

**VILLAGE OF SHOREWOOD HILLS
BOARD OF TRUSTEES MINUTES
Monday, November 18, 2019**

- 1. Call to Order-** Village President David Benforado called the meeting to order at 7:00 pm.
- 2. Roll Call-** Members of the Board present were Mr. Benforado and Trustees Shabnam Lotfi, Cokie Albrecht, Tracy Bailey, John Imes, Mark Lederer, Scott Friedman, and Village Treasurer Sean Cote. Also in attendance were Police Chief Aaron Chapin, DPW Chief John Mitmoen, Administrative Services Manager/ Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.
- 3. Statement of Public Notice-** Karl Frantz stated the meeting has been properly noticed.
- 4. Procedures Orientation-** None.

5. Appearances and Communications

Lamees Elhassan, 1110 Shorewood Blvd., would like to pursue allowing miniature goats to be permitted in the village. The goats have sustainability benefits as well as health benefits and make great pets.

6. Board Matters

E. New Business Resolutions and Motions

iii) Resolution R-2019-15 Adopting Village of Shorewood Hills Sustainability Plan (recommended by Ad hoc Sustainability Committee)

iv) Recognize Village green team as a Village resident group/club that can use Village facilities

Anne Readel came to discuss the initiative to create the Green Team and explain the sustainability plan that has been created by the Ad hoc Sustainability Committee. She is asking for approval of the plan, adoption of the resolution; dissolve the ad hoc committee and forming a Green Team as an organized Village user group.

Mr. Imes moved and Ms. Bailey seconded the motion to approve the Shorewood Hills sustainability plan, adopt resolution R-2019-15, dissolve the Ad hoc Committee and approve the formation of the Green Team that would be considered a Village user group, packaging III and IV together.

Motion passed 7-0.

vi) Consider authorizing Village Engineer to develop specifications and obtain quotes for speed hump installation on Edgehill Drive (recommended by Public Works Committee)

vii) Authorize Strand Inc. to measure speed and traffic volumes on Edgehill Drive and Oak Way, Shorewood Boulevard before and after speed hump installation (recommended by Public Works Committee)

Ms. Bailey gave a brief summary of the proposal from the Public Works Committee for the installation of speed humps as a pilot study to see how effective they are for future use in the village. The committee also studied the five busiest streets in the Village in an effort to find a create safer roads for pedestrians and bikers. She mentioned the pilot program would be restricted to Edgehill Drive until the complete study was finished before any other streets in the Village would be considered for speed hump installation.

Ms. Bailey moved and Mr. Imes seconded a motion to consider installation of speed humps on Edgehill Drive and authorize Strand Inc. to measure speed and traffic volumes on Edgehill Drive, Shorewood Blvd and Wood Lane.

Mr. Lederer indicated he has concerns with the policy and what the target of the policy is that does not provide any speed data and is solely based on speculation.

Ms. Lotfi asked if sidewalks were an option.

Ms. Bailey indicated it is a philosophical approach and that she will not feel safe on the roads as a pedestrian until there are speed humps installed. The committee would rather leave speed out of the policy and the purpose is primarily to allow for all users of the street to feel safe at all times.

Nancy Lindroth, 1015 Edgehill Drive, gave a brief background on the history of speed slowing measures. She said there are many young families on Edgehill Drive and to bring things back to where the dynamics changed when speed humps were placed on Shorewood Blvd.

Joanne Thomson, 1120 Edgehill Drive, is concerned for her safety on Edgehill Drive as a resident.

Karthik Anantharaman, 1112 Edgehill Drive, explained that google maps directs people to take Edgehill Drive and people who are not from the Village don't go by the 20 MPH speed limit. The leaves, snow and construction vehicles force them to walk in the center of the road.

Scott Cooper, 3611 Sunset Drive, is concerned that this is a one-dimensional plan if we only consider Edgehill Drive for speed humps. He feels there is a systemic issue and this is not just one street and will open Pandora's box for requests to install humps throughout the village. He feels it is important to have a system, measure what works, and be prepared to roll it out throughout the Village.

Laura Valderama, 4600 University Ave, explained her support of the pilot program. She does not feel safe walking in the village in general due to lack of sidewalks.

Ron Campo, 1133 Edgehill Drive, agrees with what other residents have said tonight and that the walkways are often obstructed with leaves and brush. He feels the speeding is prevalent more at night than during the day.

Mr. Benforado would prefer to have a rubric in place before the Board starts spending money on speed humps on one street and spending money on Strand to do a study. He would like the Public Works committee to do a study on what streets that would need speed humps and which ones would not. He feels the Village needs a policy and can obtain a policy that would be effective for the Village.

