory dwelling structure on a lot larger than 8,000 square feet.

- (b) The floor area ratio of the building or buildings on any lot in the R-1, R-2 or R-3 Residential District shall not exceed the following:

(1) On lots smaller than 8,000 square feet, the floor area ratio shall not exceed 0.35 plus an additional 250 square feet of floor area;

- (2) On lots between 8,000 and 19,999 square feet, the floor area ratio shall not exceed 0.10 plus an additional 2,250 square feet of floor area;
- (3) On lots larger than 19,999 square feet, the floor area ratio shall not exceed 0.02 plus an additional 3,850 square feet of floor area.
- (c) If the lot is vacant, then these rules shall be interpreted as compared to a building that is the size of the maximum building in the limits provided above.
- (d) Maximum Height. ~~In the R-1, R-2 and R-3 Districts, the~~The vertical distance between any point on the roof and the point on the natural grade directly beneath it shall not exceed the following values.
 - (1) A gable or hip roof with a pitch of 12:12 or steeper: 32 feet
 - (2) A gable or hip roof with a pitch of less than 12:12, or a gambrel roof: 30 feet
 - (3) A shed, flat or mansard roof: 22 feet
 - (4) Natural grade is defined as the grade determined by the survey required in section 15.10 of the Village code, titled "Permits and Site Surveys Required" in cases where that code section applies.

~~(e) A special exception to the floor area and height ratio may be granted a follows:~~

- ~~(1) Applications for special exceptions shall be made and processed using the same procedure that applies to conditional use permits under Article E of this Code.~~
- ~~(2) A special exception shall not be granted unless the applicant demonstrates that the building or buildings on the lot that exceed the floor area ratio and height limit will meet the conditions set forth in Sec. 10-1-52 of this Code. For purposes of this section, references to "use" or "conditional use" in Sec. 10-1-52 shall be deemed to be references to the building or buildings for which a special exception is requested. In addition, the applicant shall demonstrate compliance with the following additional conditions:~~
 - ~~a. The uses, values, views, vistas and enjoyment of other property in the neighborhood for purposes already established shall be in no foreseeable manner substantially impaired or be diminished by the special exception.~~
 - ~~b. The special exception will not substantially impair an adequate supply of light and air to adjacent property, or increase the danger of fire within the neighborhood.~~
 - ~~c. The special exception will not substantially increase erosion;~~
 - ~~d. The special exception will not substantially cause the flow of surface water to be changed so as to adversely affect other lots or the natural environment.~~
 - ~~e. The special exception will not substantially adversely affect infiltration of surface water into the ground.~~
 - ~~f. The special exception will not substantially adversely affect access to property or structures by fire fighters and other emergency personnel.~~

~~(3) The Plan Commission may consider the following:~~

- ~~a. If other residences along the same side of the street adjoining the residence have similar FARs.~~
- ~~b. If the lot has large trees and/or mature landscaping which obscures the scale of the residence.~~
- ~~c. If the property has unique topographic features which reduce the scale of the residence.~~
- ~~d. If the residence setback from the public street is significantly greater than minimum requirements.~~
- ~~(e) Any structure that existed lawfully at the time this section was adopted and that exceeds the floor area ratio or height limit shall be deemed to have been granted a special exception to the floor area ratio and height limit. Should any structure as defined above be destroyed through natural or man-made disaster, including fire said structure shall be permitted to be reconstructed on the same footprint and up to the same floor area and height as preexisted.~~
- ~~(d) Pre-application process (optional). In preparation for a special exception application, interested parties may request that the village convene a pre-application meeting. The meeting would be facilitated by the village administrator and staff. The objectives of the meeting would be as follows:~~
 - ~~(1) Clarify the process criteria;~~
 - ~~(2) Allow the homeowners to share their goals and plans;~~
 - ~~(3) Allow neighbors to express their preferences and concerns;~~
 - ~~(4) Begin the process of exploring mutual advantageous solutions.~~

SEC. 10-1-111 THROUGH SEC. 10-1-119 RESERVED FOR FUTURE USE.

- 3. Section 10-1-41 of the Municipal Code of the Village of Shorewood Hills is amended as follows:

SEC. 10-1-41 HEIGHT REGULATIONS. The height of structures shall conform to the requirements below. Height shall be measured as the vertical distance between any point on the roof and the point on the natural grade directly beneath it for the types of roofs described.

(a) C-1: minimum height—30'; maximum—45'

- (1) A gable or hip roof with a pitch of 12:12 or steeper: 40 feet
- (2) A gable or hip roof with a pitch of less than 12:12, or a gambrel roof: 38 feet
- (3) A shed, flat or mansard roof: 30 feet

(b) C-1: maximum height

- (1) A gable or hip roof with pitch of 12:12 or steeper: 54 feet
- (2) A gable or hip roof with pitch of less than 12:12, or a gambrel roof: 52 feet
- (3) A shed, flat or mansard roof: 45 feet

(c) C-2: maximum height—130'

(1) A gable or hip roof with a pitch of 12:12 or steeper: 140 feet

(2) A gable or hip roof with a pitch of less than 12:12, or a gambrel roof; 138 feet

(3) A shed, flat or mansard roof: 130 feet

(d) C-3: maximum height

(1) A gable or hip roof with a pitch of 12:12 or steeper: 45 feet

(2) A gable or hip roof with a pitch of less than 12:12, or a gambrel roof; 43 feet

(3) A shed, flat or mansard roof: 35 feet

(e) CF: maximum height—45', except hospitals, which may have a maximum height of 135'

(1) A gable or hip roof with a pitch of 12:12 or steeper: 55 feet

(2) A gable or hip roof with a pitch of less than 12:12, or a gambrel roof; 53 feet

(3) A shed, flat or mansard roof: 45 feet

Except hospitals, which may have a maximum height

(4) A gable or hip roof with a pitch of 12:12 or steeper: 145 feet

(5) A gable or hip roof with a pitch of less than 12:12, or a gambrel roof; 143 feet

(6) A shed, flat or mansard roof: 135 feet

This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk

ORDINANCE NO. L-2019-2

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

AN ORDINANCE ADDING SECTION 7.08(10)
OF THE VILLAGE CODE OF ORDINANCES
RELATING TO PARKING AND TOWING OF VEHICLES

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

Section 7.08(10) of the Municipal Code of the Village of Shorewood Hills adopts, in accordance with Wisconsin State Statute 349.139:

Removal of Vehicles owned by Habitual Parking Violators (HPV) – In accordance with Wisconsin Statute § 349.139:

Habitual Parking Violators. When a vehicle has received 5 or more citations for nonmoving parking violations in the past 60 days, ~~two or more~~ that remain unpaid, and no court appearance has been scheduled in response to the outstanding citations by the Village of Shorewood Hills, the vehicle ~~owner~~ may be considered a “Habitual Parking Violator” (HPV) of the parking ordinances until such time that all outstanding parking tickets are paid in full. Further, upon subsequent violation, contact or sighting, a vehicle used in habitual violation of the parking ordinances pursuant to section 7.08(10) may be immobilized, towed, and/or impounded at the owner's expense.

a. **Notification Prior to Immobilization or Towing.** Written notification of the HPV designation shall be provided to the vehicle and/or owner upon issuance of the fifth citation that if forfeitures for any outstanding citation remain unpaid for 60-days from the date of issuance the vehicle may be seized, towed and/or impounded.

1. Notice shall be in writing; and

2. Placed on the offending vehicle’s windshield and/or mailed to the registered owner.

b. **Notification of Owner Upon Immobilization/Impound.** Upon ~~any issuance of an HPV designation, and any subsequent parking citation~~ immobilization or impoundment ~~impounding of the~~ vehicle ~~involved~~, the ~~issuing officer or Community Service Officer Village~~, shall send the vehicle owner a letter via the United States Postal Service to the registered owner’s last known address. The letter shall contain the following information:

1. All violations for each citation counted;

2. The date on which the citations were issued;

3. The license number or vehicle identification number of the vehicle involved;

4. The place where the citation may be paid (location and website);

5. The total amount of the forfeiture, and;
 6. The means by which the citation(s) may be contested.
- c. **Release of Vehicle if Towed/Impounded.** A person requesting that their vehicle to be released must provide to the impound location;
1. Identification; and
 2. Receipts showing all outstanding parking citations are paid in full, including the citation for which the towing occurred.
- d. **Removal of Immobilization Device.** A person requesting that an immobilization device be removed from their vehicle must contact the Village Police Department and provide to the Police Department:
1. Identification; and
 2. Proof showing all outstanding parking citations are paid in full, including the citation for which the immobilization occurred.
 3. The person will be provided instructions or assistance with removing the immobilization device.
- 2-e.

This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 20__.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk

ORDINANCE NO. L-2020-2

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

AN ORDINANCE AMENDING SECTIONS 15.02(4) and 15.03(6)
OF THE VILLAGE CODE OF ORDINANCES TO COMPLY WITH
WISCONSIN ADMINISTRATIVE CODES

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

1. Section 15.02(4) of the Municipal Code of the Village of Shorewood Hills is amended as follows:

15.02(4) Permit Lapses. Building, ~~electrical~~, heating and ventilating permits shall lapse and be void unless operations under such permits are commenced within six months from the date of issuance thereof. ~~Electrical permits shall lapse and be void unless installation of electrical wiring has commended within twelve months from the date of issuance thereof.~~

2. Section 15.03(6) of the Municipal Code of the Village of Shorewood Hills is amended as follows:

15.03(6) Contractors to Be Licensed. ~~No person, either individually, as a member of a firm, or as an officer or employee of a corporation, shall conduct the business of electrical wiring, electrical construction (either inside or outside) or contracting, either as a master electrician, maintenance electrician or neon installer unless such person shall have a license issued by the City of Madison under the provisions of chapter 19 of the municipal code of the City of Madison or its subsequent amendments or the State of Wisconsin Department of Commerce.~~ No person may engage in the business of installing, repairing, or maintaining electrical wiring unless the person is licensed as an electrician by the Department of Safety & Professional Services. The electrical inspector may, however, issue a permit to the owner only for single-family residence, which he and his immediate family solely occupy, if the person desiring such permit does such work in conformity with all rules and regulations governing installation of electrical wiring in residence, and such person shall pay the same fee as required of electrical contractors. The electrical inspector may issue a permit to conduct low voltage work providing the person desiring such permit does such work in conformity with all rules and regulations governing installation of electrical wiring in the type of structure in which the same is to be installed. This section, however, shall not apply to the servicing of electrical appliances by the manufacturer or its duly authorized service representative.

This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk

ORDINANCE NO. L-2020-3

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

AN ORDINANCE AMENDING SECTION 31.05(2)
OF THE VILLAGE CODE OF ORDINANCES
RELATING TO JUVENILE DISPOSITIONS AND SANCTIONS IN THE
MUNICIPAL COURT.

RECITALS

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin adopts the following ordinance:

Section 1. Section 31.05(2) of the Village Code is amended as follows:

31.05 Penalty Provisions

(2) **Penalty for Juveniles.** This section is enacted under the authority of §938.17(2)(cm), Wis. Stats.