Tabled 8:01 pm to go to MSA topic on the agenda

v) Consider consulting agreement with MSA for Comprehensive Plan Update (recommended by Plan Commission) –

Mr. Benforado briefly summarized the plan to update the Comprehensive Plan at a cost of \$31,500.

Jason Valerius, Matt Frater of MSA will be the project managers. Matt will be the Village's initial contact for the project. Jason was at the meeting and introduced himself.

Mr. Imes moved and Mr. Friedman seconded a motion to approve consulting with MSA for the Comprehensive plan update in an amount not to exceed \$32,000.

Motion passed 7-0.

Returned to agenda item on speed humps at 8:08pm.

Ms. Albrecht feels there is a consensus that there are concerns regarding safety but is also concerned that there should be a common plan in the future for the Village regarding traffic calming measures. She feels the money for evaluating speed before and after should be spent now to hire an expert traffic consultant to develop a plan and then move forward in the spring once these steps have been taken.

Mr. Friedman is in support of moving forward with the speed humps tonight but also feels there is a need for a plan or rubric to be in place in the future.

Ms. Bailey feels that there may be many other streets in the village that want speed humps and will show that the Village has a larger problem on hand that needs to be dealt with. She feels that speed humps are not a solution to the problem for the entire village but could help on certain streets with less options for traffic calming measures. She feels there is a Village wide issue that needs to be considered in the future with a traffic engineer.

Mr. Imes feels that this is a pilot and that it shows the Village as being responsive to what they have heard from their committees and residents. The committee was responsive and provided a plan with a pilot program with Edgehill Drive.

Ms. Albrecht mentioned she agrees with the comments but is still questioning the timing of this pilot. She would like to see the plan worked on first and respond in the spring with action.

Mr. Benforado would like to see a rubric from the Public Works Committee with a plan in place but he will support this action tonight.

Authorizing the Village Engineer to create specs and obtain quotes on installing speed humps on Edgehill Drive as well as authorizing Strand Inc. to measure speed and traffic volume on Edgehill Drive, Oak Way and Shorewood Blvd.

Motion passed 5-2. Ms. Albrecht and Mr. Lederer opposed.

A. Payment of Bills

Mr. Cote reviewed the October prepaids and regular November board bills. He authorized the Board ratify the October prepaids in the amount of \$23,787.19 and the November board bills in the amount of \$1,043,010.92 for a total of \$1,066,798.11.

Mr. Lederer moved and Ms. Bailey seconded approval of the October prepaids and November board bills totaling \$1,066,798.11.

Motion passed 7-0.

B. Consent Agenda

i) October 21 regular and November 4 special meeting minutes

Mr. Lederer moved and Mr. Friedman seconded a motion that the Board approve the revised minutes with minor edits for October 21, 2019 and November 4, 2019.

Motion passed 7-0.

C. Ordinances

i) Ordinance L-2019-6 Second and third reading of an ordinance amending Section 7.08 of the Village code regulating parking on Catafalque Drive (recommended by Public Works Committee)

Ms. Bailey gave a brief background on the ordinance.

Ms. Bailey moved Mr. Lederer seconded a motion to approve the second and third reading of an ordinance amending Section 7.08 of the Village code regulating parking on Catafalque Drive.

Motion passed 7-0.

D. Public Hearings

i) Public Hearing on Village 2020 Budget

a) **Open Public Hearing-** 8:34 pm opened the public hearing

b) **Public invited to speak** –There was no public comment.

c) **Close Public Hearing-** 8:35 pm closed the public hearing.

i) Resolution R-2019-13 Approving 2020 Village budgets and setting property tax levy (recommended by Finance Committee)

Mr. Lederer moved and Mr. Imes seconded a motion for the Board to approve Resolution R-2019-13 approving the 2020 Village budgets and setting the 2020 General Fund Budget of the Village in the amount of \$4,055,619, the tax levy for 2019 payable 2020 in the amount of \$2,961,319, the 2020 budgets of the debt service (\$1,006,873), water (\$555,774), sewer (\$328,366), stormwater (\$221,459), TIF district 3 (\$899,487), TIF district 4 (\$277,327), TIF district 5 (\$144,778), capital (\$542,854), pool (\$552,642), and waterfront (\$67,485) funds.

Mr. Frantz gave a brief explanation of the expenditure restraint program that the Village qualified for with the mill rate exceeding five mills and reducing the general fund increase to under 2%. The Village took the capital items in the budget that were considered assets to the Village and moved them from the general fund to the capital fund. Then the \$50,000 borrowing would be moved to the capital fund to take that expense off the levy, which would be paid off in February 2020. The Department of Revenue stated the Village would have to levy the remaining flood expenses this year and that it could not be levied in future years when the village obtains the actual costs for repairs.