(a) ***Dispositions for Violation of an Ordinance.*** For a juvenile 12 years of age or older, who is adjudged to have violated an ordinance, the municipal court is authorized to impose any of the dispositions listed in §§938.343 and 938.44, Wis. Stats., in accordance with the provisions of those statutes.

(b) ***Sanctions for Violation of a Condition of a Dispositional Order.*** For a juvenile 12 years of age or older, who is adjudged to have violated an ordinance and who violates a condition of a dispositional order of the court under §§938.343 or 938.44, Wis. Stats., the municipal court is authorized to impose any of the sanctions listed in s. 938.355(6)(d), Wis. Stats., in accordance with the provisions of those statutes.

(c) ***Future Amendments.*** Any future amendment of any statutory provision incorporated herein that the Village may adopt as an ordinance is hereby adopted as an ordinance and is incorporated herein as if fully set forth as of the effective date of that future amendment.

Section 2. This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 20____, by a vote of _____ in favor, _____ opposed, and _____ not voting.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk



University Avenue

(Shorewood Blvd – University Bay Dr)

Project Overview



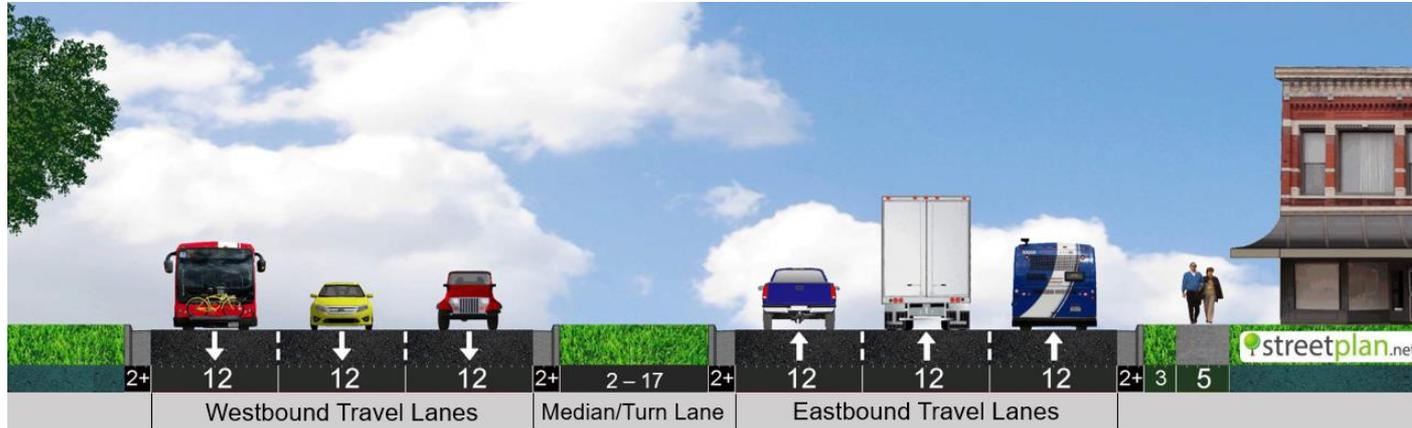
Project Needs



- Poor pavement condition
- Substandard roadway geometrics
- Lack of bicycle accommodations
- Absence of pedestrian facilities
- Safety and operations inefficiencies at intersections
- Pedestrian/bicycle crossing on University Bay Drive of Campus Drive Bike Path
- Insufficient stormwater drainage collection and conveyance

University Ave. – Typical Section

Existing Typical Section



Existing Section
(Looking East)

- 3-12' driving lanes in each direction
- Sidewalk with narrow terrace only on south side
- No bicycle accommodations
- Speed limit 35 mph

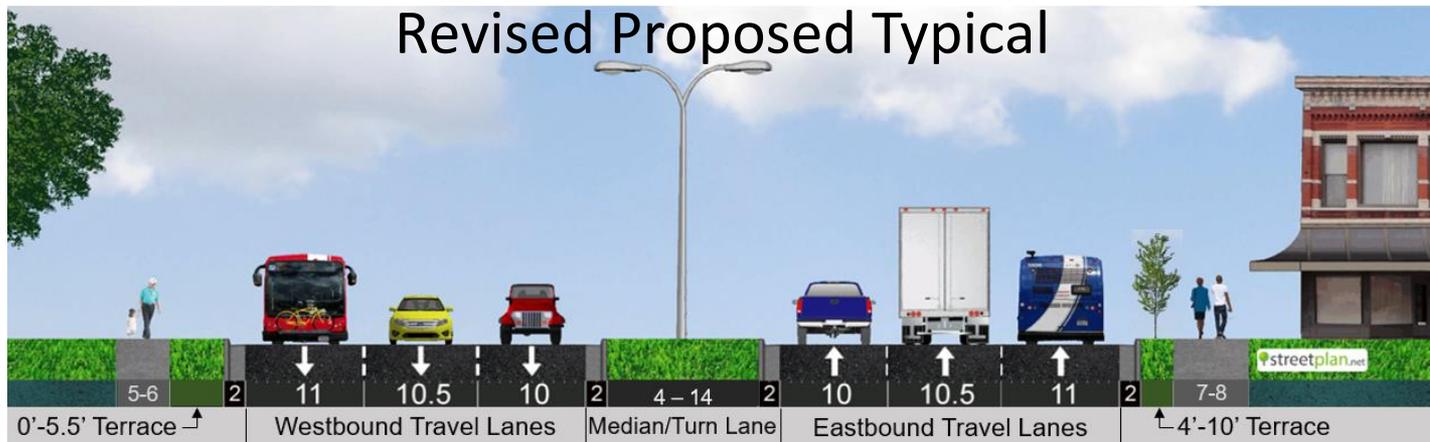
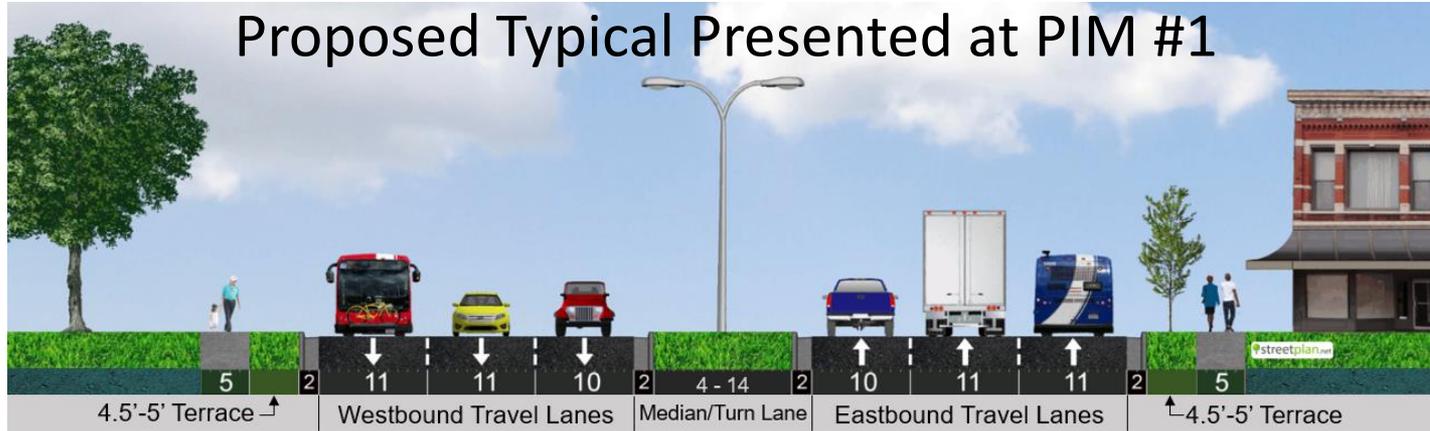
University Ave. – Typical Section

Multiple Alternatives Considered:

- Narrower lane widths
- On-street bicycle lanes
- Wider terrace widths
- Multi-use side path on south side of street
- Standard 5-foot sidewalk on both sides of street

Alternative	North Side								South Side								L - Total width	Max. Width
	A - Sidewalk Path	B - Terrace	C - Bike Lane	E - Curb	D - Outside Lane	F - Center Lane	G - Inside Lane	H - Median	G - Inside Lane	F - Center Lane	D - Outside Lane	E - Curb	I - Bike Lane	J - Terrace	K - Sidewalk Path			
Existing			0	2.5	12	12	12	15	12	12	12	2.5	0	3.5	5	105.00		
Segoe to Shorewood			4.5	2	11	11	11	15	11	11	11	2	4.5	3.5	5	106.00		
Shorewood to Ridge Street																		
1	5	4	0	2	10	11	10	18	10	11	10	2	0	4	10	105.00	105	
2	0	5	4	2	10	11	10	18	10	11	10	2	0	4	10	105.00		
3	5	5.5	0	2	11	11	10	18	10	11	11	2	0	5.5	5	105.00		
4	5	4.5	0	2	10	11	10	18	10	11	10	2	4	4.5	5	105.00		
5	10	4	0	2	10	11	10	18	10	11	10	2	0	4	5	105.00		
6	8	3	0	2	10	11	10	18	10	11	10	2	4	3	5	105.00		
7	7	0	4	2	10	11	10	18	10	11	10	2	4	3	5	105.00		
8	5	3.5	0	2	14	10	10	18	10	10	14	2	0	3.5	5	105.00		
9	4.5	3.5	0	2	10.5	11	10	17	10	11	10.5	2	0	4	9	103.00		
Ridge Street to University Bay																		
1	5	4.5	0	2	10	11	10	18	10	11	10	2	0	4.5	10	106.00	106	
2	0	5	4	2	10	11	10	18	10	11	10	2	0	5	10	106.00		
3	5	6	0	2	11	11	10	18	10	11	11	2	0	6	5	106.00		
4	5	5	0	2	10	11	10	18	10	11	10	2	4	5	5	106.00		
5	10	4.5	0	2	10	11	10	18	10	11	10	2	0	4.5	5	106.00		
6	8	3.5	0	2	10	11	10	18	10	11	10	2	4	3.5	5	106.00		
7	7	0	4	2	10	11	10	18	10	11	10	2	4	4	5	106.00		
8	5	4	0	2	14	10	10	18	10	10	14	2	0	4	5	106.00		
9	4.5	3.5	0	2	10.5	11	10	17	10	11	10.5	2	0	4	9	103.00		

University Ave. – Typical Section



University Ave. – Typical Section

Proposed Typical Section PIM #1

- 10 & 11-foot driving lanes
- New 5-foot sidewalk on north side
- Existing 5-foot sidewalk on south side to remain
- Feedback requested that design team look at bicycle accommodations on south side of University Avenue

Proposed Typical Section PIM #2

- 10, 10.5 & 11-ft driving lanes
- New 5-foot sidewalk on north side
- Widened 7-8-foot sidewalk on south side
- Wider terrace widths
- Possible 30 mph speed limit

Proposed Improvements



Pedestrian Improvements

- New Curb Ramps
- Widened Terrace
- New North Side Sidewalk
- Continental Crosswalk Marking
- Tabletop Crosswalk

Proposed Improvements



Bicycle Improvements

- Widened 7-8' sidewalk on south side
- Bike lane east of University Bay Dr.
- Newly constructed path connection on north side (Marshall Ct. – University Bay Dr.)