Mr. Lederer confirmed that originally there were \$7,000 in unreimbursed expenses which was in the levy. There are approximately an additional \$16,000 maximum unreimbursed expenses from FEMA that could be included in the levy.

Mr. Benforado feels the Board should levy for the additional flood expenses, which would bring the total levy to \$2,977,507.00 in the resolution which would be an amendment to the motion made by Mr. Lederer. He also feels the Board should also borrow the \$50,000 note in total.

There was agreement to amend the initial motion to correct the total levy amount to \$2,977,507.00.

Motion passed 7-0.

ii) Resolution R-2019-14 Authorizing the issuance and sale of a \$50,000 general obligation note (recommended by Finance Committee)

Mr. Lederer moved and Ms. Albrecht seconded a motion to authorize issuance and sale of a \$50,000 general obligation note.

Motion passed 7-0.

viii) Consider purchase of Erskine Snow Thrower

John Mitmoen feels this piece of equipment would be essential with the new portion of the bike path for snow removal. The curves on the path make the skid steer unusable due to the width of the path, the existing snow thrower is also beyond its useful life and is subject to breakdown.

Ms. Lotfi moved and Mr. Lederer seconded a motion to authorize the purchase of the Erskine Snow Thrower in an amount not to exceed \$50,000.

Motion passed 7-0.

F. Appointments

i) Public Works - Tracy Koziol (fill Farah Kaiksow's position)

ii) Recreation Committee - Peter Wickman (fill vacant position)

Mr. Friedman moved and Ms. Bailey seconded a motion to appoint Tracy Koziol to Public Works Committee and Peter Wickman to Recreation Committee.

Motion passed 7-0.

7. Reports of Officials and Committees

A. Village President

i) Need for additional Poll Workers- Will be advertised in the bulletin and asked Trustees to spread the word.

ii) Ask staff to develop list of 2020 meeting dates- Will have a list for the December Board meeting.

iii) Plans for January 2020 Village caucus - January 21, 2020

B. Village Administrator- Nothing to report.

C. Personnel Committee- Did not meet.

D. Finance Committee- Did not meet.

E. Plan Commission - Mr. Benforado briefly explained the changes being proposed to the zoning code ordinance with regards to the height, floor area and lake setback line. They will also be working on short term rentals in the Village (aka Air B&B's.)

Dave Benforado recused himself at 9:24 pm and sat in the audience.

Mr. Frantz gave a brief update on the Garden Homes development. Tom Degen applied for the building permits for the remaining lots in Garden Homes that he owns.

Mr. Imes mentioned their meeting with Scott Harrington from Vandewalle and Associates about the Garden Homes Neighborhood Plan and what the Village's options were. The Plan Commission agreed that they would like to see the process through and finish out the process with Vandewalle. He also mentioned that if Mr. Degen's development could create enough monies, it is possible to create a tax increment district to pay for public improvements.

Mr. Benforado rejoined the Board at the table at 9:51 pm.

F. Public Works Committee

i) Update on BRT meeting with the City of Madison-Met with David Trowbridge and his assistant to talk about the location of the Bus Rapid Transit (BRT) stations.

G. Services Committee- Nothing to report.

H. Public Health & Safety Committee- Did not meet.

I. Recreation Committee- Nothing to report

J. Ad hoc Sustainability Committee- Previously updated

K. Ad hoc Disaster Preparedness Committee- Met and viewed two notification systems.

L. Ad hoc Stormwater Committee- The high expenses associated with the tunnel and the amount of federal assistance that could be diverted from the University Ave project indicate that it is not feasible to combine those projects.

In the interim it appears the best short-term option is to extend a 96 inch pipe on University Ave, although this will only improve things in small storms and will not have much impact on the larger ones that cause massive flooding. The Village will also be working with the City of Madison on efforts to also contain water upstream.

M. Ad hoc Heiden Haus Committee- Nothing to report.

N. Parks Committee- Discussed long-term goals, memorial benches.

O. Blackhawk Liaison Committee- Did not meet.

P. Pool Committee- Did not meet.

Q. Waterfront Committee- Did not meet.

R. Joint Campus Committee – Discussed the Kohl Center addition. Moving the inner-city bus station that will be located near Lake Street.

8. Next Meeting date: December 16

9. Adjourn-

Meeting was adjourned at 10:12 pm.

Respectfully submitted,

Karla Endres

Village Clerk