Proposed Improvements

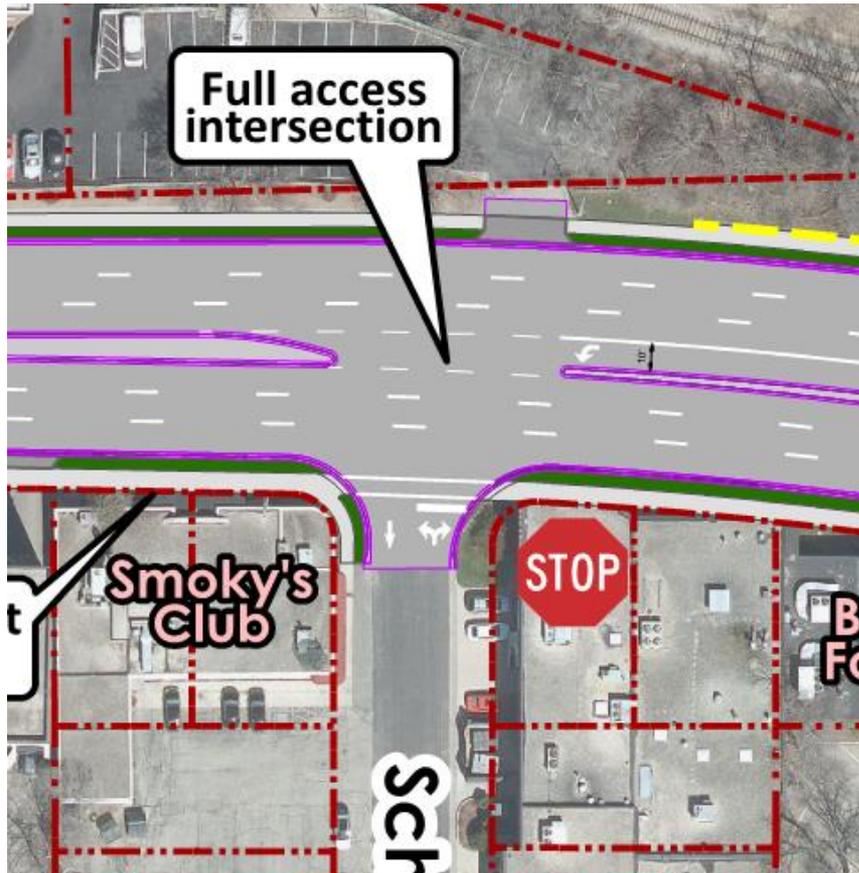


Hilldale Way/University Avenue intersection

Safety and Operations Improvements

- New traffic signals
- Westbound crest curve improvement
- Dual eastbound left turn at University Bay Drive
- Leading pedestrian interval
- Count down timers

Proposed Improvements

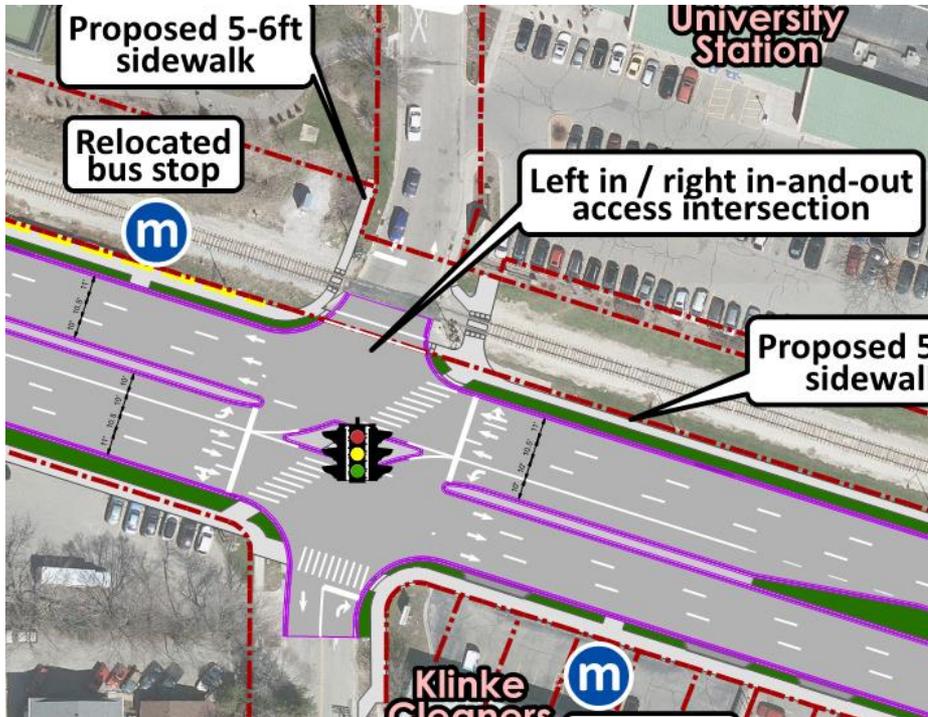


Schmitt Pl – Draft

- Previous design closed median
- Feedback requested that median remain open
- Design now maintains existing configuration
- Truck only left turn out

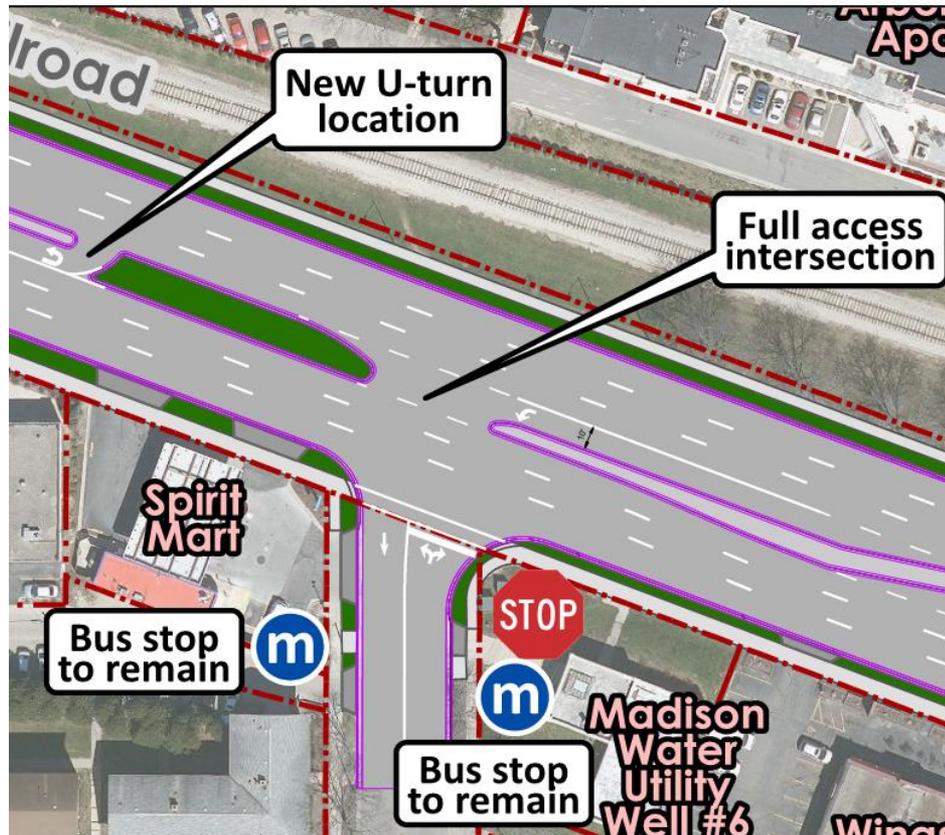
Proposed Improvements

Marshall Ct/Ridge St – Draft



- Maintain configuration – left turn out from Marshall Ct. and Ridge St. prohibited
- University Ave. left turn lanes lengths maintained
- U-turn near intersection
- Sidewalk on north Side (access to new multi-use path)
- Removed SE crossing to median
- Far side WB bus stop

Proposed Improvements



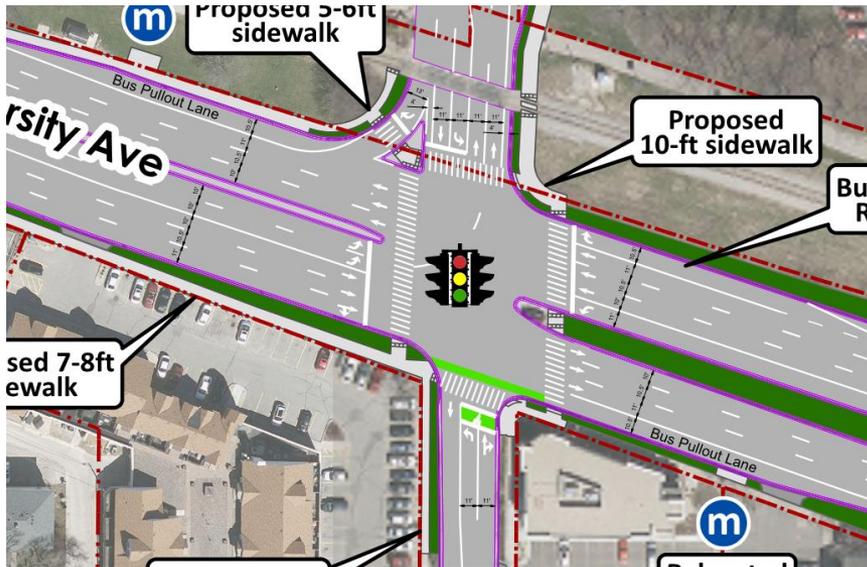
N. Franklin Ave. – Draft

- Maintain left turn lane lengths
- Remove University Avenue pedestrian crossing

Proposed Improvements

University Bay Dr./Farley Ave. – Draft

- Dual EB left turn lanes
- Far side EB bus pullout
- Far side WB bus pullout to remain
- WB bus bypass lane/right turn lane
- Improved east side crossing
- Tabletop crossing NW quadrant



Proposed Improvements



University Bay Drive – Draft

- Two northbound lanes from University Ave. to Overlook Terr.
- Northbound bicycle lane & southbound shared lane
- Northbound bus pullout
- 10-ft sidewalk on east side from University Bay Dr. to Overlook Terr.
- New 6-ft sidewalk on east side from Overlook Terr. to Children's Hospital
- New traffic signal at Overlook Terr.

Proposed Improvements

University Bay Drive – Possible Grade Separated Overpass Bike/Ped Crossing



- Feasibility Study completed
- Overpass is the most cost effective with fewest impacts
- Added loop ramp on east side based on feedback
- Prefabricated steel truss bridge, ramps supported on piers
- Evaluation continuing

Metro Transit

Bus Accommodations

- Bus Stop Pull outs
 - EB University Ave. after Farley Ave.
 - University Bay Dr. NB after railroad tracks
- Bus Stops moved to far side
 - WB University Ave. after Marshall Ct.
 - EB University Ave. after Hill St.
 - EB University Ave. after Farley Ave.

Metro Transit

Bus Accommodations (Cont.)

- Bus Stops to remain in place
 - WB University Ave. Pull out after University Bay Dr.
 - EB University Ave. after Ridge St.
 - WB after Shorewood Blvd.
 - N. Franklin Ave at University Ave. in both directions
 - University Bay Drive at Marshall Court in both directions

Madison Bus Rapid Transit (BRT)

- University Ave. is part of the first planned route between East Towne and West Towne
 - Planned stations at University Bay Drive and Shorewood Boulevard
- Operate in mixed traffic with limited stops, signal priority, and off-board fare collection
- Westbound bypass lane at University Bay
- Project will accommodate future shoulder running on Campus Drive for BRT buses when traffic is heavy
- Coordination with BRT Study Team is ongoing

Project Schedule

Winter 2019/2020 – Spring 2020

- Environmental Document
- Preliminary Plans & R/W Plat
- City and Village Approvals (Feb/March)

Spring 2020 – Fall 2020

- Final Environmental Document
- Complete 60% Plans, R/W Plat
- 3rd Public Involvement Meeting

Fall 2020 – Spring 2021

- Final Plans & Real Estate Acquisition

Winter/Spring 2022 - Fall 2022

- Construction

West Interceptor – Shorewood Relief Sewer Project

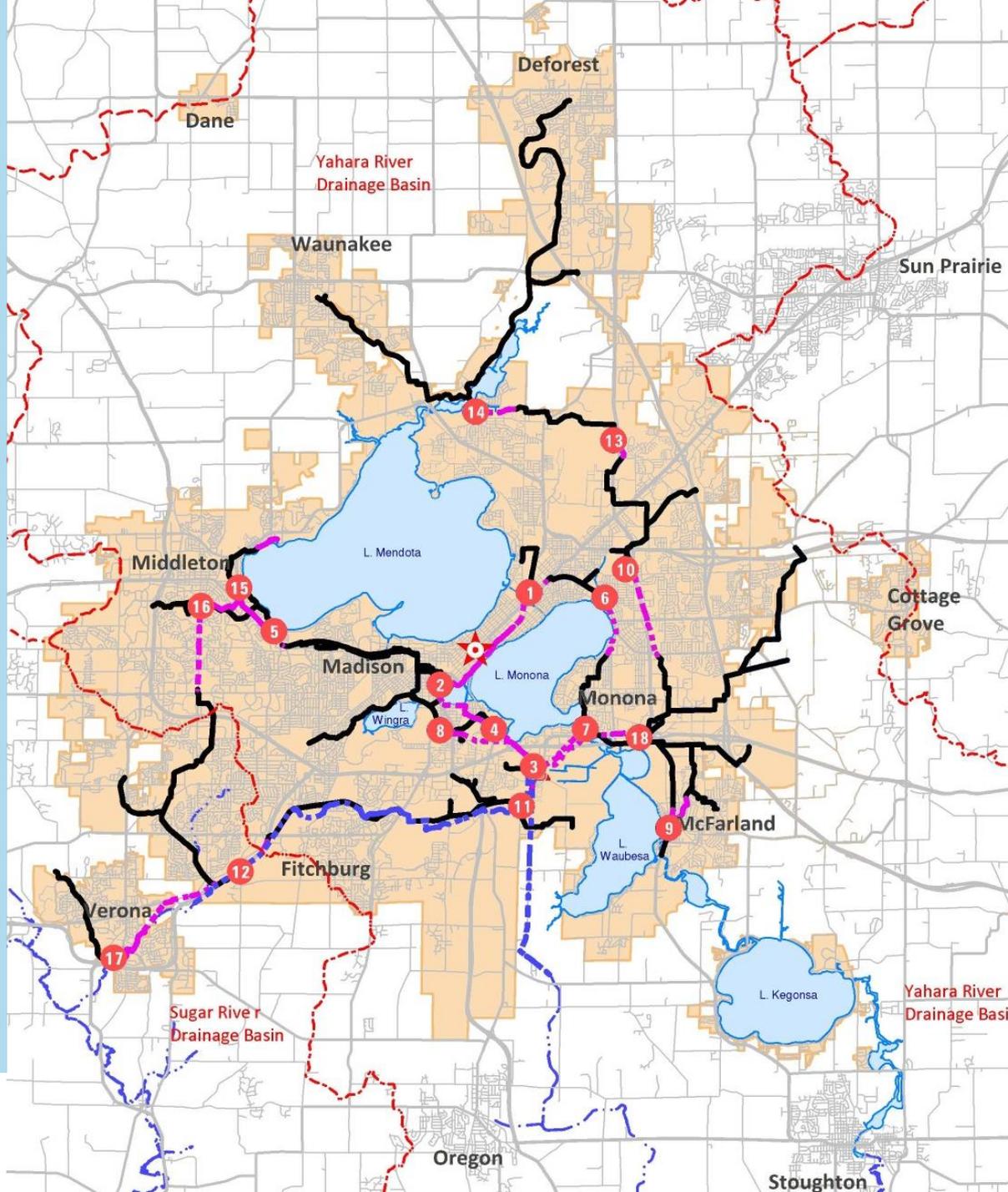


Madison Metropolitan Sewerage District

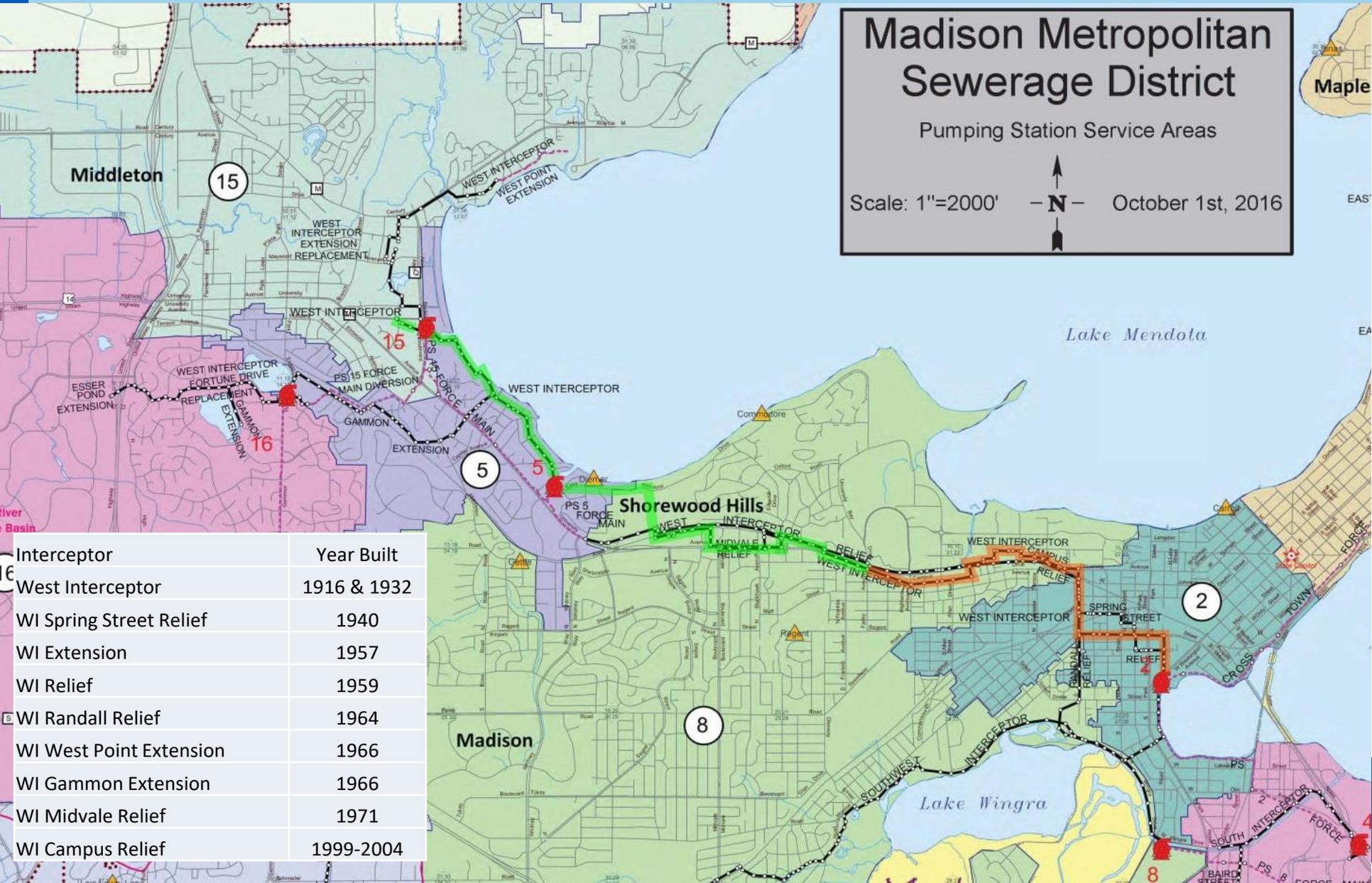


About MMSD

- Established in 1930
- Regional provider for 26 communities
- 360,000 people
- 184 square miles
- 141 miles of pipe
- 41 million gallons per day on average



West Interceptor System

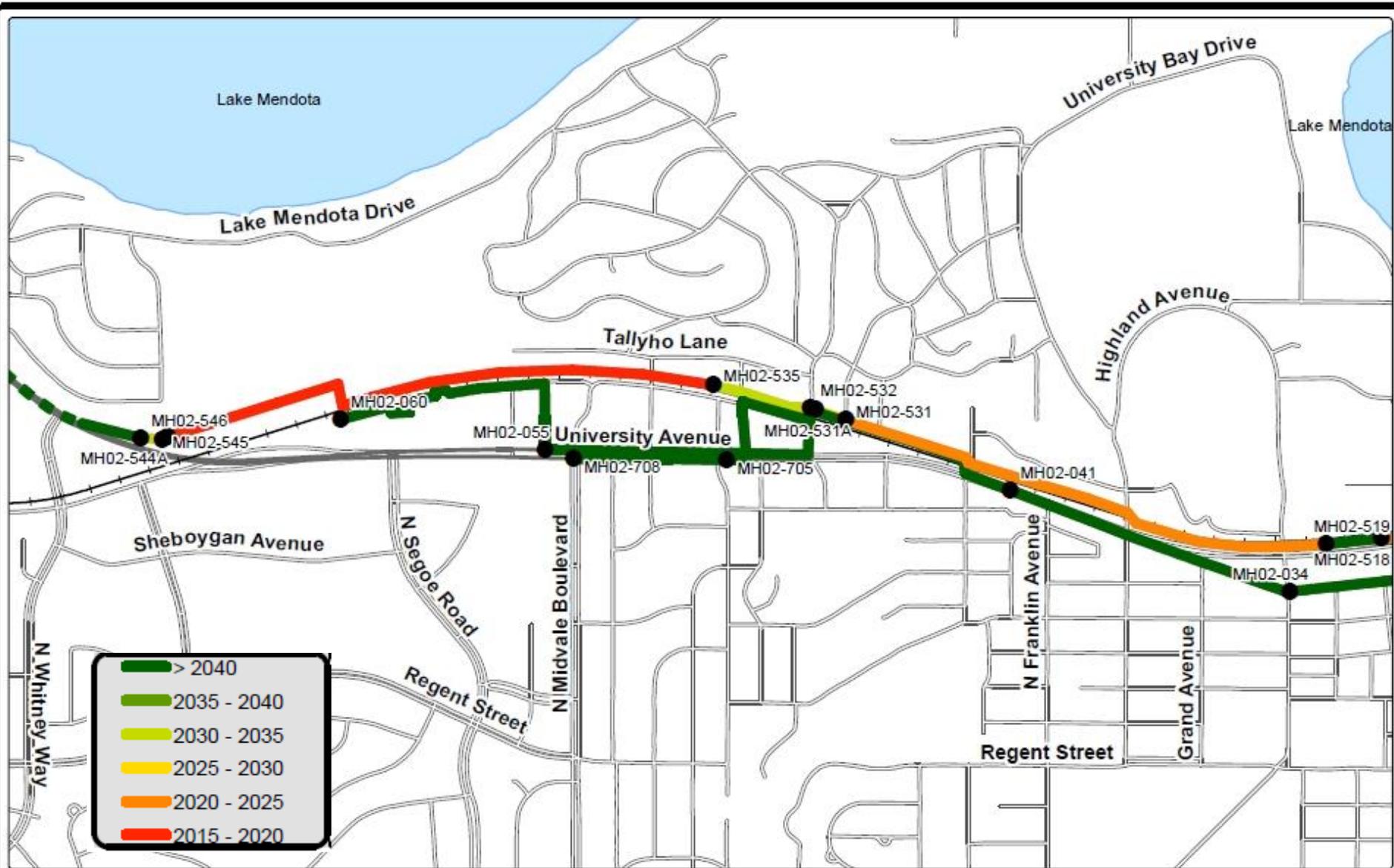


Madison Metropolitan Sewerage District
 Pumping Station Service Areas

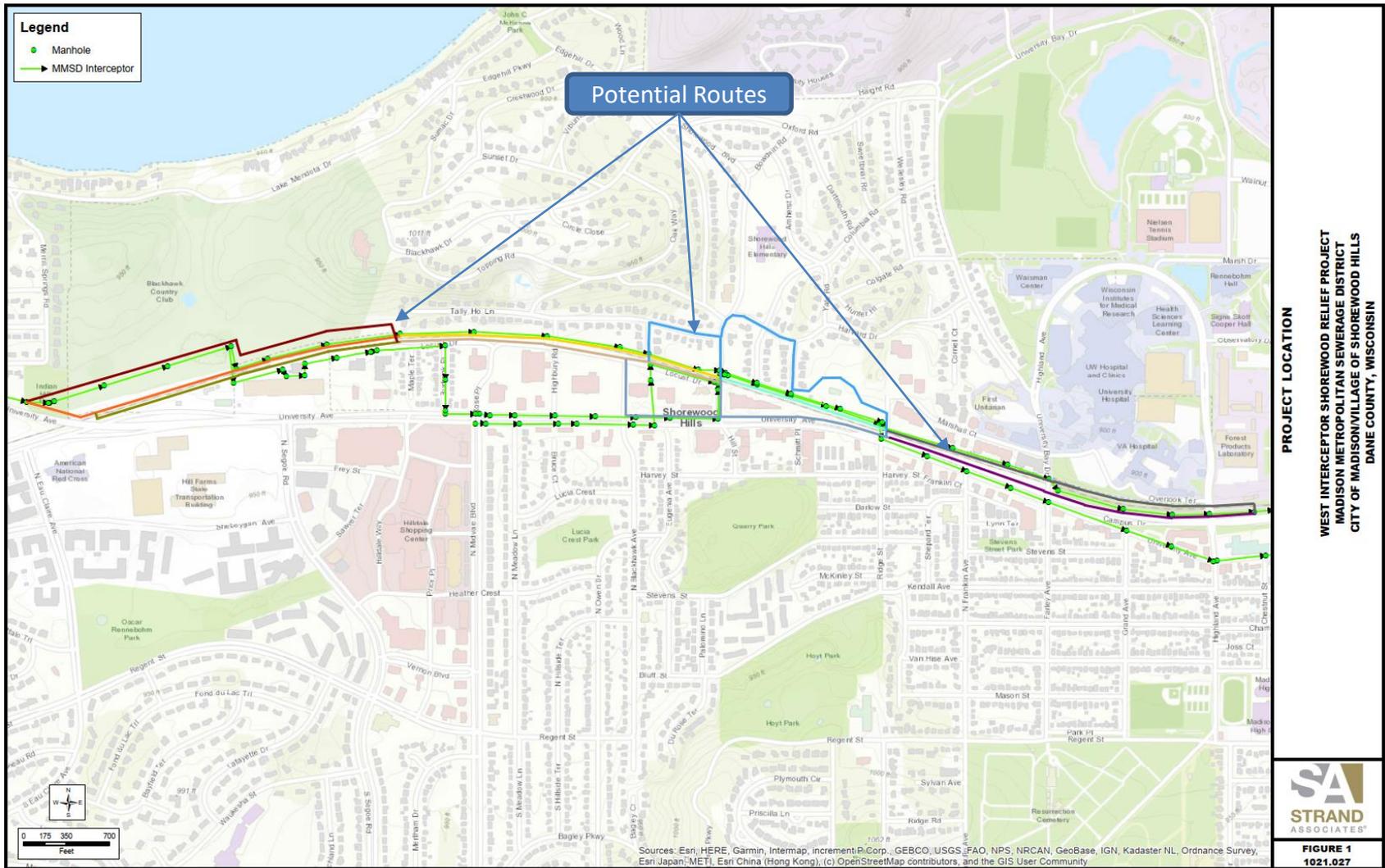
Scale: 1"=2000' **N** October 1st, 2016

Interceptor	Year Built
West Interceptor	1916 & 1932
WI Spring Street Relief	1940
WI Extension	1957
WI Relief	1959
WI Randall Relief	1964
WI West Point Extension	1966
WI Gammon Extension	1966
WI Midvale Relief	1971
WI Campus Relief	1999-2004

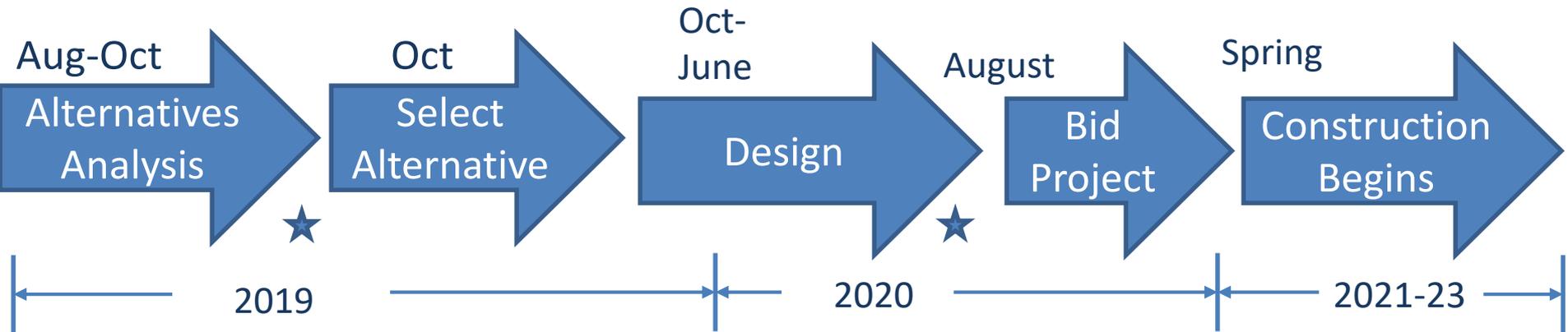
Capacity Needs Drive the Project



Alternatives Analysis



Estimated Timeline



Continuous coordination with Shorewood Hills, Madison, Residents, Businesses

★ Public Involvement Meeting



Questions?

For questions or to submit public comments, contact:

Eric Hjellen, P.E., ENV SP

Madison Metropolitan Sewerage District, Project Manager

608-222-1201 ext. 348

erich@madsewer.org



~ Five-year projection of capital needs

Updated 01-17-2020

Capital Need	Year	Paid to Date	Capital Fund	TIF	Utility	External Funding Source	Suggested Committee Referral	Comments	Category	
1 Phone system	2018	26,748	25,160				Board	Share amongst all departments. Includes cabling and network upgrades. Ran into problems w/AT&T. Paid 100% of the install cost to date. Completed in 2019 (\$6,476.59).	Equipment	Done
2 Demolition of Scout Shack build park pavillion	2019	0					Parks/ Recreation	Demolish building for ~\$1,000. The foundation could be used for a simple park shelter or remove entirely. Est. cost of shelter ~\$50K.	Facilities	Done
3 Replace Roof at Community Center	2019	17,000	17,000			17,000	Services/ Pool	Expense to be shared by Pool (50/50). ~\$50K to replace with improvements.	Facilities	Done
4 McKenna Park Beach House roof repairs and railing replacement	2019	0				15,000	Waterfront/ Services	Pay using fund balance. Reimbursed by Marina program. On hold pending Waterfront Committee decision. Metal railing was shored up in 2015. Still needs to be replaced for ~\$5,000.	Facilities	
5 Mid-sized plow truck	2019	64,464	80,000				Services	Replaces 2008 model TK #8, Trade-in = 15,050.	Equipment	Purchased
6 Utility Vehicle (UTV)	2019	8,235	10,000				Services	New UTV for Public Works and Forestry/Parks use.	Equipment	Purchased
7 Pickup Truck	2019	29,404	27,000				Services	New pickup truck dedicated for the Forester's use (includes bed liner/tool box).	Equipment	Purchased
8 KeyWatcher System	2019	7,417	8,000				PHS	Electronic key management system for future MedDrop Box, Police evidence storage and possibly other Village keys. Recommended by PHS Committee.	Equipment	Purchased
9 Crack Filling/Seal Coating	2019	17,870	18,000				Public Works	Annual expense to extend life of Village streets.	Streets	Done
10 Boilers at Community Center	2019	50,370				50,370	Pool	INSURANCE REIMBURSEMENT DUE TO 2018 FLOOD. Insurance covered \$384K of the \$435K total cost to upgrade the boiler. Pool paid \$50,370 for upgraded boilers.	Facilities	
11 Raised median on University Ave (near Target)	2019	0		200,000			Board	TID 4 - Mid-block crosswalk on University Avenue. Cost share with the City of Madison.	TID	Work Done, not billed yet
12 Repair Walking Path Amherst, Columbia, Harvard	2019	0	50,000				Public Works	Estimated cost to engineer and total reconstruction = \$75,000. Less expensive options to mill and overlay could reduce expenses to \$30-50K (estimated).	Facilities	Work Done, not billed yet
13 BodyWorn Camera System	2019	0	2,500				PHS	3 cameras purchased in 2019.	Equipment	Received, no bill yet
14 4 Corners bathroom & shelter (engineering costs)	2019	11,730	0				Services	Engineering cost for 2020 project	Facilities	
15 Bike Path, Catafalque Dr, Marshall Ct Improvements, U-Ave Design	2019	1,688,733		1,252,500			Board	Complete Bike Path (includes PARC grant for ~\$30K). Extend water and sewer to west on Marshall Ct. Improve streetscape. Land acquisition from Flad and Psych Services. University Ave design costs (spread over four years).	TID	TID 3 & 4
16 Four Corners Path Repairs	2019	4,445	5,000				Services	Repair of walking path at 4 Corners Park due to storm erosion. THIS ITEM WAS ACCIDENTALLY DELETED WHILE UPDATING THE PLAN FOR THE OCTOBER 21 BOARD MEETING.	Facilities	
17 Heiden Haus Remodel	2019	13,593	7,000			?	Board	Phase 2 of Destree Architects design for proposed remodel. \$16K total. Prior donations to Heiden Haus project = \$9K. Village contribution of \$7K to cover the difference.	Facilities	
Subtotal 2019		1,940,010	249,660	1,452,500	0	82,370				
18 Restain/paint Village Hall or Interior Flooring	2020	0	17,000				Services	Maintenance, paint and siding repairs. Or, replace the Admin office area interior floor covering.	Facilities	
19 PolarTrac snow machine	2020	49,101	48,427				Services	Replaces 2008 model, trade-in \$4,000. Purchased in 2019.	Equipment	
20 Tow-behind Bucket Truck (used)	2020	0	30,000				Services	Shared between Forester and DPW	Equipment	
21 4 Corners bathroom & shelter improvements	2020	24,072	155,970				Services	The improvements would need to bring the building into compliance with ADA requirements: Expand bathroom, ramp to shelter deck. Expand deck and roof.	Facilities	
22 Edgehill Bioretention Area	2020	0	40,000			40,000	Public Works	Install rain garden on public/private land near corner of Edgehill Dr & Edgehill Pkwy. Grant funding 50/50.	Facilities	
23 Resurface Highbury Rd, Hunter Hill, Harvard Dr	2020	0	90,000			30,000	Public Works	Mill and Overlay. \$30,000 LRIP Grant	Streets	
24 Speed Humps on Edgehill Dr	2020	0	30,000				Public Works	Install three traffic calming speed humps on Edgehill Drive between Topping Rd and Blackhawk Dr.	Streets	
25 Replace Squad Car Video Systems	2020	0	25,000				PHS	Squad car video system is at the end of its life	Equipment	
26 CIVIC Software: AP Workflow	2020	0	6,300				Finance	Accounts Payable Workflow module to streamline invoice approvals and payments	Equipment	
27 Squad car	2020	0	42,000				PHS	Replace the 2015 SUV.	Equipment	
28 Squad car	2020	0	39,500				PHS	Replace the 2013 sedan.	Equipment	
29 Marina Stormwater Outflow (walking bridge to lake)	2020	0	29,000			21,000	Public Works	Clean out & repair stormwater outflow to lake (non-engineered section that is not FEMA eligible). \$21K Grant available.	Facilities	
i Marina Stormwater Ditch (debris removal south of walking bridge)	2020	0	?			57,290	Public Works	August 20 Flood Damage:	Facilities	
ii Marina Walking Path & Bridge Replacement	2020	0	2,249			15,741	Public Works	Possible FEMA, State or other funding assistance. Could be paid for by tax levy (special disaster qualification).	Facilities	

~ Five-year projection of capital needs

Updated 01-17-2020

Capital Need	Year	Paid to Date	Capital Fund	TIF	Utility	External Funding Source	Suggested Committee Referral	Comments	Category	
iii Marina Access Road	2020	0	3,121			21,849	Public Works		Facilities	
iv McKenna Park Stormwater Outfall	2020	0	4,475			31,325	Public Works	FEMA Reimburses 75% of a project. State of Wisconsin covers 12.5%. Local share is 12.5%.	Facilities	
v Pool Stormwater Bioswale (Ditch) Cleanout/Repair	2020	0	8,196			57,370	Public Works		Facilities	
vi Beloit Court Stormwater Culvert Repair	2020	0	1,200			8,400	Public Works	Some costs estimates have been preliminarily obligated by FEMA, other have estimates that have been revised in October 2019.	Facilities	
vii Sam Roth Park: Remove debris, replant rain garden	2020	0	570			3,990	Public Works		Facilities	
viii Village Buildings Damage Insurance Deductible	2020	0				2,500	Public Works		Facilities	
Subtotal 2020		73,173	573,008	0	0	289,465				
			523,197	Total without FEMA projects and without the tow-behind bucket truck						
30 Boiler at DPW Building	2021	0	35,000				Services	Replaces 2001 model. Could be part of building remodel/replacement.	Equipment	
31 Full-size dump truck	2021	0	100,000				Services	Replaces 2001 model TK #5 (could be replaced with smaller truck)	Equipment	
32 Toro zero-turn mower	2021	0	19,000				Services	Replaces 2012 model, worth \$3,000	Equipment	
33 Heiden Haus Remodel (bid documents)	2021	0	22,000				Board	Architect fee to develop bid documents.	Facilities	
34 Heiden Haus Remodel	2021	0	200,000				Board	~\$500K total cost. Board approved up to \$200K in matching funds while the remaining cost is paid by donations.	Facilities	
35 University Ave Reconstruction, Widening of University Bay Dr	2021	0		3,000,000			Board	Est. cost \$2-3M. Costshare possible 60% Federal / 40% Local	TID	
Subtotal 2021		0	376,000	3,000,000	0	0				
36 Forester's Truck	2022	0	63,500				Services	Replaces 2005 TK #3 (consider possible alternatives to a dump truck)	Equipment	
37 Street Sweeper (Mechanical)	2022	0	100,000		100,000		Services	Replaces 2007 Elgin Street Sweeper. All or partially paid for by Utility Fund(s).	Equipment	
38 Improve Access Road at McKenna Park	2022	0	?				Public Works	While the Rustic Bridge is being Reconstructed , the access road to the Boathouse and lift station could be improved.	Facilities	
Subtotal 2022		0	163,500	0	100,000	0				
39 Backhoe Loader	2023	0	100,280				Services	Replaces 2005 John Deere310SG Backhoe Loader	Equipment	
40 Squad car	2023	0	42,000				PHS	Replace aging vehicle. In 2025, possibly replace two aging vehicles.	Equipment	
41 LMD Bridge Reconstruction	2023	0	440,564			962,256	Board	Design & Construction (2022) cost of Lake Mendota Drive bridge (basic concrete bridge grant funded 80/20 federal-state/local). Fund \$240K for design/construction, \$200K for optional asthetic improvements, \$962K in State matching funds.	Facilities	
Subtotal 2023		0	582,844	0	0	962,256				
42 Dump Truck, one ton	2024	0	78,000				Services	Replaces 2012 model TK #7	Equipment	
43 Leaf picker	2024	0	45,000				Services	Replaces 2008 model (green), worth ~\$1,000.	Equipment	
Subtotal 2024		0	123,000	0	0	0				
44 Bobcat UTV	2025	0	18,000				Services	Replaces 2008 model	Equipment	
45 DPW Pickup Truck	2025	0	30,000				Services	Replaces 2011 Dodge Dakota TK #9	Equipment	
Subtotal 2024		0	48,000	0	0	0				
COLUMN TOTALS		2,013,183	2,116,012	4,452,500	100,000	1,334,091				

TID 3

Additional Projects:

A Repaving Pool/Community Center Parking Lot	2022	0	26,250		78,750		Pool	Reason: Parking lot breaking down as it ages (\$105K including engineering/contingencies). Expense to be shared 25/75: Village/Pool.	Facilities
B DPW Building	2024	0	2,000,000				Services	Reason: Building underutilized, garages overcrowded, operational deficiencies. Est. cost ~\$2M	Facilities
C Community Center/Pool	2026	0	1,500,000				Pool	Reason: Becoming obsolete. Limited accessibility. Locker room/ showers renovation. Est. cost \$1-2M	Facilities
D West Side Road & Utility Reconstruction	2024-2030	0	10,000,000				Public Works/Board	Replace road base, utilities and maintenance as need on street of west side of Village possibly over several years. Est. \$6.1M Roads, \$3.2M Utilities.	Streets

- Changes from previous version highlighted in red
 - Revised since the November 4, 2019 Board meeting

Village of Shorewood Hills MEMO

810 Shorewood Boulevard, Madison, WI 53705-2115

608-267-2680

Date: Wednesday, January 15, 2020
To: Board of Trustees
From: Karla Endres
RE: Poll Worker appointments

Appointment of Election Officials: Two more residents have volunteered to serve as poll workers. Would you please appoint the following to the list of Village election workers?

Debbie Remington 2902 Columbia Road
Nancy Heiden 3505 Blackhawk Drive

The appointments will be effective from January 22, 2020 to December 31, 2021.

Per Wisconsin statutes the qualifications for appointment as an election inspector/official are: *each shall be a resident of the municipality and all officials shall be able to read and write the English language, be capable, be of good understanding, and may not be a candidate for any office to be voted for at any election at which they serve.* Chap 7.3(2)(a).

Thank you

**APPROVED MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS
PLAN COMMISSION**

The Tuesday, December 17, 2019 meeting of the Plan Commission was called to order at 7:00 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Deb Remington, Jim Etmanczyk, Karl Wellensiek, Earl Munson, Brauna Hartzell and John Imes. Also present was Karl Frantz, Village Administrator, Scott Harrington of Vandewalle Associates and David Sykes, Administrative Services Manager/Deputy Clerk. About twelve visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

Public hearing on amendments to Section 10-1-26 of the Zoning Code regulating development in the R-3 District, repealing language in the current ordinance that requires conditional use approval. The rear yard setback for principal structures would be established as the greater of 75 feet from the ordinary high water mark of Lake Mendota or a line described in the ordinance as the lake setback line. Principal structures could not extend beyond the lake setback line without a variance. Amendments to Sections 10-1-110 would repeal the opportunity to obtain a special exception to floor area ratio and height limits, meaning that a variance would be required to exceed those limits. Amendments to Section 10-1-41 would clarify height limits in commercial districts.

Mr. Benforado called the public hearing to order at 7:03 pm.

He provided a background on the existing regulations and why a change to the zoning ordinance is being considered. Lake Mendota Drive residents originally asked for amendments to the zoning code to prevent oversized houses and creep towards the lake that would have obstructed views by neighbors. The Village utilized the conditional use process so that neighbors were notified about a reconstruction project and allow the Plan Commission to balance competing interests of neighbors while considering the project.

In 2017, the State Legislature passed Wisconsin Act 67 that curtailed municipality's ability to use conditional use and special exception processes to consider projects.

Mr. Frantz added that the current ordinance requires conditional use approval for any project north of the lake setback line. This process allowed the Plan Commission and Board of Trustees to use some judgement, on a case-by-case basis, when considering unique topography or circumstances. The State Legislature wanted to eliminate subjective judgement and discretion. Instead, the legislature wants municipalities to use quantifiable measurements when making a decision that could be identified by an outside party.

The only way the Village can maintain the lake setback line as a regulation is to incorporate it into the code. Currently, building north of the lake setback line requires a conditional use permit from the Plan Commission and Board. If the proposed ordinance is approved, a variance from the Zoning Board of Appeals will be required. For properties on the lakeside of Lake Mendota Drive, there are a number of activities that currently trigger the conditional use process (i.e. moving more than 10 cu. yds. of soil). If the proposed ordinance is approved, many of those activities would be allowed and would no longer trigger the conditional use process. The Plan Commission will need to address some Accessory Uses in the Code so that not everything requires a variance. Mr. Frantz expects the Commission to consider the Accessory Uses in January.

The Floor Area Regulation and Height Limits will become hard-and-fast rules in the Code. To go beyond the limits will require a variance from the Zoning Board of Appeals. Since the special exception process has been put in place, most projects have been designed within the regulations. There have been a few exceptions due to some challenging sloped lots.

At 7:27 pm, Mr. Benforado invited to public to speak.

Tracy Koziol, 3414 Lake Mendota Drive, indicated she was in attendance to educate herself on the regulations and asked if the lake setback line could be put on the Village website.

Mark Staff, 3426 Lake Mendota Drive, said he supports the original intent of the lake setback line. But, it functionally affects each property owner on the north side of Lake Mendota Drive differently. It adversely affects his property in particular. He currently has a small home set far back from the lake. He suggested the Commission consider adjustments to the line in relation to the ordinary high water mark of Lake Mendota.

Anne Helsley-Marchbanks, 837 Maple Terrace, asked if someone could clarify the proposed changes to height limits in the commercial district. Mr. Frantz indicated the changes are related to the pitch of roofs in various commercial districts.

Mr. Benforado closed the public hearing at 7:41 pm.

Consider recommendation on proposed ordinance amending Sections 10-1-26, 10-1-110, and 10-1-41 of the Zoning code concerning the lake setback line, conditional uses in the R-3 district and regulations of height and floor area limits

Mr. Frantz explained the approval process. The Plan Commission is required to hold a public hearing on the proposed ordinance (which was just completed). The Commission can decide if it wants to recommend the ordinance or not to do so. If the change is recommended, the Board must complete three readings of the ordinance (over at least two meetings) for approval. The new ordinance becomes law the day after it is officially posted. If an application were submitted prior to the ordinance becoming law, it would be considered under the existing regulations.

Ms. Hartzell pointed out a few grammar inconsistencies in the ordinance related to the ordinary high water mark.

Ms. Remington pointed out a formatting issue that should be addressed before the Board considers the ordinance.

Mr. Imes asked for clarification to Section 10-1-26(e)(4)c.2. related to the minimum distance from the ordinary high water mark. The explanation was that the rear-yard setback would be equal to the neighboring home that is furthest from the lake.

Mr. Benforado said he appreciates Mr. Staff's position regarding his lot and that he would prefer to continue using the conditional use process and the legislature would reverse 2017 Wisconsin Act 67. But, since that is not likely, he supports this ordinance change.

Mr. Munson moved and Mr. Wellensiek seconded a motion to recommend an ordinance amending Sections 10-1-26, 10-1-110, and 10-1-41 of the Zoning code concerning the lake setback line, conditional uses in the R-3 district and regulations of height and floor area limits.

Vote: 7-0 approved.

Continue work on Garden Homes comprehensive plan amendment planning and any recommendations

Mr. Benforado recused himself at 8:02 pm and joined the audience.

Mr. Imes assumed the chair and indicated his intent is to complete the comprehensive plan amendment process related to Garden Homes in the next two Plan Commission meetings and recommend the amendment to the Board of Trustees.

Mr. Harrington indicated, in light of Degen & Associates' demolition and single-family home building permits, Vandewalle's impression of the process is to complete the Garden Homes Neighborhood Plan as a future guideline.

The Redevelopment Objectives were last updated in March. He led the Commission's discussion of changes to the guidelines. Discussions at Commission meetings since March have resulted in

some adjustments. The Neighborhood Plan should be considered as guidelines for future development rather than rules or zoning regulations. A section was added to the Objectives to assist existing homeowners with repairs or flood proofing. Another section was added related to building size and mass to allow for density as discussed at some Commission meetings. The Plan now includes two subzones (University Avenue and the East/West Residential) rather than three subzones (East Residential, West Residential and University Avenue).

Mr. Harrington added an implementation section on how to adopt the Redevelopment Objectives as a Neighborhood Plan. Changing the zoning related to smaller lot sizes is not necessary due to recent State Code changes that allow building on substandard lots (< 5,000 sq ft) if all setback and other zoning regulations are satisfied. The Commission could chose to include some zoning features but he would recommend waiting until a proposal for rezoning is made.

Also added to the Neighborhood Plan are sections on flood mitigation measures and creation of a possible Tax Increment District (TID) to support infrastructure repairs/improvements.

Mr. Frantz was asked to review the status of stormwater mitigation efforts with the City of Madison. He reported the City of Madison decided the expense of a stormwater relief tunnel under Blackhawk to the lake was too much for the City (and the Village) to handle right now. It could be pursued in the future if funding can be secured. The City and Village are now recommending going ahead with the original University Avenue reconstruction plan that includes a 96" stormwater pipe from Shorewood Boulevard to Grand Avenue and other stormwater improvement measures. These improvements will not prevent flooding from an event similar to the August 2018 storm, but it will help in lesser events (i.e. 2-year, 5-year storms). The Stormwater Committee is discussing a Memorandum of Understanding (MOU) with the City to do mitigation measures throughout the Willow Creek watershed. The City is in the process of beginning a study of the Willow Creek watershed to identify areas upstream where detention can be accomplished. The Village could charge a fee to developers along University Avenue in lieu of retaining water on the property. The funds raised could be used to pay for projects upstream (in the City of Madison). Alternatively, the Village could match the City's more stringent requirements to hold water on property on University Avenue (i.e. Target has large detention tanks below its parking lot).

Mr. Harrington returned to the building size and mass discussion. The March Redevelopment Objectives had general descriptions of size but the Plan Commission discussions indicated a desire for more specifics. He provided the Commission with some examples of more dense than single-family homes options:

- 1) Quadplex Townhomes (Bergamont Townhomes in Oregon) – approx. 70' x 70', four units (2 up, 2 down) with garages in the back. Each unit would have individual entry giving them more of a feel like single-family homes than apartments.
- 2) Single-Loaded Townhomes (Grandview Commons in Madison) – approx. 160' (max) x 35-40', 2-3 story, 6-8 units front to back.
- 3) Double-Loaded Townhomes (One Glenn Place in Fitchburg) – approx. 100' x 60', 2-3 story, ~10 units front to back, up and down, also known as stacked flats.

He also provided a massing study of the Garden Homes neighborhood indicating possible configurations of these examples.

Ms. Hartzell asked about the suggestion of separate gang garages. Mr. Harrington indicated there could be space available to the north and/or south for garage options.

Mr. Imes asked if any of the examples provided were owner-occupied units. Mr. Harrington indicated they were all rental units but two of the three were built to a condominium standard (the third example was unknown). He added that since the recession, few condominiums have been built in Dane County.

Mr. Imes asked about green space. Mr. Harrington said Vandewalle didn't have enough time to include many details in the examples provided but there could be green space based on the suggested configuration with at least 20 feet between buildings.

The basic parameters suggested in the draft Neighborhood Plan is a maximum of a 6,000 sq ft building and not larger than 150' long to allow a developer some flexibility in designing different structures. The Commission could choose smaller limits.

A developer's cost savings would come from combining more units on a lot. The land value is the highest cost in a development. Separate single-family homes would be the most expensive to build. Mr. Munson expressed his concern about a developer potentially needing a commercial property along University Avenue to fund a residential development to the north. The Commission has heard comment from the Garden Homes neighbors against this type of development.

Mr. Harrington clarified that the Neighborhood Plan is not proposing rezoning the area now. But, if a developer could assemble the land in the future, the Village could consider Commercial zoning at that time. The pressure for commercial space along University Avenue will continue. A development similar to The Boulevard could fit into the space in Garden Homes adjacent to University Avenue. The Neighborhood Plan would provide the Plan Commission with options for the future.

Mr. Imes pointed out that this is a different circumstance since the south side of the land is backed by residential units where The Boulevard is backed by a parking lot and another commercial building. Mr. Harrington indicated the Neighborhood Plan does not allow parking adjacent to the residential area. It allows for a single point of vehicular access off University Avenue (at Maple Terrace by Walnut Grove).

Mr. Wellensiek suggested treating Burbank Place and Maple Terrace differently to ensure Maple Terrace remains single-family. Mr. Harrington said Maple Terrace is already transitioning to rental units. The possibility exists that someone could assemble the Maple Terrace properties for development.

Mr. Imes asked the Commission members to concentrate on the portions of the Neighborhood Plan that they disagree with.

He mentioned common open space aspirations for Garden Homes. Mr. Harrington indicated there is some qualitative language in the Plan: 40% open pervious space and how it can be configured; 60% landscaped area. Some of the rough examples provided would not comply with the 40% pervious space guideline. The Plan also includes a density bonus for open space and affordable units in a proposed development.

Mr. Etmaczyk is concerned that if the Village approves the Neighborhood Plan, then it is sending a message that more density in Garden Homes is OK.

Mr. Munson is committed to keeping Garden Homes R-2 single-family homes, but if in the future someone assembles all the land, then the Village would have guidelines for redevelopment.

Mr. Wellensiek noted that the original Comprehensive Plan referenced Garden Homes be maintained as a neighborhood. He feels the Garden Homes Neighborhood Plan should be as idealistic as possible.

Mr. Harrington said the Development Objectives each have a description section and should be considered as a whole. They should not be parsed into individual objectives for consideration. He is concerned about the affordability of the proposed single-family homes. Rough estimates of construction costs indicate they may rent for ~\$3,000/month. Increased density would result into more affordable units.

Mr. Imes suggested not including any maximum size or other quantifiable measurements in the Neighborhood Plan. It should be aspirational as possible. Mr. Harrington indicated Vandewalle could bring the Plan back to the March version where the description sections is more qualitative than quantitative.

Mr. Harrington asked Commissioners to look at the Objectives section as a whole because much of it is aspirational in light of the parameters. He can bring back language like “multiple, more smaller buildings are desirable than fewer, larger buildings.”

The zoning will not change in the Neighborhood Plan. A developer could propose a zoning change or PUD and be prepared to discuss a project based on the Plan’s objectives.

Mr. Harrington discussed the process going forward. He will have a new draft of the Neighborhood Plan available in early January for the Commission to review. A Public Hearing in front of the Board will be set which requires 30-day notice.

Mr. Imes allowed public comments.

Anne Helsley-Marchbanks’ concern is if the Village does not provide guidance, Degen & Associates will build single-family homes that will be priced out of an affordable range.

Laura Valderrama referred to an aspirational plan she shared with the Village Board and would be willing to share with the Plan Commission. She suggested partnering with organizations like Habitat for Humanity that could build homes at a lower price.

Mr. Wellensiek suggested finding a way, outside of a TID, for the Village to purchase some lots or green space.

Mr. Benforado rejoined the meeting at 10:12 pm.

Minutes: November 12, 2019

Mr. Munson moved and Mr. Etmanczyk seconded a motion to approve the November 12, 2019 minutes as submitted.

Vote: 7-0 approved.

Set Next Meeting

The next meeting is scheduled for Tuesday, January 14 where the Commission is expected to review possible changes to Accessory Uses in the Zoning Code and continue the Garden Homes Neighborhood Plan discussion.

Adjourn

The meeting was adjourned at 10:14 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

Village of Shorewood Hills Services Committee Minutes of the September 11, 2019 Meeting

1. Call to Order

The meeting was called to order at 6:07 pm by Chairperson Shabnam Lotfi. Committee members present included Shabnam Lotfi, David Logan, Charlie Field, Georgene Stratman, Chris Petykowski. Others in attendance were Village Administrator Karl Frantz, Public Works Chief John Mitmoen, and Brian Berquist. Residents in attendance were Tracy Koziol, Burk Cooper, and Tricia Underkofler.

a. Open Meetings Law: Mr. Franz confirmed compliance with the Open Meetings Law. **b. Approval of Minutes:** The Committee approved the minutes of its meeting on July 17, 2019, on a motion by Georgene Stratman and a second by David Logan. The vote was 4-0.

2. Review and recommendation regarding Four Corners restroom renovation plan and take to bid

The committee revisited the Four Corners restroom renovation plan. The committee decided that it would be best to keep two bathrooms and to not downsize to one. The committee agreed to extend the building out 12 feet to accommodate a larger summer camp attendance. The committee asked that the contractor hired to do the restoration work try to salvage the handprints. The committee decided to recommend to the Village that any non-essential fixture be paid for by fundraising efforts. We could reach out to the Shorewood Hills Community League for funding for non-essential items such as a refrigerator for juices, extra ceiling fans, hooks for jacket, etc. Though we previously said no to a hand dryer, after speaking with camp counselors and hearing their input, we decided to include a hand dryer in the renovation bid. The committee would also like the contractor to rough in plumbing for hot water and add floor drains where needed. Chris made the motion, and Charlie seconded to take these recommendations to the Village Board. The motion passed 4-0.

Tracy K. brought up the Heiden Haus and asked if it's possible for the Four Corners renovation go forward in parallel with the Heiden Haus project. This could help us save on the cost of fixtures and keep a common theme going through the Village.

Meghan McKinney is interested in doing landscaping around the building once the renovations are complete.

4. Discussion and possible recommendations regarding Committee planning and initiatives for the next two years

Ms. Lotfi mentioned that she has asked each board member to submit a question to be included in the Village's annual survey. She is waiting for those responses to come in and will share them at the next committee meeting.

The committee discussed whether recycling should be picked up each week instead of every other week. It seems that many residents would like this. John M. mentioned that residents with a lot of recycling items can exchange their recycling bin for a larger one at no cost. He also mentioned that residents can pay to have a second recycling bin. The cost is about \$40. These are great accommodations to the higher recycling demand. However, changing our current recycling pick up schedule to once a week would be a significant cost to Village residents that may not be worth it.

7. Set Next Meeting Date and Time

Ms. Lotfi mentioned that setting up dates for the next two years might be more helpful than sending out a Doodle each month. The committee agreed that meeting at 5pm either on Tuesdays or Wednesdays during the second week of the month may work for everyone. Meeting during the second week of the month would ensure that any recommendations would be included in the Village board meeting.

8. Adjourn

The meeting was adjourned about 7:30pm.

Respectfully submitted,

Shabnam Lotfi

Village of Shorewood Hills Services Committee Minutes of the December 12, 2019 Meeting

1. Call to Order

The meeting was called to order at 5:05 pm by Chairperson Shabnam Lotfi. Committee members present included Shabnam Lotfi, David Logan, Charlie Field, Chris Petykowski. Others in attendance were Village Administrator Karl Frantz, Public Works Chief John Mitmoen, and Karla Endres.

a. Open Meetings Law: Mr. Franz confirmed compliance with the Open Meetings Law.

2. Brief review of 2020 capital budget and five-year Village capital and equipment replacement plan as it applies to the Services Committee

The committee discussed the request for the purchase of a tow-behind bucket truck. It seems that this request has been made by the Village forester. The committee mentioned concern over the safe use of the equipment. When possible, it is recommended that we contract this work out for the safety of our personnel. John M. mentioned that it may be possible to rent this truck for about \$600/week. It would be more cost-effective if we rent the truck when needed, rather than purchasing it. The committee decided not to recommend the purchase of the equipment to the Board. Ms. Lotfi mentioned that the Village Board approved the purchase of the Polar Trac at the last Board meeting.

3. Review and recommendation on Village Hall flooring replacement and cubicle reconfiguration project.

Karla discussed two issues that the Village staff would like the Services Committee to consider. First, the Village staff would like a different cubicle layout. They plan to use the existing furniture, but to reconfigure the cubicles, they need to order a few parts. The committee agreed that the Village staff can arrange their space as they believe is appropriate. Second, the carpet in Village Hall is currently over seven years old. Cleaning that carpet is a pain; stains are difficult to remove and often don't come out at all. The staff believes that switching out the carpet for vinyl would make it easier to clean the floors. Karla mentioned two options for the committee to consider: a luxury vinyl and a more environmentally-friendly option called Ecosystem. After much discussion and looking at the carpeting, Charlie moved that the Services Committee recommend to the Board replacing the carpeting with hard floors and purchasing the cubicle parts at a cost

of no more than \$21,400. The motion passed 4-0. The Board moved to replace the carpet and purchase cubicle pieces for a cost up to \$21,400. Before making any purchase, Karl and/or Karla will check to make sure that the Ecosystem option is actually more environmentally-friendly and in line with the Village's commitment to sustainability.

4. Update on Four Corners Renovation Project

The Village approved the Services Committee recommendations. The new building will include the additional 12 feet of space requested. A contractor has been selected and the goal is to have the building renovated by June 2020 before the summer camp begins.

5. Discussion and possible recommendations regarding community survey on provisions of Village Services.

Ms. Lotfi mentioned that she has asked each board member to submit a question to be included in the Village's annual survey. She is waiting for those responses to come in and will share them at the next committee meeting. The City of Middleton recently completed a survey. We can use their survey as a template instead of trying to reinvent the wheel.

The committee discussed whether recycling should be picked up each week instead of every other week. It seems that many residents would like this. John M. mentioned that residents with a lot of recycling items can exchange their recycling bin for a larger one at no cost. He also mentioned that residents can pay to have a second recycling bin. The cost is about \$40. These are great accommodations to the higher recycling demand. However, changing our current recycling pick up schedule to once a week would be a significant cost to Village residents that may not be worth it.

John M. also mentioned that some residents leave their trash and recycling containers in the street. These items should be at or behind the curb line. This is somewhat problematic for leaf pick up and street sweeping.

The committee also mentioned that we need to address accessibility from Edgehill Drive to the Four Corners building. The building will be ADA compliant but access to the building is an issue. We may need to run this by the Parks Committee to see if a path is needed.

Some residents find the Dark Sky policy to be problematic. It's dark at 5pm during the winter months. Some people don't feel safe walking their dogs in the dark. We may want to consider looking into street lights and seeing if there any lights that can be lite during the evening hours but then shut off later in the evening so that we can be compliance with the Dark Sky policy.

7. Set Next Meeting Date and Time

The next meeting is scheduled for January 15, 2020 at 5:30 pm.

8. Adjourn

The meeting was adjourned.

Respectfully submitted,

Shabnam Lotfi

Village of Shorewood Hills
Pool Committee Minutes
Wednesday, December 11, 2019

Draft

The meeting was called to call to order by Mark Lederer at 7:10 p.m.

On call of the roll, committee members present were: Mark Lederer, Michelle Reynolds, Cokie Albrecht, Johnathan Garland and Kip Schick. Also present at the meeting were Erik Johnson (EJ) and Karl Frantz.

Mr. Lederer noted the Committee had a quorum and Mr. Frantz reported that the meeting was properly posted.

Update on Pool Manager search and any recommendations: Mr. Frantz updated the Committee on the status of the search, reporting that only two applications had been received thus far. Mr. Frantz summarized what was known about the applicants at this time. Mr. Lederer noted that this was a disappointing, but not surprising number given the multi-faceted requirements of the position as set forth in the posting, combining a rec program manager's duties with that of a pool facility manager. He also noted that the year-round requirements of the position makes it more difficult to attract a teacher. The Committee discussed the description of the position and elected to not make any changes at this time. Mr. Frantz was asked to follow up and brief the applicates as to the status of the search.

Recommendation on retaining services of EJ Johnson and Chris Carbon through interim period including compensation and recent staff meeting to deal with current and upcoming needs: Mr. Lederer discussed the desirability to retain the services of EJ as pool manager and Chris Caron as pool consultant until the present search was successfully concluded. He noted that although EJ had given notice of his intent to vacant his present position, he continued to be employed by the Village in his present capacity and expressed a willingness to perform his duties as long as his circumstances allowed. Mr. Frantz described the present compensation paid to EJ and Chris Carbon. The Committee discussed continuing to pay both EJ and Chris Carbon at their respective 2019 rates. Ms. Albrecht noted that other Village employees had been granted a 2% annual raise in 2020 and was in favor of recommending to the Board that EJ and Chris Carbon receive the same percentage increase to be paid on a bi-weekly basis. The Committee voted 5-0 in favor of recommending that the Village Board approve a 2% increase in the wages of EJ and Chris Carbon effective January 1, 2020.

The Committee asked EJ to secure a second bid for a replacement to the roof of the concession's building and bring both bids, the initial bid from Carl Cure Roofing and the second bid, to the next meeting of the Committee for review and possible approval.

The meeting was then adjourned at 8:27 p.m.

Respectfully Submitted,
Mark Lederer
